

(Agenda of meeting was posted outside of the Tulsa County Headquarters Building and on the Tulsa County website at www.tulsacounty.org on January 27, 2023 at 8:53 p.m.)

MINUTES
Monday, January 30, 2023

I. CALL TO ORDER

The Board of County Commissioners (BOCC) met at the hour of 9:30 a.m., with the following members present: Commissioner Stan Sallee, Commissioner Karen Keith and Commissioner Kelly Dunkerley. Others present: County Clerk Michael Willis.

Kelly Dunkerley, Chairman, called the meeting to order at 9:30 a.m., and the following business was transacted:

II. MINUTES

A. Board of County Commissioner's Meeting of January 23, 2023

Motion made by Karen Keith, seconded by Stan Sallee, to approve and authorize execution by the Chairman. Upon roll call, Yes - Stan Sallee, Karen Keith, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

III. UNFINISHED BUSINESS

There was no unfinished business.

A. Bid Awards & Recommendations:

1. Board of County Commissioners - Construction Manager at Risk for the Tulsa County Courthouse Renovation, to JE Dunn Construction, the most qualified and responsive firm (Clerk's Misc. File No. 20230115)

Motion made by Stan Sallee, seconded by Karen Keith, to approve the recommendation. Upon roll call, Yes - Stan Sallee, Karen Keith, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

- B. Addendum - (Parks) - #1 to Request for Qualifications for Construction Manager at Risk for Case Tennis Center at LaFortune Park, to provide additional information and answer vendor submitted questions (Clerk's Misc. File No. 20230155)

Motion made by Stan Sallee, seconded by Karen Keith, to approve the addendum. Upon roll call, Yes - Stan Sallee, Karen Keith, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

C. Amendments

1. Board of County Commissioners - Consider and take action on the approval or disapproval of certain form of Agreement presented to this meeting in connection with Vision 2025, authorizing the Chairman upon advice of counsel to make changes to the form of such Agreement and to execute and deliver this Agreement and all documents and agreements as may be necessary or required: Amendment to Capital Improvements Agreement by and between the Board of County Commissioners of Tulsa County, Oklahoma and the City of Broken Arrow, Oklahoma (Gateway Signage Project) (Clerk's Misc. File No. 20230116)
2. Sheriff - #2 to agreement with Thompson Construction, for Sheriff's Office Administration Buildout, CMF #20221069, for the addition of training quarters, not to exceed \$935,019, for a new total project sum to not exceed \$8,439,807 (Clerk's Misc. File No. 20230117)

Motion made by Karen Keith, seconded by Stan Sallee, to approve and authorize execution, as needed. Upon roll call, Yes - Stan Sallee, Karen Keith, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

IV. ACTION ITEMS

- A. Gasoline & Diesel Fuel Quotes for week ending 2/6/2023 (Clerk's Misc. File No. 20230114)

Motion made by Stan Sallee, seconded by Karen Keith, to approve the fuel quotes. Upon roll call, Yes - Stan Sallee, Karen Keith, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

- B. Appointment - (Board of County Commissioners) - Commissioner Keith, of Ms. Jacqueline Gonzalez to the Greater Tulsa Area Hispanic Affairs Commission, replacing Jania Rivera-Wester; for three-year term expiring 12/31/2025 (Clerk's Misc. File No. 20230118)

Motion made by Karen Keith, seconded by Stan Sallee, to approve the appointment. Upon roll call, Yes - Stan Sallee, Karen Keith, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

- C. Memorandums of Understanding

1. Court Clerk - City of Broken Arrow, for a satellite office at 123 N. Main Street, to provide marriage certificates and licenses, clergy licenses, and civil and family filings to increase the day-time density and traffic to the Rose District and Broken Arrow and benefit the public by allowing the Clerk to provide services to a large segment of Tulsa County's population at a location other than the Tulsa County Courthouse (Clerk's Misc. File No. 20230119)

Motion made by Stan Sallee, seconded by Karen Keith, to approve and authorize execution by the Chairman. Upon roll call, Yes - Stan Sallee, Karen Keith, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

2. Engineers - Tulsa Technology Center, for CDL B training to be provided by Tulsa Technology Center through 6/30/2023; cost of \$5,880 (Clerk's Misc. File No. 20230120)

Motion made by Karen Keith, seconded by Stan Sallee, to approve and authorize execution by the Chairman. Upon roll call, Yes - Stan Sallee, Karen Keith, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

- D. Requests for Approval

1. Board of County Commissioners - Introductory letter to tenant at 12000 E. Skelly Drive building (Clerk's Misc. File No. 20230121)

Motion made by Karen Keith, seconded by Stan Sallee, to approve and authorize execution by the Chairman. Upon roll call, Yes - Stan Sallee, Karen Keith, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

2. Engineers:
- a. Gilcrease Constructors - of donation of asphalt millings and crushed aggregate base material from south plantsite used during Gilcrease Expressway Project GCT-2500 (Clerk's Misc. File No. 20230122)
 - b. Oklahoma Department of Emergency Management and Homeland Security - for Wendi Marcy with Meshek & Associates to act on behalf of Tulsa County, with full access, on ok.emgrants.com, the online disaster grant management tool (Clerk's Misc. File No. 20230123)

Motion made by Stan Sallee, seconded by Karen Keith, to approve and authorize execution, as needed. Upon roll call, Yes - Stan Sallee, Karen Keith, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

3. Social Services - to accept donations of food, medications and various items for 12/2022 (Clerk's Misc. File No. 20230124)

Motion made by Karen Keith, seconded by Stan Sallee, to approve the request. Upon roll call, Yes - Stan Sallee, Karen Keith, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

- E. Sign Contractors Bond - (Engineers) - A-Max Sign Company Inc., as Principal, and Liberty Mutual as Surety. Bond amount \$2,000; time period from 10/1/2022-10/1/2023

Motion made by Karen Keith, seconded by Stan Sallee, to defer the bond. Upon roll call, Yes - Stan Sallee, Karen Keith, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

F. Resolutions

1. Board of County Commissioners - for Sale of Unused Real Property and Application for Appointment of Appraisers relating to certain real property located at 211 N. Cabaniss Ave., Bixby, Oklahoma 74008 (Clerk's Misc. File No. 20230125)
2. Court Services - designating DJ Richardson as Requisitioning Officer replacing Sherri Carrier (Clerk's Misc. File No. 20230126)
3. District Attorney - designating Tami Conyers as Receiving Officer replacing Elise McGouran (Clerk's Misc. File No. 20230127)
4. Drainage District #12 - to Strike Assessment for the 2022 Tax Roll: **City of Tulsa Parcel: 22175-92-08-01830 Item No.: 22-20-5013730 Tax Amount: \$32 Amount to Strike: \$32** (Clerk's Misc. File No. 20230128)
5. Engineers - Amending the Tulsa County Road System. Comb's Country Estates, Magnolia Ridge I and II, The Meadows Amended I, Sheridan Crossing IV, Elwood Crossing II, Magnolia Heights, Magnolia Heights Blocks 8-13, Magnolia Village, The Reserve at Magnolia, Woodward Acres II and Yellowstone II have been constructed to Tulsa County standards and accepted for maintenance. It has also been determined that there are some additional roads that need to be added (Appendix A) to the Road System, as well as a list of roads to be removed (Appendix B) (Clerk's Misc. File No. 20230129)
6. Parks - designating LaToyia Edwards as Requisitioning Officer replacing Dominic Donajkowski (Clerk's Misc. File No. 20230130)

Motion made by Stan Saltee, seconded by Karen Keith, to approve and authorize execution, as needed. Upon roll call, Yes - None. No - None. Abstain - None. Motion carried.

G. Agreements

1. Administrative Services - Getty Images (US), Inc., for premium access use of photos, illustrations, vectors, and video clips for one (1) year in the amount of \$3,300

Motion made by Karen Keith, seconded by Stan Saltee, to defer the agreement. Upon roll call, Yes- Stan Saltee, Karen Keith, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

2. Board of County Commissioners:
 - a. City of Broken Arrow - for Community Development Block Grant Program (CDBG) funds for infrastructure improvements consisting of city-wide emergency housing repairs, old town waterline replacement and Elm Avenue storm drainage replacement through 6/30/2023, in the amount of \$406,225 from FY 2022 CBDG funds (Clerk's Misc. File No. 20230131)

Motion made by Karen Keith, seconded by Stan Saltee, to approve and authorize execution by the Chairman. Upon roll call, Yes - Stan Saltee, Karen Keith, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

- b. City of Owasso - Community Development Block Grant Program (CDBG) for infrastructure improvements consisting of replacing Hale Acres Waterline along E. 112th St. N. from the western edge of the Hale Acres Subdivision to N. Garnett Rd. through 6/30/2023, in the amount of \$159,894.62 from Fiscal Year 2022 CBDG Urban County funds (Clerk's Misc. File No. 20230132)

Motion made by Stan Saltee, seconded by Karen Keith, to approve and authorize execution by the Chairman. Upon roll call, Yes - Stan Saltee, Karen Keith, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

- c. Indian Nations Council of Government (INCOG), for administration and management of the HOME American Rescue Plan Grant with the Department of Housing and Urban Development, fee not to exceed \$614,116.05 (Clerk's Misc. File No. 20230133)

Motion made by Karen Keith, seconded by Stan Sallee, to approve and authorize execution by the Chairman. Upon roll call, Yes - Stan Sallee, Karen Keith, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

- d. The Board of Regents for the Oklahoma Agricultural and Mechanical Colleges for Oklahoma State University Center for Health Sciences, for the purchase of the Annex Building located at 211 South Houston Avenue, Tulsa, OK 74127, Lot Four (4) and Lot Five (5), Block Ninety-Eight (98), Original Town, now City of Tulsa, Tulsa County, State of Oklahoma, in the amount of \$3,128,000 (Clerk's Misc. File No. 20230134)

Motion made by Stan Sallee, seconded by Karen Keith, to approve and authorize execution by the Chairman. Upon roll call, Yes - Stan Sallee, Karen Keith, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

3. Juvenile Bureau - Turn Key Health Clinics, LLC, for medical staffing and administration at the Family Center for Juvenile Justice located at 500 W. Archer St., Tulsa, OK 74103, at a rate of \$30,862.48 per month from 2/1/2023-6/30/2023 (Clerk's Misc. File No. 20230135)

Motion made by Karen Keith, seconded by Stan Sallee, to approve and authorize execution by the Chairman. Upon roll call, Yes - Stan Sallee, Karen Keith, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

4. Parks:
 - a. Dance Fit, LLC by Amy Michalcik, for Jazzercise classes at South County Recreation Center from 1/3/2023 - 12/31/2023; fee 20% of enrollment fees (Clerk's Misc. File No. 20230136)
 - b. Oklahoma FASA Softball for use of Haikey Creek Softball Fields on various days, eighteen (18) total, from 3/18/2023 - 10/15/2023, at a rate of \$225 per day (Clerk's Misc. File No. 20230137)
 - c. Tulsa Disc Sports Association (TDSA) - for use of Chandler Park, Haikey Creek Park, and O'Brien Park for Disc Golf Tournaments for 12 events, rental is \$7,400, however, TDSA's average spend on Chandler, Haikey and O'Brien Parks for 2021 and 2022 was \$13,500 and \$26,000 respectively, with some years being more project heavy than others. They have agreed to invest equal or greater of the above-mentioned rental rate in the 2023 calendar year. They plan to accomplish this via proceeds of their tournaments, labor for maintenance and or purchases of disc golf specific items that benefit Tulsa County Parks, therefore the rental fee is waived (Clerk's Misc. File No. 20230138)
 - d. The Lemon Seed, for use of Chandler Park on Saturday, 4/1/2023 from noon to 3:00 p.m.; fee of \$35 (Clerk's Misc. File No. 20230139)
 - e. Tulsa Schutzhund Club for use of O'Brien Park twice a week for IGP Sport from 1/28/2023 - 12/1/2023, fee of \$12 or 20% of enrollment (Clerk's Misc. File No. 20230140)

Motion made by Stan Sallee, seconded by Karen Keith, to approve and authorize execution by the Chairman. Upon roll call, Yes - Stan Sallee, Karen Keith, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

5. Procurement - Annotate Software, Ltd., for sixty (60) Hosted Enterprise Licenses to Annotate software to be used for in-document collaboration during contract review through 11/30/2023; cost of \$12,000 (Clerk's Misc. File No. 20230141)

Motion made by Karen Keith, seconded by Stan Sallee, to approve and authorize execution by the Chairman. Upon roll call, Yes - Stan Sallee, Karen Keith, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

6. Sheriff:

- a. 365Labs, LLC, for public safety software, licenses and support services beginning upon approval date, cost for hardware, software and professional services is \$2,062,649.12 (Clerk's Misc. File No. 20230142)

Motion made by Karen Keith, seconded by Stan Sallee, to approve and authorize execution by the Chairman. Upon roll call, Yes - Stan Sallee, Karen Keith, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

- b. Association of Public-Safety Communications Officials International, Inc., for hosting, maintaining and providing support of the APCO IntelliComm Guidecard Software, cost of \$34,358.61 (Clerk's Misc. File No. 20230143)
- c. Leidos Security Detection & Automation, Inc., for maintenance on four x-ray systems for FY 2022-2023; cost of \$26,000 (Clerk's Misc. File No. 20230144)

Motion made by Stan Sallee, seconded by Karen Keith, to approve and authorize execution by the Chairman. Upon roll call, Yes - Stan Sallee, Karen Keith, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

H. Inventory Resolutions

1. Highways District #1 - junked; vibration plate (Clerk's Misc. File No. 20230145)
2. Public Defender – junked, 2 computers (Clerk's Misc. File No. 20230146)
3. Treasurer - junked; 2 Epson Check Scanners (Clerk's Misc. File No. 20230147)

Motion made by Karen Keith, seconded by Stan Sallee, to approve and authorize execution by the Chairman. Upon roll call, Yes - Stan Sallee, Karen Keith, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

I. Utility Permits - Engineers:

1. Oklahoma Natural Gas Company, for the crossing of N. Whirlpool Dr. approximately 0.08 mi. N. of the N. Whirlpool Dr. & E. 76th St. N. junction (Clerk's Misc. File No. 20230148)
2. Washington County RWD #3, for the crossing of N. Memorial Dr. approximately 0.10 mi. N. of the E. 126th St. N. & N. Memorial Dr. junction (Clerk's Misc. File No. 20230149)

Motion made by Stan Sallee, seconded by Karen Keith, to approve and authorize execution by the Chairman. Upon roll call, Yes - Stan Sallee, Karen Keith, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

J. Travel/Training - (OSU Extension) - Lisa Nicholson to Interviews for Assistant Extension Specialist in Stillwater, OK, from 2/7-10/2023; cost of \$600 (Clerk's Misc. File No. 20230150)

Motion made by Stan Sallee, seconded by Karen Keith, to approve the travel/training. Upon roll call, Yes - Stan Sallee, Karen Keith, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

K. Claims (payments for bills to be paid from 1/17-20/2023)

Motion made by Karen Keith, seconded by Stan Sallee, to approve and authorize execution by the Commission. Upon roll call, Yes - Stan Sallee, Karen Keith, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

L. Blanket Purchase Orders and Emergency Purchase Orders Submitted from 1/23-27/2023

Motion made by Karen Keith, seconded by Stan Sallee, to approve and authorize execution by the Commission. Upon roll call, Yes - Stan Sallee, Karen Keith, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

M. Consideration and Approval of Construction Program Payments

1. Vision 2025 (Clerk's Misc. File No. 20230151)
Creditor: Schemmer Engineers; **Trust #**719384-J1; **Item:** 10,468-PJ1047-HW86N 86th St. Memorial to US Hwy 75; **Purpose:** Design/Engineers; **Amt. Paid:** \$2,070.06

Motion made by Stan Sallee, seconded by Karen Keith, to approve and authorize execution by the Chairman. Upon roll call, Yes - Stan Sallee, Karen Keith, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

2. Vision Tulsa County (Clerk's Misc. File No. 20230152)

Sales Tax/Bond Funded Projects Recommended for Payment

Creditor: Elliott Electric; Fund: PCP02/PJ1066; **Item:** Chandler Park Project B;

Purpose: Materials; **Amt. Paid:** \$92.92

Creditor: IRBY Electrical Distributor; Fund: PCP02/PJ1066; **Item:** Chandler Park Project B; **Purpose:** Materials; **Amt. Paid:** \$625.18

Creditor: Dolese Bros. Co.; Fund: PCP02/PJ1066; **Item:** Chandler Park Project B; **Purpose:** Materials; **Amt. Paid:** \$527

Creditor: Economy Lumber Co.; Fund: PCP02/PJ1066; **Item:** Chandler Park Project B; **Purpose:** Materials; **Amt. Paid:** \$754.88

Creditor: Communication Supply Co.; Fund: HERJR/PJ1085; **Item:** Ray Jordan Renovation - BOPS Basement; **Purpose:** Materials; **Amt. Paid:** \$2,531.09

Motion made by Stan Sallee, seconded by Karen Keith, to approve and authorize execution by the Chairman. Upon roll call, Yes - Stan Sallee, Karen Keith, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

N. Public Health Update

Joseph Kralicek, Director of Tulsa Area Emergency Management Agency, gave an update on COVID-19 and flu season in Tulsa County

O. Discussion and possible action approving the appropriation and use of funds received from the U.S. Department of Treasury under the “Coronavirus Response and Relief Supplemental Appropriations Act of 2021”, the “Emergency Rental Assistance Program”, and/or the “American Rescue Plan Act of 2021” and the “Coronavirus State and Local Fiscal Recovery Fund” contained therein (Clerk's Misc. File No. 20230153)

Motion made by Karen Keith, seconded by Stan Sallee, to approve the appropriation. Upon roll call, Yes - Stan Sallee, Karen Keith, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

P. Zoning Application Hearing and Possible Action - (Tulsa Metropolitan Area Planning Commission) - CZ-537 & related PUD-864 - Applicant: Nathan Cross, Owner: RC Collinsville, LLC, Location: Northeast corner of East 136th Street North and North Memorial Drive. The request is to Rezone from AG to RE 78.5 ± acres to permit a single-family residential subdivision. On meeting date of December 7, 2022 TMAPC voted 10-0-0 to recommend that the County Commission approve rezoning of 78.5 ± acres from AG to RE with PUD overlay PUD-864 (Clerk's Misc. File No. 20230154)

Motion made by Karen Keith, seconded by Stan Sallee, to enter into public hearing at 9:45 a.m. Upon roll call, Yes - Stan Sallee, Karen Keith, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

Jay Hoyt, representing Tulsa Metropolitan Area Planning Commission, presented the zoning application and related PUD.

There were no members of the public who wished to speak.

Motion made by Karen Keith, seconded by Stan Sallee, to close the public hearing at 9:47 a.m. Upon roll call, Yes - Stan Sallee, Karen Keith, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

Motion made by Stan Sallee, seconded by Karen Keith, to approve and authorize execution by the Chairman. Upon roll call, Yes - Stan Sallee, Karen Keith, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

V. ANNOUNCEMENTS

County Events and Status Updates for Comment and Discussion from: Administrative Services, Building Operations, Court Services, Director of Governmental Affairs, Early Settlement, Election Board, Engineers, Highways, Human Resources, Information Technology, Inspections, Parks, Social Services, Procurement, Assessor, County Clerk, Court Clerk, Sheriff, Treasurer, District Attorney, Drainage District #12, Expo Square, Juvenile Justice, OSU Extension, Presiding Judge, River Parks Authority, Tulsa Area Emergency Management Agency, Chief Deputies and County Commissioners

Chairman advised the announcements and County Events and Status updates were open for comment and discussion. The departments with information gave a report.

VI. NEW BUSINESS

In accordance with the Open Meeting Act, Title 25 O.S. § 311.A.10, new business is defined as any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda.

There was no new business.

VII. ADJOURN

Motion made by Karen Keith, seconded by Stan Sallee, to adjourn the meeting. Upon roll call, Yes - Stan Sallee, Karen Keith, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

BOARD OF COUNTY COMMISSIONERS

Kelly Dunkerley, Chairman

ATTEST:

Michael Willis, Tulsa County Clerk