

(Agenda of meeting was posted outside of the Tulsa County Headquarters Building and on the Tulsa County website at www.tulsacounty.org on July 6, 2023 at 4:14 p.m.)

MINUTES
Monday, July 10, 2023

I. CALL TO ORDER

The Board of County Commissioners (BOCC) met at the hour of 9:30 a.m., with the following members present: Commissioner Karen Keith, Commissioner Stan Sallee and Commissioner Kelly Dunkerley. Others present: County Clerk Michael Willis, Assistant District Attorney Douglas Wilson, Inspections Director Teresa Tosh, Plans Examiner Lucky Airehrour, Chad Tanner representing Okie Safety Consulting, Lou Reynolds, representing Eller & Detrich, Kyle Smalygo, representing Smalygo Properties, Jimmy Wilson representing Collinsville Rural Fire Protection District.

Kelly Dunkerley, Chairman, called the meeting to order at 9:30 a.m., and the following business was transacted:

II. PLEDGE OF ALLEGIANCE

Commissioner Dunkerley led the Pledge of Allegiance

III. MINUTES

A. Board of County Commissioner's Meeting of June 26, 2023

B. Board of County Commissioner's Special Meeting of June 30, 2023

Motion made by Stan Sallee, seconded by Karen Keith, to approve and authorize execution by the Chairman. Upon roll call, Yes - Karen Keith, Stan Sallee, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

IV. REPORTS

A. Elected Official - (Treasurer) - Resale Property Fund for FY 2023 (Clerk's Misc. File No. 20231173)

Motion made by Karen Keith, seconded by Stan Sallee, to approve and authorize execution by the Commission. Upon roll call, Yes - Karen Keith, Stan Sallee, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

V. UNFINISHED BUSINESS

A. Amendments

1. Board of County Commissioners:

- a. 2016 Vision Tulsa County Expenditures, for distribution of Vision Tulsa Sales Tax fund to increase the previous encumbrance of \$1,570,000, CMF #20221484 to \$1,795,000 for the duration of the Vision Tulsa funded projects, Vision Tulsa Administrative Expense: Amendment to CMF #243416, in the amount of \$225,000 (Clerk's Misc. File No. 20231174)
- b. INCOG, to amend the Contract for FY2021 CDBG Urban County Project - City of Glenpool Kendalwood South Park Improvements project, CMF #20212283, to increase amount by \$63,399 (Clerk's Misc. File No. 20231175)
- c. to amend the Resolution regarding inspection fees related to the 6/18/2023, Father's Day Storm approved on 6/26/2023, CMF #20231165, fees to be waived until 7/31/2023 (Clerk's Misc. File No. 20231176)

Motion made by Karen Keith, seconded by Stan Sallee, to approve and authorize execution, as needed. Upon roll call, Yes - Karen Keith, Stan Sallee, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

2. Engineers:

- a. #2 to the agreement with Bright Lighting, Inc., dba BL Tower for Construction for the Replacement of Edison Street Bridge 101 over Harlow Tributary, CMF #20221608, to adjust the estimated quantities resulting in a construction estimate decrease of \$140,125.52 (Clerk's Misc. File No. 20231177)
- b. #3 to the engineering service agreement with Professional Engineering Consultants, P.A., for 91st Street South from US Highway 75 to Elwood Avenue, CMF #244556, to modify the scope of services to include modifications of the roadway intersection design and traffic control plan. This amendment increases the original contract by \$76,300 for a new total contract amount of \$426,250 (Clerk's Misc. File No. 20231178)

Motion made by Stan Sallee, seconded by Karen Keith, to approve and authorize execution, as needed. Upon roll call, Yes - Karen Keith, Stan Sallee, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

3. Treasurer - Xerox:

- a. to amend the Lease Maintenance Agreement Renewal for serial #8TB625992 and serial #3AG887151, CMF #20230995, to correct original CMF # and date (Clerk's Misc. File No. 20231179)
- b. to amend the Lease/Maintenance Agreement for serial #HQH264747 & serial #HHZ68933, CMF #20230995, to correct original CMF # and date (Clerk's Misc. File No. 20231180)

Motion made by Karen Keith, seconded by Stan Sallee, to approve and authorize execution by the Chairman. Upon roll call, Yes - Karen Keith, Stan Sallee, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

- B. Public Hearing - Eller & Detrich on behalf of Smalygo Properties, Inc., for Appeal of Building Inspector/Fire Code Official's decision for the property located at 14700 N. Mingo Road (Clerk's Misc. File No. 20231181)

Chairman Dunkerley asked that the Public Hearing be moved to the end of the meeting, after the announcements.

Motion made by Karen Keith, seconded by Stan Sallee, to enter into public hearing at 10:00 a.m. Upon roll call, Yes - Karen Keith, Stan Sallee, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

Inspections Director, Teresa Tosh, Plans Examiner Lucky Airehrour and Chad Tanner of Okie Safety Consulting spoke in favor of the denial and asked the Board to uphold the denial and require Smalygo Properties to place the hydrants as per the previously approved plans.

Lou Reynolds, Kyle Smalygo and Rural Water District Fire Chief Jimmy Wilson spoke in favor of the appeal and asked that the appeal be approved.

Motion made by Karen Keith, seconded by Stan Sallee, to close the public hearing at 11:00 a.m. Upon roll call, Yes - Karen Keith, Stan Sallee, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

Motion made by Stan Sallee, seconded by Kelly Dunkerley, to defer the decision for two weeks. Upon roll call, Yes - Karen Keith, Stan Sallee, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

VI. ACTION ITEMS

- A. Gasoline & Diesel Fuel Quotes for week ending July 17, 2023 (Clerk's Misc. File No. 20231172)

Motion made by Karen Keith, seconded by Stan Sallee, to approve the fuel quotes. Upon roll call, Yes - Karen Keith, Stan Sallee, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

- B. Appointment - (Board of County Commissioners) - Commissioner Sallee, of Mayor GT Bynum, to the Tulsa County Vision Authority, effective immediately with term to expire 12/31/2023 (Clerk's Misc. File No. 20231182)

Motion made by Stan Sallee, seconded by Karen Keith, to approve the appointment. Upon roll call, Yes - Karen Keith, Stan Sallee, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

- C. New or Replacement Procurement Officers - Board of County Commissioners:

1. designating Leslie Fisher to Replace Julie Blew as Requisitioning Officer
2. designating Julie Blew to Replace Leslie Fisher as Department Receiving Specialist
3. designating Julie Blew as Requesting Officer as New Assignment

Motion made by Karen Keith, seconded by Stan Sallee, to strike the request for changes to Procurement Officers. Upon roll call, Yes - Karen Keith, Stan Sallee, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

- D. Request for Approval - (Human Resources) - Multiple Injury Trust Fund - for quarterly payment for 6/30/2023 (Clerk's Misc. File No. 20231183)

- E. Sign Contractors Bond - (Engineers) - Global Sign Solutions, dba Gss Sign and Design, as Principle, and Western Surety Company as Surety, Bond amount \$10,000; time period from 5/3/2023-5/3/2024 (Clerk's Misc. File No. 20231184)

Motion made by Stan Sallee, seconded by Karen Keith, to approve and authorize execution, as needed. Upon roll call, Yes - Karen Keith, Stan Sallee, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

- F. Resolutions

1. Board of County Commissioners - Funding for the Four-2-Fix II Courthouse Improvement Project (PJ1013-CF505) \$60,000 allocated to capital project, Access Control for Courthouse (Clerk's Misc. File No. 20231185)
2. Tulsa County Industrial Authority - Consider and adopt the following resolutions ratifying and affirming the following agreements:
 - a. Projects Agreement dated September 1, 2010 relating to the Authority's Capital Improvement Revenue Bonds, Refunding Series 2010 and other obligations of the Authority therein described as therein provided (Clerk's Misc. File No. 20231186)
 - b. Projects Agreement dated July 1, 2014 relating to the Authority's Capital Improvement Revenue Bonds, Series 2014 and other obligations of the Authority therein described as therein provided (Clerk's Misc. File No. 20231187)
 - c. Projects Agreement dated October 1, 2015 relating to the Authority's Subordinate Capital Improvement Revenue Bonds, Series 2015 and other obligations of the Authority therein described as therein provided (Clerk's Misc. File No. 20231188)
 - d. Projects Agreement dated April 1, 2016 relating to the Authority's Capital Improvement Revenue Bonds, Series 2016 and other obligations of the Authority therein described as therein provided (Clerk's Misc. File No. 20231189)
 - e. Projects Agreement dated December 1, 2017 relating to the Authority's Capital Improvement Revenue Bonds, Series 2017 and other obligations of the Authority therein described as therein provided (Clerk's Misc. File No. 20231190)

- f. Lease Agreement dated December 1, 2019 relating to the Authority's Health Facilities Revenue Bonds, Refunding Series 2019 and other obligations of the Authority therein described as therein provided (Clerk's Misc. File No. 20231191)

Motion made by Stan Sallee, seconded by Karen Keith, to approve and authorize execution by the Chairman. Upon roll call, Yes - Karen Keith, Stan Sallee, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

G. Agreements

1. Board of County Commissioners - City of Tulsa and Alternative Dispute Resolution System of the State of Oklahoma, Administrative Director of the Courts (ADC), for memorializing the funding and operations of Early Settlement Tulsa Mediation Program for one year beginning 7/1/2023 (Clerk's Misc. File No. 20231192)
2. Building Operations:
 - a. Boston Torrence, dba Shoe Smiles, for shoeshine services Monday through Friday at Tulsa County Courthouse, through 6/30/2024, weekly fee of \$20 (Clerk's Misc. File No. 20231193)
 - b. Tulsa County Bar Association, for use of the North Plaza at the Tulsa County Courthouse to hold an ice cream social for public interest groups and legal interns on 7/20/2023, from 4:30 p.m. to 6:00 p.m., fee of \$50 (Clerk's Misc. File No. 20231194)
3. Parks:
 - a. Hope is Alive, for use of LaFortune Park on 9/30/2023, for a 5k race from 7:00 a.m. to 1:00 p.m., fee of \$225 (Clerk's Misc. File No. 20231195)
 - b. GH2, for architect/engineering for O'Brien Park Improvements (Clerk's Misc. File No. 20231196)
4. Procurement - Standley Systems, for monthly lease and service of Kyocera TASKalfa 4054 ci printer; cost of \$114.52/month plus addition usage charges (Clerk's Misc. File No. 20231197)

Motion made by Karen Keith, seconded by Stan Sallee, to approve and authorize execution by the Chairman. Upon roll call, Yes - Karen Keith, Stan Sallee, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

H. Inventory Resolution - (Building Operations) - Request to Surplus: storage/filing cabinets and shelving (Clerk's Misc. File No. 20231198)

Motion made by Stan Sallee, seconded by Karen Keith, to approve and authorize execution by the Chairman. Upon roll call, Yes - Karen Keith, Stan Sallee, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

I. Utility Permits - Engineers:

1. ONE Gas, Inc., to cross 1110 E. 59th Place N. approximately 1.61 miles W. & 2.76 miles N. of the US HWY 75 & SH 11 junction (Clerk's Misc. File No. 20231199)
2. Washington County Rural Water District #3:
 - a. to cross 96th St. N. approximately 0.008 miles W. of the 96th St N. & N. Yale Ave. junction (Clerk's Misc. File No. 20231200)
 - b. to cross 166th St. N. approximately 0.012 miles E. of the 166th St. N. & 129th E. Ave. junction (Clerk's Misc. File No. 20231201)

Motion made by Karen Keith, seconded by Stan Sallee, to approve and authorize execution by the Chairman. Upon roll call, Yes - Karen Keith, Stan Sallee, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

J. Travel/Training

1. Board of County Commissioners - Chief Deputy James Rea to OSU County Training Program:

- a. Inventory Tracking and Disposal, via Zoom on 10/25/2023; cost of \$40 (Clerk's Misc. File No. 20231202)
 - b. Overview of County Government in Weatherford, OK on 10/5/2023; cost of \$524 (Clerk's Misc. File No. 20231203)
 - c. Effective Work Skills and Supervisory Skills 1 in Oklahoma City on 10/26-27/2023; cost of \$510 (Clerk's Misc. File No. 20231204)
 - d. A Practical Guide to Parliamentary and Basic Computer Skills; cost of \$80 (Clerk's Misc. File No. 20231205)
 - e. Roads Scholar Course 2 in Nichols Hills on 7/26/2023; cost of \$140 (Clerk's Misc. File No. 20231206)
 - f. Roads Scholar Course 1, Aggregate Road Maintenance in Claremore on 8/24/2023; cost of \$60.09 (Clerk's Misc. File No. 20231207)
2. Engineers - Roger Hughes and Berry Britton to Oklahoma Floodplain Managers Association Stormwater Quality Technical Workshop in Oklahoma City on 7/19/2023; cost of \$200 per person (Clerk's Misc. File No. 20231209)

Motion made by Stan Saltee, seconded by Karen Keith, to approve the travel/training. Upon roll call, Yes - Karen Keith, Stan Saltee, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

K. Claims (payments for bills to be paid from 6/20-30/2023)

Motion made by Karen Keith, seconded by Stan Saltee, to approve and authorize execution by the Commission. Upon roll call, Yes - Karen Keith, Stan Saltee, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

L. Blanket Purchase Orders and Emergency Purchase Orders Submitted from 7/3-7/2023

Motion made by Stan Saltee, seconded by Karen Keith, to approve and authorize execution by the Commission. Upon roll call, Yes - Karen Keith, Stan Saltee, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

M. Consideration and Approval of Construction Program Payments

1. Vision Tulsa County: (Clerk's Misc. File No. 20231208)

Sales Tax/Bond Funded Projects Recommended for Payment

Creditor: Meshek & Associates, LLC; Fund: H41SO/PJ1030; Item: 41ST St.

Improvements 137th W. Ave. to 193rd W. Ave.; Purpose: ROWs; Amt. Paid \$2,385

Creditor: Cherokee Pride; Fund: H209W/PJ1029; Item: 209TH W. Ave. Bridge

Replacement; Purpose: Construction; Amt. Paid. \$17,140.61

Motion made by Stan Saltee, seconded by Karen Keith, to approve and authorize execution by the Chairman. Upon roll call, Yes - Karen Keith, Stan Saltee, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

N. Board of County Commissioners - Emergency response updates and authorization for County-wide actions to aid citizens following the historic storm damage on June 18, 2023

Joe Kralicek presented an update on the storm clean-up effort and introduced Cory Williams, Public Information Officer from the Small Business Administration Office of Disaster Recovery and Resilience, who reported on the availability of assistance to small businesses affected by the storms.

Motion made by Karen Keith, seconded by Stan Saltee, to approve expenditure up to \$1,000 from the Engineers budget for signs advertising debris removal information in the platted, unincorporated areas of Tulsa County. Upon roll call, Yes - Karen Keith, Stan Saltee, Kelly Dunkerley. No - None. Abstain - None. Motion carried. (Clerk's Misc. File No. 20231210)

VII. ANNOUNCEMENTS

County Events and Status Updates for Comment and Discussion from: Administrative Services, Building Operations, Court Services, Director of Governmental Affairs, Early Settlement,

Election Board, Engineers, Highways, Human Resources, Information Technology, Inspections, Parks, Social Services, Procurement, Assessor, County Clerk, Court Clerk, Sheriff, Treasurer, District Attorney, Drainage District #12, Expo Square, Juvenile Justice, OSU Extension, Presiding Judge, River Parks Authority, Tulsa Area Emergency Management Agency, Public Defender, Chief Deputies and County Commissioners

Chairman advised the announcements and County Events and Status updates were open for comment and discussion. The departments with information gave a report.

VIII. NEW BUSINESS

In accordance with the Open Meeting Act, Title 25 O.S. § 311.A.10, new business is defined as any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda.

There was no new business.

IX. ADJOURN

Motion made by Karen Keith, seconded by Stan Sallee, to adjourn the meeting. Upon roll call, Yes - Karen Keith, Stan Sallee, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

BOARD OF COUNTY COMMISSIONERS

Kelly Dunkerley, Chairman

ATTEST:

Michael Willis, Tulsa County Clerk