

(Agenda of meeting was posted outside of the Tulsa County Headquarters Building and on the Tulsa County website at [www.tulsacounty.org](http://www.tulsacounty.org) on June 30, 2022 at 4:29 p.m.)

MINUTES  
Tuesday, July 5, 2022

I. CALL TO ORDER

The Board of County Commissioners (BOCC) met at the hour of 8:30 a.m., with the following members present: Interim Commissioner Vicki Adams, Commissioner Stan Sallee and Commissioner Karen Keith. Others present: County Clerk Michael Willis.

Karen Keith, Chairman, called the meeting to order at 8:30 a.m., and the following business was transacted:

II. PLEDGE OF ALLEGIANCE

Joe Kralicek led the Pledge of allegiance.

III. ANNOUNCEMENTS

County Events and Status Updates for Comment and Discussion from: Administrative Services, Building Operations, Court Services, Election Board, Human Resources, Information Technology, Parks, Purchasing, Social Services, Engineering, Highways, Inspections, Sheriff, Assessor, County Clerk, Court Clerk, Treasurer, District Attorney, Presiding Judge, Juvenile Justice, Expo Square, INCOG, Tulsa Area Emergency Management Agency, OSU Extension, CC Library, Tulsa City-County Health Department, River Parks Authority, Levee Drainage District #12, Board of County Commissioners Chief Deputies, Director of Governmental Affairs

Chairman advised the announcements and County Events and Status updates were open for comment and discussion. The departments with information gave a report.

IV. MINUTES

- A. Management Conference meeting of June 9, 2022
- B. Board of County Commissioner's Meeting of June 27, 2022
- C. Board of County Commissioner's Special Meeting of June 30, 2022

Motion made by Vicki Adams, seconded by Stan Sallee, to approve the minutes. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

V. UNFINISHED BUSINESS

A. Bid Openings

- 1. Juvenile Bureau - Resident Quarters Sheet Metal Installation

There were no bids received.

- 2. TC Departments - Vehicle Lubricants and Antifreeze

There were no bids received.

B. Bid Awards & Recommendations:

- 1. Sheriff - Tulsa County Sheriff's Office Administration Campus Build-Out: Maintenance Building

Motion made by Stan Sallee, seconded by Vicki Adams, to defer the recommendation. Upon roll call, Yes- Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

- 2. TC Departments - Ford Motor Company Vehicle Parts - The lowest bid received was not a Ford Dealer. Building Operations concluded the vendor would be unable to

supply Ford factory parts, and therefore, they have chosen to purchase Ford Vehicle Parts through the State Contract. It is the recommendation of the Procurement Department to use State Contract SW0307 for the purchase of Ford factory parts following the guidelines of Title 19 (Clerk's Misc. File No. 20221275)

Motion made by Vicki Adams, seconded by Stan Sallee, to approve the recommendation. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

- C. Addendum - (Engineers) - #1 to the Notice to Bidders for the Replacement of Edison Street Bridge 101 over Harlow Tributary, CMF# 20221027, to provide response to vendor submitted questions (Clerk's Misc. File No. 20221276)

Motion made by Stan Sallee, seconded by Vicki Adams, to approve the addendum. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

D. Amendments

1. Board of County Commissioners - #2 to the agreement with Oklahoma Department of Rehabilitation Services, original CMF #20202672 and 1st amendment, CMF #20212204, to add vending machines at two locations: 500 W. Archer Street, Tulsa, OK 74103 and 6094 E. 66th Street North, Tulsa, OK 74117 (Clerk's Misc. File No. 20221277)
2. TC Departments - #15 to the award to American Waste Control, Inc., for trash service, original CMF #239077, the latest renewal, CMF #20211724, to add an additional 6-yard container located at 6094 E. 66th St. North, Tulsa, OK, once per week pick up for a monthly cost of \$124 (Clerk's Misc. File No. 20221278)

Motion made by Vicki Adams, seconded by Stan Sallee, to approve the Amendments. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

- E. Memorandum of Understanding - Board of County Commissioners on behalf of Tulsa County Sheriff and Tulsa Area Emergency Management Agency - for the Sheriff's immediate need to store equipment and supplies in the outbuilding occupied by TAEMA on the grounds at 6098 E. 66th St. North, Tulsa, OK 74117 and adjacent to the Sheriff's Training Center - deferred from the 6/21/2022 and 6/27/2022 agendas

Motion made by Vicki Adams, seconded by Stan Sallee, to strike the memorandum of understanding. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

VI. ACTION ITEMS

- A. Gasoline & Diesel Fuel Quotes for week ending 7/11/2022 (Clerk's Misc. File No. 20221274)

Motion made by Stan Sallee, seconded by Vicki Adams, to approve the gasoline and diesel fuel quotes. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

- B. Reappointments to the Tulsa County Criminal Justice Authority, term to expire 7/31/2023:

1. Commissioner Karen Keith - of Mayor Cory Box (Clerk's Misc. File No. 20221279)
2. Commissioner Stan Sallee - of Mayor Larry Shafer (Clerk's Misc. File No. 20221280)
3. Interim Commissioner Vicki Adams - of Mayor Brian Guthrie (Clerk's Misc. File No. 20221281)

Motion made by Vicki Adams, seconded by Stan Sallee, to approve the reappointments. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

C. Requests for Approval

1. Engineers:

- a. Acceptance of Right of Way Easement from Gary Wayne Meadors and Deborah Kay Meadors a/k/a Deborah Kaye Meadors (LLA-448) (Clerk's Misc. File No. 20221282)
- b. Oklahoma Department of Emergency Management and Homeland Security - FEMA Grant Match Commitment Letter for FY22 Building Resilient Infrastructure and Communities program in the amount of \$724,618.10, 10% of the project cost (Clerk's Misc. File No. 20221283)
- c. OK.EMGrants Access Authorization form, authorizing Shobha Pathmanathan to act on behalf of Tulsa County for the online disaster grant management tool utilized by the Oklahoma Department of Emergency Management (Clerk's Misc. File No. 20221284)

Motion made by Stan Sallee, seconded by Vicki Adams, to approve and authorize execution by the Chairman. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

2. Human Resources - of TCP 130 Tulsa County Safety Incentive Program Policy (Clerk's Misc. File No. 20221285)
3. Sheriff - Notice to proceed to Supreme Roofing Done Right, LLC, for the David L. Moss Criminal Justice Center Roof Replacement, CMF #20220695 (Clerk's Misc. File No. 20221286)

Motion made by Vicki Adams, seconded by Stan Sallee, to approve and authorize execution, as needed. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

D. Resolutions

1. Board of County Commissioners - to redistribute Vision Tulsa bond proceeds to the 51st St. Lynn Lane Roundabout (H193E) for relocation of natural gas line(s) \$775,000 as follows: from 41st St. S. improvements from 137th W. Ave. to Coyote Trail (H41SO-CMF# 243791) \$289,000; from 91st St. S. improvements from Hwy.75 to Elwood Ave. (H91SO-CMF# 243791) \$246,000 and from 51st.St. South from S. Lynn Lane to County Line (H51SO-CMF# 243791) \$240,000 (Clerk's Misc. File No. 20221287)
2. Drainage District #12 - to strike assessment from the 2021 Tax Roll: Community Veterinary Clinics, LLC **Parcel No:** 00000-52-00-02223 **Item No.:** 21-20-5001870-020-1 **Assessed Value:** \$3,076 **Tax Amount:** \$34 **Amt to Strike:** \$34 (Clerk's Misc. File No. 20221288)

Motion made by Stan Sallee, seconded by Vicki Adams, to approve and authorize execution, as needed. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

3. Tulsa County Industrial Authority - Consider and adopt the following resolutions ratifying and affirming the following agreements:
  - a. Projects Agreement dated September 1, 2010 relating to the Authority's Capital Improvement Revenue Bonds, Refunding Series 2010 and other obligations of the Authority therein described as therein provided (Clerk's Misc. File No. 20221289)
  - b. Projects Agreement dated March 1, 2013 relating to the Authority's Capital Improvement Revenue Bonds, Series 2013 and other obligations of the Authority therein described as therein provided (Clerk's Misc. File No. 20221290)

- c. Projects Agreement dated July 1, 2014 relating to the Authority's Capital Improvement Revenue Bonds, Series 2014 and other obligations of the Authority therein described as therein provided (Clerk's Misc. File No. 20221291)
- d. Projects Agreement dated October 1, 2015 relating to the Authority's Subordinate Capital Improvement Revenue Bonds, Series 2015 and other obligations of the Authority therein described as therein provided (Clerk's Misc. File No. 20221292)
- e. Projects Agreement dated April 1, 2016 relating to the Authority's Capital Improvement Revenue Bonds, Series 2016 and other obligations of the Authority therein described as therein provided (Clerk's Misc. File No. 20221293)
- f. Projects Agreement dated December 1, 2017 relating to the Authority's Capital Improvement Revenue Bonds, Series 2017 and other obligations of the Authority therein described as therein provided (Clerk's Misc. File No. 20221294)
- g. Lease Agreement dated December 1, 2019 relating to the Authority's Health Facilities Revenue Bonds, Refunding Series 2019 and other obligations of the Authority therein described as therein provided (Clerk's Misc. File No. 20221295)

Motion made by Vicki Adams, seconded by Stan Sallee, to approve and authorize execution by the Chairman. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

#### E. Agreements

- 1. Assessor - Home and Garden Expo of Oklahoma for booth rent at the Home and Garden show from 7/22-24/2022; cost of \$1,365 (Clerk's Misc. File No. 20221296)
- 2. County Clerk - Tulsa County Public Facilities Authority, for booth rent at SageNet Center Lower Level during the Tulsa State Fair from 9/29-10/9/2022; cost of \$1,514 (Clerk's Misc. File No. 20221297)
- 3. Juvenile Bureau:
  - a. To provide services regarding police officer contact with Tulsa County juvenile offenders and to monetarily support the continued operation of the Tulsa Area Community Intervention Center with:
    - 1) City of Collinsville (Clerk's Misc. File No. 20221298)
    - 2) City of Jenks (Clerk's Misc. File No. 20221299)
  - b. KONE, Inc., for maintenance of 6 KONE elevators at the Family Center for Juvenile Justice (Clerk's Misc. File No. 20221300)
  - c. Sooner Medical Staffing, LLC, for recruitment of qualified healthcare professionals (Clerk's Misc. File No. 20221301)
- 4. Parks - Joe Spring for use of Bixby Community Center to hold Martial Arts program on Mondays, Wednesdays and Thursdays from 6:30 to 8:55 p.m. through 6/25/2023; fee 20% of enrollment (Clerk's Misc. File No. 20221302)
- 5. Treasurer - Tulsa County Public Facilities Authority for booth rent at SageNet Center Lower Level during the Tulsa State Fair from 9/29-10/9/2022; cost of \$2,514 (Clerk's Misc. File No. 20221303)

Motion made by Vicki Adams, seconded by Stan Saltee, to approve and authorize execution, as needed. Upon roll call, Yes - Vicki Adams, Stan Saltee, Karen Keith. No - None. Abstain - None. Motion carried.

- F. Agreement Renewal - (TC Departments) - Cintas Corporation, for renewal of CMF #20211456 for FY 2022-2023 (Clerk's Misc. File No. 20221304)

Motion made by Stan Saltee, seconded by Vicki Adams, to approve and authorize execution by the Chairman. Upon roll call, Yes - Vicki Adams, Stan Saltee, Karen Keith. No - None. Abstain - None. Motion carried.

G. Inventory Resolutions

1. County Clerk - junked; secure signature system (Clerk's Misc. File No. 20221305)
2. Treasurer:
  - a. junked; HP LJ 600 printer (Clerk's Misc. File No. 20221306)
  - b. junked; HP LJ 600 Printer #2 (Clerk's Misc. File No. 20221307)

Motion made by Vicki Adams, seconded by Stan Saltee, to approve and authorize execution by the Chairman. Upon roll call, Yes - Vicki Adams, Stan Saltee, Karen Keith. No - None. Abstain - None. Motion carried.

H. Utility Permits - Engineers:

1. BTC Broadband - for a buried fiber optic line to parallel Garnett Road approximately .01 mi. N. of the Hwy 64 & Garnett Rd. junction (Clerk's Misc. File No. 20221308)
2. Creek County RWD #2:
  - a. to cross 14601 S. Peoria Ave. approximately 0 mi. N. of the E. 151st St. N. & S. Peoria junction (Clerk's Misc. File No. 20221309)
  - b. to cross 2474 E. 161st St. S. 0 mi. N. of the E. 161st St. S. & S. Lewis junction (Clerk's Misc. File No. 20221310)
3. Washington County RWD #3:
  - a. to cross N. Lewis Ave. approximately ¼ mile S. of the 126th St. N. & N. Lewis Ave. junction (Clerk's Misc. File No. 20221311)
  - b. to cross N. Sheridan Rd. approximately ¼ mile S. of the 96th St. N. & N. Sheridan Rd. junction (1354 ft S.) (Clerk's Misc. File No. 20221312)
  - c. to cross N. Sheridan Rd. approximately ¼ mile S. of the 96th St. N. & N. Sheridan Rd. junction (1360 ft. S.) (Clerk's Misc. File No. 20221313)

Motion made by Vicki Adams, seconded by Stan Saltee, to approve and authorize execution by the Chairman. Upon roll call, Yes - Vicki Adams, Stan Saltee, Karen Keith. No - None. Abstain - None. Motion carried.

I. Travel/Training

1. OSU Extension:
  - a. Augustus Holland:
    - 1) to OAEAA State Meeting in Hulbert, OK from 7/5-8/2022; cost of \$750 (Clerk's Misc. File No. 20221314)
    - 2) to State 4-H Horse Show in Chickasha, OK on 7/14/2022; cost of \$200 (Clerk's Misc. File No. 20221315)
    - 3) to State 4-H Roundup in Stillwater, OK, from 7/26-29/2022; cost of \$300 (Clerk's Misc. File No. 20221316)
  - b. Brian Jervis - to Oklahoma Agricultural Agents Association State Meeting in Hulbert, OK, from 7/5-8/2022; cost of \$425 (Clerk's Misc. File No. 20221317)

- c. Lisa Nicholson - to State 4-H Roundup in Stillwater, OK, from 7/26-29/2022; cost of \$300 (Clerk's Misc. File No. 20221318)
- d. Stacey Jones - to OHCE State Meeting in Oklahoma City, OK, from 7/10-12/2022; cost of \$575 (Clerk's Misc. File No. 20221319)

Motion made by Stan Sallee, seconded by Vicki Adams, to approve the travel/training requests. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

J. Claims to be Disallowed (payments cancelled as of 6/27-7/1/2022)

There were no claims to be disallowed.

K. Claims (payments for bills to be paid from 6/21-24/2022)

Motion made by Vicki Adams, seconded by Stan Sallee, to approve and authorize execution by the Commission. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

L. Blanket Purchase Orders and Emergency Purchase Orders Submitted from 6/27-7/1/2022

Motion made by Stan Sallee, seconded by Vicki Adams, to approve and authorize execution by the Commission. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

M. Consideration and Approval of Construction Program Payments

1. Vision 2025 (Clerk's Misc. File No. 20221320)

**Creditor:** GH2 Architects LLC; Trust 719384-H9; **Item:** 10,440 Owasso Sports Park Project #112; **Purpose:** Sports Park Improvements; **Amt Paid:** \$1,336.26

**Creditor:** Alaback Design; Trust 719384-J7; **Item:** 10,441 Tulsa County Parks - LaFortune Park Trail; **Purpose:** South Entry Architect Srv; **Amt Paid:** \$3,560

2. Vision Tulsa County: (Clerk's Misc. File No. 20221321).

Sales Tax/Bon Funded Projects Recommend for Payment:

**Creditor:** Tulsa County Engineering Dept.; **Fund #**HHARO; **Item:** Posey Creek Bridge Replacement; **Purpose:** Construction; **Amt Paid:** \$23,490.72

**Creditor:** Platinum Mech. LLC; **Fund #** HERJR; **Item:** Ray Jordan Building Renovation - Crt Serv/Public Defender; **Purpose:** Retainage; **Amt Paid:** \$11,270.55

**Creditor:** Platinum Mech. LLC; **Fund #** HERJR; **Item:** Ray Jordan Building Renovation - Crt Serv/Public Defender; **Purpose:** Final Payment; **Amt Paid:** \$1,574.79

Sales Tax Funded Projects Recommended for Payment:

**Creditor:** Platinum Mech. LLC; **Fund #** HERJR; **Item:** Ray Jordan Building Renovation – Jury Room; **Purpose:** Retainage; **Amt Paid:** \$1,321.74

**Creditor:** Platinum Mech. LLC; **Fund #** HERJR; **Item:** Ray Jordan Building Renovation - Alternative Courts; **Purpose:** Retainage; **Amt Paid:** \$1,361.10

**Creditor:** Platinum Mech. LLC; **Fund #** HERJR; **Item:** Ray Jordan Building Renovation - Record Preservation Storage; **Purpose:** Retainage; **Amt Paid:** \$4,384.26

Motion made by Vicki Adams, seconded by Stan Sallee, to approve and authorize execution by the Chairman. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

- N. Zoning Application Hearing and Possible Action - (Tulsa Metropolitan Area Planning Commission) - CZ-531 - Applicant: Michael Martin Owner: MOXL LLC Series 13101 Location: North of the Northeast corner of East 126th Street North and North Garnett Road. This request to rezone 7.86 ± acres from AG to IM to permit industrial uses. On Meeting Date of May 18, 2022 TMAPC voted 7-0-0 to recommend that the County Commission Approve rezoning of 7.86 ± acres from AG to IM (Clerk's Misc. File No. 20221322)

Motion made by Stan Sallee, seconded by Vicki Adams, to enter into public hearing at 8:40 a.m. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

Jay Hoyt, representing Tulsa Metropolitan Area Planning Commission, presented the zoning application.

There were no members of the public signed up to speak.

Motion made by Stan Sallee, seconded by Vicki Adams, to close the public hearing at 8:42 a.m.. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

Motion made by Stan Sallee, seconded by Vicki Adams, to approve and authorize execution by the Chairman. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

O. COVID-19 Virus Discussion and Update

Joseph Kralicek, Director of Tulsa Area Emergency Management Agency, gave an update on COVID-19 numbers in Tulsa County.

P. Executive Sessions - District Attorney

1. Requested by Nicholas C. Williams - Pursuant to 25 O.S. § 307(B)(4), I am requesting this matter be discussed in Executive Session between the Board and its attorney, for the purpose of confidential communications concerning a pending claim, to-wit Barre v. Ramsey, et al., Appellate Case No. 22-5040, pending in the Tenth Circuit Court of Appeals, disclosure of the details of which its attorney advises would seriously impair the ability of the Board to proceed in the public interest, to wit: *Barre v. Ramsey, et al., Appellate Case No. 22-5040, pending in the Tenth Circuit Court of Appeals*
2. Requested by Douglas A. Wilson - Pursuant to 25 O.S. § 307(B)(4), I am requesting on behalf of Mr. Wood that this matter be discussed in Executive Session between the Board and its attorney, the firm of Wood, Puhl & Wood, P.L.L.C., for the purpose of confidential communications concerning possible official action regarding a pending lawsuit, to-wit: *Barre v. Ramsey, et al., Tenth Circuit Court of Appeals Case No. 22-5040* disclosure of the details of which its attorney advises would seriously impair the ability of the Board to proceed in the public interest

Motion made by Stan Sallee, seconded by Vicki Adams, to go into Executive Session. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion Carried.

Executive Session commenced at 8:43 a.m.

Motion made by Stan Sallee, seconded by Vicki Adams, to reconvene the regular meeting at 8:51 a.m. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

Q. Discussion and Possible Action Regarding Executive Session Items

Motion made by Stan Sallee, seconded by Vicki Adams, to grant settlement authority to Scott Wood up to the amount discussed in Executive Session, to-wit: *Etta Love Barre v. Will Ramsey, et al., Tenth Circuit Court of Appeals Case No. 22-5040*. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried. (Clerk's Misc. File No. 20221323)

VII. NEW BUSINESS

In accordance with the Open Meeting Act, Title 25 O.S. § 311.A.10, new business is defined as any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda.

There was no new business.

VIII. ADJOURN

Motion made by Stan Sallee, seconded by Vicki Adams, to adjourn the meeting. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

BOARD OF COUNTY COMMISSIONERS

Karen Keith, Chairman

ATTEST:

Michael Willis, Tulsa County Clerk