

(Agenda of meeting was posted in the central lobby and outside of the Ray Jordan Tulsa County Administration Building and on the Tulsa County website at www.tulsacounty.org on December 30, 2020 at 1:40 p.m.)

MINUTES
Monday, January 4, 2021

APPROVED
01/11/2021

I. CALL TO ORDER

The Board of County Commissioners (BOCC) met at the hour of 9:30 a.m., with the following members present: Commissioner Ron Peters, Commissioner Karen Keith, Commissioner Stan Sallee. Others present: County Clerk Michael Willis.

Ron Peters, Chairman, called the meeting to order at 9:30 a.m., and the following business was transacted:

II. PLEDGE OF ALLEGIANCE

Terry Simonson led the Pledge of Allegiance.

III. ELECTION OF CHAIRMAN FOR 2021

Motion made by Karen Keith, seconded by Ron Peters, to elect Commissioner Stan Sallee as Chairman of the Board of County Commissioners for 2021. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

IV. ELECTION OF CHAIRMAN PRO TEM FOR 2021

Motion made by Ron Peters, seconded by Stan Sallee, to elect Commissioner Karen Keith as Chairman Pro Tem of the Board of County Commissioners for 2021. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

V. MINUTES

A. Board of County Commissioner's Meeting of December 21, 2020

Motion made by Ron Peters, seconded by Karen Keith, to approve the minutes. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

VI. UNFINISHED BUSINESS

There was no unfinished business.

A. Bid Awards & Recommendations - (TC Departments) - for Vehicle Lubricants and Antifreeze to Timmons Oil Company, the overall lowest and best bid received. This award is for one year beginning 1/19/2021 (Clerk's Misc. File No. 20210001)

Motion made by Karen Keith, seconded by Ron Peters, to approve the award. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

B. Addendum #1 - Board of County Commissioners - to Notice to Bidders for Ray Jordan Administration Building Glass & Glazing, to be received by 1/8/2021 and to open on 1/11/2021, to provide clarifications to project specifications, response to vendor-submitted questions and substitution requests and CM Clarification #1 (Clerk's Misc. File No. 20210002)

Motion made by Ron Peters, seconded by Karen Keith, to approve the addendum. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

C. Amendments

1. CC Health - #3 to the bid for Laboratory Services, awarded to Regional Medical Laboratory, Inc., CMF#243625, to renew the Laboratory Services award for one year,

effective 1/31/2021. Regional Medical Laboratory has agreed to honor the terms of the original bid (Clerk's Misc. File No. 20210003)

2. CC Health - #4 - to the award for Transportation Services to Yellow Checker Cab Company, CMF #240189, to renew for one year effective 2/2/2021, with no changes to the terms of the award (Clerk's Misc. File No. 20210004)
3. Building Operations - #5 to Janitorial Services award to Final Touch Cleaning, CMF #237866, to add janitorial services for the Tulsa County Headquarters "HQ" Building located at 218 W. 6th St., Tulsa, Oklahoma 74119 for \$17,885 per month (Clerk's Misc. File No. 20210005)
4. TC Departments - #11 for Pest Control Services - to change the address for pest control services for Highway District 3, now located at 4959 E. 171st S., Bixby, Oklahoma 74008 and for Highway District 1, now located at 11456 N. Yale Ave., Sperry, Oklahoma 74073. The rate for each location will be \$40 per month (Clerk's Misc. File No. 20210006)

Motion made by Karen Keith, seconded by Ron Peters, to approve and authorize execution, as needed. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Saltee. No - None. Abstain - None. Motion carried.

VII. ACTION ITEMS

- A. Gasoline & Diesel Fuel Quotes for week ending 1/11/2021 (Clerk's Misc. File No. 20210007)

Motion made by Ron Peters, seconded by Karen Keith, to approve the gasoline and diesel fuel quotes. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Saltee. No - None. Abstain - None. Motion carried.

B. Appointments

1. Commissioner Saltee - of Commissioner Ron Peters to serve as 2021 Chairman of the TCPFA effective 1/4/2021 (Clerk's Misc. File No. 20210008)

Motion made by Karen Keith, seconded by Ron Peters, to approve the appointment. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Saltee. No - None. Abstain - None. Motion carried.

2. Commissioner Peters - of Ashley Adams to the Tulsa Metropolitan Area Planning Commission effective 1/1/2021 for a three-year term, replacing Josh Ritchey; term expires 12/31/2023 (Clerk's Misc. File No. 20210050)

Motion made by Ron Peters, seconded by Karen Keith, to approve the appointment. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Saltee. No - None. Abstain - None. Motion carried.

C. Requests for Approval

1. Board of County Commissioners:
 - a. FCRA Paid Sick Leave and Expanded FMLA Leave, TCP-107-J, providing additional paid and job-protected leave benefits for qualifying employees under provisions of the Families First Coronavirus Response Act (FFCRA), of up to two weeks of FFCRA Paid Sick Leave and up to twelve total weeks (ten weeks in addition to the initial two) of combined FFCRA Paid Sick Leave and FFCRA Paid Expanded FMLA Leave, effective 4/1/2020 - 3/31/2021 (Clerk's Misc. File No. 20210009)
 - b. 2021 Registration Fees to the Oklahoma Ethics Commission for Terry Simonson and Tulsa County, in the amount of \$500 (Clerk's Misc. File No. 20210010)
 - c. Tedford Insurance - Cancellation Request/Policy Release for termination of Builders Risk insurance for the Tulsa County Headquarters building due to occupancy (Clerk's Misc. File No. 20210011)

Motion made by Karen Keith, seconded by Ron Peters, to approve and authorize execution, as needed. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

2. Engineers - Oklahoma Department of Emergency Management and Homeland Security for FEMA's FY20 Building Resilient Infrastructure and Communities Program to fund the Tulsa County Flood Resilient Infrastructure Project in the amount of \$7,246,181.25 (Clerk's Misc. File No. 20210012)

Motion made by Ron Peters, seconded by Karen Keith, to approve and authorize execution by the Chairman. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

- D. Resolution - Drainage District #12 - to Strike Assessment from 2018 Tax Roll - All Around Nutrition, Parcel No. 00000-51-70-00216, Item No. 18-20-5001480-020-2, Assessed Value \$16,084, Tax Amt \$177, Amt to Strike \$170 (Clerk's Misc. File No. 20210013)

Motion made by Karen Keith, seconded by Ron Peters, to approve and authorize execution by the Chairman. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

- E. Tort Claim - (District Attorney) - TC-2020-20 Claimant: LaNissa Chenoweth for incident on 12/2/2020, to approve in the amount of \$343.63 (Clerk's Misc. File No. 20210014)

Motion made by Ron Peters, seconded by Karen Keith, to approve the recommendation of the District Attorney for the Tort Claim. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion Carried.

F. Agreements

1. Board of County Commissioners:

- a. Cox Convention Center - for rental space to hold the Tulsa County Courthouse Docket on 1/29/2021 and 3/12/2021 (Clerk's Misc. File No. 20210015)
- b. Holiday Inn Tulsa-City Center - for preferred rate for hotel reservations required for County business, guaranteed from 1/1/2021 - 12/31/2021 (Clerk's Misc. File No. 20210016)

Motion made by Karen Keith, seconded by Ron Peters, to approve and authorize execution, as needed. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

2. Engineers - City of Owasso for paving assistance on Sports Park South Entrance Asphalt Project (Clerk's Misc. File No. 20210017)

Motion made by Ron Peters, seconded by Karen Keith, to approve and authorize execution by the Chairman. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

3. Public Defender - Transunion Risk and Alternative Data Solutions, Inc., for subscriber Agreement and Application for access to Transunion Risk and Alternative Data Solutions, Inc., public records products and services for online research, investigation and risk management - Deferred

Motion made by Karen Keith, seconded by Ron Peters, to defer this agreement. Upon roll call, Yes- Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

4. Treasurer - Xerox Corporation - for equipment relocation on product descriptions/serial numbers: B8170H2/HHZ168933, C8045H/8TB625992, C8045H/Y4X839063, B8075H/3AG887151, and B8145H2/HQH264747 to be moved to the Tulsa County Headquarters, 218 W. 6th St, 8th Floor, Tulsa, Oklahoma, 74119 (Clerk's Misc. File No. 20210018)

Motion made by Ron Peters, seconded by Karen Keith, to approve and authorize execution by the Chairman. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

G. Inventory Resolutions

1. County Clerk

- a. junked; Dell Optiplex (Clerk's Misc. File No. 20210019)
 - b. junked; Victory reach-in refrigerator (Clerk's Misc. File No. 20210020)
- 2. Sheriff
 - a. junked; Breathalyzer (Clerk's Misc. File No. 20210021)
 - b. junked; Miscellaneous furniture (Clerk's Misc. File No. 20210022)
- 3. Treasurer
 - a. junked; American Perforator, Jogger, Endorsers (Clerk's Misc. File No. 20210023)
 - b. junked; Hedman Check Signer (Clerk's Misc. File No. 20210024)
 - c. junked; Shear Tech Endorser (Clerk's Misc. File No. 20210025)
 - d. transferred to BOCC; Swivel Chair (Clerk's Misc. File No. 20210026)
- 4. Engineers:
 - a. Auction; Trucks (details available in the County Clerk's office) (Clerk's Misc. File No. 20210027)
 - b. Transferred to Highway District #2; 2020 Ford F250 Crew Cab Truck (Clerk's Misc. File No. 20210028)
 - c. Sold; Highway District #3 Building and Land located at 5625 S. Garnett Rd., Tulsa, OK (Clerk's Misc. File No. 20210029)

Motion made by Karen Keith, seconded by Ron Peters, to approve and authorize execution by the Chairman. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Saltee. No - None. Abstain - None. Motion carried.

H. Utility Permit - Engineers:

- 1. Oklahoma Natural Gas:
 - a. to cross E. 171st St. S. (Clerk's Misc. File No. 20210030)
 - b. to cross N. Sheridan Rd. (Clerk's Misc. File No. 20210031)
- 2. Timberwolf Excavating - to cross Memorial Drive (Clerk's Misc. File No. 20210032)
- 3. Washington County Rural Water District #3 - to cross N. Lewis Avenue (Clerk's Misc. File No. 20210033)

Motion made by Ron Peters, seconded by Karen Keith, to approve and authorize execution by the Chairman. Upon roll call, Yes - None. No - None. Abstain - None. Motion carried.

I. Travel/Training

- 1. Board of County Commissioners - Keri Fothergill
 - a. to Introduction to Purchasing (Clerk's Misc. File No. 20210034)
 - b. to Inventory Tracking and Disposal (Clerk's Misc. File No. 20210035)
- 2. Parks - Stephen Duffield, Chester Davis and Michael Acosta to plumbing continuing education course to maintain plumbing licenses (Clerk's Misc. File No. 20210036)

Motion made by Karen Keith, seconded by Ron Peters, to approve the travel training. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Saltee. No - None. Abstain - None. Motion carried.

J. Personnel Actions

- 1. Building Operations (Clerk's Misc. File No. 20210037)
- 2. Highways (Clerk's Misc. File No. 20210038)

3. Parks (Clerk's Misc. File No. 20210039)

Motion made by Karen Keith, seconded by Ron Peters, to approve the personnel actions. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

K. Juvenile Bureau Personnel Actions to Accept & File (Clerk's Misc. File No. 20210040)

Motion made by Ron Peters, seconded by Karen Keith, to accept and file the Juvenile Bureau personnel actions. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

L. CC Health Department Documents to Accept & File

1. Personnel Actions (Clerk's Misc. File No. 20210041)

2. Travel/Training (Clerk's Misc. File No. 20210042)

Motion made by Karen Keith, seconded by Ron Peters, to accept and file the CC Health documents. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

M. Claims to be Disallowed (payments cancelled as of 12/21-31/2020)

There were no claims to be disallowed.

N. Claims (payments for bills to be paid by 12/14-23/2020)

Motion made by Ron Peters, seconded by Karen Keith, to approve and authorize execution by the Commission. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

O. Blanket Purchase Orders and Emergency Purchase Orders Submitted from 12/21-31/2020

Motion made by Karen Keith, seconded by Ron Peters, to approve and authorize execution by the Commission. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

P. Zoning Application Hearing and Possible Action - (TMAPC) - CZ508 - Applicant: Ashley Hacker, Owner: Barry A and Celeste L Hacker, Location: West of the northwest corner of West Long Street & South Broad Street. Requesting rezone from RS to CG to permit new office/warehouse building. On meeting date of 12/2/2020, TMAPC voted 7-0-0 to recommend that the County Commission Approve rezoning of 0.47 ± acres from RS to CG (Clerk's Misc. File No. 20210043)

Motion made by Ron Peters, seconded by Karen Keith, to enter into public hearing at 9:41 a.m. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

Dwayne Wilkerson with INCOG presented the Zoning Application. The applicant, Ashley Hacker, was the only member of the public signed up to speak. He presented his plan to repurpose the building on the property to better utilize the property because it is surrounded by commercial properties.

Motion made by Karen Keith, seconded by Ron Peters, to close the public hearing at 9:44 a.m. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

Motion made by Ron Peters, seconded by Karen Keith, to approve and authorize execution by the Chairman, the Zoning Application and Resolutions for CZ508. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

Q. COVID-19 Virus Discussion and Update

Joseph Kralicek, Director of Tulsa Area Emergency Management Agency, gave an update on COVID-19 numbers in Tulsa County.

VIII. ANNOUNCEMENTS

County Events and Status Updates for Comment and Discussion from: Administrative Services, Building Operations, Court Services, Election Board, Human Resources, Information Technology, Parks, Purchasing, Social Services, Engineering, Highways, Inspections, Sheriff, Assessor, County Clerk, Court Clerk, Treasurer, District Attorney, Presiding Judge, Juvenile Justice, Expo Square, INCOG, Tulsa Area Emergency Management Agency, OSU Extension, CC

Library, CC Health Department, River Parks Authority, Levee Drainage District #12, Board of
County Commissioners Chief Deputies, Director of Governmental Affairs

Chairman advised the announcements and County Events and Status updates were open for comment and
discussion. The departments with information gave a report.

IX. NEW BUSINESS

In accordance with the Open Meeting Act, Title 25 O.S. § 311.A.10, new business is defined as
any matter not known about or which could not have been reasonably foreseen prior to the time
of posting the agenda.

There was no new business.

X. ADJOURN

Motion made by Ron Peters, seconded by Karen Keith, to adjourn the meeting. Upon roll call, Yes - Ron
Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

BOARD OF COUNTY COMMISSIONERS



Stan Sallee, Chairman

ATTEST:



Michael Willis, Tulsa County Clerk

