

(Agenda of meeting was posted in the central lobby and outside of the Ray Jordan Tulsa County Administration building on July 11, 2019 at 3:14 p.m.)

MINUTES
Monday, July 15, 2019

I. CALL TO ORDER

The Board of County Commissioners (BOCC) met at the hour of 9:30 a.m. with the following members present: Chief Deputy John Fothergill, Chief Deputy Vicki Adams, Commissioner Stan Sallee. Others present: Michael Willis, County Clerk.

Stan Sallee, Chairman Pro Tem, called the meeting to order at 9:30 AM and the following business was transacted.

II. ANNOUNCEMENTS

County Events and Status Updates for Comment and Discussion from: Administrative Services, Building Operations, Court Services, Election Board, Human Resources, Information Technology, Parks, Purchasing, Social Services, Engineering, Highways, Inspections, Sheriff, Assessor, County Clerk, Court Clerk, Treasurer, District Attorney, Presiding Judge, Juvenile Justice, Expo Square, INCOG, Tulsa Area Emergency Management Agency, OSU Extension, CC Library, CC Health Department, River Parks Authority, Levee Drainage District #12, Board of County Commissioners Chief Deputies, Director of Governmental Affairs

III. NEW BUSINESS

In accordance with the Open Meeting Act, Title 25 O.S. § 311.A.10, new business is defined as any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda.

There was no new business.

IV. MINUTES

A. Management Conference Special Meeting of June 27, 2019

B. Board of County Commissioner's Meeting of July 8, 2019

Motion made by Vicki Adams, seconded by John Fothergill, to approve the Minutes. Upon roll call, Yes - Vicki Adams, John Fothergill, Stan Sallee. No - None. Abstain - None. Motion carried.

V. REPORTS

A. Elected Officials:

1. Assessor - Monthly Revolving for 6/19 (CMF #20190000)
2. County Clerk - Monthly for 6/19 (Clerk's Misc. File No. 20190001)
3. Treasurer - Depository Summary of Daily Analysis for 6/19 (Clerk's Misc. File No. 20190002)

Motion made by John Fothergill, seconded by Vicki Adams, to approve the Reports. Upon roll call, Yes - Vicki Adams, John Fothergill, Stan Sallee. No - None. Abstain - None. Motion carried.

VI. UNFINISHED BUSINESS

- A. Revision to Bid Award - (Highways) - to the Bid Award for Asphalt (Types A, B, C, D) Partially Awarded to Millennial Asphalt and Dunham's Asphalt on 2/19/19, CMF #247038, to award Dunham's Asphalt for all grades of asphalt for District Two projects (Clerk's Misc. File No. 20190003)
- B. Addendum #1 - (Juvenile Bureau) - to the Notice of Request for Qualifications for Architectural Services for Visitor Parking Lot at the Tulsa County Family Center for Juvenile Justice, set to open on 7/22/19 with bids to be received by the County Clerk's Office by 4:00 p.m. on 7/19/19, to provide responses to vendor submitted questions (Clerk's Misc. File No. 20190004)
- C. Amendment #1 - (Sheriff) - to the Agreement with Intellitech Corporation for License of Software for IMACSV System Suite of Modules, to add training classes for IMACS Records Management (RMS) and IMACS Computer Aided Dispatch (CAD); total increased cost of \$11,630 (Clerk's Misc. File No. 20190005)
- D. Amendment #1 - (TC Departments) - to the Award for Plumbing Installation, Maintenance and Repair to DaVco Mechanical Contractors, Inc., CMF #245675, to renew the award for one year beginning 8/25/19 with no changes to pricing or terms of the bid (Clerk's Misc. File No. 20190006)
- E. Amendment #3 - (Assessor) - to the Agreement with Canon Solutions America, Inc., for Annual Maintenance of Equipment, CMF #245783, for changes in the maintenance renewal charges for FY 2019-2020; cost of \$3,854.40 (Clerk's Misc. File No. 20190007)
- F. Change Order #1 - (Board of County Commissioners) - to the Agreement with Total Demolition Services, LLC for Selective Demolition for the Tulsa County "HQ" Administration Building Renovations, CMF #247512, to leave the print shop ceiling in the basement except for two bays for shoring and the printing press access, leave wall and floor tile in existing core bathrooms from RFP01, to leave the 9x9 tile in the dining room and leave existing ceiling in print shop 035 and plate room 034 per OAC meeting for RFP02. The contract time is unaffected by this change order. The contract sum will decrease in the amount of \$5,228 with a new total contract sum \$382,141 (Clerk's Misc. File No. 20190008)

Motion made by Vicki Adams, seconded by John Fothergill, to approve and authorize execution, as needed, the Unfinished Business Items. Upon roll call, Yes - Vicki Adams, John Fothergill, Stan Saltee. No - None. Abstain - None. Motion carried.

VII. ACTION ITEMS

- A. Gasoline & Diesel Fuel Quotes - for weekending 7/22/19 (Clerk's Misc. File No. 20190009)

Motion made by John Fothergill, seconded by Vicki Adams, to approve the Gas and Diesel Fuel Quotes. Upon roll call, Yes - Vicki Adams, John Fothergill, Stan Saltee. No - None. Abstain - None. Motion carried.

- B. Resolution on Disposition of Funds/Cash Fund Estimate of Needs:
Details Available in the Office of the County Clerk
 - 1. from 6/13/19 to 6/30/19 (Clerk's Misc. File No. 20190010)

2. from 7/1/19 to 7/10/19 (Clerk's Misc. File No. 20190011)

Motion made by Vicki Adams, seconded by John Fothergill, to approve and authorize execution by the Chairman Pro Tem. Upon roll call, Yes - Vicki Adams, John Fothergill, Stan Sallee. No - None. Abstain - None. Motion carried.

- C. Grant Application - (Engineers) - Federal Highway Administration for the Federal Lands Access Program Regarding Project 0600(1), Wekiwa Rd., in the amount of \$74,000 (Clerk's Misc. File No. 20190012)

Motion made by John Fothergill, seconded by Vicki Adams, to approve and authorize execution by the Chairman Pro Tem. Upon roll call, Yes - Vicki Adams, John Fothergill, Stan Sallee. No - None. Abstain - None. Motion carried.

- D. Requests for Approval:

1. Building Operations - for apprentice plumbing license renewal for Phillip Rudluff and contractor plumbing license renewal for Rondrea Walker; cost of \$225 (Clerk's Misc. File No. 20190013)
2. Human Resources - for Authorization of Plan Sponsor Web Portal User Access for Alyssa Williams for Tulsa County 401(a), 457(b) and Post Employment Health Plans Managed by BOKF, NA (Clerk's Misc. File No. 20190014)

Motion made by Vicki Adams, seconded by John Fothergill, to approve and authorize execution, as needed. Upon roll call, Yes - Vicki Adams, John Fothergill, Stan Sallee. No - None. Abstain - None. Motion carried.

- E. Resolutions:

1. Engineers - Authorizing the Filing of Fairmont Acres Subdivision Plat as required under Title 19 O.S., § 288.1 (Clerk's Misc. File No. 20190015)
2. Tulsa Metropolitan Area Planning Commission - Resolutions 2796:999, 2796:1000, 2796:1001, 2796:1002 and 2796:1003 - Amendments to the Tulsa Metropolitan Area Comprehensive Plan for the Unincorporated Areas of Tulsa County Lying within the Fence Lines of Bixby, Glenpool, Jenks, Owasso, and Skiatook. Details available in the offices of the County Clerk and the Tulsa Metropolitan Area Planning Commission (Clerk's Misc. File No. 20190016)

Motion made by John Fothergill, seconded by Vicki Adams, to approve and authorize execution by the Chairman Pro Tem. Upon roll call, Yes - Vicki Adams, John Fothergill, Stan Sallee. No - None. Abstain - None. Motion carried.

- F. Agreements:

1. Administrative Services:
 - a. ImageNet Consulting, LLC - for Lease and Service of Konica Minolta C458 Copier, SN A79M011010815, located at 218 W. 6th, Tulsa, OK 74103; cost of \$125/mo. (Clerk's Misc. File No. 20190017)
 - b. JD Young - for equipment and service for bottleless water purification system, Model #0930111419, PW1R, White, for one year beginning 9/1/19; cost of \$46.95/mo. (Clerk's Misc. File No. 20190018)

Motion made by Vicki Adams, seconded by John Fothergill, to approve and authorize execution by the Chairman Pro Tem. Upon roll call, Yes - Vicki Adams, John Fothergill, Stan Sallee. No - None. Abstain - None. Motion carried.

2. Assessor - JD Young - for equipment and service for bottleless water purification system, Model #09330111427, PW1R, White and Model #0931223856, PW1R, Black, for one year beginning 9/1/19; cost of \$93.90/mo. (Clerk's Misc. File No. 20190019)

Motion made by Vicki Adams, seconded by John Fothergill, to approve and authorize execution by the Chairman Pro Tem. Upon roll call, Yes - Vicki Adams, John Fothergill, Stan Saltee. No - None. Abstain - None. Motion carried.

3. Board of County Commissioners:

- a. Gateway Resources USA, Inc. - for Utility Relocation for the Horsepen Creek Bridge Project Project #40350434, located on North 137th East Avenue (Old Highway 169), Section 16, Township 22N, Range 14E, Tulsa County (Clerk's Misc. File No. 20190020)
- b. Oklahoma State University, on Behalf of Its Cooperative Extension Service and the U.S. Department of Agriculture - for FY 2019-2020 Budget in the Amount of \$463,364 (Clerk's Misc. File No. 20190021)
- c. Trane U.S. Inc. dba Trane - for "HQ" Building Centrifugal Chiller Upgrade (Clerk's Misc. File No. 20190022)
- d. Verdigris Valley Electric Cooperative, Inc. - for Utility Relocation for Horsepen Creek Bridge Project, Project #40350434, located on North 137th East Avenue (Old Highway 169), Section 16, Township 22N, Range 14E, Tulsa County (Clerk's Misc. File No. 20190023)

Motion made by Vicki Adams, seconded by John Fothergill, to approve and authorize execution as needed. Upon roll call, Yes - Vicki Adams, John Fothergill, Stan Saltee. No - None. Abstain - None. Motion carried.

4. Building Operations - JD Young - for equipment and service for bottleless water purification system, Model #0930111414, #0835109538, #0930111425, #0930111421, #0930111420, PW1R, White, for one year beginning 9/1/19; cost of \$234.75/mo. (Clerk's Misc. File No. 20190024)

Motion made by John Fothergill, seconded by Vicki Adams, to approve and authorize execution by the Chairman Pro Tem. Upon roll call, Yes - Vicki Adams, John Fothergill, Stan Saltee. No - None. Abstain - None. Motion carried.

5. Court Services:

- a. JD Young - for equipment and service for bottleless water purification system, Model #0930111415, PW1R, White, for one year beginning 9/1/19; cost of \$46.95/mo. (Clerk's Misc. File No. 20190025)
- b. Oklahoma Department of Corrections, Probation and Parole Services, Community Sentencing - for Administration of Community Service Program for FY 2019-2020; fixed rate of \$1.00 per unit per offender, One (1) unit equals one (1) hour of Community Service (Clerk's Misc. File No. 20190026)

Motion made by Vicki Adams, seconded by John Fothergill, to approve and authorize execution by the Chairman Pro Tem. Upon roll call, Yes - Vicki Adams, John Fothergill, Stan Saltee. No - None. Abstain - None. Motion carried.

6. District Attorney - JD Young - for Equipment and Service for Bottleless Water Purification System, Model #0835109534, PW1R, White, for one year beginning 9/1/19; cost of \$46.95/mo. (Clerk's Misc. File No. 20190027)

Motion made by John Fothergill, seconded by Vicki Adams, to approve and authorize execution by the Chairman Pro Tem. Upon roll call, Yes - Vicki Adams, John Fothergill, Stan Saltee. No - None. Abstain - None. Motion carried.

7. Election Board - JD Young - for Equipment and Service for Bottleless Water Purification System, Model #0835109531, PW1R, White, for one year beginning 9/1/19; cost of \$46.95/mo. (Clerk's Misc. File No. 20190028)

Motion made by Vicki Adams, seconded by John Fothergill, to approve and authorize execution by the Chairman Pro Tem. Upon roll call, Yes - Vicki Adams, John Fothergill, Stan Saltee. No - None. Abstain - None. Motion carried.

8. Highways - JD Young - for Equipment and Service for Bottleless Water Purification System, Model #0925222791, PW1R, White, for one year beginning 9/1/19; cost of \$46.95/mo. (Clerk's Misc. File No. 20190029)

Motion made by John Fothergill, seconded by Vicki Adams, to approve and authorize execution by the Chairman Pro Tem. Upon roll call, Yes - Vicki Adams, John Fothergill, Stan Saltee. No - None. Abstain - None. Motion carried.

9. IT - JD Young - for Equipment and Service for Bottleless Water Purification System, Model #0736106030, PW1R, White, for one year beginning 9/1/19; cost of \$46.95/mo. (Clerk's Misc. File No. 20190030)
10. Parks - Liga Dominical Hispana De Soccer, Inc. - for use of Haikey Creek Park Soccer Fields on Sundays from 8:00 a.m. to 11:00 a.m. from 7/21/19 to 6/30/19; fee of \$10/hr. per field (Clerk's Misc. File No. 20190031)
11. Public Defender's Office - JD Young - for Equipment and Service for Bottleless Water Purification System, Model #1003227669, #0932223871, PW1R, Black and Model #0930111422, PW1R, White, for one year beginning 9/1/19; cost of \$140.85/mo. (Clerk's Misc. File No. 20190032)
12. Purchasing - JD Young - for Equipment and Service for Bottleless Water Purification System, Model #0835109561, PW1R, White, for one year beginning 9/1/19; cost of \$46.95/mo. (Clerk's Misc. File No. 20190033)
13. Sheriff - Tulsa County Public Facilities Authority - for booth rental at the 2019 Tulsa State Fair from 9/26-10/6/19; cost of \$3,553 (Clerk's Misc. File No. 20190034)
14. Treasurer:
 - a. Gifford Auction and Realty - for June Tax Resale Auction at the Cox Business Center on 6/8/2020 from 9:00 a.m. to 4:00 p.m.; cost of \$3,900 for guaranteed three days, additional days required will be \$1,300 per day (Clerk's Misc. File No. 20190035)
 - b. JD Young - for Equipment and Service for Bottleless Water Purification System, Model #0835409571, PW1R, White, for one year beginning 9/1/19; cost of \$46.95/mo. (Clerk's Misc. File No. 20190036)

- c. Tulsa County Public Facilities Authority - for booth rental at the 2019 Tulsa State Fair from 9/26-10/6/19; cost of \$2,314 (Clerk's Misc. File No. 20190037)

Motion made by Vicki Adams, seconded by John Fothergill, to approve and authorize execution as needed. Upon roll call, Yes - Vicki Adams, John Fothergill, Stan Saltee. No - None. Abstain - None. Motion carried.

G. Agreement Renewals:

1. Parks - Cox Communications - for renewal of CMF #244840, 244841, 244842 for FY 2019-2020 (Clerk's Misc. File No. 20190038)
2. Sheriff - Correct Solutions Group - for renewal of CMF #245767 for FY 2019-2020 (Clerk's Misc. File No. 20190039)

Motion made by John Fothergill, seconded by Vicki Adams, to approve and authorize execution by the Chairman Pro Tem. Upon roll call, Yes - Vicki Adams, John Fothergill, Stan Saltee. No - None. Abstain - None. Motion carried.

H. Request for Approval - (Board of County Commissioners) - Notice to Proceed to Trane U.S. Inc. dba Trane for the "HQ" Building Centrifugal Chiller Upgrade (Clerk's Misc. File No. 20190040)

Motion made by Vicki Adams, seconded by John Fothergill, to approve the Request. Upon roll call, Yes - Vicki Adams, John Fothergill, Stan Saltee. No - None. Abstain - None. Motion carried.

I. Requests to Advertise for Bids:

1. Board of County Commissioners - Tulsa County HQ Building Access Control & Video Surveillance

Motion made by Vicki Adams, seconded by John Fothergill, to strike the Request to Advertise for Bids for Tulsa County HQ Building Access Control & Video Surveillance. Upon roll call, Yes - Vicki Adams, John Fothergill, Stan Saltee. No - None. Abstain - None. Motion carried.

2. TC Central Garage - High Pursuit Tires (Clerk's Misc. File No. 20190041)
Bids to be received by 4:00 p.m. on 8/2/19 & to open on 8/5/19 at 9:30 a.m.

Motion made by Vicki Adams, seconded by John Fothergill, to approve the Request to Advertise for Bids. Upon roll call, Yes - Vicki Adams, John Fothergill, Stan Saltee. No - None. Abstain - None. Motion carried.

J. Inventory Resolution - Sheriff - junked, details available in the office of the County Clerk and Sheriff (Clerk's Misc. File No. 20190042)

Motion made by Vicki Adams, seconded by John Fothergill, to approve and authorize execution by the Chairman Pro Tem. Upon roll call, Yes - Vicki Adams, John Fothergill, Stan Saltee. No - None. Abstain - None. Motion carried.

K. Travel/Training:

1. Board of County Commissioners - Terry Simonson to travel as needed from 7/1/19 to 6/30/20 to OKC, OK; cost not to exceed \$8,500

Motion made by John Fothergill, seconded by Vicki Adams, to strike the Travel/Training Request from the Board of County Commissioners. Upon roll call, Yes - Vicki Adams, John Fothergill, Stan Saltee. No - None. Abstain - None. Motion carried.

2. Highways - Bobby Hayes and Pat Farrell to 2019 OPFMA Oklahoma Public Fleet Management Association Conference from 10/9-11/19 in Broken Arrow, OK; cost of \$125 (Clerk's Misc. File No. 20190043)

3. Human Resources - Alyssa Williams to 2019 FMLA Compliance Update Seminar on 7/23/19 in Tulsa, OK; cost of \$199 (Clerk's Misc. File No. 20190044)

Motion made by John Fothergill, seconded by Vicki Adams, to approve the Travel/Training requests. Upon roll call, Yes - Vicki Adams, John Fothergill, Stan Sallee. No - None. Abstain - None. Motion carried.

L. Personnel Actions:

1. Building Operations (Clerk's Misc. File No. 20190045)
2. Election Board (Clerk's Misc. File No. 20190046)
3. Highways (Clerk's Misc. File No. 20190047)
4. Parks (Clerk's Misc. File No. 20190048)
5. Social Services (Clerk's Misc. File No. 20190049)

Motion made by Vicki Adams, seconded by John Fothergill, to approve the Personnel Actions. Upon roll call, Yes - Vicki Adams, John Fothergill, Stan Sallee. No - None. Abstain - None. Motion carried.

M. Juvenile Bureau Personnel Actions to Accept & File (Clerk's Misc. File No. 20190050)

Motion made by John Fothergill, seconded by Vicki Adams, to accept and file the Juvenile Bureau Personnel Actions. Upon roll call, Yes - Vicki Adams, John Fothergill, Stan Sallee. No - None. Abstain - None. Motion carried.

N. CC Health Department Documents to Accept & File

1. Agreement - Asemio, LLC - to create, install and implement new database system for Environmental Health from 7/1/19 to 6/30/20; cost of \$169,000, eight invoices per payment schedule (Clerk's Misc. File No. 20190051)
2. Personnel Actions (Clerk's Misc. File No. 20190052)
3. Travel/Training
Kristy Elias attended HARUV Child Abuse Conference from 5/15-16/19 in Tulsa, OK; cost of \$60
Catherine Ndhlovu to Resilient Workers - Resilient Families from 7/8-9/19 in OKC, OK; cost of \$216.46
Stephen Ijeoma, Randi McDonald, Lindy Seitz and Cathy Sullivan to Children First Continuing Education from 7/8-9/19 in OKC, OK; cost of \$901.84
Laura Embry to OK-1 Training from 7/30-31/19 in OKC, OK; cost of \$293.05
Matthew Condley, Stephanie Tillman and Clayton Tselee Jr. to ODMHSAS Prevention Provider Training from 8/27-29/19 in OKC, OK; cost of \$1,551
Matthew Condley, Stephanie Tillman and Clayton Tselee Jr. to Heartland Alcohol & Substance Abuse Conference from 9/24-26/19 in Norman, OK; cost of \$2,289
Megan Parks to course, Grantwriting, Iowa State University, Summer 2019; cost of \$875
Megan Wenzell to courses, Introduction to Graduate Interdisciplinary Studies and Interdisciplinary Foundations, University of Oklahoma, Fall 2019; cost of \$2,500 (Clerk's Misc. File No. 20190053)

Motion made by Vicki Adams, seconded by John Fothergill, to accept and file the CC Health Department Documents. Upon roll call, Yes - Vicki Adams, John Fothergill, Stan Sallee. No - None. Abstain - None. Motion carried.

O. Claims to be Disallowed (payments cancelled as of 7/8-12/19)

There were no claims to be disallowed.

P. Claims (payments for bills to be paid by 7/1-5/19)

Motion made by Vicki Adams, seconded by John Fothergill, to approve and authorize execution by the Commission. Upon roll call, Yes - Vicki Adams, John Fothergill, Stan Sallee. No - None. Abstain - None. Motion carried.

Q. Blanket Purchase Orders and Emergency Purchase Orders Submitted from 7/8-12/19

Motion made by Vicki Adams, seconded by John Fothergill, to approve and authorize execution by the Commission. Upon roll call, Yes - Vicki Adams, John Fothergill, Stan Sallee. No - None. Abstain - None. Motion carried.

R. Drainage District #12 Personnel Actions to Accept and File (Clerk's Misc. File No. 20190054)

Motion made by John Fothergill, seconded by Vicki Adams, to accept and file the Drainage District #12 Personnel Actions. Upon roll call, Yes - Vicki Adams, John Fothergill, Stan Sallee. No - None. Abstain - None. Motion carried.

S. Executive Sessions - District Attorney:

1. Requested by Matt Kehoe, Pursuant to 25 O.S. § 307(B)(4), I am requesting that this matter be discussed in Executive Session between the Board and its attorney, for the purpose of confidential communications concerning possible official action regarding a pending claim in Tort Claim TC-2018-47, *Elizabeth Allen-Ramos v. TCSO*, disclosure of the details of which its attorney advises would seriously impair the ability of the Board to proceed in the public interest
2. Requested by Douglas Wilson, Pursuant to 25 O.S. § 307(B)(4), I am requesting this matter be discussed in Executive Session between the Board and its attorney for the purpose of confidential communications concerning a pending claim, to-wit: *Board of County Commissioners of Tulsa County v. Purdue Pharma, L.P. et al.*, Case No. CJ-2019-1116 pending in the Tulsa County District Court, disclosure of the details of which its attorney advises would seriously impair the ability of the Board to proceed in the public interest

Motion made by John Fothergill, seconded by Vicki Adams, to go into Executive Session. Upon roll call, Yes - Vicki Adams, John Fothergill, Stan Sallee. No - None. Abstain - None. Motion carried.

Executive Session commenced at 9:48 a.m.

Motion made by John Fothergill, seconded by Vicki Adams, to reconvene the regular meeting at 9:51 a.m. Upon roll call, Yes - Vicki Adams, John Fothergill, Stan Sallee. No - None. Abstain - None. Motion carried.

T. Discussion and Possible Action Regarding Executive Session Items

Motion made by John Fothergill, seconded by Vicki Adams, to approve settlement authorization in the property claim in the amount discussed in Executive Session, to-wit: Tort Claim TC-2018-47, *Elizabeth Allen-Ramos v. TCSO*. Upon roll call, Yes - Vicki Adams, John Fothergill, Stan Sallee. No - None. Abstain - None. Motion carried. (Clerk's Misc. File No. 20190055)

No Action taken for Executive Session #2.

VIII. ADJOURN

Motion made by John Fothergill, seconded by Vicki Adams, to adjourn the meeting. Upon roll call, Yes - Vicki Adams, John Fothergill, Stan Sallee. No - None. Abstain - None. Motion carried.

BOARD OF COUNTY COMMISSIONERS

ATTEST:

Ron Peters, Chairman Pro Tem

Michael Willis, Tulsa County Clerk