

(Agenda of meeting was posted outside of the Tulsa County Headquarters Building and on the Tulsa County website at www.tulsacounty.org on December 29, 2021 at 3:57 p.m.)

MINUTES
Monday, January 3, 2022

I. CALL TO ORDER

The Board of County Commissioners (BOCC) met at the hour of 9:30 a.m., with the following members present: Chief Deputy Vicki Adams, Commissioner Stan Sallee and Commissioner Karen Keith. Others present: County Clerk Michael Willis.

Stan Sallee, Chairman, called the meeting to order at 9:30 a.m., and the following business was transacted:

II. PLEDGE OF ALLEGIANCE

Charles Wall led the Pledge of Allegiance.

III. ELECTION OF CHAIRMAN FOR 2022

Motion made by Vicki Adams, seconded by Stan Sallee, to elect Karen Keith as Chairman of the Board of County Commissioners for 2022. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

IV. ELECTION OF CHAIRMAN PRO TEM FOR 2022

Motion made by Vicki Adams, seconded by Stan Sallee, to elect Stan Sallee as Chairman Pro Tem of the Board of County Commissioners for 2022. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

V. ANNOUNCEMENTS

County Events and Status Updates for Comment and Discussion from: Administrative Services, Building Operations, Court Services, Election Board, Human Resources, Information Technology, Parks, Purchasing, Social Services, Engineering, Highways, Inspections, Sheriff, Assessor, County Clerk, Court Clerk, Treasurer, District Attorney, Presiding Judge, Juvenile Justice, Expo Square, INCOG, Tulsa Area Emergency Management Agency, OSU Extension, CC Library, Tulsa City-County Health Department, River Parks Authority, Levee Drainage District #12, Board of County Commissioners Chief Deputies, Director of Governmental Affairs

Chairman advised the announcements and County Events and Status updates were open for comment and discussion. The departments with information gave a report.

VI. MINUTES

A. Management Conference Special Meeting of November 8, 2021

B. Management Conference Meeting of November 10, 2021

C. Board of County Commissioner's Meeting of December 20, 2021

Motion made by Vicki Adams, seconded by Stan Sallee, to approve the minutes. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

VII. UNFINISHED BUSINESS

A. Qualification Openings

1. Tulsa Area Emergency Management Agency – Mitigation Buyout Program Design & Implementation

a. Commercial Risk Services, Inc. (CMF# 20220001)

b. Meshek & Associates LLC (CMF# 20220002)

Motion made by Stan Sallee, seconded by Vicki Adams, to refer the bids to Tulsa Area Emergency Management and Procurement for analysis, review and recommendation on January 10, 2022. Upon roll call, Yes - None. No - None. Abstain - None. Motion carried.

B. Bid/Qualification Awards & Recommendations:

1. Assessor - Deed Reading Software - Deferred
2. Highways - Installation and Construction of Concrete Products - to R&L Construction, LLC, the lowest and best bid received. This award is good from January 4, 2022 through January 3, 2023 (Clerk's Misc. File No. 20220003)
3. Parks - Tulsa Herd at LaFortune Park - Deferred
4. Sheriff - Architectural & Engineering Services for the Tulsa County Sheriff's Office Administration Campus Buildout (RFQ) - Deferred

Motion made by Stan Sallee, seconded by Vicki Adams, to defer items 1, 3 and 4. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

Motion made by Vicki Adams, seconded by Stan Sallee, to approve the recommendation of item 2. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

C. Addendums

1. Building Operations - #1 to Notice to Proposers for Tulsa County Central Garage Roof Replacement, CMF# 20212515, to provide answers to vendor submitted questions (Clerk's Misc. File No. 20220004)
2. TC Departments - #1 to Notice to Bidders for Hygiene Supplies, CMF# 20212609, to provide answers to vendor submitted questions (Clerk's Misc. File No. 20220005)

Motion made by Vicki Adams, seconded by Stan Sallee, to approve the addendums. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

D. Amendment - (Building Operations) - to Empire Elevators Quality Full Service and Maintenance Contract, CMF# 20210380, to allow Tulsa County to employ another contractor to install access control on elevators in HQ building (Clerk's Misc. File No. 20220006)

Motion made by Stan Sallee, seconded by Vicki Adams, to approve and authorize execution by the Chairman. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

VIII. ACTION ITEMS

A. Gasoline & Diesel Fuel Quotes for week ending January 10, 2022 (Clerk's Misc. File No. 20220007)

Motion made by Stan Sallee, seconded by Vicki Adams, to approve the gasoline and diesel fuel quotes. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

B. Appointments

1. Commissioner Keith:
 - a. Jason Mikles to the Tulsa County Park Board, effective immediately to complete the term vacated by Ms. Betty Box. This term will expire 12/31/2024 (Clerk's Misc. File No. 20220008)
 - b. Commissioner Stan Sallee as Chairman of the Tulsa County Criminal Justice Authority for 2022 (Clerk's Misc. File No. 20220009)

- c. Commissioner Stan Sallee to The Tulsa County Criminal Justice Planning and Policy Council effective immediately. This seat is held by the Chairman of the Tulsa County Criminal Justice Authority for 2022 which is Commissioner Stan Sallee. This rescinds CMF# 20212498 appointing Commissioner Ron Peters to the Tulsa County Criminal Justice Planning and Policy Council due to his upcoming retirement from Tulsa County. This term expires December 31, 2022 (Clerk's Misc. File No. 20220010)
- d. Commissioner Stan Sallee as Chairman of the Tulsa County Public Facilities Authority for 2022 (Clerk's Misc. File No. 20220011)
- e. Commissioner Stan Sallee as the BOCC representative to the Tulsa Regional Chamber's Regional Tourism Board for 2022 (Clerk's Misc. File No. 20220012)

Motion made by Vicki Adams, seconded by Stan Sallee, to approve the appointments. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

- 2. Commissioner Peters - Ms. Luisa Krug to the Tulsa Metropolitan Area Planning Commission to complete Ashley Adam's term. This term expires December 31, 2023 (Clerk's Misc. File No. 20220013)

Motion made by Stan Sallee, seconded by Vicki Adams, to approve the appointment. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

C. Requests for Approval

- 1. Board of County Commissioners - BOKF NA
 - a. Employee Benefit Plan Participant Application and Investment Direction (Clerk's Misc. File No. 20220014)
 - b. Deferred Compensation (457) and 401(a) Matching Plan Direction of Investments Form (Clerk's Misc. File No. 20220015)

Motion made by Vicki Adams, seconded by Stan Sallee, to approve and authorize execution by the Chairman. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None.

- 2. District Attorney - CCK Strategies, PLLC - Engagement letter to create financial statements for fiscal years 2020 and 2021 for the purpose of a single audit in accordance with the Uniform Guidance found in 2 CFR § 200.515 (Clerk's Misc. File No. 20220016)

Motion made by Vicki Adams, seconded by Stan Sallee, to approve and authorize execution by the Chairman. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None.

- 3. Engineers:
 - a. MHC Companies Credit Application - Highway Construction (Clerk's Misc. File No. 20220017)
 - b. MHC Companies Credit Application - Highway District #1 (Clerk's Misc. File No. 20220018)
 - c. MHC Companies Credit Application - Highways District #2 (Clerk's Misc. File No. 20220019)
 - d. MHC Companies Credit Application - Highways District #3 (Clerk's Misc. File No. 20220020)

Motion made by Stan Sallee, seconded by Vicki Adams, to approve and authorize execution by the Chairman. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

- e. Acceptance of right of way easement from Michael Q. Parham (LS-21424) (Clerk's Misc. File No. 20220021)

Motion made by Vicki Adams, seconded by Stan Sallee, to approve and authorize execution by the Chairman. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

4. Human Resources - TCP 111 Drug and alcohol Policy (Anti-Substance Abuse Program) - Deferred from December 20, 2021 agenda (Clerk's Misc. File No. 20220022)

Motion made by Vicki Adams, seconded by Stan Sallee, to approve and authorize execution by the Commission. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None.

5. Inspections - For additional vehicle to increase fleet size from five to six vehicles (Clerk's Misc. File No. 20220023)

Motion made by Stan Sallee, seconded by Vicki Adams, to approve the request. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

D. Resolutions

1. Drainage District #12 - to Strike assessment for Parcel #00000-51-40-01730, Item #21-20-5001030-001-7 for Orcutt Machine & Oil Tools, Tax Amount \$176; Amount to Strike \$129 (Clerk's Misc. File No. 20220024)
2. Engineers - Ordering maximum speed limit on West 21st Street South between S. 59th West Ave. and S. 33rd West Ave. to be revised to 40 miles per hour (Clerk's Misc. File No. 20220025)

Motion made by Vicki Adams, seconded by Stan Sallee, to approve and authorize execution by the Chairman. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None.

- E. Agreement Renewal - (Election Board) - TimeClock Plus, LLC. for the TCP software, CMF #20210066 (Clerk's Misc. File No. 20220026)

Motion made by Stan Sallee, seconded by Vicki Adams, to approve and authorize execution by the Chairman. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None.

- F. Inventory Resolution - (Highway Construction) - Transfer Highway District #1 - Six mobile radios (Clerk's Misc. File No. 20220027)

Motion made by Vicki Adams, seconded by Stan Sallee, to approve and authorize execution by the Chairman. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

- G. Sole Source - (Administrative Services) - Advantage Graphics, Inc., for maintenance, parts, supplies and service for the following machines: Standard Horizon Finishing Equipment, Graphics Wizard Numbering Machine, Accel Equipment, Baumfolder Equipment, Hamada Equipment, A.B. Dick and Itek Equipment, Challenge Equipment, Ryobi Printing Presses, Rosback Equipment and I-Jet envelope printers, and INX printing inks (Clerk's Misc. File No. 20220028)

Motion made by Stan Sallee, seconded by Vicki Adams, to approve and authorize execution by the Chairman. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

- H. Utility Permits - (Engineers) - Oklahoma Natural Gas:

1. to parallel E 68th St N approximately 0.75/0.38 mi S./E. of the US-169 & SH-135 junction (Clerk's Misc. File No. 20220029)
2. to cross E Old North Rd approximately 1.05/0.8 mi N./E. of the US-412 & SH-97 junction (Clerk's Misc. File No. 20220030)

Motion made by Vicki Adams, seconded by Stan Sallee, to approve and authorize execution by the Chairman. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

- I. Tulsa City-County Health Department Agreements to Accept & File:

1. Be Well Community Development Corporation- for CDC Health Equity grant subrecipient funding agreement from 11/1/21 - 6/30/22; cost of \$249,000 (Clerk's Misc. File No. 20220031)

2. General Financial Services, Inc, for Lease Extension for South WIC clinic located at 6831 S. Peoria Ave - Riverpark Square Shopping Center from 01/01/22 - 12/31/22; cost of \$1,631.06/per month (Clerk's Misc. File No. 20220032)
3. Geocko, Inc., for Subscription agreement for access to LiveStories platform from 12/06/21 - 12/05/22; cost of \$9,747/per year (Clerk's Misc. File No. 20220033)
4. R&M Music Co, for Lease Agreement for Broken Arrow WIC clinic located at 514 W. Atlanta St, Broken Arrow, OK, from 01/01/22 - 12/31/22; cost of \$1,200/per month (Clerk's Misc. File No. 20220034)

Motion made by Stan Saltee, seconded by Vicki Adams, to accept and file the Tulsa Health Department agreements. Upon roll call, Yes - Vicki Adams, Stan Saltee, Karen Keith. No - None. Abstain - None. Motion carried.

J. Claims to be Disallowed (payments cancelled as of 12/20-31/2021)

There were no claims to be disallowed.

K. Claims (payments for bills to be paid by 12/13-12/22/2021)

Motion made by Stan Saltee, seconded by Vicki Adams, to approve and authorize execution by the Commission. Upon roll call, Yes - Vicki Adams, Stan Saltee, Karen Keith. No - None. Abstain - None. Motion carried.

L. Blanket Purchase Orders and Emergency Purchase Orders Submitted from 12/20-12/31/2021

Motion made by Vicki Adams, seconded by Stan Saltee, to approve and authorize execution by the Commission. Upon roll call, Yes - Vicki Adams, Stan Saltee, Karen Keith. No - None. Abstain - None. Motion carried.

M. Consideration and Approval of Construction Program Payments

1. Vision 2025 (Clerk's Misc. File No. 20220035)
2. Vision Tulsa County (Clerk's Misc. File No. 20220036)

Motion made by Vicki Adams, seconded by Stan Saltee, to approve the payments. Upon roll call, Yes - Vicki Adams, Stan Saltee, Karen Keith. No - None. Abstain - None. Motion carried.

N. Zoning Application Hearing and Possible Action - (Tulsa Metropolitan Area Planning Commission) - CZ523 - Applicant: Smalygo Properties, Inc., Owner: Tony Eugene and Vicky Jo Warford, Location: South of the southeast corner of East 136th Street North and North Sheridan Road. This request is to rezone 43.35 ±. acres from AG to RS to permit a residential subdivision. On Meeting Date of November 17, 2021, TMAPC voted 9-0-0 to recommend that the County Commission Approve rezoning of 43.35 ±. acres from AG to RS (Clerk's Misc. File No. 20220037)

Motion made by Stan Saltee, seconded by Vicki Adams, to enter into public hearing at 9:41 a.m. Upon roll call, Yes - Vicki Adams, Stan Saltee, Karen Keith. No - None. Abstain - None. Motion carried.

Jay Hoyt, representing INCOG, presented the zoning application. There were no members of the public who wished to speak. Motion made by Stan Saltee, seconded by Vicki Adams, to close the public hearing at 9:42 a.m. Upon roll call, Yes - Vicki Adams, Stan Saltee, Karen Keith. No - None. Abstain - None. Motion carried.

Motion made by Stan Saltee, seconded by Vicki Adams, to approve and authorize execution by the Chairman. Upon roll call, Yes - Vicki Adams, Stan Saltee, Karen Keith. No - None. Abstain - None. Motion carried.

O. COVID-19 Virus Discussion and Update

Joseph Kralicek, Director of Tulsa Area Emergency Management Agency, gave an update on COVID-19 numbers in Tulsa County.

- P. Executive Session - (District Attorney) - Requested by Mike Shouse - Pursuant to 25 O.S. § 307(B)(4), I am requesting that this matter be discussed in Executive Session between the Board and its attorney, for the purpose of confidential communications concerning possible official action regarding a legal issue, to-wit: *Tyner v. Regalado, Case No. CJ-2018-747, Tulsa County District Court*, disclosure of the details of which its attorney advises would seriously impair the ability of the Board to proceed in the public interest

Motion made by Vicki Adams, seconded by Stan Sallee, to go into Executive Session. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion Carried.

Executive Session commenced at 9:45 a.m.

Motion made by Stan Sallee, seconded by Vicki Adams, to reconvene the regular meeting at 9:56 a.m. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

Q. Discussion and Possible Action Regarding Executive Session Item

Motion made by Vicki Adams, seconded by Stan Sallee, to authorize the District Attorney to file an appeal and approve the costs associated with the appeal, to-wit: *Tyner v. Regalado, Case No. CJ-2018-747, Tulsa County District Court*. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried. (Clerk's Misc. File No. 20220038)

IX. NEW BUSINESS

In accordance with the Open Meeting Act, Title 25 O.S. § 311.A.10, new business is defined as any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda.

There was no new business.

X. ADJOURN

Motion made by Vicki Adams, seconded by Stan Sallee, to adjourn the meeting. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

BOARD OF COUNTY COMMISSIONERS

Karen Keith, Chairman

ATTEST:

Michael Willis, Tulsa County Clerk