

(Second Amended Agenda of meeting was posted on the Tulsa County website at www.tulsacounty.org on July 17, 2020 at 9:20 a.m.)

MINUTES
Monday, July 20, 2020

I. CALL TO ORDER

The Board of County Commissioners (BOCC) met at the hour of 9:30 a.m., with the following members present: Chief Deputy Keri Fothergill, Commissioner Stan Sallee, Commissioner Ron Peters. Others present: Michael Willis, County Clerk.

Ron Peters, Chairman, called the meeting to order at 9:30 a.m. and the following business was transacted:

II. PROCLAMATIONS - Board of County Commissioners:

- A. Recognizing Friday, July 24, 2020 as American Theatre Company Day in Tulsa County in recognition and celebration of the 50th Anniversary of American Theatre Company (Clerk's Misc. File No. 20201787)

Motion made by Keri Fothergill, seconded by Stan Sallee, to approve and authorize execution by the Commission. Upon roll call, Yes - Keri Fothergill, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

- B. Proclaiming July 19-25, 2020 as Pretrial, Probation and Parole Supervision Week, Recognizing Tulsa County Court Services Pretrial (Clerk's Misc. File No. 20201788)

Motion made by Keri Fothergill, seconded by Stan Sallee, to approve and authorize execution by the Commission. Upon roll call, Yes - Keri Fothergill, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

III. MINUTES

- A. Board of County Commissioner's Meeting of July 13, 2020

- B. Board of County Commissioner's Special Meeting of July 16, 2020

Motion made by Keri Fothergill, seconded by Stan Sallee, to approve and authorize execution by the Chairman. Upon roll call, Yes - Keri Fothergill, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

IV. REPORT

- A. Assessor - Monthly Revolving Fund for 6/2020 (Clerk's Misc. File No. 20201789)

Motion made by Stan Sallee, seconded by Keri Fothergill, to approve the report. Upon roll call, Yes - Keri Fothergill, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

V. UNFINISHED BUSINESS

- A. Bid Openings - (TC Departments) - Ford Automotive Repair

1. United Ford South, LLC dba Bill Knight Ford (Clerk's Misc. File No. 20201790)
2. Classic Tulsa BG, LLC dba Mark Allen Buick GMC (Clerk's Misc. File No. 20201791)

Motion made by Keri Fothergill, seconded by Stan Sallee, to refer the bids to TC Departments and Procurement for analysis, review and recommendation on July 27, 2020. Upon roll call, Yes - Keri Fothergill, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

- B. Bid Award & Recommendation - (Building Operations) - Engineering Services for the Apache Warehouse Sprinkler System - Deferred

Motion made by Stan Sallee, seconded by Keri Fothergill, to defer the bid award and recommendation. Upon roll call, Yes - Keri Fothergill, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

- C. Addendum #3 - (Building Operations) - to the Notice to Bidders for Annex Building Cooling Tower Replacement, set to open 7/27/2020, to provide responses to vendor submitted questions and substitution requests (Clerk's Misc. File No. 20201792)

Motion made by Keri Fothergill, seconded by Stan Sallee, to approve the addendum. Upon roll call, Yes - Keri Fothergill, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

- D. Amendment #2 - (TC Departments) - to the bid award for Deodorizing Agents and Cleaners, CMF #20200757, to rescind the award for pre-measured bowl cleaner from Empire Paper and award to Advanced Industrial Solutions, the second lowest vendor. Empire Paper can no longer provide the pre-measured bowl cleaner as the manufacturer has discontinued it. They offered an item in exchange for the discontinued item that does not meet the Tulsa County specification (Clerk's Misc. File No. 20201793)

Motion made by Stan Sallee, seconded by Keri Fothergill, to approve the amendment. Upon roll call, Yes - Keri Fothergill, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

- E. Change Order #6 - (Board of County Commissioners) - to the bid award for DH Pace Company Inc., for the Tulsa County "HQ" Administration Building Renovations bid package 08C (Door Hardware), CMF #247245, for the addition of an electric strike to Door 105 (1st floor). The contract sum will be increased by \$364 with a new total contract sum of \$204,943 (Clerk's Misc. File No. 20201794)

Motion made by Keri Fothergill, seconded by Stan Sallee, to approve and authorize execution by the Chairman. Upon roll call, Yes - Keri Fothergill, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

VI. ACTION ITEMS

- A. Gasoline & Diesel Fuel Quotes for week ending 7/27/2020 (Clerk's Misc. File No. 20201795)

Motion made by Stan Sallee, seconded by Keri Fothergill, to approve the gasoline and diesel fuel quotes. Upon roll call, Yes - Keri Fothergill, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

- B. Resolution on Disposition of Funds/Cash Fund Estimate of Needs
1. from 6/11/2020 to 6/30/2020 (Clerk's Misc. File No. 20201796)
 2. from 7/1/2020 to 7/15/2020 (Clerk's Misc. File No. 20201797)

Motion made by Keri Fothergill, seconded by Stan Sallee, to approve and authorize execution by the Chairman. Upon roll call, Yes - Keri Fothergill, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

- C. Appointments

1. Commissioner Peters - Deborah Hale to Tulsa County Park Board effective 7/20/2020 with term to expire 12/31/2022 (Clerk's Misc. File No. 20201798)
2. Commissioner Sallee - William Tisdale to the Board of Adjustment effective 9/16/2020 with term to expire 9/15/2023 (Clerk's Misc. File No. 20201799)

Motion made by Stan Sallee, seconded by Keri Fothergill, to approve the appointments. Upon roll call, Yes - Keri Fothergill, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

- D. Memorandum of Understanding - (Sheriff) - Tulsa County Bar Association - to produce and provide access badges for attorneys in good standing with the Oklahoma Bar Association from 9/1/2020 to 8/31/2021 (Clerk's Misc. File No. 20201800)

Motion made by Keri Fothergill, seconded by Stan Sallee, to approve and authorize execution by the Chairman. Upon roll call, Yes - Keri Fothergill, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

E. Requests for Approval - Board of County Commissioners:

1. for District Attorney to send the City of Tulsa a Notice of Extension of Temporary Lease (Clerk's Misc. File No. 20201801)
2. Workers' Compensation Multiple Injury Trust Fund (MITF) Assessment Report from 1/1/2020 through 6/30/2020 (Clerk's Misc. File No. 20201802)

Motion made by Stan Sallee, seconded by Keri Fothergill, to approve and authorize execution, as needed.

Upon roll call, Yes - Keri Fothergill, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

F. Resolutions

1. Board of County Commissioners:

- a. Approving a Sale of Unused Property to the City of Tulsa, Purchase of Real Property from the City of Tulsa and Approving Agreement with the City of Tulsa for the Purchase, Sale and Lease of Real Estate and Temporary Lease (Clerk's Misc. File No. 20201803)
 - b. for authorization of the distribution of bond proceeds for the partial right of way acquisitions for the Roundabouts at 31st St. S, 41st St. S. and 51st St. S. on County Line (193rd E. Ave.) in the amount of \$600,000 increasing the previous encumbrance of \$1,150,000 dated 4/15/2019 to \$1,750,000 (Clerk's Misc. File No. 20201804)
2. Tulsa Area Emergency Management Agency (TAEMA) - to designate James Plumlee as Receiving Officer replacing Tony Roda (Clerk's Misc. File No. 20201805)

Motion made by Keri Fothergill, seconded by Stan Sallee, to approve and authorize execution, as needed.

Upon roll call, Yes - Keri Fothergill, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

G. Agreements

1. Board of County Commissioners:

- a. City of Tulsa - for purchase, sale and lease of real estate (Clerk's Misc. File No. 20201806)
- b. Housing Solutions Tulsa - for CDBG-CV CARES Act Program funding for expanding the operation of HUD-approved Homeless Management Information Systems (HMIS) (Clerk's Misc. File No. 20201807)
- c. INCOG - for Administrative Services for Urban County CDBG Grant Program for FY 2020 (Clerk's Misc. File No. 20201808)
- d. INCOG - for administrative services for HOME Consortium for FY 2020 (Clerk's Misc. File No. 20201809)

2. Court Services - ImageNet Consulting, LLC:

- a. for lease and service of one Konica Minolta C450i machine to be located at the Court Services office; cost of \$170.20/mo. (Clerk's Misc. File No. 20201810)
- b. for lease and service of one Konica Minolta C450i machine to be located at the Court Services office inside David L. Moss Criminal Justice Center; cost of \$170.20/mo. (Clerk's Misc. File No. 20201811)

3. Engineers:

- a. Clarence Gilbert Jr. and Judy Jean Gilbert - for the purchase of right-of-way and easements for Tulsa County Bridge Replacement #120, 209th Ave. W., North of 61st St., Parcel 2, in the amount of \$3,000 (Clerk's Misc. File No. 20201812)
- b. Easy Investment LLC - for the purchase of right-of-way and easements for the roundabout at the intersection of 51st St. S. and 193rd St., Parcel 2/2A/2.1, in the amount of \$102,172.40 (Clerk's Misc. File No. 20201813)

- c. Jireh, LLC and Memorial Drive, LLC - for the purchase of right-of-way and easements for the widening of 51st Street between 177th and 193rd, Parcel 1A/1B, in the amount of \$2,289 (Clerk's Misc. File No. 20201814)
- d. Memorial Drive, LLC - for the purchase of right-of-way and easements for the roundabout at the intersection of 51st St. S. and 193rd St., Parcels 8 and 9, in the amount of \$63,905 (Clerk's Misc. File No. 20201815)
- e. R&L Construction, LLC - for Project Performance for the Rebuilding of North Quebec and 66th Street North (Clerk's Misc. File No. 20201816)
- f. Todd A. Funk and Donna S. Funk - for the purchase of right-of-way and easements for the roundabout at the intersection of 51st St. S. and 193rd St., Parcel 12, in the amount of \$9,000 (Clerk's Misc. File No. 20201817)
- 4. Juvenile Bureau - ImageNet Consulting, LLC - for lease and service of one Konica Minolta C550i machine to be located at the Family Center for Juvenile Justice; cost of \$363.70/mo. (Clerk's Misc. File No. 20201818)
- 5. Parks - Joseph Spring dba Bixby Wild Bunch Boxing and Karate - for martial arts program at Bixby Community Center for FY 2020-2021 (Clerk's Misc. File No. 20201819)
- 6. Sheriff - ImageNet Consulting, LLC - for lease and service of one Canon C5535i III machine to be located at the Sheriff's Secretary's office; cost of \$195/mo. (Clerk's Misc. File No. 20201820)

Motion made by Stan Saltee, seconded by Keri Fothergill, to approve and authorize execution by the Chairman. Upon roll call, Yes - Keri Fothergill, Stan Saltee, Ron Peters. No - None. Abstain - None. Motion carried.

H. Agreement Renewals - (IT) - BTC Broadband (Bixby Telephone):

- 1. for renewal of CMF #247709 for FY 2020-2021 (Clerk's Misc. File No. 20201821)
- 2. for renewal of CMF #247710 for FY 2020-2021 (Clerk's Misc. File No. 20201822)

Motion made by Keri Fothergill, seconded by Stan Saltee, to approve and authorize execution by the Chairman. Upon roll call, Yes - Keri Fothergill, Stan Saltee, Ron Peters. No - None. Abstain - None. Motion carried.

I. Request for Approval - (Engineers) - Notice to Proceed for R&L Construction, LLC for the Rebuilding of North Quebec and 66th St. North (Clerk's Misc. File No. 20201823)

Motion made by Stan Saltee, seconded by Keri Fothergill, to approve the request. Upon roll call, Yes - Keri Fothergill, Stan Saltee, Ron Peters. No - None. Abstain - None. Motion carried.

J. Inventory Resolutions

- 1. Building Operations - Junked - Misc. Items (Clerk's Misc. File No. 20201824)
- 2. Highways:
 - a. Junked - Optiplex 9020 (Clerk's Misc. File No. 20201825)
 - b. Transferred to IT - HP Computer (Clerk's Misc. File No. 20201826)

Motion made by Keri Fothergill, seconded by Stan Saltee, to approve and authorize execution by the Chairman. Upon roll call, Yes - Keri Fothergill, Stan Saltee, Ron Peters. No - None. Abstain - None. Motion carried.

K. Sole Sources

- 1. CC Health Department:
 - a. Effective Digital Solutions - for ID license, maintenance, support, training and all professional services (Clerk's Misc. File No. 20201827)
 - b. Hach Company - for Lachat Instruments brand QC8000 and the QC8500 series 2 flow injection analyzer (Clerk's Misc. File No. 20201828)

- c. Teledyne Leeman Labs - for the Hydra AA and Hydra II AA Mercury Analyzer and associated parts (Clerk's Misc. File No. 20201829)
- d. Thermo Fisher Scientific/Thermo Electron North America, LLC - for the Spectrometer parts and repairs for the iCE 3000 series, including the iCE 3300, iCE 3400 and the iCE 3500 (Clerk's Misc. File No. 20201830)
- 2. Sheriff:
 - a. BearCom Company - for Motorola Service Center in the Tulsa Metropolitan Area, as well as being the only ETA Certified Service Center in the State of Oklahoma (Clerk's Misc. File No. 20201831)
 - b. Grayshift, LLC - for GrayKey, a unique proprietary technology (Clerk's Misc. File No. 20201832)
- 3. TC Departments:
 - a. LexisNexis (Matthew Bender) - for their respective publications as well as digital titles and Lexis Advance online services including Shephard's Citations Services, 5/iepard/zecf case law, citation services and LexisNexis case summaries, and Matthew Bender legal treatises and practice materials (Clerk's Misc. File No. 20201833)
 - b. LexisNexis Risk Solutions (Accurint) - for Accurint, an investigative service, and the proprietary Advanced Linking Technology and support (Clerk's Misc. File No. 20201834)
- 4. Treasurer - Public Access to Court Electronic Records (PACER) - the only federal agency that is a direct link that offers online access to official federal case records, federal appellate, district and bankruptcy courts and the PACER case locator (Clerk's Misc. File No. 20201835)

Motion made by Keri Fothergill, seconded by Stan Sallee, to approve and authorize execution by the Chairman. Upon roll call, Yes - Keri Fothergill, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

L. Utility Permits - Engineers:

- 1. BTC Broadband (Bixby Telephone Company) - to cross Yale Avenue (Clerk's Misc. File No. 20201836)
- 2. Consolidated Communications Enterprise Services - to cross and parallel 56th St. N. to 76th St. N. via Mingo; Mingo to Whirlpool Dr. via 76th St. N.; and 76th St. N. to 56th St. N. via Whirlpool Dr. (Clerk's Misc. File No. 20201837)
- 3. Oklahoma Natural Gas Company - to parallel E. 171st St. S. (Clerk's Misc. File No. 20201838)
- 4. Washington RWD #3 - to cross E. 166th St. N. (Clerk's Misc. File No. 20201839)

Motion made by Stan Sallee, seconded by Keri Fothergill, to approve and authorize execution by the Chairman. Upon roll call, Yes - Keri Fothergill, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

M. Travel/Training - (OSU Extension) - Lisa Nicholson for unplanned travel for FY 2020-2021 (Clerk's Misc. File No. 20201840)

Motion made by Keri Fothergill, seconded by Stan Sallee, to approve the travel/training request. Upon roll call, Yes - Keri Fothergill, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

N. Personnel Actions

- 1. Building Operations (Clerk's Misc. File No. 20201841)
- 2. Election Board (Clerk's Misc. File No. 20201842)
- 3. Highways (Clerk's Misc. File No. 20201843)
- 4. Parks (Clerk's Misc. File No. 20201844)
- 5. Social Services (Clerk's Misc. File No. 20201845)

Motion made by Stan Sallee, seconded by Keri Fothergill, to approve the personnel actions. Upon roll call, Yes - Keri Fothergill, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

O. Juvenile Bureau Personnel Actions to Accept & File (Clerk's Misc. File No. 20201846)

Motion made by Stan Sallee, seconded by Keri Fothergill, to accept and file the Juvenile Bureau personnel actions. Upon roll call, Yes - Keri Fothergill, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

P. CC Health Department Documents to Accept & File

1. Agreements

- a. Stanfield & O'Dell, P.C. - for annual financial audit of THD and preparation of required statements for FY 2019-2020 from 7/1/2020 to 10/31/2020; cost of \$38,250 (Clerk's Misc. File No. 20201847)
- b. EG Ventures, LLC, successor in interest of Eastland Partners, LLC - for continuation of CMF #20191161, Renewal of Lease of warehouse space at Eastgate Metroplex from 7/1/2020 to 6/30/2021; cost of \$4,546.24/mo. (Clerk's Misc. File No. 20201848)

2. Personnel Actions (Clerk's Misc. File No. 20201849)

Motion made by Keri Fothergill, seconded by Stan Sallee, to accept and file the CC Health documents. Upon roll call, Yes - Keri Fothergill, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

Q. Drainage District #12 Personnel Actions to Accept & File (Clerk's Misc. File No. 20201850)

Motion made by Stan Sallee, seconded by Keri Fothergill, to accept and file the Drainage District #12 personnel actions. Upon roll call, Yes - Keri Fothergill, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

R. Claims to be Disallowed (payments cancelled as of 7/13-17/2020)

There were no claims to be disallowed.

S. Claims (payments for bills to be paid by 7/6-10/2020)

Motion made by Stan Sallee, seconded by Keri Fothergill, to approve and authorize execution by the Commission. Upon roll call, Yes - Keri Fothergill, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

T. Blanket Purchase Orders and Emergency Purchase Orders Submitted from 7/13-17/2020

Motion made by Keri Fothergill, seconded by Stan Sallee, to approve and authorize execution by the Commission. Upon roll call, Yes - Keri Fothergill, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

U. COVID-19 Virus Discussion and Update

Chief Deputy Keri Fothergill reported that Commissioner Keith is continuing to recover at home from COVID-19.

V. Discussion and Possible Action regarding COVID-19 CARES Funding Requests/Reports/ CARES Funding Agreements and Approval of Tulsa County RESET Loan Applications (Clerk's Misc. File No. 20201851)

Motion made by Keri Fothergill, seconded by Stan Sallee, to approve the CARES funding requests and Tulsa County RESET Loan Applications. Upon roll call, Yes - Keri Fothergill, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

VII. ANNOUNCEMENTS

County Events and Status Updates for Comment and Discussion from: Administrative Services, Building Operations, Court Services, Election Board, Human Resources, Information Technology, Parks, Purchasing, Social Services, Engineering, Highways, Inspections, Sheriff, Assessor, County Clerk, Court Clerk, Treasurer, District Attorney, Presiding Judge, Juvenile Justice, Expo Square, INCOG, Tulsa Area Emergency Management Agency, OSU Extension, CC Library, CC Health Department, River Parks Authority, Levee Drainage District #12, Board of County Commissioners Chief Deputies, Director of Governmental Affairs

Chairman advised the announcements and County Events and Status updates were open for comment and discussion. The Departments with information gave a report.

VIII. NEW BUSINESS

In accordance with the Open Meeting Act, Title 25 O.S. § 311.A.10, new business is defined as any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda.

There was no new business.

IX. ADJOURN

Motion made by Keri Fothergill, seconded by Stan Sallee, to adjourn the meeting. Upon roll call, Yes - Keri Fothergill, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

BOARD OF COUNTY COMMISSIONERS

Ron Peters, Chairman

ATTEST:

Michael Willis, Tulsa County Clerk