

(Agenda of meeting was posted outside of the Tulsa County Headquarters Building and on the Tulsa County website at www.tulsacounty.org on July 18, 2024 at 3:23 p.m.)

MINUTES
Monday, July 22, 2024

I. CALL TO ORDER

The Board of County Commissioners (BOCC) met at the hour of 9:30 a.m., with the following members present: Chief Deputy Darren Gantz, representing Commissioner Kelly Dunkerley, Commissioner Karen Keith and Commissioner Stan Sallee. Others present: County Clerk Michael Willis.

Stan Sallee, Chairman, called the meeting to order at 9:30 a.m., and the following business was transacted:

II. PROCLAMATION

- A. Proclaiming July 21-27, 2024 as Pretrial, Probation and Parole Supervision Week
Recognizing Tulsa County Court Services Pretrial (Clerk's Misc. File No. 20241387)

Commissioner Sallee read and presented the Proclamation.

Motion made by Karen Keith, seconded by Darren Gantz, to approve the Proclamation. Upon roll call, Yes - Darren Gantz, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

III. MINUTES

- A. Board of County Commissioner's Management Conference Meeting of May 9, 2024

- B. Board of County Commissioner's Meeting of July 15, 2024

Motion made by Darren Gantz, seconded by Karen Keith, to approve and authorize execution by the Chairman. Upon roll call, Yes - Darren Gantz, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

IV. UNFINISHED BUSINESS

- A. Amendment - (Tulsa Area Emergency Management Agency) - #2 to the agreement with Meshek & Associates, LLC, for the Tulsa County Mitigation Project Scoping: Voluntary Buyout and Flood Assessment, CMF #20220618, to revise the Fee Schedule for 2024 Billing Rates (Clerk's Misc. File No. 20241388)

Motion made by Karen Keith, seconded by Darren Gantz, to approve and authorize execution by the Chairman. Upon roll call, Yes - Darren Gantz, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

V. ACTION ITEMS

- A. New or Replacement Procurement Officers - (IT) - designating Jasmin Carbajal as Receiving Specialist to replace Kimberly Hamilton for multiple cost centers (Clerk's Misc. File No. 20241390)

Motion made by Darren Gantz, seconded by Karen Keith, to approve and authorize execution by the Chairman. Upon roll call, Yes - Darren Gantz, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

- B. Appointment - (Commissioner Sallee) - of Mr. Pat Carr to Tulsa County Park Board, effective immediately. Mr. Carr will complete Mr. Mark McFarland's term, with term to expire 12/31/2026 (Clerk's Misc. File No. 20241389)

Motion made by Darren Gantz, seconded by Karen Keith, to approve the appointment. Upon roll call, Yes - Darren Gantz, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

- C. Grant Application and Resolution - (Sheriff) - Oklahoma Attorney General Funding Assistance, for Mobile Command Center in the amount of \$390,083 (Clerk's Misc. File No. 20241391)

Motion made by Karen Keith, seconded by Darren Gantz, to approve and authorize execution by the Chairman. Upon roll call, Yes - Darren Gantz, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

D. Requests for Approval

1. Board of County Commissioners - of Attorney General's Opioid Plan (Clerk's Misc. File No. 20241392)

Motion made by Darren Gantz, seconded by Karen Keith, to approve the plan. Upon roll call, Yes - Darren Gantz, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

2. Engineers - of Certificate of Substantial Completion from Bright Lighting Inc., dba BL Tower Construction, for the construction of the Edison Street Bridge 101 Replacement over Harlow Tributary. Final completion of this project was reached by the contractor on 4/3/2023 (Clerk's Misc. File No. 20241393)

Motion made by Karen Keith, seconded by Darren Gantz, to approve and authorize execution by the Chairman. Upon roll call, Yes - Darren Gantz, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

3. Human Resources:
 - a. of revocation of Tulsa County Policies ADA Grievance & Appeal (TCP 007) and On-The-Job Injuries (TCP 017) (Clerk's Misc. File No. 20241394)
 - b. of revocation of Tulsa County Policy Employee Training: Benefits to Tulsa County & General Public (TCP 2002) for permitting employees of elected offices to participate in training (Clerk's Misc. File No. 20241395)

Motion made by Darren Gantz, seconded by Karen Keith, to approve and authorize execution by the Commission. Upon roll call, Yes - Darren Gantz, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

4. Parks - for PSO to install an electric meter for the Met on a power pole belonging to Tulsa County within the leased space for recycling at LaFortune Park (Clerk's Misc. File No. 20241396)

Motion made by Karen Keith, seconded by Darren Gantz, to approve and authorize execution by the Chairman. Upon roll call, Yes - Darren Gantz, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

E. Tort Claims - District Attorney:

1. TC-2024-32 - Claimant: American Electric Power Company, to approve in the amount of \$436.76 for incident on 8/28/2023 (Clerk's Misc. File No. 20241397)
2. TC-2024-35 - Claimant: Travis McDaniel, to approve in the amount of \$260.99 for incident on 7/9/2024 (Clerk's Misc. File No. 20241398)

Motion made by Darren Gantz, seconded by Karen Keith, to approve the tort claims. Upon roll call, Yes - Darren Gantz, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

F. Agreements

1. Administrative Services - ImageNet Consulting, LLC, for the lease and service of seven Konica Minolta printers located at Building Operations CH, Building Operations HQ, South Comm. Center, Family Juvenile Justice, Records, LaFortune, and Engineering departments; cost \$931.10/monthly (Clerk's Misc. File No. 20241399)
2. Board of County Commissioners - Humane Society of Tulsa, to provide charitable services to the homeless population of Tulsa County by providing free spay and neuter services on 7/23/2024, at 400 W. Archer Street, whereas services benefit the public by reducing the number of stray animals in Tulsa County; fee \$30 (Clerk's Misc. File No. 20241400)

3. Engineers:
 - a. Center for Employment Opportunities, Inc., to provide supervised employment services to persons who have recently returned home from incarceration, from 8/1/2024 through 6/30/2025; rate of \$881.23/day, estimated at \$230,000 for contract year (Clerk's Misc. File No. 20241401)
 - b. City of Tulsa, for the installation of a temporary traffic signal for the widening of West 91st Street. Tulsa County will design, acquire, construct, operate, and maintain the Temporary Signal, while funding will be provided by the City of Tulsa, in an amount not to exceed the estimated cost of \$250,000 (Clerk's Misc. File No. 20241402)
4. IT - Workday, Inc., for subscription and access to their Deployment Tenant software for twelve users for planning, testing and training purposes for FY 2024-2025; cost \$28,800 (Clerk's Misc. File No. 20241403)
5. Juvenile Bureau:
 - a. Circa, Inc., for the preventative maintenance and support of two Eaton 93PM Uninterruptible Power Systems from 9/18/2024 through 9/17/2025; cost \$10,680 (Clerk's Misc. File No. 20241404)
 - b. ImageNet Consulting, LLC, for the lease and service of one Konica Bizhub C301i printer located at the Family Center for Juvenile Justice; cost \$138.25/monthly (Clerk's Misc. File No. 20241405)
6. Parks:
 - a. Inheritance Juicery, LLC, for use of LaFortune Park Tennis Center to provide concessions on 7/27/2024 from 8:00 a.m. to 9:00 p.m.; fee \$50 (Clerk's Misc. File No. 20241406)
 - b. Joyce Gossom, to provide Tai Chi instruction at Buddy LaFortune, Chandler, O'Brien, and South County recreation centers for FY 2024-2025; fee 20% of paid enrollment (Clerk's Misc. File No. 20241407)
 - c. Sidorakis Golf, to review current financials, operating budget, maintenance budget, capital improvements, and current asset values at LaFortune Park and South Lakes golf courses; cost \$20,000 (Clerk's Misc. File No. 20241408)
 - d. Sunny Ray, for use of all Tulsa County Parks to instruct Yoga Classes for FY 2024-2025; fee 20% of paid enrollment (Clerk's Misc. File No. 20241409)

Motion made by Karen Keith, seconded by Darren Gantz, to approve and authorize execution by the Chairman. Upon roll call, Yes - Darren Gantz, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

7. Tulsa Area Emergency Management Agency, and Independent School District No.1, also known as Tulsa Public Schools, for safety and emergency services as the designated Emergency Management for FY 2024-2025; fee \$110,000 (Clerk's Misc. File No. 20241410)

Motion made by Darren Gantz, seconded by Karen Keith, to approve and authorize execution by the Commission. Upon roll call, Yes - Darren Gantz, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

G. Agreement Renewals

1. District Attorney - ImageNet Consulting, LLC, for renewal of CMF #20230890 for FY 2024-2025 (Clerk's Misc. File No. 20241411)
2. Sheriff - Hall, Estill, Hardwick, Gable, Golden & Nelson, PC, for renewal of CMF #20240250 for FY 2024-2025 (Clerk's Misc. File No. 20241412)

Motion made by Karen Keith, seconded by Darren Gantz, to approve and authorize execution by the Chairman. Upon roll call, Yes - Darren Gantz, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

H. Inventory Resolutions

1. Assessor - Asset disposal: junked - credenza and desks (Clerk's Misc. File No. 20241413)
2. Parks - Asset disposal: junked - 2 Club Car utility carts (Clerk's Misc. File No. 20241414)

Motion made by Darren Gantz, seconded by Karen Keith, to approve and authorize execution by the Chairman. Upon roll call, Yes - Darren Gantz, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

- I. Sole Source - (County Clerk) - Pension Technology Group, to provide maintenance and hosting of the Employees' Retirement System of Tulsa County pension software (Clerk's Misc. File No. 20241415)

Motion made by Karen Keith, seconded by Darren Gantz, to approve and authorize execution by the Chairman. Upon roll call, Yes - Darren Gantz, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

J. Utility Permits - Engineers:

1. AT&T Oklahoma, to parallel E. 75th St. N. and N. Memorial Dr., approximately 2.23 mi. E. of the US-75 and 76th St. N. junction (Clerk's Misc. File No. 20241416)
2. BTC Broadband, for the paralleling of 171st St., approximately 0.75 mi. E. of the 171st St. S. and Elwood Dr. junction (Clerk's Misc. File No. 20241417)
3. Cox Communications:
 - a. for the cross and parallel of N. 256th W. Ave., approximately 2.43 mi. N. of the N. 256th W. Ave. and OK 51 junction (Clerk's Misc. File No. 20241418)
 - b. for the crossing of S. 225th W. Ave., approximately 0.29 mi. S. of the S. 225th W. Ave. and W. Coyote Trail junction (Clerk's Misc. File No. 20241419)
 - c. for the crossing of W. 51st St., approximately 0.21 mi. E. of the W. 51st St. and S. 257th W. Ave. junction (Clerk's Misc. File No. 20241420)
4. ONE Gas, Inc.:
 - a. for the crossing of S. 1st E. Ave., approximately 1.58 mi. S. and 1.28 mi. E. of the US 75 and SH 67 junction (Clerk's Misc. File No. 20241421)
 - b. for the crossing of S. Yale Ave., approximately 2.43 mi. S. and 2.00 mi. W. of the US 64 and SH 67 junction (Clerk's Misc. File No. 20241422)
5. Washington County Rural Water District #3, for the crossing of E. 166th St. N., approximately 0.3 mi. S. of the E. 166th St N. and N. 129th E. Ave. junction (Clerk's Misc. File No. 20241423)

Motion made by Karen Keith, seconded by Darren Gantz, to approve and authorize execution by the Chairman. Upon roll call, Yes - Darren Gantz, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

K. Claims

Motion made by Darren Gantz, seconded by Karen Keith, to approve and authorize execution by the Commission. Upon roll call, Yes - Darren Gantz, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

L. Payroll claims - Biweekly for 6/29-7/12/2024

Motion made by Karen Keith, seconded by Darren Gantz, to approve and authorize execution by the Commission. Upon roll call, Yes - Darren Gantz, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

M. Blanket Purchase Orders and Emergency Purchase Orders

Motion made by Darren Gantz, seconded by Karen Keith, to approve and authorize execution by the Commission. Upon roll call, Yes - Darren Gantz, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

N. Consideration and Approval of Construction Program Payments

1. Vision 2025: (Clerk's Misc. File No. 20241424)

Creditor: Program Management; Trust 244097-59; Item: 10,533-V2025 Program Management; Purpose: Program Administration; Amt. Paid: \$21,798.80

2. Vision Tulsa County: (Clerk's Misc. File No. 20241425)

Sales Tax Funded Projects Recommended for Payment

Creditor: Program Management Group, LLC; Fund ADMIN/PJ1001; Item: Tulsa County Administration; Purpose: Administration; Amt. Paid: \$7,925.80

Motion made by Karen Keith, seconded by Darren Gantz, to approve and authorize execution by the Chairman. Upon roll call, Yes - Darren Gantz, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

VI. ANNOUNCEMENTS

County Events and Status Updates for Comment and Discussion from: Administrative Services, Building Operations, Court Services, Early Settlement, Election Board, Engineers, Highways, Human Resources, Information Technology, Inspections, Parks, Social Services, Procurement, Assessor, County Clerk, Court Clerk, Sheriff, Treasurer, District Attorney, Drainage District #12, Expo Square, Juvenile Justice, OSU Extension, Presiding Judge, River Parks Authority, Tulsa Area Emergency Management Agency, Public Defender, Chief Deputies and County Commissioners

Chairman advised the announcements and County Events and Status updates were open for comment and discussion. The departments with information gave a report.

VII. NEW BUSINESS

In accordance with the Open Meeting Act, Title 25 O.S. § 311.A.10, new business is defined as any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda.

There was no new business.

VIII. ADJOURN

Motion made by Darren Gantz, seconded by Karen Keith, to adjourn the meeting. Upon roll call, Yes - Darren Gantz, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

BOARD OF COUNTY COMMISSIONERS

Stan Sallee, Chairman

ATTEST:

Michael Willis, Tulsa County Clerk