

(Amended agenda of meeting was posted outside of the Tulsa County Headquarters Building and on the Tulsa County website at www.tulsacounty.org on July 15, 2022 at 9:03 a.m.)

MINUTES
Monday, July 18, 2022

I. CALL TO ORDER

The Board of County Commissioners (BOCC) met at the hour of 9:30 a.m., with the following members present: Interim Commissioner Vicki Adams, Commissioner Stan Sallee and Commissioner Karen Keith. Others present: County Clerk Michael Willis.

Karen Keith, Chairman, called the meeting to order at 9:30 a.m., and the following business was transacted:

II. PROCLAMATION

- A. Proclaiming July 17-23, 2022 as Pretrial, Probation and Parole Supervision Week (Clerk's Misc. File No. 20221370)

Chairman Karen Keith read and presented the Proclamation.

III. MINUTES

- A. Board of County Commissioner's Meeting of July 11, 2022

Motion made by Stan Sallee, seconded by Vicki Adams, to approve and authorize execution by the Chairman. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

IV. REPORTS

- A. Elected Officials:

1. Assessor - Monthly Revolving for 6/2022 (Clerk's Misc. File No. 20221371)
2. Court Clerk:
 - a. Monthly for 6/2022 (Clerk's Misc. File No. 20221372)
 - b. Monthly Management and Preservation for 6/2022 (Clerk's Misc. File No. 20221373)
3. Treasurer - Depository Summary of Daily Analysis for 6/2022 (Clerk's Misc. File No. 20221374)

- B. County Department - (Election Board) - Monthly for 6/2022 (Clerk's Misc. File No. 20221375)

Motion made by Vicki Adams, seconded by Stan Sallee, to approve and authorize execution, as needed. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

V. UNFINISHED BUSINESS

- A. Bid Openings

1. Engineers - Pavement Striping Service
 - a. Advanced Workzone Services, LLC (Clerk's Misc. File No. 20221376)
 - b. Direct Traffic Control, Inc. (Clerk's Misc. File No. 20221377)
 - c. RoadSafe Traffic Systems, Inc. (Clerk's Misc. File No. 20221378)

Motion made by Stan Sallee, seconded by Vicki Adams, to refer the bids to Engineers and Procurement for analysis, review and recommendation on 7/25/2022. Upon roll call, Yes - None. No - None. Abstain - None. Motion carried.

B. Bid Awards & Recommendations:

1. Engineers - Edison Street Bridge Replacement - Deferred
2. Highways - Two Belshe TC30-2EP Tilt Bed Trailers or Equivalent to Warren Cat, the overall lowest and best bid submitted (Clerk's Misc. File No. 20221379)
3. Juvenile Bureau - Resident Quarters Sheet Metal Installation - Deferred
4. TC Departments - Vehicle Lubricants and Antifreeze, to Safety-Kleen Systems, Inc., the lowest and best bid received. This award is good for six months beginning 7/19/2022 (Clerk's Misc. File No. 20221380)

Motion made by Vicki Adams, seconded by Stan Sallee, to defer items #1 and #3. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

Motion made by Stan Sallee, seconded by Vicki Adams, to approve items #2 and #4. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

C. Amendments

1. TC Departments:
 - a. #1 to the award for Print Cartridges to The Tree House, Inc., CMF #20220341, to exercise the option to renew the bid award with The Tree House, Inc., for an additional six months beginning 10/7/2022, with no changes to the terms (Clerk's Misc. File No. 20221381)
 - b. #5 to the award for Office Supplies to Admiral Express, CMF #20220598, to exercise the option to renew the bid award for an additional six months beginning 10/7/2022, with no changes to the terms (Clerk's Misc. File No. 20221382)

Motion made by Vicki Adams, seconded by Stan Sallee, to approve and authorize execution by the Chairman. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

VI. ACTION ITEMS

- A. Gasoline & Diesel Fuel Quotes for week ending 7/25/2022 (Clerk's Misc. File No. 20221369)

Motion made by Stan Sallee, seconded by Vicki Adams, to approve the gasoline and diesel fuel quote. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

- B. Notice of Sale of County Real Estate - (Board of County Commissioners) - for the property located at 2828 W. 51st Street South, Tulsa, Oklahoma 74107. The property was declared surplus by Resolution on June 21, 2022, CMF# 20221133. Bids must be in writing, sealed in an envelope, and delivered to the Office of the Tulsa County Clerk, 218 West 6th Street, Tulsa, OK 74119, 7th Floor, prior to 5:00 p.m. on the 5th day of August, 2022 (Clerk's Misc. File No. 20221383)

Motion made by Vicki Adams, seconded by Stan Sallee, to approve and authorize execution by the Chairman. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

C. Resolutions on Disposition of Funds/Cash Fund Estimate of Needs:

1. Certificate from June 16 - June 30, 2022 (Clerk's Misc. File No. 20221384)
2. Certificate from July 1 - 13, 2022 (Clerk's Misc. File No. 20221385)

Motion made by Stan Sallee, seconded by Vicki Adams, to approve and authorize execution by the Chairman. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

- D. Memorandum of Understanding - (Sheriff) - City of Tulsa for the Edward Byrne Memorial Justice Assistance Grant (JAG), in the amount of \$20,042 for Tulsa County and \$380,444 for the City of Tulsa plus all interest earned by the FY22 JAG award (Clerk's Misc. File No. 20221386)

Motion made by Vicki Adams, seconded by Stan Sallee, to approve and authorize execution by the Chairman. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

E. Requests for Approval

- 1. Building Operations:
 - a. Notice to Proceed - Graco Roofing and Construction, LLC for the roof replacement at Central Garage, CMF# 20220292 (Clerk's Misc. File No. 20221387)
 - b. License renewals for Erik Sauzo, Trevor Troug and Ronny Walker; cost of \$435 (Clerk's Misc. File No. 20221388)
- 2. Engineers - Cherokee Nation, of the Subrecipient Monitoring Compliance Form required for Tribal Transportation Program Bridge Program (TTPBP) grant funding from the Cherokee Nation in the amount of \$1,000,000 for the bridge and approaches on N. 137th E. Ave. over Horsepen Creek, project JP-33566(04) (Clerk's Misc. File No. 20221389)

Motion made by Stan Sallee, seconded by Vicki Adams, to approve and authorize execution, as needed. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

F. Resolutions

- 1. Board of County Commissioners - to sell Surplus County Property, to wit: Lot Four (4) and Lot Five (5), Block Ninety-Eight (98), ORIGINAL TOWN, City of Tulsa, Tulsa County, State of Oklahoma, according to the recorded Plat No. 560; located in the Northeast Quarter of Section 02, Township 19, Range 12, aka the Carol Crowson Annex, located at 211 S. Houston Ave. West, Tulsa, OK 74103 (Clerk's Misc. File No. 20221390)
- 2. Election Board - to remove Randy Tankersley as Receiving Officer (Clerk's Misc. File No. 20221391)
- 3. Sheriff - Designating additional Receiving Officers for Workday:
 - a. Dawn Bennett (Clerk's Misc. File No. 20221392)
 - b. Maggie Bryant (Clerk's Misc. File No. 20221393)
 - c. Steve Miller (Clerk's Misc. File No. 20221394)
 - d. Travis Bricker (Clerk's Misc. File No. 20221395)

Motion made by Vicki Adams, seconded by Stan Sallee, to approve and authorize execution by the Chairman. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

G. Agreements

- 1. Building Operations:
 - a. Garratt Callahan Company, for a water treatment chemical program and service through 6/30/2023, monthly rate of \$820 (Clerk's Misc. File No. 20221396)
 - b. Gen II Fire Protection, LLC, for the Apache Warehouse Sprinkler System, CMF #20221210 (Clerk's Misc. File No. 20221397)

- c. Gold Star Security and Investigations, Inc. for courtesy patrol and related services at Tulsa County Headquarters, 218 W. 6th St, Tulsa, OK 74119 through 6/30/2023 (Clerk's Misc. File No. 20221398)
2. County Clerk - Workday, Inc., for deployment tenant at a rate of \$2,200 per month through 7/26/2023 (Clerk's Misc. File No. 20221399)
3. Juvenile Bureau - Douglas W. Holte, MD, for medical services at a rate of \$120 per hour through 12/31/2022 (Clerk's Misc. File No. 20221400)
4. Parks:
 - a. Aeromet Engineering, for use of Chandler Park Area East of the Splash Park for EPA Smoke School on 9/8/2022, from 7:00 a.m. to 2:00 p.m.; fee of \$150 (Clerk's Misc. File No. 20221401)
 - b. Curbside Vending, to install and maintain vending machines at multiple Tulsa County Parks; fee of 20% commission for all products sold (Clerk's Misc. File No. 20221402)
 - c. Eudomar Rivera, for use of Buddy LaFortune Community Center to hold Karate classes on Mondays, Tuesdays and Thursdays from 5:00 p.m. to 8:00 p.m., and Saturdays from 1:00 to 3:00 p.m. until 4/14/2023; fee of 20% of paid enrollment (Clerk's Misc. File No. 20221403)
 - d. La2ch'e, LLC, for use of Chandler Park on 8/6/2022 from 10:00 a.m. to 10:00 p.m.; fee of \$50 (Clerk's Misc. File No. 20221404)
 - e. Michael Johnson, for use of Chandler Park Shelter 1 for family fun day on 8/6/2022 from 10:00 a.m. to 9:00 p.m.; fee of \$500 plus \$100 deposit (Clerk's Misc. File No. 20221405)
 - f. Sunny Ray for use of Buddy LaFortune Community Center to hold Yoga classes on Mondays and Thursdays from 9:30 to 10:30 a.m. and Tuesdays from 4:00 to 5:00 p.m. from 7/1/2022-6/27/2023; fee of 20% of paid enrollment (Clerk's Misc. File No. 20221406)
 - g. Texas Crew, for use of Chandler Park from 7/22-24/2022 for feature film production; fee of \$3,393.75 (Clerk's Misc. File No. 20221407)
 - h. Toy Train Operating Society for use of Bixby Community Center to hold a toy train show on 10/7-8/2022; fee of \$930 (Clerk's Misc. File No. 20221408)

Motion made by Stan Sallee, seconded by Vicki Adams, to approve and authorize execution by the Chairman. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

H. Agreement Renewals

1. Assessor - LexisNexis Risk solutions FL, Inc., for renewal of CMF #20211381 for FY 2022-2023 (Clerk's Misc. File No. 20221409)
2. Social Services - Tulsa City-County Health Department, for renewal of CMF #20210981 for FY 2022-2023 (Clerk's Misc. File No. 20221410)
3. Treasurer:
 - a. Automated Mail Service, for renewal of CMF # 20211855 for FY 2022-2023 (Clerk's Misc. File No. 20221412)
 - b. General Mailing Equipment, for renewal of CMF #20211816 for FY 2022-2023 (Clerk's Misc. File No. 20221411)

- c. WyCom Systems, Inc., for renewal of CMF #20211529 for FY 2022-2023
(Clerk's Misc. File No. 20221413)

Motion made by Stan Sallee, seconded by Vicki Adams, to approve and authorize execution by the Chairman. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

- I. Notice to Proceed - (Building Operations) - to Gen II Fire Protection, LLC, CMF #2022121, for the Apache Warehouse Sprinkler System (Clerk's Misc. File No. 20221414)

Motion made by Vicki Adams, seconded by Stan Sallee, to approve the notice to proceed. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

- J. Inventory Resolutions

1. Social Services - junked; computer (Clerk's Misc. File No. 20221415)

2. Treasurer - junked; computer (Clerk's Misc. File No. 20221416)

Motion made by Stan Sallee, seconded by Vicki Adams, to approve and authorize execution by the Chairman. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

- K. Utility Permit - (Engineers) - Washington County Rural Water District #3 - to cross E 176th St. N. approximately 4/10 mi. E. of the E. 176th St. N. & N. Memorial junction (Clerk's Misc. File No. 20221417)

Motion made by Vicki Adams, seconded by Stan Sallee, to approve and authorize execution by the Chairman. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

- L. Claims to be Disallowed (payments cancelled as of 7/11-15/2022)

Fund #: 100 **PO #:** 2217331 **Vendor#:** Agriland F's Inc/31207 **Warrant #:** 500056031 **Amt Pd:** \$1,403.99 (Clerk's Misc. File No. 20221418)

Fund #: 200 **PO #:** 100327 **Vendor#:** Oneok Inc/31234 **Warrant #:** 500055945 **Amt Pd:** \$269.69 (Clerk's Misc. File No. 20221419)

Motion made by Stan Sallee, seconded by Vicki Adams, to cancel and disallow the claims. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

- M. Claims (payments for bills to be paid from 7/5-8/2022)

Motion made by Stan Sallee, seconded by Vicki Adams, to approve and authorize execution by the Commission. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

- N. Blanket Purchase Orders and Emergency Purchase Orders Submitted from 7/11-15-2022

Motion made by Vicki Adams, seconded by Stan Sallee, to approve and authorize execution by the Commission. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

- O. Consideration and Approval of Construction Program Payments

1. Vision 2025 (Clerk's Misc. File No. 20221420)

Creditor: Program Management Group; Trust 816421-59; **Item:** 10,443-V2025 Program Management; **Purpose:** Program Administration; **Amt Paid:** \$26,439.53

Creditor: Guy Engineering; Trust # 719384-J1; **Item:** 10,442 – PJ1031-H51SO E. 51st St. btw 177th & 193rd Cnty Rd; **Purpose:** Design/Engineering; **Amt Paid:** \$1,882.96

Creditor: Myers-Cherry Construction, LLC; Trust 719384-K2; **Item:** 10,444 - The Herd @ LaFortune; **Purpose:** Construction Pay App. #5 Split; **Amt Paid:** \$56,726.66

Total: \$85,049.15

2. Vision Tulsa County (Clerk's Misc. File No. 20221421)

Sales Tax/Bond Funded Projects Recommended for Payment

Creditor: Water Store, Inc.; Fund PCP02; **Item:** Chandler Park Project Area B;
Purpose: Materials; **Amt. Paid:** \$464.80

Creditor: Meshek & Assoc. LLC; Fund HS41SO; **Item:** 41st St. So. Improvements from 137th to 193rd; **Purpose:** ROWs; **Amt. Paid:** \$90

Creditor: Meshek & Assoc. LLC; Fund HS91SO; **Item:** 91st So. Improvements from HWY 75 to Elwood; **Purpose:** ROWs; **Amt. Paid:** \$630

Sales Tax Funded Projects Recommended for Payment

Creditor: DCI Communications; Fund HERJR; **Item:** Ray Jordan Building Renovation - Record Preservation Storage; **Purpose:** Construction; **Amt. Paid:** \$950.10

Creditor: Hunter Construction & Geotechnical Consultants; Fund PLAFH; **Item:** The Herd @ LaFortune; **Purpose:** Testing; **Amt. Paid:** \$429

Creditor: Myers-Cherry Construction LLC; Fund PLAFH; **Item:** The Herd @ LaFortune; **Purpose:** Construction; **Amt. Paid:** \$2,523.52

Motion made by Vicki Adams, seconded by Stan Sallee, to approve and authorize execution by the Chairman. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

P. COVID-19 Virus Discussion and Update

Joseph Kralicek, Director of Tulsa Area Emergency Management Agency, gave an update on COVID-19 numbers in Tulsa County.

Q. Discussion and possible action approving the appropriation and use of funds received from the U.S. Department of Treasury under the “Coronavirus Response and Relief Supplemental Appropriations Act of 2021”, the “Emergency Rental Assistance Program”, and/or the “American Rescue Plan Act of 2021” and the “Coronavirus State and Local Fiscal Recovery Fund” contained therein (Clerk's Misc. File No. 20221422)

Motion made by Stan Sallee, seconded by Vicki Adams, to approve the appropriations. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

R. Executive Session - (District Attorney) - Requested by James Rea - Pursuant to 25 O.S. § 307(B)(3), the Board may meet in executive session for purposes of discussing the purchase or appraisal of real property

Motion made by Stan Sallee, seconded by Vicki Adams, to go into Executive Session. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion Carried.

Executive Session commenced at 9:45 a.m.

Motion made by Stan Sallee, seconded by Vicki Adams, to reconvene the regular meeting at 10:03 a.m. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

S. Discussion and Possible Action Regarding Executive Session Item

There was no action taken regarding the Executive Session item.

VII. ANNOUNCEMENTS

County Events and Status Updates for Comment and Discussion from: Administrative Services, Building Operations, Court Services, Election Board, Human Resources, Information Technology, Parks, Purchasing, Social Services, Engineering, Highways, Inspections, Sheriff, Assessor, County Clerk, Court Clerk, Treasurer, District Attorney, Presiding Judge, Juvenile

Justice, Expo Square, INCOG, Tulsa Area Emergency Management Agency, OSU Extension, CC Library, Tulsa City-County Health Department, River Parks Authority, Levee Drainage District #12, Board of County Commissioners Chief Deputies, Director of Governmental Affairs

Chairman advised the announcements and County Events and Status updates were open for comment and discussion. The departments with information gave a report.

VIII. NEW BUSINESS

In accordance with the Open Meeting Act, Title 25 O.S. § 311.A.10, new business is defined as any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda.

There was no new business.

IX. ADJOURN

Motion made by Stan Sallee, seconded by Vicki Adams, to adjourn the meeting. Upon roll call, Yes - None. No - None. Abstain - None. Motion carried.

BOARD OF COUNTY COMMISSIONERS

Stan Sallee, Chairman Pro Tem

ATTEST:

Michael Willis, Tulsa County Clerk