

(Amended Agenda of meeting was posted outside of the Tulsa County Headquarters Building and on the Tulsa County website at www.tulsacounty.org on July 2, 2021 at 8:06 a.m.)

MINUTES
Tuesday, July 6, 2021

I. CALL TO ORDER

The Board of County Commissioners (BOCC) met at the hour of 8:30 a.m., with the following members present: Commissioner Ron Peters, Commissioner Karen Keith, and Commissioner Stan Sallee. Others present: County Clerk Michael Willis.

Stan Sallee, Chairman, called the meeting to order at 8:30 a.m., and the following business was transacted:

II. PLEDGE OF ALLEGIANCE

Led by Sheriff Vic Regalado.

III. MINUTES

- A. Board of County Commissioner's Management Conference Special Meeting of June 24, 2021
- B. Board of County Commissioner's Meeting of June 28, 2021
- C. Board of County Commissioner's Special Meeting of July 1, 2021

Motion made by Ron Peters, seconded by Karen Keith, to approve the minutes. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

IV. UNFINISHED BUSINESS

A. Bid Awards & Recommendations:

- 1. Sheriff - Owner's Representative & Program Management Services

Motion made by Karen Keith, seconded by Ron Peters, to defer the award. Upon roll call, Yes- Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

- 2. TC Departments - Automotive Body Repair - to The Collision Center of Tulsa, the lowest and best bid received. This award is for one year beginning 7/9/2021 (Clerk's Misc. File No. 20211424)

Motion made by Ron Peters, seconded by Karen Keith, to approve the award. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

- B. Amended Resolution - (Board of County Commissioners) - for the distribution of Vision Tulsa Sales Tax fund to increase the previous encumbrance of \$1,000,000 (CMF# 20210584) to \$1,345,000 for the duration of the Vision Tulsa funded projects (Clerk's Misc. File No. 20211425)

Motion made by Karen Keith, seconded by Ron Peters, to approve and authorize execution by the Commission. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

V. ACTION ITEMS

- A. Gasoline & Diesel Fuel Quotes for week ending 7/13/2021 (Clerk's Misc. File No. 20211426)

Motion made by Ron Peters, seconded by Karen Keith, to approve the fuel quote. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

- B. Documents for Sale of County Property - Treasurer:

1. Parcel #49850-92-28-09420, LT 1 BK 22 YARGEE ADDN, to Legacy Realty and Investments LLC (Clerk's Misc. File No. 20211427)
2. Parcel #27425-02-25-20755, N5 W/2 LT 1 BLK 1 MIDDLETON ADDN, to Keon M Sumbry (Clerk's Misc. File No. 20211428)
3. Parcel #28150-03-21-03280, PRT LT 13 BEG NWC TH S20.43 SE55.9 N45.34 W50 POB BLK 10 MOHAWK HARVARD, to Chelsea Price (Clerk's Misc. File No. 20211429)
4. Parcel #43300-03-29-13570, S66 LT 400 BLK 32 TULSA HGTS, to Legacy Realty and Investments LLC (Clerk's Misc. File No. 20211430)

Motion made by Karen Keith, seconded by Ron Peters, to approve and authorize execution by the Commission. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

5. Parcel #49100-93-35-15189, PRT LT2 BEG NEC LT 2 TH CRV LF 13 SW TO PT ON SL LT 2 TH E4 NE117.93 POB BLK 4 WOODLAND VIEW SIXTH ADDN

Motion made by Ron Peters, seconded by Karen Keith, to defer this sale of County property. Upon roll call, Yes- Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

- C. Memorandum of Understanding (Board of County Commissioners) - City of Tulsa for the Edward Byrne Memorial Justice Assistance Grant (JAG) BJA FY 2021 (Clerk's Misc. File No. 20211431)

D. Requests for Approval

1. Board of County Commissioners:
 - a. Devin Egan to purchase miscellaneous items and subscriptions not to exceed \$250 (Clerk's Misc. File No. 20211432)
 - b. Workers' Compensation Multiple Injury Trust Fund (MITF) Assessment Report ending June 30, 2021 (Clerk's Misc. File No. 20211433)
2. Building Operations
 - a. Robert Lynch for ASE certification renewal; cost of \$175 (Clerk's Misc. File No. 20211434)
 - b. Shawn Davies & Phillip Rudluff for Mechanical Contractor License Renewals; cost of \$225 (Clerk's Misc. File No. 20211435)
3. Treasurer - Resale Property Fund Financial Statement (Clerk's Misc. File No. 20211436)
4. Engineers:
 - a. to accept Right of Way Easement from Eldon Roy Clow and Brenda Lee Clow (Clerk's Misc. File No. 20211437)
 - b. to accept Right of Way Easement from Richard Hamilton (Clerk's Misc. File No. 20211438)

Motion made by Ron Peters, seconded by Karen Keith, to approve and authorize execution, as needed. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

- E. Request for Public Hearing - (INCOG) - A Public Hearing to be held at 9:30 a.m., July 12, 2021 in the Tulsa County HQ Building at 218 W. 6th Street, Tulsa, to receive recommendations on needs related to the use of funds to prevent, prepare for, and respond to coronavirus (COVID-19) for the cities within the Tulsa County CDBG Urban County (Clerk's Misc. File No. 20211439)

Motion made by Karen Keith, seconded by Ron Peters, to approve the request for Public Hearing. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

F. Resolutions

1. Tulsa County Industrial Authority - Consider and adopt the following resolutions ratifying and affirming the following agreements:
 - a. Projects Agreement dated September 1, 2010 relating to the Authority's Capital Improvement Revenue Bonds, Refunding Series 2010 and other obligations of the Authority therein described as therein provided (Clerk's Misc. File No. 20211440)
 - b. Projects Agreement dated March 1, 2013 relating to the Authority's Capital Improvement Revenue Bonds, Series 2013 and other obligations of the Authority therein described as therein provided (Clerk's Misc. File No. 20211441)
 - c. Lease Agreement dated December 1, 2019 relating to the Authority's Health Facilities Revenue Bonds, Refunding Series 2019 and other obligations of the Authority therein described as therein provided (Clerk's Misc. File No. 20211442)
 - d. Projects Agreement dated April 1, 2016 relating to the Authority's Capital Improvement Revenue Bonds, Series 2016 and other obligations of the Authority therein described as therein provided (Clerk's Misc. File No. 20211443)
 - e. Projects Agreement dated October 1, 2015 relating to the Authority's Subordinate Capital Improvement Revenue Bonds, Series 2015 and other obligations of the Authority therein described as therein provided (Clerk's Misc. File No. 20211444)
 - f. Projects Agreement dated July 1, 2014 relating to the Authority's Capital Improvement Revenue Bonds, Series 2014 and other obligations of the Authority therein described as therein provided (Clerk's Misc. File No. 20211445)
 - g. Projects Agreement dated December 1, 2017 relating to the Authority's Capital Improvement Revenue Bonds, Series 2017 and other obligations of the Authority therein described as therein provided (Clerk's Misc. File No. 20211446)

Motion made by Ron Peters, seconded by Karen Keith, to approve and authorize execution by the Chairman. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

2. Board of County Commissioners:

- a. to authorize the distribution of Vision Tulsa County Use tax proceeds in the amount of \$1,920,000 for the following purpose: Construction for the Horsepen Creek Bridge Replacement project (H137E), deferred from the 6/21/2021 meeting

Motion made by Karen Keith, seconded by Ron Peters, to defer the resolution. Upon roll call, Yes- None. No - None. Abstain - None. Motion carried.

- b. to authorize the distribution of Vision Tulsa County Use tax proceeds in the amount of \$608,000 for the following purpose: Construction for the Posey Creek Bridge Replacement project (HHARO), deferred from the 6/21/2021 BOCC meeting (Clerk's Misc. File No. 20211447)

Motion made by Ron Peters, seconded by Karen Keith, to approve and authorize execution by the Commission. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

3. Engineers - to renew 5 lease-purchase agreements with ODOT through the County Road Machinery and Equipment Revolving Fund from 7/1/2021-6/30/2022: 2016 Caterpillar Asphalt Laydown Machine AP1055F, Serial Number CATAP105HTJ500443, ODOT Number 720014/99-2517; 2016 Entyre Chip Spreader 4WD, Serial Number K7035, ODOT Number 720015/99-2521; 2015 HAMM HD 140i Steel Wheel Vibrator, Serial Number H2070081, ODOT Number 720013/99-2453; 2017 HD+90i VV Double Drum Roller, Serial Number 12012978, ODOT Number 720016/99-2582; 2019 XL3100 V 4x4 Hydraulic Excavator, Serial Number GTD40L0000357M, ODOT Number 72107/99-2658 from 7/1/2021-6/30/2022 (Clerk's Misc. File No. 20211448)

Motion made by Karen Keith, seconded by Ron Peters, to approve and authorize execution by the Commission. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

G. Agreements

1. Board of County Commissioners:
 - a. INCOG - Mental Health Association of Oklahoma for CDBG-CV3 CARES Act Program Fund, for Multi-Site Minor Rehabilitation of 100 units at 17 rental properties available to persons who have been homeless or are at risk of being homeless due to the COVID-19 pandemic, in the amount of \$821,535 serving approximately 100 persons (Clerk's Misc. File No. 20211449)
 - b. Employees Federal Credit Union - for commercial lease agreement between the Board of County Commissioners of the County of Tulsa, as Lessor, and Employees Federal Credit Union, as Lessee, for the following premises located within the building at 218 W. 6th Street, Tulsa, OK 74119 for approximately 398 square feet of rentable space identified as Room 108 for purposes of operating a credit union; and approximately 4 square feet of space located on the first floor of the interior of the Tulsa County HQ Building identified as Room 106 for the purpose of operating an automated teller machine (ATM) for five years beginning July 1, 2021; fee of \$563.83/month (Clerk's Misc. File No. 20211450)
2. Juvenile Bureau - for contracting of detention services for juveniles at the Tulsa County Juvenile Detention Center for FY 2021-2022
 - a. Board of County Commissioners of Ellis County (Clerk's Misc. File No. 20211451)
 - b. Board of County Commissioners of Stephens County (Clerk's Misc. File No. 20211452)
3. Employees' Retirement System of Tulsa County - Stanfield & O'Dell Audit Engagement Letter 2020-2021 (Clerk's Misc. File No. 20211453)
4. Sheriff - Tulsa County Public Facilities Authority - for facilities lease agreement for booth rental at the County Wide Law Enforcement Job Fair at River Spirit Expo Upper Level on 7/27/2021 at no cost to the County (Clerk's Misc. File No. 20211454)

Motion made by Ron Peters, seconded by Karen Keith, to approve and authorize execution, as needed. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

H. Agreement Renewals

1. Board of County Commissioners - Baum, Glass, Jayne & Carwile - for renewal of CMF #20201490 (Clerk's Misc. File No. 20211455)

2. TC Departments - Cintas Corporation - for renewal of CMF #20200855 (Clerk's Misc. File No. 20211456)

Motion made by Karen Keith, seconded by Ron Peters, to approve and authorize execution by the Chairman. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

- I. Request to Advertise for Bids - (Tulsa County Highway Districts) - Chip Seal (Double Treatment) (Clerk's Misc. File No. 20211457)

Motion made by Ron Peters, seconded by Karen Keith, to approve the request to advertise. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

- J. Inventory Resolutions

1. Building Operations - surplus - Model RZT L 42 Zero Turn Mower (Clerk's Misc. File No. 20211458)

2. Treasurer - junked - Epson check scanner (Clerk's Misc. File No. 20211459)

Motion made by Karen Keith, seconded by Ron Peters, to approve and authorize execution by the Chairman. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

- K. Utility Permit - (Engineers) - Oklahoma Natural Gas Company - to parallel S. 209th W. Ave. (Clerk's Misc. File No. 20211460)

Motion made by Ron Peters, seconded by Karen Keith, to approve and authorize execution by the Chairman. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

- L. Travel/Training - (Board of County Commissioners) - Terry Simonson to travel, periodically as needed, to Oklahoma City to attend meetings from 7/6/2021-6/30/2022; cost not to exceed \$5,000 (Clerk's Misc. File No. 20211461)

Motion made by Karen Keith, seconded by Ron Peters, to approve the travel/training. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

- M. Personnel Actions

1. Building Operations (Clerk's Misc. File No. 20211462)
2. Engineers (Clerk's Misc. File No. 20211463)
3. Highway District 2 (Clerk's Misc. File No. 20211464)
4. Inspections (Clerk's Misc. File No. 20211466)
5. IT (Clerk's Misc. File No. 20211465)
6. Parks (Clerk's Misc. File No. 20211467)

Motion made by Ron Peters, seconded by Karen Keith, to approve the personnel actions. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

- N. Juvenile Bureau Personnel Actions to Accept & File (Clerk's Misc. File No. 20211468)

Motion made by Karen Keith, seconded by Ron Peters, to accept and file the personnel actions. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

- O. CC Health Department Documents to Accept & File

1. Agreements
 - a. E.G. Ventures, LLC - for continuation of CMF #20201848 from 7/1/2021-6/30/2022; cost of \$4591.70/month (Clerk's Misc. File No. 20211469)
 - b. Glenn Security Systems - for alarm system monitoring and maintenance from 7/1/2021-6/30/2022; cost of \$7,308/month (Clerk's Misc. File No. 20211470)
 - c. Littlefield, Inc. - for branding, marketing and advertising services from 7/1/2021-6/30/2022; cost of \$250,000/year (Clerk's Misc. File No. 20211471)

2. Travel/Training (Clerk's Misc. File No. 20211472)

Motion made by Ron Peters, seconded by Karen Keith, to accept and file the CC Health documents. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

P. Claims to be Disallowed (payments cancelled as of 6/28/2021-7/2/2021)

There were no claims to be disallowed.

Q. Claims (payments for bills to be paid by 6/21-25/2021)

Motion made by Karen Keith, seconded by Ron Peters, to approve and authorize execution by the Commission. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

R. Blanket Purchase Orders and Emergency Purchase Orders Submitted from 6/28-7/2/2021

Motion made by Ron Peters, seconded by Karen Keith, to approve and authorize execution by the Commission. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

S. Consideration and Approval of Construction Program Payments

1. Vision 2025 (Clerk's Misc. File No. 20211473)

2. Vision Tulsa County (Clerk's Misc. File No. 20211474)

Motion made by Ron Peters, seconded by Karen Keith, to approve and authorize execution by the Chairman. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

T. COVID-19 Virus Discussion and Update

Joe Kralicek gave an update.

U. Discussion and possible action approving the appropriation and use of funds received from the U.S. Department of Treasury under the "Coronavirus Aid, Relief, and Economic Security (CARES) Act", the "Coronavirus Response and Relief Supplemental Appropriations Act of 2021", the "Emergency Rental Assistance Program", and/or the "American Rescue Plan Act of 2021" and the "Coronavirus State and Local Fiscal Recovery Fund" contained therein (Clerk's Misc. File No. 20211475)

Motion made by Karen Keith, seconded by Ron Peters, to approve the appropriation and use of funds. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

VI. ANNOUNCEMENTS

County Events and Status Updates for Comment and Discussion from: Administrative Services, Building Operations, Court Services, Election Board, Human Resources, Information Technology, Parks, Purchasing, Social Services, Engineering, Highways, Inspections, Sheriff, Assessor, County Clerk, Court Clerk, Treasurer, District Attorney, Presiding Judge, Juvenile Justice, Expo Square, INCOG, Tulsa Area Emergency Management Agency, OSU Extension, CC Library, CC Health Department, River Parks Authority, Levee Drainage District #12, Board of County Commissioners Chief Deputies, Director of Governmental Affairs

Chairman advised the announcements and County Events and Status updates were open for comment and discussion. The departments with information gave a report.

VII. NEW BUSINESS

In accordance with the Open Meeting Act, Title 25 O.S. § 311.A.10, new business is defined as any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda.

There was no new business.

VIII. ADJOURN

Motion made by Ron Peters, seconded by Karen Keith, to adjourn the meeting. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

BOARD OF COUNTY COMMISSIONERS

Stan Sallee, Chairman

ATTEST:

Michael Willis, Tulsa County Clerk