

(Agenda of meeting was posted in the central lobby and outside of the Ray Jordan Tulsa County Administration building on January 2, 2020 at 7:08 p.m.)

MINUTES  
Monday, January 6, 2020

I. CALL TO ORDER

The Board of County Commissioners (BOCC) met at the hour of 9:30 a.m., with the following members present: Commissioner Karen Keith, Commissioner Stan Sallee, Commissioner Ron Peters; Others present: Michael Willis, County Clerk.

Karen Keith, Chairman, called the meeting to order at 9:30 a.m. and the following business was transacted:

II. PLEDGE OF ALLEGIANCE

Vince Trinidad led the Pledge of Allegiance.

III. ELECTION OF CHAIRMAN FOR 2020

Motion made by Stan Sallee, seconded by Ron Peters, to elect Commissioner Ron Peters as Chairman of the Board of County Commissioners for 2020. Upon roll call, Yes - Karen Keith, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

IV. ELECTION OF CHAIRMAN PRO-TEM FOR 2020

Motion made by Karen Keith, seconded by Stan Sallee, to elect Commissioner Stan Sallee as Chairman Pro Tem of the Board of County Commissioners for 2020. Upon roll call, Yes - Karen Keith, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

V. ANNOUNCEMENTS

County Events and Status Updates for Comment and Discussion from: Administrative Services, Building Operations, Court Services, Election Board, Human Resources, Information Technology, Parks, Purchasing, Social Services, Engineering, Highways, Inspections, Sheriff, Assessor, County Clerk, Court Clerk, Treasurer, District Attorney, Presiding Judge, Juvenile Justice, Expo Square, INCOG, Tulsa Area Emergency Management Agency, OSU Extension, CC Library, CC Health Department, River Parks Authority, Levee Drainage District #12, Board of County Commissioners Chief Deputies, Director of Governmental Affairs

Chairman advised the announcements and County Events and Status updates were open for comment and discussion. The Departments with information gave a report.

VI. NEW BUSINESS

In accordance with the Open Meeting Act, Title 25 O.S. § 311.A.10, new business is defined as any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda.

There was no new business.

VII. MINUTES

- A. Management Conference Meeting of December 12, 2019
- B. Board of County Commissioner's Special Meeting of December 27, 2019
- C. Board of County Commissioner's Meeting of December 30, 2019

Motion made by Karen Keith, seconded by Stan Sallee, to approve and authorize execution by the Chairman. Upon roll call, Yes - Karen Keith, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

## VIII. REPORT

- A. County Department - (Parks) - Certified Inventory as of 12/31/19 (Clerk's Misc. File No. 20200000)

Motion made by Stan Sallee, seconded by Karen Keith, to approve the Report. Upon roll call, Yes - Karen Keith, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

## IX. UNFINISHED BUSINESS

- A. Bid/Proposal Awards & Recommendations:

1. CC Health Department - Generation Z Focus Groups - Deferred
2. TC Departments - Hydraulic Hoses, Fittings, Assemblies, Installation and Repair - Deferred
3. TC Departments - Vehicle Lubricants and Antifreeze - Deferred

Motion made by Karen Keith, seconded by Stan Sallee, to defer the Bid/Proposal Awards and Recommendations. Upon roll call, Yes - Karen Keith, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

- B. Amendment #2 - (Board of County Commissioners) - to the agreement with ReliaStar Life Insurance Company dba Voya Financial, to add premium/claim account effective 2/1/2020, Account Number 0003, Account Name Community Service Counsel, waiting period will be waived and actively at work provisions will apply (Clerk's Misc. File No. 20200001)

Motion made by Stan Sallee, seconded by Karen Keith, to approve and authorize execution by the Chairman. Upon roll call, Yes - Karen Keith, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

- C. Memorandum of Understanding - (Board of County Commissioners) - Commercial Property Assessed Clean Energy Program (PACE) - Deferred

- D. Requests for Approval - Board of County Commissioners:

1. Assessment Contract for Commercial Property Assessed Clean Energy Program (PACE) - Deferred
2. Certificate of Delinquency for Commercial Property Assessed Clean Energy Program (PACE) - Deferred

Motion made by Karen Keith, seconded by Stan Sallee, to defer the Memorandum of Understanding and Requests for Approval for Commercial Property Assessed Program (PACE). Upon roll call, Yes - Karen Keith, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

- E. Request for Approval - (Treasurer) - Corrected Deed for Property Acquired at Resale, Parcel #90333-03-33-21090 (Clerk's Misc. File No. 20200002)

Motion made by Stan Sallee, seconded by Karen Keith, to approve and authorize execution by the Chairman. Upon roll call, Yes - Karen Keith, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

## X. ACTION ITEMS

- A. Gasoline & Diesel Fuel Quotes for week ending 1/13/2020 (Clerk's Misc. File No. 20200003)

Motion made by Karen Keith, seconded by Stan Sallee, to approve the Gasoline and Diesel Fuel Quotes. Upon roll call, Yes - Karen Keith, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

- B. Appointments - Board of County Commissioners:

1. Commissioner Karen Keith as Chairman of the Tulsa County Public Facilities Authority for calendar year 2020 effective 1/6/2020 (Clerk's Misc. File No. 20200004)
2. Commissioner Stan Sallee as Chairman of the Tulsa County Criminal Justice Authority for calendar year 2020 effective 1/1/2020 (Clerk's Misc. File No. 20200005)

3. Jennifer Long to the Greater Tulsa Area Indian Affairs Commission effective 1/1/20 for a three-year term expiring 12/31/22 (Clerk's Misc. File No. 20200006)

Motion made by Stan Sallee, seconded by Karen Keith, to approve the appointments. Upon roll call, Yes - Karen Keith, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

- C. Reappointment - (Board of County Commissioners) - Daryl Woodard to Tulsa County Public Facilities Authority effective immediately for a two-year term expiring 1/1/22 (Clerk's Misc. File No. 20200007)

Motion made by Karen Keith, seconded by Stan Sallee, to approve the reappointment. Upon roll call, Yes - Karen Keith, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

- D. Requests for Approval

1. Board of County Commissioners - Letter of Notification for Addition of TC Alternative Court Programs to Tulsa County Payroll Administration and Benefits, effective 2/1/2020 (Clerk's Misc. File No. 20200008)

Motion made by Stan Sallee, seconded by Karen Keith, to approve and authorize execution by the Chairman. Upon roll call, Yes - Karen Keith, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

2. INCOG - Action #1: Designate the County's Chief Executive Officer, the Chairman, as the certifying officer under the National Environmental Policy Act of 1969 to assume overall responsibility for the environmental review process, including signing required certifications. Action #2: Make a finding of no significant effect on the environment for the new construction of single family rental housing in Bartlesville (Clerk's Misc. File No. 20200009)

Motion made by Stan Sallee, seconded by Karen Keith, to approve and authorize execution by the Chairman. Upon roll call, Yes - Karen Keith, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

- E. Agreements

1. County Clerk - JD Young/Think Healthy Systems - for rental and service for two water dispensers; cost of \$93.90/mo. (Clerk's Misc. File No. 20200010)
2. Juvenile Bureau - McIntosh County - for temporary custody of juveniles for FY 19-20 (Clerk's Misc. File No. 20200011)
3. Sheriff - CoxCom, LLC - for commercial services of CBI 50 – 50Mbps x 10Mbps; cost of \$119/mo. (Clerk's Misc. File No. 20200012)

Motion made by Karen Keith, seconded by Stan Sallee, to approve and authorize execution by the Chairman. Upon roll call, Yes - Karen Keith, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

- F. Agreement Renewal - (Building Operations) - DLSS Systems, LLC - for renewal of CMF #246824 and #246825 for FY 2019-2020 (Clerk's Misc. File No. 20200013)

Motion made by Stan Sallee, seconded by Karen Keith, to approve and authorize execution by the Chairman. Upon roll call, Yes - Karen Keith, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

- G. Requests to Advertise for Bids - TC Departments:

1. Bermuda Grass Sod (Clerk's Misc. File No. 20200014)
2. Testing Services (Clerk's Misc. File No. 20200015)

Motion made by Karen Keith, seconded by Stan Sallee, to approve the Requests to Advertise. Upon roll call, Yes - Karen Keith, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

- H. Inventory Resolutions

1. Assessor - Remove from Capital Inventory (Clerk's Misc. File No. 20200016)
2. Building Operations - Surplus (Clerk's Misc. File No. 20200017)

Motion made by Stan Sallee, seconded by Karen Keith, to approve and authorize execution by the Chairman. Upon roll call, Yes - Karen Keith, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

I. Sole Sources

1. Assessor - Harris Systems USA, Inc. - for maintenance and support of RealWare software product (Clerk's Misc. File No. 20200018)
2. Juvenile Bureau and Sheriff - MORPHO USA Inc. dba IDEMIA Identity and Security USA LLC - for hardware, software and support for Livescan system (Clerk's Misc. File No. 20200019)

Motion made by Karen Keith, seconded by Stan Sallee, to approve and authorize execution by the Chairman. Upon roll call, Yes - Karen Keith, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

J. Utility Permits - Engineers:

1. Cox Communications - to parallel 116th St. N. (Clerk's Misc. File No. 20200020)
2. Washington County RWD #3 - to cross N. 137th E. Ave. (Clerk's Misc. File No. 20200021)

Motion made by Stan Sallee, seconded by Karen Keith, to approve and authorize execution by the Chairman. Upon roll call, Yes - Karen Keith, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

K. Travel/Training - (Human Resources) - for mileage reimbursement for departmental employees for travel in Tulsa County for FY 2020 (Clerk's Misc. File No. 20200022)

Motion made by Karen Keith, seconded by Stan Sallee, to approve the Travel/Training Request. Upon roll call, Yes - Karen Keith, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

L. Personnel Actions

1. Administrative Services (Clerk's Misc. File No. 20200023)
2. Building Operations (Clerk's Misc. File No. 20200024)
3. Highways (Clerk's Misc. File No. 20200025)
4. Parks (Clerk's Misc. File No. 20200026)

Motion made by Stan Sallee, seconded by Karen Keith, to approve the Personnel Actions. Upon roll call, Yes - Karen Keith, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

M. Juvenile Bureau Personnel Actions to Accept & File (Clerk's Misc. File No. 20200027)

Motion made by Karen Keith, seconded by Stan Sallee, to accept and file the Juvenile Bureau Personnel Actions. Upon roll call, Yes - Karen Keith, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

N. Claims to be Disallowed (payments cancelled as of 12/30/19-1/3/20)

1. PO #2013169, Vendor R. Jay McAtee PC, Warrant #500022579, Amount Paid \$440 (Clerk's Misc. File No. 20200028)

Motion made by Stan Sallee, seconded by Karen Keith, to cancel and disallow the purchase order. Upon roll call, Yes - Karen Keith, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

O. Claims (payments for bills to be paid by 12/23-27/19)

Motion made by Karen Keith, seconded by Stan Sallee, to approve and authorize execution by the Commission. Upon roll call, Yes - Karen Keith, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

P. Blanket Purchase Orders and Emergency Purchase Orders Submitted from 12/30/19-1/3/20

Motion made by Stan Sallee, seconded by Karen Keith, to approve and authorize execution by the Commission. Upon roll call, Yes - Karen Keith, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

- Q. Zoning Application Hearing and Possible Action - (Tulsa Metropolitan Area Planning Commission) - CZ-496 & PUD-848-A, Applicant: Ryan McCarty; Owner: CJ Land Investments LLC, Location: South and East of the Southeast Corner of East 161st Street South and South Lewis Avenue. The request is for rezoning (and PUD Abandonment PUD-848-A) to allow development through the plat process without provisions of the PUD and Abandonment of the PUD (and rezoning CZ-496) to allow development through the plat process as outlined in the Tulsa Subdivision and Development Regulations. On Meeting Date of November 6, 2019, the Tulsa Metropolitan Area Planning Commission voted 10-0-0 to recommend that the County Commission approve rezoning of 272.68± acres from RE to AG-R and from PUD-848 to PUD-848-A (Clerk's Misc. File No. 20200029)

Motion made by Karen Keith, seconded by Stan Sallee, to enter into public hearing at 9:45 a.m. Upon roll call, Yes - Karen Keith, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

Dwayne Wilkerson with INCOG presented the Zoning Application. There were no members of the public that signed up to speak.

Motion made by Karen Keith, seconded by Stan Sallee, to close the public hearing at 9:48 a.m. Upon roll call, Yes - Karen Keith, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

Motion made by Stan Sallee, seconded by Karen Keith, to approve and authorize execution by the Chairman, Zoning Application and Resolutions for CZ-496 and PUD-848-A. Upon roll call, Yes - Karen Keith, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

- R. Executive Session - (District Attorney) - Requested by James Rea, Pursuant to 25 O.S. § 307(B)(4), I am requesting that this matter be discussed in Executive Session between the Board and its attorney, for the purpose of confidential communications concerning possible official action regarding a pending claim with respect to the property at 205 E. Pine, Tulsa, OK 74106, disclosure of the details of which its attorney advises would seriously impair the ability of the Board to proceed in the public interest

Motion made by Karen Keith, seconded by Stan Sallee, to go into Executive Session. Upon roll call, Yes - Karen Keith, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion Carried.

Executive Session commenced at 9:49 a.m.

Motion made by Karen Keith, seconded by Stan Sallee, to reconvene the regular meeting at 9:55 a.m. Upon roll call, Yes - Karen Keith, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

- S. Discussion and Possible Action Regarding Executive Session Item

No action was taken on Executive Session item.

## XI. ADJOURN

Motion made by Stan Sallee, seconded by Karen Keith, to adjourn the meeting. Upon roll call, Yes - Karen Keith, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

BOARD OF COUNTY COMMISSIONERS

Ron Peters, Chairman

ATTEST:

Michael Willis, Tulsa County Clerk