

(Agenda of meeting was posted in the central and outside lobby of the Ray Jordan Tulsa County Administration Building on January 3, 2019 at 2:51 p.m.)

MINUTES
Monday, January 7, 2019

The Board of County Commissioners for Tulsa County met at the hour of 9:30 a.m. with the following members present: Ron Peters, Chairman; Karen Keith, Member; Stan Sallee, Member; and Michael Willis, Tulsa County Clerk.

Ron Peters, Chairman, called the meeting to order at 9:30 a.m. and the following business was transacted:

Chief Deputy Vicki Adams led the Pledge of Allegiance.

Moved by Sallee, seconded by Peters, to elect Commissioner Karen Keith as Chairman of the Board of County Commissioners for 2019. Upon roll call, Sallee, yes; Peters, yes; Keith, yes. Motion carried.

Moved by Sallee, seconded by Peters, to elect Commissioner Ron Peters as Chairman Pro Tem of the Board of County Commissioners for 2019. Upon roll call, Sallee, yes; Peters, yes; Keith, yes. Motion carried.

Chairman advised the announcements and County Events and Status updates were open for comment and discussion. The departments with information gave a report.

Moved by Peters, seconded by Sallee, to approve the minutes of the Board of County Commissioner's Meeting of December 31, 2018. Upon roll call, Sallee, yes; Peters, yes; Keith, yes. Motion carried.

NOTICE: A complete listing of all information relating to the following bids is on file and available for public inspection in the offices of County Purchasing and County Clerk.

Sealed bid for Industrial Hose Assemblies was received and opened. The bidder being one (1) in number is as follows:

1. AmeriFlex Hose & Accessories,
LLC by item (Clerk's Misc. File No. 246724)

Moved by Peters, seconded by Sallee, to refer the bid to TC Departments and Purchasing for analysis, report and recommendation on January 14, 2019. Upon roll call, Sallee, yes; Peters, yes; Keith, yes. Motion carried.

Sealed bid for Miscellaneous Electrical Supplies was received and opened. The bidder being one (1) in number is as follows:

1. Stuart C. Irby Co. dba Irby
Electrical Distributor by item (Clerk's Misc. File No. 246725)

Moved by Sallee, seconded by Peters, to refer the bid to TC Departments and Purchasing for analysis, report and recommendation on January 14, 2019. Upon roll call, Sallee, yes; Peters, yes; Keith, yes. Motion carried.

Sealed bid for Vehicle Lubricants & Antifreeze was received and opened. The bidder being one (1) in number is as follows:

1. Quality Petroleum, Inc. by item (Clerk's Misc. File No. 246726)

Moved by Peters, seconded by Sallee, to refer the bid to TC Departments and Purchasing for analysis, report and recommendation on January 14, 2019. Upon roll call, Sallee, yes; Peters, yes; Keith, yes. Motion carried.

Moved by Sallee, seconded by Peters, to approve the following bid/proposal awards:

1. Board of County Commissioners - Juvenile Justice Facility Commission - to Eco Integration Inc., dba Entegritty Consulting, the only valid proposal received, but it meets County requirements and is within budgetary expectations (Clerk's Misc. File No. 246727)
2. Sheriff - David L. Moss Controls System Upgrade - to Automated Building Systems - Tulsa, Inc., the only bid received (Clerk's Misc. File No. 246728)

Upon roll call, Sallee, yes; Peters, yes; Keith, yes. Motion carried.

Moved by Peters, seconded by Sallee, to approve Addendum #1 from the Sheriff, to the Notice to Bidders for Hardware Components for Jail Management System, CMF #246647, to provide the following acceptable substitutions for Item KE.1; Microsoft ANB-01 or Kensington 64370A. Upon roll call, Sallee, yes; Peters, yes; Keith, yes. Motion carried. (Clerk's Misc. File No. 246729)

Moved by Sallee, seconded by Peters, to approve and authorize execution by the Chairman, Change Order #3 from the Board of County Commissioners, to the Supplement to the Agreement for Services with Terracon Consultants, Inc., CMF #243418, for additional time to conduct quality control inspections during the installation of the Vapor Mitigation System (VMS) liner. Due to installation contractor being slowed down by rain, inability to reschedule for another day, and equipment malfunction, extended time onsite was required to complete the VMS installation observations. The amount of increase for this Change Order is \$3,650. Upon roll call, Sallee, yes; Peters, yes; Keith, yes. Motion carried. (Clerk's Misc. File No. 246730)

Moved by Peters, seconded by Sallee, to approve the gasoline and diesel fuel quotes for the week ending 1/14/19. Upon roll call, Sallee, yes; Peters, yes; Keith, yes. Motion carried. (Clerk's Misc. File No. 246731)

Moved by Sallee, seconded by Peters, to approve the following appointments from the Board of County Commissioners:

1. Commissioner Keith - of Commissioner Ron Peters to the Tulsa County Criminal Justice Planning and Policy Council, effective immediately with term to expire 12/31/19. This seat will be held by the Chairman of the Tulsa County Criminal Justice Authority (Clerk's Misc. File No. 246732)
2. Commissioner Sallee - of Dr. Paul Loving to the Tulsa Metropolitan Area Planning Commission, effective 1/18/19 with term to expire 1/18/22 (Clerk's Misc. File No. 246733)

Upon roll call, Sallee, yes; Peters, yes; Keith, yes. Motion carried.

Moved by Peters, seconded by Sallee, to approve the request from the Board of County Commissioners, of a certain form of agreement presented to this meeting in connection with Vision 2025, authorizing the Chairman upon advice of counsel to make changes to the form of such Agreement and to execute and deliver this agreement and all documents and agreements as may be necessary or required: Amendment to Capital Improvements Agreement by and between the Board of County Commissioners of Tulsa County, Oklahoma, and the City of Broken Arrow, Oklahoma (Broken Arrow Rose District Street Improvement Project). Upon roll call, Sallee, yes; Peters, yes; Keith, yes. Motion carried. (Clerk's Misc. File No. 246734)

Moved by Peters, seconded by Sallee, to approve and authorize execution by the Chairman, the resolution from Engineers, to install No Parking Signs at South 117th East Avenue running between East 131st Street South and East 132nd Street South. This roadway is experiencing sight and safety concerns due to vehicles parking on the road right of way and we have had requests from property owners and the public for these signs. Upon roll call, Sallee, yes; Peters, yes; Keith, yes. Motion carried. (Clerk's Misc. File No. 246736)

Moved by Sallee, seconded by Peters, to approve the recommendation from the District Attorney for Tort Claim, TC-2017-25, Claimant: Daniel E. Simon for incident on 5/17/17 in the amount of \$754.19. Upon roll call, Sallee, yes; Peters, yes; Keith, yes. Motion carried. (Clerk's Misc. File No. 246737)

Moved by Peters, seconded by Sallee, to approve and authorize execution, as needed, the following agreements:

1. Engineers - City of Owasso - for engineering design for the improvements of the intersection of 106th Street North and 129th East Avenue. The City and County shall select an engineering consultant to provide the design for the project. The City shall contract with and pay the invoices for the services provided by the engineering consultant and the County shall reimburse the City one half the actual costs for contracting with the engineering consultant (Clerk's Misc. File No. 246738)
2. Engineers - City of Sand Springs - to furnish all materials, labor and equipment necessary to construct standard traffic striping and traffic control signage. Sand Springs will be billed for the actual material cost for the striping and signage (Clerk's Misc. File No. 246739)
3. Treasurer - Home Builders Association of Greater Tulsa, Inc. - for rental of exhibit space for the Greater Tulsa Home & Garden Show from 3/7-10/19 (Clerk's Misc. File No. 246740)

Upon roll call, Sallee, yes; Peters, yes; Keith, yes. Motion carried.

Moved by Sallee, seconded by Peters, to approve the following Request to Advertise for

Bids:

1. Highways - Road Materials (Clerk's Misc. File No. 246741)
Bids to be received by 4:00 p.m. on 2/1/19 & to open on 2/4/19 at 9:30 a.m.

Upon roll call, Sallee, yes; Peters, yes; Keith, yes. Motion carried.

Moved by Peters, seconded by Sallee, to approve and authorize execution by the Chairman, the utility permit from Engineers to Oklahoma Natural Gas Company, a Division of ONEOK, Inc., to parallel and cross N. Yale Ave. & Cross E. 66th St. N. +/- 1.44 mi. E. & 3.28 miles N. of the Gilcrease Expy. & US Hwy 75 and further described as 1,000' S. of the NE/C of Section 4, Township 20N, Range 13E by boring and trenching for 4" natural gas pipeline. Upon roll call, Sallee, yes; Peters, yes; Keith, yes. Motion carried. (Clerk's Misc. File No. 246742)

Moved by Sallee, seconded by Peters, to approve the following Travel/Training requests:

1. Human Resources - David Hayes to Asphalt Conference from 2/25-26/19 in Norman, OK; cost of \$655.50 (Clerk's Misc. File No. 246743)
2. OSU Extension - Michelle Bonicelli:
 - a. to Poverty Simulation from 1/24-25/19 in Stillwater, OK; cost of \$300 (Clerk's Misc. File No. 246744)
 - b. to OAFCS Conference from 2/6-8/19 in Shawnee, OK; cost of \$500 (Clerk's Misc. File No. 246745)
 - c. to Check & Balance In-Service from 2/19/19 in Stillwater, OK; cost of \$80 (Clerk's Misc. File No. 246746)
 - d. to FACS Board Meeting from 2/20/19 in Stillwater, OK; cost of \$80 (Clerk's Misc. File No. 246747)
 - e. to Chautauqua from 2/22/19 in Tulsa, OK; cost of \$40 (Clerk's Misc. File No. 246748)

Upon roll call, Sallee, yes; Peters, yes; Keith, yes. Motion carried.

Moved by Peters, seconded by Sallee, to approve the following Personnel Actions:

A. Name	B. Action	C. Salary	D. Eff. Date
<u>Highways</u>			
Barclay, Eddy	Begin FMLA w/pay		12/20/18
Laymon, Michael (Clerk's Misc. File No. 246749)	Resignation		12/31/18

A. Name	B. Action	C. Salary	D. Eff. Date
<u>Inspections</u>			
Johnson, Larry	End of Temp. Employment		1/1/19
Strate, Dennis (Clerk's Misc. File No. 246750)	End FMLA		12/26/18

Upon roll call, Sallee, yes; Peters, yes; Keith, yes. Motion carried.

Moved by Sallee, seconded by Peters, to accept and file the following CC Health

Documents:

Personnel Actions:

A. Name	B. Action	C. Salary	D. Eff. Date
Luther, Rachael	Salary adj.; end of probation (2% incr.)	\$4,171.32	12/1/18
McGregor, Alan-Mical	Salary adj.; end of probation (2% incr.)	\$3,525.03	12/1/18
Flewellen, Payton	New hire; regular full time	\$4,089.53	12/17/18
Richardson, Margaret	Return from LWOP	\$3,577.37	12/21/18
Pulido-Tesillo, Esmeralda	Place on FMLA-LWOP	\$2,521.87	12/24/18
Erkenbeck-Hart, Rachel (Clerk's Misc. File No. 246754)	Resignation		12/31/18

Travel/Training:

1. Payton Flewellen to Denver Unit 2 Training from 1/7-11/19 in Denver, CO; cost of \$1,736.59
2. Leslie Carroll to Oklahoma Nonprofit Management from 2/6/19-5/1/19 in Tulsa, OK; cost of \$850
3. Allison Burke to Child Parent Psychotherapy Training, Part 3 of 3 from 2/10-12/19 in OKC, OK; cost of \$508.45
4. DeAndra Antwine to courses, Theoretical Basis for Clinical Reasoning, Research and Best Evidence for Clinical Reasoning, & Advanced Health Assessment, University of Cincinnati, Spring 2019; cost of \$2,500
5. Erika Pasley-Richards to courses, Health Administration, Law & Ethics & Healthcare Delivery Systems, A.T. Still University, Spring 2019; cost of \$2,500
(Clerk's Misc. File No. 246755)

Upon roll call, Sallee, yes; Peters, yes; Keith, yes. Motion carried.

Moved by Peters, seconded by Sallee, to approve and authorize execution by the Commission, the claims, (payments for bills to be paid 12/24-28/18) that are in order as required by Title 19 O.S. §1505 D 11 providing all claims involving wages and/or salaries be subject to state and federal withholding tax, retirement fund and social security deductions.

Upon roll call, Sallee, yes; Peters, yes; Keith, yes. Motion carried.

Moved by Sallee, seconded by Peters, to approve and authorize execution by the Commission, Blanket Purchase Orders and Emergency Purchase Orders submitted from 12/31/18-1/4/19. Upon roll call, Sallee, yes; Peters, yes; Keith, yes. Motion carried.

Executive Session from the District Attorney, requested by Nolan M. Fields IV, pursuant to Title 25 O.S. § 307(B)(4) for the purpose of confidential communications between the Board and its attorney concerning possible official action regarding a claim against Marta Salazar, disclosure of the details of which its attorney advises would seriously impair the ability of the Board to proceed in the public interest.

Moved by Peters, seconded by Sallee, to go into Executive Session. Upon roll call, Sallee, yes; Peters, yes; Keith, yes. Motion carried.

Executive Session commenced at 9:38 a.m.

Moved by Peters, seconded by Sallee, to reconvene the regular meeting at 9:43 a.m. Upon roll call, Sallee, yes; Peters, yes; Keith, yes. Motion carried.

Moved by Peters, seconded by Sallee, to authorize Nolan Fields to proceed as discussed in Executive Session, to-wit: claim against Marta Salazar. Upon roll call, Sallee, yes; Peters, yes; Keith, yes. Motion carried. (Clerk's Misc. File No. 246756)

Moved by Peters, seconded by Sallee, that this meeting be adjourned. Upon roll call, Sallee, yes; Peters, yes; Keith, yes. Motion carried.