

(Agenda of meeting was posted on the Tulsa County website at [www.tulsacounty.org](http://www.tulsacounty.org) on May 27, 2021 at 3:45 p.m.)

MINUTES  
Tuesday, June 1, 2021

I. CALL TO ORDER

The Board of County Commissioners (BOCC) met at the hour of 8:30 a.m., with the following members present: Commissioner Ron Peters, Commissioner Karen Keith and Commissioner Stan Sallee. Others present: County Clerk Michael Willis.

Stan Sallee, Chairman, called the meeting to order at 8:32 a.m., and the following business was transacted:

II. PLEDGE OF ALLEGIANCE

Sheriff Regalado led the Pledge of Allegiance.

III. PROCLAMATION

- A. Board of County Commissioners - Honoring the Victims of the 1921 Tulsa Race Massacre on the Centennial Anniversary (Clerk's Misc. File No. 20211073)

Chairman Sallee read the proclamation and presented it to Senator Kevin Matthews.

IV. MINUTES

- A. Board of County Commissioner's Meeting of May 24, 2021

Motion made by Ron Peters, seconded by Karen Keith, to approve and authorize execution by the Chairman. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

V. REPORTS

- A. Annual Inventory Certifications for FY 2020-2021

1. Human Resources (Clerk's Misc. File No. 20211074)
2. Procurement (Clerk's Misc. File No. 20211075)

Motion made by Karen Keith, seconded by Ron Peters, to approve the reports. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

VI. UNFINISHED BUSINESS

- A. Bid Openings

1. Sheriff - Janitorial Supplies
  - a. Advanced Industrial Solutions (Clerk's Misc. File No. 20211076)
  - b. Dallas Lighthouse for the Blind DBA Envision Dallas (Clerk's Misc. File No. 20211077)
  - c. Empire Paper Company (Clerk's Misc. File No. 20211078)

Motion made by Ron Peters, seconded by Karen Keith, to refer the bids to the Sheriff and Procurement for analysis, review and recommendation on 6/7/2021. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

2. TC Departments - Dodge Automotive Repair

No bids were received.

- B. Bid Award & Recommendation - (Highways) - Traffic Paint - to Allstates Coatings Company, the lowest and best bid received. This award is for one year beginning 6/1/2021 (Clerk's Misc. File No. 20211079)

Motion made by Karen Keith, seconded by Ron Peters, to approve the bid award. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

- C. Addendum #1 - (TC Departments) - to the notice to bidders for Safety Supplies set to open 6/7/2021, to provide answers to vendor questions (Clerk's Misc. File No. 20211080)

Motion made by Ron Peters, seconded by Karen Keith, to approve the addendum. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

D. Amendments

1. District Attorney - #1 to the lease agreement with ImageNet Consulting, LLC, CMF #20210306, to add the OCR searchable PDF option to the leased Konica Minolta equipment at a cost of \$12.68/mo. for the remainder of the lease term (Clerk's Misc. File No. 20211081)
2. Parks - #1 to the agreement with PDG, LLC dba Planning Design Group for landscape architectural services for the LaFortune Park Tennis Center Phase III Improvement, CMF #20190358, to reduce the services and scope of work and the compensation commensurate with the reduction of services (Clerk's Misc. File No. 20211082)

Motion made by Karen Keith, seconded by Ron Peters, to approve and authorize execution by the Chairman. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

## VII. ACTION ITEMS

- A. Gasoline & Diesel Fuel Quotes for week ending 6/7/2021 (Clerk's Misc. File No. 20211083)

Motion made by Ron Peters, seconded by Karen Keith, to approve the gasoline and diesel fuel quotes. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

B. Request for Approvals

1. County Clerk Budget Office - request for funds from CARES Act in the amount of \$2,810,000 for the following: Engineers Road Heavy Equipment, \$2,340,000; Inspections Vehicle Replacement, \$70,000; Sheriff Vehicle Replacement, \$400,000 - Deferred

Motion made by Karen Keith, seconded by Ron Peters, to defer the request. Upon roll call, Yes- Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

2. Board of County Commissioners:

- a. Assignment of Title for 2000 Chevrolet 3/4 ton truck to Equity Insurance Company (Clerk's Misc. File No. 20211084)
  - b. State of Oklahoma Department of Emergency Management and Homeland Security - Project Completion Certification and Final Reimbursement Acceptance for Grant No. 4256 Project No. 009 (Clerk's Misc. File No. 20211085)
3. Building Operations - for renewal of locksmith technician license for Nathan Krotzer; cost of \$35 (Clerk's Misc. File No. 20211086)
  4. Court Clerk - for signature card changes for the new revolving fund depository account (Clerk's Misc. File No. 20211087)

Motion made by Karen Keith, seconded by Ron Peters, to approve and authorize execution, as needed. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

C. Agreements

1. Building Operations:

- a. CardConnect LLC - for merchant processing of credit and debit card transactions for the parking access system at the Tulsa County Headquarters Building located at 218 W. 6th St., Tulsa, OK 74119 (Clerk's Misc. File No. 20211088)
- b. INCOG - for maintenance of INCOG's vehicle fleet for FY 2021-2022 (Clerk's Misc. File No. 20211089)
- c. Parking BOXX Corporation - for a parking access and revenue control system for the Tulsa County Headquarters Building located at 218 W. 6th St., Tulsa, OK 74119; cost of \$49,850.90 (Clerk's Misc. File No. 20211090)
- d. Tulsa Area Emergency Management Agency (TAEMA) - for maintenance of TAEMA's vehicle fleet for FY 2021-2022 (Clerk's Misc. File No. 20211091)
- e. Tulsa City-County Health Department (TCCHD) - for maintenance of TCCHD's vehicle fleet for FY 2021-2022 (Clerk's Misc. File No. 20211092)
- f. Tulsa County Public Defender's Office - for the lease and maintenance of a County-owned vehicle for FY 2021-2022 (Clerk's Misc. File No. 20211093)
- g. Worldnet TPS Inc. - for gateway services for credit and debit card transaction processing for the parking access system at the Tulsa County Headquarters Building located at 218 W. 6th St., Tulsa, OK 74119 (Clerk's Misc. File No. 20211094)

Motion made by Ron Peters, seconded by Karen Keith, to approve and authorize execution by the Chairman. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

2. Parks - Terri Ridgeway - for an acrylic pour art program to be held at the Glenpool/Jenks Recreation Center from 7/5/2021 to 8/10/2021 (Clerk's Misc. File No. 20211095)

Motion made by Karen Keith, seconded by Ron Peters, to approve and authorize execution by the Chairman. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

3. Procurement - West Publishing Corporation dba Thomson Reuters - for a twelve month subscription license to West ProFlex including Analytical Plus for Government, National Primary Core, and Keycite Alerts to aid in legal research; cost of \$165.85/mo. (Clerk's Misc. File No. 20211096)

Motion made by Ron Peters, seconded by Karen Keith, to approve and authorize execution by the Chairman. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

4. Sheriff:

- a. Emergency Power Systems, Inc. - for inspection and service of the backup generator and associated automatic transfer switches located at 6094 E. 66th St. N., Tulsa, OK 74117 for FY 2021-2022 (Clerk's Misc. File No. 20211097)
- b. Idemia Identity & Security USA LLC - for maintenance of Livescan fingerprinting equipment for FY 2021-2022; cost of \$14,320 (Clerk's Misc. File No. 20211098)
- c. Leidos Security Detection & Automation, Inc. - for service and maintenance of four PX6.4 X-Ray machines located at 500 S. Denver Ave., Tulsa, OK 74103 for FY 2021-2022; cost of \$23,600 (Clerk's Misc. File No. 20211099)

- d. Muscogee (Creek) Nation - for renewal and extension of Intergovernmental Cooperative Detention Agreement, CMF #20201888, for additional one year term from 7/1/2021 to 6/30/2022 (Clerk's Misc. File No. 20211100)

Motion made by Ron Peters, seconded by Karen Keith, to approve and authorize execution by the Chairman. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

5. Treasurer - Southwest Solutions Group - for preventative maintenance plan on the Kardex Remstar Vertical Carousel located in the Treasurer's Office at 218 W. 6th St., 8th floor, Tulsa, OK 74119, for a one year period beginning 7/28/2021; cost of \$638.31 (Clerk's Misc. File No. 20211101)

Motion made by Karen Keith, seconded by Ron Peters, to approve and authorize execution by the Chairman. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

#### D. Agreement Renewals

##### 1. County Clerk:

- a. CivicPlus - for renewal of CMF #20201340 for FY 2021-2022 (Clerk's Misc. File No. 20211102)
- b. First American Title - for renewal of CMF #20201342 for FY 2021-2022 (Clerk's Misc. File No. 20211103)

Motion made by Ron Peters, seconded by Karen Keith, to approve and authorize execution by the Chairman. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

##### 2. IT:

- a. ConvergeOne, Inc. - for renewal of CMF #20201500 for FY 2021-2022 (Clerk's Misc. File No. 20211104)
- b. Safety Skills - for renewal of CMF #20201501 for FY 2021-2022 (Clerk's Misc. File No. 20211105)

Motion made by Karen Keith, seconded by Ron Peters, to approve and authorize execution by the Chairman. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

##### 3. Parks:

- a. Animal Rescue Foundation (ARF) - for renewal of CMF #20201610 for FY 2021-2022 (Clerk's Misc. File No. 20211106)
- b. JSJ, Inc. - for renewal of CMF #20201505 for FY 2021-2022 (Clerk's Misc. File No. 20211107)

Motion made by Ron Peters, seconded by Karen Keith, to approve and authorize execution by the Chairman. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

4. Social Services - Dispensary of Hope, LLC - for renewal of CMF #20201191 for FY 2021-2022 (Clerk's Misc. File No. 20211108)

Motion made by Karen Keith, seconded by Ron Peters, to approve and authorize execution by the Chairman. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

#### E. Requests to Advertise for Bids/Proposals

1. Engineers - Geographic Information Systems (GIS) Dashboard (Clerk's Misc. File No. 20211109)
2. Parks - Chandler Park Lower Level Overlook Plaza (Clerk's Misc. File No. 20211110)
3. TC Departments - Automotive Body Repair (Clerk's Misc. File No. 20211111)

Motion made by Ron Peters, seconded by Karen Keith, to approve the requests to advertise. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

F. Inventory Resolutions

1. Engineers:
  - a. Transferred to Highway District #1 - Mobile Radios (Clerk's Misc. File No. 20211112)
  - b. Transferred to Highway District #3 - Mobile Radios (Clerk's Misc. File No. 20211113)
2. Highway District 3 - Sold - Fuelmaster (Clerk's Misc. File No. 20211114)
3. Sheriff:
  - a. Junked - Two Megastar Media Station Units (Clerk's Misc. File No. 20211115)
  - b. Lost - Tasers (Clerk's Misc. File No. 20211116)

Motion made by Karen Keith, seconded by Ron Peters, to approve and authorize execution by the Chairman. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

- G. Sole Source - (Highways and Parks) - P & K Equipment (John Deere) - the authorized John Deere parts, service and large farm machinery dealer serving the Tulsa area (Clerk's Misc. File No. 20211117)

Motion made by Ron Peters, seconded by Karen Keith, to approve and authorize execution by the Chairman. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

- H. Utility Permit - (Engineers) - City of Sand Springs - to relocate the District 14 rural water meter vault along with a 6" water line to construct upon Broad Street R/W approximately 1800 linear feet W of the Wekiwa Road & SH 97 junction (Clerk's Misc. File No. 20211118)

Motion made by Karen Keith, seconded by Ron Peters, to approve and authorize execution by the Chairman. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

- I. Travel/Training - (OSU Extension) - Brian Jervis

1. to NE District AG Agents Training from 6/8-9/2021 (Clerk's Misc. File No. 20211119)
2. to OAEAA Professional Conference from 6/29-7/1/2021 (Clerk's Misc. File No. 20211120)

Motion made by Ron Peters, seconded by Karen Keith, to approve the travel/training requests. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

- J. Personnel Actions

1. Election Board (Clerk's Misc. File No. 20211121)
2. Highways (Clerk's Misc. File No. 20211122)
3. Parks (Clerk's Misc. File No. 20211123)
4. Social Services (Clerk's Misc. File No. 20211124)

Motion made by Karen Keith, seconded by Ron Peters, to approve the personnel actions. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

- K. Juvenile Bureau Personnel Actions to Accept & File (Clerk's Misc. File No. 20211125)

Motion made by Ron Peters, seconded by Karen Keith, to accept and file the Juvenile Bureau personnel actions. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

- L. CC Health Department Documents to Accept & File

1. Agreements

- a. American Heritage Life Insurance Co. (Allstate) - for cancer insurance plan from 7/1/2021 to 6/30/2022 (Clerk's Misc. File No. 20211126)
- b. VSP - for vision insurance plan from 7/1/2021 to 6/30/2022 (Clerk's Misc. File No. 20211127)
- c. Community Care Life and Health Insurance Co. - for health insurance plan from 7/1/2021 to 6/30/2022 (Clerk's Misc. File No. 20211128)
- d. ECAD, Inc. - for adding 2 licenses to software subscription, licensing and maintenance agreement from 4/30/2021 to 1/03/2022; cost of \$238.50/yr. (Clerk's Misc. File No. 20211129)
- e. Board of Regents of the University of Oklahoma - for vasectomy services to be performed by Dr. Lamont Cavanagh from 7/1/2021 to 6/30/2022; cost of \$300 per procedure; not to exceed \$18,000/yr. (Clerk's Misc. File No. 20211130)
- f. Reliastar Life Insurance Company (VOYA) - for accident and critical illness insurance plan from 7/1/2021 to 6/30/2022 (Clerk's Misc. File No. 20211131)
- g. Identity Force - for identity monitoring plan from 7/1/2021 to 6/30/2022 (Clerk's Misc. File No. 20211132)
- h. Delta Dental of Oklahoma - for dental insurance plan from 7/1/2021 to 6/30/2022 (Clerk's Misc. File No. 20211133)

2. Personnel Actions (Clerk's Misc. File No. 20211134)

Motion made by Karen Keith, seconded by Ron Peters, to accept and file the CC Health documents. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Saltee. No - None. Abstain - None. Motion carried.

M. Claims to be Disallowed (payments cancelled as of 5/24-28/2021)

There were no claims to be disallowed.

N. Claims (payments for bills to be paid by 5/17-21/2021)

Motion made by Ron Peters, seconded by Karen Keith, to approve and authorize execution by the Commission. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Saltee. No - None. Abstain - None. Motion carried.

O. Blanket Purchase Orders and Emergency Purchase Orders Submitted from 5/24-28/2021

Motion made by Karen Keith, seconded by Ron Peters, to approve and authorize execution by the Commission. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Saltee. No - None. Abstain - None. Motion carried.

P. Consideration and Approval of Construction Program Payments

1. CARES Act (Clerk's Misc. File No. 20211135)
2. Vision 2025 (Clerk's Misc. File No. 20211136)
3. Vision Tulsa County (Clerk's Misc. File No. 20211137)

Motion made by Ron Peters, seconded by Karen Keith, to approve the payments. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Saltee. No - None. Abstain - None. Motion carried.

Q. COVID-19 Virus Discussion and Update

Joseph Kralicek, Director of Tulsa Area Emergency Management Agency, gave an update on COVID-19 numbers in Tulsa County.

- R. Discussion and possible action approving the appropriation and use of funds received from the U.S. Department of Treasury under the "Coronavirus Aid, Relief, and Economic Security (CARES) Act", the "Coronavirus Response and Relief Supplemental Appropriations Act of 2021", the "Emergency Rental Assistance Program", and/or the "American Rescue Plan Act of 2021" and the "Coronavirus State and Local Fiscal Recovery Fund" contained therein

There were no CARES funding requests.

### VIII. ANNOUNCEMENTS

County Events and Status Updates for Comment and Discussion from: Administrative Services, Building Operations, Court Services, Election Board, Human Resources, Information Technology, Parks, Purchasing, Social Services, Engineering, Highways, Inspections, Sheriff, Assessor, County Clerk, Court Clerk, Treasurer, District Attorney, Presiding Judge, Juvenile Justice, Expo Square, INCOG, Tulsa Area Emergency Management Agency, OSU Extension, CC Library, CC Health Department, River Parks Authority, Levee Drainage District #12, Board of County Commissioners Chief Deputies, Director of Governmental Affairs

Chairman advised the announcements and County Events and Status updates were open for comment and discussion. The departments with information gave a report.

### IX. NEW BUSINESS

In accordance with the Open Meeting Act, Title 25 O.S. § 311.A.10, new business is defined as any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda.

There was no new business.

### X. ADJOURN

Motion made by Ron Peters, seconded by Karen Keith, to adjourn the meeting. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

BOARD OF COUNTY COMMISSIONERS

Stan Sallee, Chairman

ATTEST:

Michael Willis, Tulsa County Clerk