

(Agenda of meeting was posted outside of the Tulsa County Headquarters Building and on the Tulsa County website at www.tulsacounty.org on July 22, 2021 at 3:37 p.m.)

MINUTES
Monday, July 26, 2021

I. CALL TO ORDER

The Board of County Commissioners (BOCC) met at the hour of 9:30 a.m., with the following members present: Commissioner Ron Peters, Commissioner Stan Sallee and Chief Deputy Keri Fothergill. Others present: County Clerk Michael Willis.

Stan Sallee, Chairman, called the meeting to order at 9:30 a.m., and the following business was transacted:

II. ANNOUNCEMENTS

County Events and Status Updates for Comment and Discussion from: Administrative Services, Building Operations, Court Services, Election Board, Human Resources, Information Technology, Parks, Purchasing, Social Services, Engineering, Highways, Inspections, Sheriff, Assessor, County Clerk, Court Clerk, Treasurer, District Attorney, Presiding Judge, Juvenile Justice, Expo Square, INCOG, Tulsa Area Emergency Management Agency, OSU Extension, CC Library, CC Health Department, River Parks Authority, Levee Drainage District #12, Board of County Commissioners Chief Deputies, Director of Governmental Affairs

Chairman advised the announcements and County Events and Status updates were open for comment and discussion. The departments with information gave a report.

III. NEW BUSINESS

In accordance with the Open Meeting Act, Title 25 O.S. § 311.A.10, new business is defined as any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda.

There was no new business.

IV. MINUTES

A. Board of County Commissioner's Meeting of July 19, 2021

Motion made by Ron Peters, seconded by Keri Fothergill, to approve and authorize execution by the Chairman. Upon roll call, Yes - Ron Peters, Keri Fothergill, Stan Sallee. No - None. Abstain - None. Motion carried.

V. REPORTS

A. Elected Officials - (County Clerk) - E-911 Quarterly Funds from 7/1/2020 through 6/30/2021 (Clerk's Misc. File No. 20211650)

Motion made by Ron Peters, seconded by Keri Fothergill, to approve the report. Upon roll call, Yes - Ron Peters, Keri Fothergill, Stan Sallee. No - None. Abstain - None. Motion carried.

VI. UNFINISHED BUSINESS

A. Bid Awards & Recommendations:

1. Engineers - Geographic Information Systems (GIS) Dashboard - to Meshek & Associates LLC, the highest ranked based on the evaluation criteria thus the lowest and best proposal (Clerk's Misc. File No. 20211651)

Motion made by Keri Fothergill, seconded by Ron Peters, to approve the bid award. Upon roll call, Yes - Ron Peters, Keri Fothergill, Stan Sallee. No - None. Abstain - None. Motion carried.

2. Parks

a. Architectural Services for the Case Tennis Center at LaFortune Park

b. Chandler Park Lower Level Overlook Plaza

Motion made by Ron Peters, seconded by Keri Fothergill, to defer the bid awards. Upon roll call, Yes- Ron Peters, Keri Fothergill, Stan Sallee. No - None. Abstain - None. Motion carried.

3. Sheriff - Owner's Representative & Program Management Services - to Twenty20, the most qualified and responsive firm (Clerk's Misc. File No. 20211652)

Motion made by Keri Fothergill, seconded by Ron Peters, to approve the bid award. Upon roll call, Yes - Ron Peters, Keri Fothergill, Stan Sallee. No - None. Abstain - None. Motion carried.

B. Amendments

1. Board of County Commissioners - #3 to the bid award for Facilities Solutions to Cintas CMF #245483, to authorize the addition of service for the Tulsa County Sheriff's Office 911 Dispatch Center located at 6094 E. 66th Street North (Clerk's Misc. File No. 20211653)
2. TC Departments - #2 to the bid award for Automotive Glass Replacement to Robinson Glass of Tulsa, Inc., CMF #20190553, to renew the bid award for one year beginning 9/17/2021 with no changes to the terms of the bid (Clerk's Misc. File No. 20211654)
3. Treasurer - #12 to the bid award for Production and Mailing of Data, Forms and Envelopes to Automated Mail Service, CMF #215774, to add four (4) new forms, three (3) new envelopes, and an informational notice (Clerk's Misc. File No. 20211655)

Motion made by Keri Fothergill, seconded by Ron Peters, to approve and authorize execution by the Chairman. Upon roll call, Yes - Ron Peters, Keri Fothergill, Stan Sallee. No - None. Abstain - None. Motion carried.

C. Resolution - (Board of County Commissioners) - to authorize the distribution of Vision Tulsa County Use tax proceeds in the amount of \$1,920,000 for the following purpose: Construction for the Horsepen Creek Bridge Replacement project (H137E), deferred from the 6/21/2021 meeting (Clerk's Misc. File No. 20211656)

Motion made by Ron Peters, seconded by Keri Fothergill, to approve and authorize execution by the Commission. Upon roll call, Yes - Ron Peters, Keri Fothergill, Stan Sallee. No - None. Abstain - None. Motion carried.

VII. ACTION ITEMS

A. Gasoline & Diesel Fuel Quotes for week ending 8/2/2021 (Clerk's Misc. File No. 20211657)

Motion made by Keri Fothergill, seconded by Ron Peters, to approve the gasoline and diesel fuel quotes. Upon roll call, Yes - Ron Peters, Keri Fothergill, Stan Sallee. No - None. Abstain - None. Motion carried.

B. Documents for Sale of County Property - Treasurer:

1. Parcel #40250-03-31-14169, S12.5 W48.33 N/2 LT 21, SPRINGDALE ACRE LOT ADDN, to Teriko Carr (Clerk's Misc. File No. 20211658)
2. Parcel #40250-03-31-14179, S12.5 N/2 E48.34 W96.67 LT 21, SPRINGDALE ACRE LOT ADDN, to Kenyon Richardson (Clerk's Misc. File No. 20211659)
3. Parcel #40250-03-31-14189, S12.5 N/2 E48.33 LT 21, SPRINGDALE ACRE LOT ADDN, to Teriko Carr (Clerk's Misc. File No. 20211660)
4. Parcel #40250-03-31-14269, S15 N175 W45 LT 23, SPRINGDALE ACRE LOT ADDN, to Teriko Carr (Clerk's Misc. File No. 20211661)

5. Parcel #46750-03-33-16899, E1 W186 LT 11 BLK 1, WESTROPE ACRES, to Teriko Carr (Clerk's Misc. File No. 20211662)
6. Parcel #46875-93-03-13730, TRI IN LOT 2 BEG SE COR TH N 15.56' SW 52.52' TO S L E 50' TO BEG BLK 37, WHITE CITY ADDN, to Teriko Carr (Clerk's Misc. File No. 20211663)
7. Parcel #40275-03-20-09250, A TRI IN LT 19 BLK 4 BEG SEC TH N 27.18' SW 36.73' E 25' TO BEG, SQUARE DEAL, to Teriko Carr (Clerk's Misc. File No. 20211664)
8. Parcel #40800-02-13-06735, LT 3 LESS N55 THEREOF BLK 8, SUBURBAN ACRES AMD, to Teriko Carr (Clerk's Misc. File No. 20211665)
9. Parcel #44225-02-12-11180, E41 LT 29 LESS E26 THEREOF BLK 41, VALLEY VIEW ACRES SECOND ADDN, to Teriko Carr (Clerk's Misc. File No. 20211666)
10. Parcel #44675-92-08-05320, E 10' NO 150' OF LOT 8 BLK 5, VERN SUB AMD, to Teriko Carr (Clerk's Misc. File No. 20211667)

Motion made by Ron Peters, seconded by Keri Fothergill, to approve and authorize execution by the Commission. Upon roll call, Yes - Ron Peters, Keri Fothergill, Stan Sallee. No - None. Abstain - None. Motion carried.

- C. Reappointment - (Commissioner Sallee) - John Fothergill to the INCOG Economic Development District Comprehensive Economic Development Strategy Committee for a one year expiring 6/30/2022 (Clerk's Misc. File No. 20211668)

Motion made by Keri Fothergill, seconded by Ron Peters, to approve the reappointment. Upon roll call, Yes - Ron Peters, Keri Fothergill, Stan Sallee. No - None. Abstain - None. Motion carried.

- D. Memorandum of Understanding - (Board of County Commissioners) - Department of Homeland Security (DHS) - to set terms and conditions to be followed as an employer while participating in the E-Verify program as well as the responsibilities for Tulsa County, Social Security Administration and DHS under the E-Verify program (Clerk's Misc. File No. 20211669)

Motion made by Ron Peters, seconded by Keri Fothergill, to approve and authorize execution by the Chairman. Upon roll call, Yes - Ron Peters, Keri Fothergill, Stan Sallee. No - None. Abstain - None. Motion carried.

E. Requests for Approval

1. Board of County Commissioners
 - a. Certificate of Substantial Completion from Trane US Inc., for Tulsa County HQ Building Centrifugal Chiller Upgrade located at the Tulsa County Headquarters Building CMF #20190022, for the scope of work Performed by Trane US Inc. Substantial completion was reached on 3/31/2020 with all punch lists items having been completed by the contractor (Clerk's Misc. File No. 20211670)
 - b. Paid Holidays for Full-Time Regular Employees, TCP 127 - Establishing policies for paid holidays available to full-time regular Tulsa County Employees (Clerk's Misc. File No. 20211671)
 - c. Schneider Electric Buildings Americas, Inc., to proceed with a business case analysis of current operations and identification of potential cost savings estimates and solutions at no obligation to the County, financial or otherwise (Clerk's Misc. File No. 20211672)

Motion made by Keri Fothergill, seconded by Ron Peters, to approve and authorize execution, as needed. Upon roll call, Yes - Ron Peters, Keri Fothergill, Stan Sallee. No - None. Abstain - None. Motion carried.

2. Engineers

- a. to accept Right of Way Easement from Jim R. Brill and Crystal Brill; LLA-332 (Clerk's Misc. File No. 20211673)
- b. to accept Right of Way Easement from Tom Yohanon; LS-21375 (Clerk's Misc. File No. 20211674)
- c. to accept Right of Way Easement from Vintage Ventures, Inc.; LS-21380 (Clerk's Misc. File No. 20211675)
- d. to accept Drainage Easement from ET Tulsa, LLC located in NE/4 NE/4 of Section 32, Township 19 North, Range 12 East of the Indian Base and Meridian, Tulsa County (Clerk's Misc. File No. 20211676)

Motion made by Ron Peters, seconded by Keri Fothergill, to approve and authorize execution by the Chairman. Upon roll call, Yes - Ron Peters, Keri Fothergill, Stan Sallee. No - None. Abstain - None. Motion carried.

3. Building Operations - HID Global Corporation Enrollment Request & Authorization form to request enrollment in and designate authorized contacts for HID Global Corporation's Corporate 1000 Program for RFID card formatting and card number tracking (Clerk's Misc. File No. 20211677)

Motion made by Keri Fothergill, seconded by Ron Peters, to approve and authorize execution by the Chairman. Upon roll call, Yes - Ron Peters, Keri Fothergill, Stan Sallee. No - None. Abstain - None. Motion carried.

F. Resolutions

1. IT - Vision Tulsa Capital Improvements Program for expenditure of funds for Capital Improvements to the Tulsa County Information Technology Systems for partial distribution of sales tax funds in the amount of \$150,000 for Data Center Servers and Storage Hardware (Clerk's Misc. File No. 20211678)
2. Parks - Vision Tulsa Capital Improvements Program for expenditure of funds for Capital Improvements to the Tulsa County Parks Infrastructure for Improvements for partial distribution of sales tax funds in the amount of \$80,000 for Improvements at LaFortune Park for the Herd Project (Clerk's Misc. File No. 20211679)

Motion made by Ron Peters, seconded by Keri Fothergill, to approve and authorize execution by the Commission. Upon roll call, Yes - Ron Peters, Keri Fothergill, Stan Sallee. No - None. Abstain - None. Motion carried.

G. Agreements

1. Court Clerk - TaylorWorks - for table space in a vendor booth at the Tulsa Wedding Show at the Renaissance Tulsa Hotel and Convention Center on 8/1/2021 at no cost (Clerk's Misc. File No. 20211680)
2. Engineers - Public Service Company of Oklahoma - for contracting services for preventative maintenance, emergency service restoration and equipment repairs on electrical facilities maintained by Tulsa County for fiscal year ending 6/30/2022 (Clerk's Misc. File No. 20211681)
3. Juvenile Bureau
 - a. Board of County Commissioners of Carter County - for contracting of detention services for juveniles at the Tulsa County Juvenile Detention Center for FY 2021-2022 (Clerk's Misc. File No. 20211682)
 - b. Board of County Commissioners of Noble County - for contracting of detention services for juveniles at the Tulsa County Juvenile Detention Center for FY 2021-2022 (Clerk's Misc. File No. 20211683)

4. Parks

- a. Ashley Staton dba Brite Sno Cones - for provision of concession services at Chandler Park from 7/26/2021 through 9/5/2021; fee of \$100 per month (Clerk's Misc. File No. 20211684)
- b. Hector David Hernandez - for a performance at the LaFortune Park Southwest Shelter on 7/30/2021 from 6:00 p.m. to 9:00 p.m.; fee of \$200 (Clerk's Misc. File No. 20211685)
- c. Jennifer Casey - for an Art in the Park painting class to be held in the LaFortune Park Gazebo at the Gardens two Saturdays a month at 11:00 a.m. beginning 5/15/2021 through 9/25/2021; fee of 20% of the paid enrollment charges (Clerk's Misc. File No. 20211686)
- d. Joseph Spring dba Bixby Wild Bunch Boxing and Karate - for martial arts program to be held at the Bixby Community Center from 7/26/2021-6/26/2022; classes will be held Mondays, Wednesdays, and Thursdays from 6:30 p.m - 7:20 p.m., 7:20 p.m. - 8:10 p.m., and 8:10 p.m. - 8:55 p.m.; fee of 20% of the paid enrollment charges (Clerk's Misc. File No. 20211687)
- e. Julia G. Couch - for a Tai Chi program to be held at the LaFortune Community Center on Mondays at 5:30 p.m., and Tuesdays at 1:00 p.m., from 7/1/2021 through 6/30/2022; fee of 20% of the paid enrollment fees (Clerk's Misc. File No. 20211688)

Motion made by Keri Fothergill, seconded by Ron Peters, to approve and authorize execution by the Chairman. Upon roll call, Yes - Ron Peters, Keri Fothergill, Stan Sallee. No - None. Abstain - None. Motion carried.

H. Request to Advertise for Bids - (Sheriff) - Inmate E-Cigarettes (Clerk's Misc. File No. 20211689)

Motion made by Ron Peters, seconded by Keri Fothergill, to approve the request. Upon roll call, Yes - Ron Peters, Keri Fothergill, Stan Sallee. No - None. Abstain - None. Motion carried.

I. Inventory Resolutions

1. Building Operations - junked; Grainger Dehumidifiers SS 115V 60 (Clerk's Misc. File No. 20211690)
2. County Clerk - junked; Fujitsu scanners (Clerk's Misc. File No. 20211691)
3. Sheriff
 - a. junked; Sony Mavica digital cameras and Thermal Imaging infrared camera (Clerk's Misc. File No. 20211692)
 - b. retired; Glock 17 GEN5 9 MM to Bobby Harris (Clerk's Misc. File No. 20211693)
 - c. retired; Glock 19 GEN5 9MM and Safariland Body Armor to Derek DeVoe (Clerk's Misc. File No. 20211694)

Motion made by Keri Fothergill, seconded by Ron Peters, to approve and authorize execution by the Chairman. Upon roll call, Yes - Ron Peters, Keri Fothergill, Stan Sallee. No - None. Abstain - None. Motion carried.

J. Sole Sources - Sheriff:

1. BearCom Company - for Motorola ETA Certified Service Center (Clerk's Misc. File No. 20211695)
2. Motorola Solutions Inc. - for Motorola service contracts, training and components (Clerk's Misc. File No. 20211696)

Motion made by Ron Peters, seconded by Keri Fothergill, to approve and authorize execution by the Chairman. Upon roll call, Yes - Ron Peters, Keri Fothergill, Stan Sallee. No - None. Abstain - None. Motion carried.

K. Utility Permits - Engineers:

1. Oklahoma Natural Gas Company - to cross E. 171st St. S. (Clerk's Misc. File No. 20211697)
2. Washington County Rural Water Dist. #3 - to cross N. Memorial Drive (Clerk's Misc. File No. 20211698)

Motion made by Keri Fothergill, seconded by Ron Peters, to approve and authorize execution by the Chairman. Upon roll call, Yes - Ron Peters, Keri Fothergill, Stan Sallee. No - None. Abstain - None. Motion carried.

L. Personnel Actions

1. Building Operations (Clerk's Misc. File No. 20211699)
2. Court Services (Clerk's Misc. File No. 20211700)
3. Election Board (Clerk's Misc. File No. 20211701)
4. Parks (Clerk's Misc. File No. 20211702)

Motion made by Ron Peters, seconded by Keri Fothergill, to approve the personnel actions. Upon roll call, Yes - Ron Peters, Keri Fothergill, Stan Sallee. No - None. Abstain - None. Motion carried.

M. Juvenile Bureau Personnel Actions to Accept and File (Clerk's Misc. File No. 20211703)

Motion made by Keri Fothergill, seconded by Ron Peters, to accept and file the Juvenile Bureau personnel actions. Upon roll call, Yes - Ron Peters, Keri Fothergill, Stan Sallee. No - None. Abstain - None. Motion carried.

N. CC Health Department Documents to Accept & File

1. Agreements

- a. Signal Factory - for Renew hosting for whateverittakes918.com from 7/1/21-6/30/22; cost of \$345/yr. (Clerk's Misc. File No. 20211704)
- b. Community Care - for EAP services from 7/1/21-6/30/22; cost of \$233.60/mth. (Clerk's Misc. File No. 20211705)
- c. Tulsa Radiology Associates - for Imaging Services from 7/1/21-6/30/22; cost of Maximum of \$12,000 (Clerk's Misc. File No. 20211706)
- d. Dr. Jon Calvert - Clinical Services for dysplasia, gynecologic and STD from 7/1/21-6/30/22; cost of \$75,600 (Clerk's Misc. File No. 20211707)
- e. Thomas & Associates dba Multi-Clean Cleaning Services - to renew cleaning for outlying centers only from 8/1/21-7/31/22; cost of \$3,800/mth. (Clerk's Misc. File No. 20211708)
- f. Dr. Jon Calvert - for Dr. Calvert as Medical Director from 7/1/21-6/30/22; cost of maximum of \$10,800 (Clerk's Misc. File No. 20211709)
- g. Dr. Gene Claflin - for medical services as TB physician from 7/1/21-6/30/22; cost of maximum of \$65,000 (Clerk's Misc. File No. 20211710)

2. Personnel Actions - to deactivate all active THD employees in MUNIS; switching to in-house THD payroll (Clerk's Misc. File No. 20211711)

3. Travel/Training (Clerk's Misc. File No. 20211712)

Motion made by Ron Peters, seconded by Keri Fothergill, to accept and file the CC Health Department documents. Upon roll call, Yes - Ron Peters, Keri Fothergill, Stan Sallee. No - None. Abstain - None. Motion carried.

O. Claims to be Disallowed (payments cancelled as of 7/19-23/2021)

There were no claims to be disallowed.

P. Claims (payments for bills to be paid by 7/12-16/2021)

Motion made by Keri Fothergill, seconded by Ron Peters, to approve and authorize execution by the Commission. Upon roll call, Yes - Ron Peters, Keri Fothergill, Stan Saltee. No - None. Abstain - None. Motion carried.

Q. Blanket Purchase Orders and Emergency Purchase Orders Submitted from 7/19-23/2021

Motion made by Ron Peters, seconded by Keri Fothergill, to approve and authorize execution by the Commission. Upon roll call, Yes - Ron Peters, Keri Fothergill, Stan Saltee. No - None. Abstain - None. Motion carried.

R. Consideration and Approval of Construction Program Payments

1. Vision Tulsa County (Clerk's Misc. File No. 20211713)

Motion made by Keri Fothergill, seconded by Ron Peters, to approve the payment. Upon roll call, Yes - Ron Peters, Keri Fothergill, Stan Saltee. No - None. Abstain - None. Motion carried.

S. COVID-19 Virus Discussion and Update

Joe Kralicek, Director of Tulsa Area Emergency Management Agency, gave an update on COVID-19 numbers in Tulsa County.

T. Discussion and possible action approving the appropriation and use of funds received from the U.S. Department of Treasury under the "Coronavirus Aid, Relief, and Economic Security (CARES) Act", the "Coronavirus Response and Relief Supplemental Appropriations Act of 2021", the "Emergency Rental Assistance Program", and/or the "American Rescue Plan Act of 2021" and the "Coronavirus State and Local Fiscal Recovery Fund" contained therein (Clerk's Misc. File No. 20211714)

Motion made by Keri Fothergill, seconded by Ron Peters, to approve the Cares funding. Upon roll call, Yes - Ron Peters, Keri Fothergill, Stan Saltee. No - None. Abstain - None. Motion carried.

U. Executive Session - Requested by Mike Shouse, Pursuant to 25 O.S. § 307 (B) (4), *Cathey v. Regalado*, Case No. 19-cv-00656-CVE-SH pending in the U.S. District Court for the Northern District of Oklahoma, I am requesting that this matter be discussed in Executive Session between the Board and its attorney, for the purpose of confidential communications concerning possible official action regarding a pending claim in the above referenced case, *Cathey v. Regalado*, disclosure of the details of which its attorney advises would seriously impair the ability of the Board to proceed in the public interest. (Clerk's Misc. File No. 20211715)

Motion made by Ron Peters, seconded by Keri Fothergill, to go into Executive Session. Upon roll call, Yes - Ron Peters, Keri Fothergill, Stan Saltee. No - None. Abstain - None. Motion Carried.

Executive Session Commenced at 9:43 a.m.

Motion made by Keri Fothergill, seconded by Ron Peters, to reconvene the regular meeting at 9:51 a.m. Upon roll call, Yes - Ron Peters, Keri Fothergill, Stan Saltee. No - None. Abstain - None. Motion carried.

V. Discussion and Possible Action Regarding Executive Session Item

Motion made by Ron Peters, seconded by Keri Fothergill, to grant settlement authority to Stan Saltee up to the amount discussed in Executive Session, to-wit: *Cathey v. Regalado*, Case No. 19-cv-00656-CVE-SH pending in the U.S. District Court for the Northern District of Oklahoma. Upon roll call, Yes - Ron Peters, Keri Fothergill, Stan Saltee. No - None. Abstain - None. Motion carried.

VIII. ADJOURN

Motion made by Ron Peters, seconded by Keri Fothergill, to adjourn the meeting. Upon roll call, Yes - Ron Peters, Keri Fothergill, Stan Sallee. No - None. Abstain - None. Motion carried.

BOARD OF COUNTY COMMISSIONERS

Stan Sallee, Chairman

ATTEST:

Michael Willis, Tulsa County Clerk