

(Agenda of meeting was posted on the Tulsa County website at [www.tulsacounty.org](http://www.tulsacounty.org) on July 23, 2020 at 4:34 p.m.)

MINUTES  
Monday, July 27, 2020

I. CALL TO ORDER

The Board of County Commissioners (BOCC) met at the hour of 9:30 a.m. with the following members present: Chief Deputy Keri Fothergill, Commissioner Stan Sallee, Commissioner Ron Peters. Others present: Michael Willis, County Clerk.

Peters, Chairman, called the meeting to order at 9:30 a.m. and the following business was transacted:

II. ANNOUNCEMENTS

County Events and Status Updates for Comment and Discussion from: Administrative Services, Building Operations, Court Services, Election Board, Human Resources, Information Technology, Parks, Purchasing, Social Services, Engineering, Highways, Inspections, Sheriff, Assessor, County Clerk, Court Clerk, Treasurer, District Attorney, Presiding Judge, Juvenile Justice, Expo Square, INCOG, Tulsa Area Emergency Management Agency, OSU Extension, CC Library, CC Health Department, River Parks Authority, Levee Drainage District #12, Board of County Commissioners Chief Deputies, Director of Governmental Affairs

Chairman advised the announcements and County Events and Status updates were open for comment and discussion. The Departments with information gave a report.

III. NEW BUSINESS

In accordance with the Open Meeting Act, Title 25 O.S. § 311.A.10, new business is defined as any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda.

There was no new business.

IV. MINUTES

A. Board of County Commissioner's Meeting of July 20, 2020

Motion made by Stan Sallee, seconded by Keri Fothergill, to approve the minutes. Upon roll call, Yes - Keri Fothergill, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

V. UNFINISHED BUSINESS

A. Bid Openings

1. Building Operations - Annex Building Cooling Tower Replacement
  - a. McIntosh Service, LLC (Clerk's Misc. File No. 20201857)
  - b. Platinum Mechanical LLC (Clerk's Misc. File No. 20201858)
  - c. Shoemaker Mechanical (Clerk's Misc. File No. 20201859)

Motion made by Stan Sallee, seconded by Keri Fothergill, to refer the bids to Building Operations and Procurement for analysis, review and recommendation on August 3, 2020. Upon roll call, Yes - Keri Fothergill, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

2. TC Departments - Dodge OEM Parts - no bids received

B. Bid/Qualification Awards & Recommendations:

1. Building Operations - Engineering Services for the Apache Warehouse Sprinkler System - to Cyntergy AEC, LLC, the only statement of qualifications received in response to this solicitation, the Building Operations team deems Cyntergy AEC, LLC to be qualified to provide the engineering services required for this project and recommends the Board of County Commissioners accept their qualifications and enter into contract negotiations (Clerk's Misc. File No. 20201860)
2. TC Departments - Ford Automotive Repair - to Bill Knight Ford and Mark Allen Buick GMC, the only bids received. This award is for one year beginning 7/29/2020 (Clerk's Misc. File No. 20201861)

Motion made by Keri Fothergill, seconded by Stan Sallee, to approve the awards & recommendations. Upon roll call, Yes - Keri Fothergill, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

C. Amendments

1. TC Central Garage - #1 to the bid award for High Pursuit Tires to Goodyear Tire & Rubber Company, CMF #20190258, to renew for one year beginning 8/18/2020 with no changes to pricing or terms of the original bid award (Clerk's Misc. File No. 20201862)

Motion made by Stan Sallee, seconded by Keri Fothergill, to approve and authorize execution by the Chairman. Upon roll call, Yes - Keri Fothergill, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

2. TC Departments:

- a. #1 to the bid award for Safety Supplies to Home Depot and Medsafe, Inc., CMF #20201310, to rescind items from Home Depot and award to Medsafe, Inc. Home Depot is unable to provide multiple items that were awarded to them. Also, gloves and respirator prices are fluctuating and Medsafe and Home Depot are unable to keep them in stock at this time due to Covid-19, we request that these items be quoted as needed (Clerk's Misc. File No. 20201863)
- b. #3 to the bid award for Fencing Materials and Installation to Aaron Fence Company, CMF #242231, to renew award for one year beginning 8/12/2020 with no changes to pricing or terms of the original bid award (Clerk's Misc. File No. 20201864)

Motion made by Keri Fothergill, seconded by Stan Sallee, to approve and authorize execution by the Chairman. Upon roll call, Yes - Keri Fothergill, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

VI. ACTION ITEMS

- A. Gasoline & Diesel Fuel Quotes for week ending 8/3/2020 (Clerk's Misc. File No. 20201865)

Motion made by Stan Sallee, seconded by Keri Fothergill, to approve the gasoline and diesel fuel quote. Upon roll call, Yes - Keri Fothergill, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

- B. Documents for Sale of County Property - (Treasurer) - Parcel #43300-03-29-13940, LTS 435, BLK 35, TULSA HGTS, to Mariea Moyer and Ira Sweringen (Clerk's Misc. File No. 20201866)

Motion made by Keri Fothergill, seconded by Stan Sallee, to approve and authorize execution by the Commission. Upon roll call, Yes - Keri Fothergill, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

C. Requests for Approval

1. Human Resources - Insurance Policy Disclosures for Terrorism Coverage Declination for the following companies:
  - a. Arch Specialty Insurance Company (Clerk's Misc. File No. 20201867)
  - b. Ironshore Insurance (Clerk's Misc. File No. 20201868)
  - c. James River Insurance (Clerk's Misc. File No. 20201869)
  - d. Kinsale Insurance Company (Clerk's Misc. File No. 20201870)
  - e. Nationwide Insurance (Clerk's Misc. File No. 20201871)
  - f. One Beacon Insurance Group (Clerk's Misc. File No. 20201872)

Motion made by Stan Sallee, seconded by Keri Fothergill, to approve and authorize execution, as needed. Upon roll call, Yes - Keri Fothergill, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

2. Social Services:

- a. to accept donations of food, medications and various item from Community Food Bank, various nursing homes and various individuals from 2/2020 to 5/2020 (Clerk's Misc. File No. 20201873)
- b. to accept donations of food, medications and various item from Community Food Bank, various nursing homes and various individuals for 6/2020 (Clerk's Misc. File No. 20201874)

Motion made by Keri Fothergill, seconded by Stan Sallee, to approve the donations. Upon roll call, Yes - None. No - None. Abstain - None. Motion carried.

D. Resolutions

1. Treasurer - to add the following language to the Tulsa County Investment Policy: 10. Investment income received from Court Clerk Management and Preservation Fund monies shall be placed in the Court Clerk Management and Preservation Fund (Clerk's Misc. File No. 20201875)
2. Tulsa Area Emergency Management Agency - to designate Loren McCoy as Receiving Officer replacing Joseph Kralicek (Clerk's Misc. File No. 20201876)

Motion made by Stan Sallee, seconded by Keri Fothergill, to approve and authorize execution by the Chairman. Upon roll call, Yes - Keri Fothergill, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

E. Agreements

1. Election Board - JRW, Inc. dba Financial Equipment Company:
  - a. for service for Formax FD 382 Paper Folder from 9/1/2020-6/30/2021; cost of \$573.33 (Clerk's Misc. File No. 20201877)

- b. for service for Formax Postmark 3078 from 9/1/2020-6/30/2021; cost of \$593.33 (Clerk's Misc. File No. 20201878)
- 2. Engineers:
  - a. City of Tulsa - for county road and bridge maintenance and repair for FY 2020-2021 (Clerk's Misc. File No. 20201879)
  - b. Public Service Company of Oklahoma - for electrical services to the electrical facilities located at 3101 Charles Page Boulevard, Sand Springs, Oklahoma for FY 2020-2021 (Clerk's Misc. File No. 20201880)
- 3. Juvenile Bureau:
  - a. Dewey County - for temporary custody of juveniles for FY 2020-2021 (Clerk's Misc. File No. 20201881)
  - b. Logan County - for temporary custody of juveniles for FY 2020-2021 (Clerk's Misc. File No. 20201882)
  - c. Roger Mills County - for temporary custody of juveniles for FY 2020-2021 (Clerk's Misc. File No. 20201883)
- 4. Parks:
  - a. Hydramanics - for entertainment program at LaFortune Park on 8/7/2020 from 7:00 p.m. to 9:00 p.m.; cost of \$500 (Clerk's Misc. File No. 20201884)
  - b. Jocelyn Stroud - for Zumba fitness program for FY 2020-2021 (Clerk's Misc. File No. 20201885)
  - c. RedCloud Anquoe - for Jiu Jitsu classes at LaFortune Community Center for FY 2020-2021 (Clerk's Misc. File No. 20201886)
- 5. Sheriff:
  - a. City of Catoosa - for public safety services for FY 2020-2021 (Clerk's Misc. File No. 20201887)
  - b. Muscogee (Creek) Nation - Intergovernmental Cooperative Detention Agreement for detention of Tribal Inmates of Muscogee (Creek) Nation at David L. Moss Correctional Facility from 8/3/2020 to 6/30/2021 (Clerk's Misc. File No. 20201888)
  - c. Muscogee (Creek) Nation - for addition of Tulsa County to Deputation Agreement for law enforcement in the Muscogee (Creek) Nation effective 7/27/2020 (Clerk's Misc. File No. 20201889)
  - d. Muscogee (Creek) Nation - for addition of Tulsa County to the Intergovernmental Cross-Deputization Agreement between the United States, Muscogee (Creek) Nation and Political Subdivisions of the State of Oklahoma pursuant to Section 3 of said Agreement (Clerk's Misc. File No. 20201890)
  - e. Thompson Reuters - for CLEAR Proflex products for Law Enforcement for FY 2020-2021; cost of \$1,534.95/mo. (Clerk's Misc. File No. 20201891)
  - f. Tulsa Technology Center - for law enforcement and school resource officer functions (Clerk's Misc. File No. 20201892)

Motion made by Keri Fothergill, seconded by Stan Sallee, to approve and authorize execution, as needed. Upon roll call, Yes - Keri Fothergill, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

- F. Request to Advertise for Bids - (Building Operations) - Tulsa County Central Garage Roof Replacement (Clerk's Misc. File No. 20201893)

Motion made by Stan Sallee, seconded by Keri Fothergill, to approve the request to advertise. Upon roll call, Yes - Keri Fothergill, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

- G. Inventory Resolution - (Assessor) - Remove from Capital Inventory - Misc. Items (Clerk's Misc. File No. 20201894)

Motion made by Keri Fothergill, seconded by Stan Sallee, to approve and authorize execution by the Chairman. Upon roll call, Yes - Keri Fothergill, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

- H. Sole Source - (Assessor) - Environmental Systems Research Institute, Inc. (Esri) - for software maintenance for ESRI products, including ARGIS in the commercial, state and local government marketplace (Clerk's Misc. File No. 20201895)

Motion made by Stan Sallee, seconded by Keri Fothergill, to approve and authorize execution by the Chairman. Upon roll call, Yes - Keri Fothergill, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

- I. Utility Permits - Engineers:

1. RWD #6, Okmulgee County - to cross 201st St. S. (Clerk's Misc. File No. 20201896)
2. Sapulpa Rural Water Company - to cross W. 61st St. S. (Clerk's Misc. File No. 20201897)

Motion made by Keri Fothergill, seconded by Stan Sallee, to approve and authorize execution by the Chairman. Upon roll call, Yes - Keri Fothergill, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

- J. Travel/Training - (Board of County Commissioners) - Terry Simonson for periodic travel to meetings in Oklahoma City from 7/20/2020-6/30/2021 (Clerk's Misc. File No. 20201898)

Motion made by Stan Sallee, seconded by Keri Fothergill, to approve the travel training request. Upon roll call, Yes - Keri Fothergill, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

- K. Personnel Actions

1. Administrative Services (Clerk's Misc. File No. 20201899)
2. Building Operations (Clerk's Misc. File No. 20201900)
3. Election Board (Clerk's Misc. File No. 20201901)
4. Highways (Clerk's Misc. File No. 20201902)
5. Inspections (Clerk's Misc. File No. 20201903)
6. Parks (Clerk's Misc. File No. 20201904)
7. Social Services (Clerk's Misc. File No. 20201905)

Motion made by Keri Fothergill, seconded by Stan Sallee, to approve the personnel actions. Upon roll call, Yes - Keri Fothergill, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

L. Juvenile Bureau Personnel Actions to Accept & File (Clerk's Misc. File No. 20201906)  
Motion made by Stan Sallee, seconded by Keri Fothergill, to accept and file the personnel actions. Upon roll call, Yes - None. No - None. Abstain - None. Motion carried.

M. CC Health Department Documents to Accept & File

1. Agreement - Five R, Inc. dba Storage Plus - for renewal/extension of contract for offsite storage of THD records and files from 7/1/2020-6/30/2021; cost of \$10,000/yr. maximum (Clerk's Misc. File No. 20201907)
2. Personnel Actions (Clerk's Misc. File No. 20201908)
3. Travel/Training (Clerk's Misc. File No. 20201909)

Motion made by Keri Fothergill, seconded by Stan Sallee, to accept and file the documents. Upon roll call, Yes - Keri Fothergill, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

N. Claims to be Disallowed (payments cancelled as of 7/20-24/2020)

There were no claims to be disallowed.

O. Claims (payments for bills to be paid by 7/13-17/2020)

Motion made by Stan Sallee, seconded by Keri Fothergill, to approve and authorize execution by the Commission. Upon roll call, Yes - Keri Fothergill, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

P. Blanket Purchase Orders and Emergency Purchase Orders Submitted from 7/20-24/2020

Motion made by Keri Fothergill, seconded by Stan Sallee, to approve and authorize execution by the Commission. Upon roll call, Yes - Keri Fothergill, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

Q. COVID-19 Virus Discussion and Update

Ron Peters reported that Commissioner Keith has had another test and will have results on Thursday. Joseph Kralicek, Director of Tulsa Area Emergency Management Agency, gave an update on COVID19 numbers in Tulsa County.

R. Discussion and Possible Action regarding COVID-19 CARES Funding Requests/Reports/CARES Funding Agreements and Approval of Tulsa County RESET Loan Applications (Clerk's Misc. File No. 20201910)

Motion made by Keri Fothergill, seconded by Stan Sallee, to approve and authorize execution by the Commission. Upon roll call, Yes - Keri Fothergill, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

S. Executive Session - (District Attorney) - Requested by Marianna McKnight, Pursuant to 25 O.S. § 307(B)(4), I am requesting that this matter be discussed in Executive Session between the Board and its attorney, for the purpose of confidential communications concerning possible official action regarding a pending claim in Tort Claim TC-2020-10, Amanda Shipman, disclosure of the details of which its attorney advises would seriously impair the ability of the Board to proceed in the public interest

Motion made by Stan Sallee, seconded by Keri Fothergill, to go into Executive Session. Upon roll call, Yes - Keri Fothergill, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion Carried.

Executive Session commenced at 9:41 a.m.

Motion made by Keri Fothergill, seconded by Stan Sallee, to reconvene the regular meeting at 9:49 a.m. Upon roll call, Yes - Keri Fothergill, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

T. Discussion and Possible Action Regarding Executive Session Item (Clerk's Misc. File No. 20201911)

Motion made by Stan Sallee, seconded by Keri Fothergill, to grant settlement authority to Marianna McKnight up to the amount discussed in Executive Session, to-wit: Tort Claim-TC-2020-10. Upon roll call, Yes - Keri Fothergill, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

VII. ADJOURN

BOARD OF COUNTY COMMISSIONERS

Ron Peters, Chairman

ATTEST:

Michael Willis, Tulsa County Clerk