

(Agenda of meeting was posted outside of the Tulsa County Headquarters Building and on the Tulsa County website at www.tulsacounty.org on June 10, 2021 at 4:49 p.m.)

MINUTES
Monday, June 14, 2021

I. CALL TO ORDER

The Board of County Commissioners (BOCC) met at the hour of 9:30 a.m., with the following members present: Commissioner Ron Peters, Commissioner Karen Keith and Commissioner Stan Sallee. Others present: County Clerk Michael Willis.

Stan Sallee, Chairman, called the meeting to order at 9:34 a.m., and the following business was transacted:

II. MINUTES

A. Management Conference Meeting of May 13, 2021

B. Board of County Commissioner's Meeting of June 7, 2021

Motion made by Ron Peters, seconded by Karen Keith, to approve and authorize execution by the Chairman. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

III. REPORTS

A. Court Clerk:

1. Amended Monthly for 3/2021 (Clerk's Misc. File No. 20211121)
2. Amended Monthly for 4/2021 (Clerk's Misc. File No. 20211122)
3. Monthly for 5/2021 (Clerk's Misc. File No. 20211123)

B. Election Board - Monthly for 5/2021 (Clerk's Misc. File No. 20211124)

C. Treasurer - Depository Summary of Daily Analysis for 5/2021 (Clerk's Misc. File No. 20211125)

D. Annual Inventory Certifications for FY 2020-2021

1. Assessor (Clerk's Misc. File No. 20211126)
2. District Attorney (Clerk's Misc. File No. 20211127)
3. Election Board (Clerk's Misc. File No. 20211128)
4. Inspections (Clerk's Misc. File No. 20211129)
5. Tulsa County Alternative Court Programs (Clerk's Misc. File No. 20211130)

Motion made by Karen Keith, seconded by Ron Peters, to approve and authorize execution, as needed. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

IV. UNFINISHED BUSINESS

A. Bid Openings - (TC Departments) - Correctional/Institutional Supplies

1. ACME Supply Co., LTD (Clerk's Misc. File No. 20211131)
2. Bob Barker Company, Inc. (Clerk's Misc. File No. 20211132)
3. Charm-Tex, Inc. (Clerk's Misc. File No. 20211133)
4. ICS Jail Supplies, Inc. (Clerk's Misc. File No. 20211134)
5. Tabb Textiles Co., Inc. (Clerk's Misc. File No. 20211135)

6. Victory Supply, LLC (Clerk's Misc. File No. 20211136)

Motion made by Ron Peters, seconded by Karen Keith, to refer the bids to TC Departments and Procurement for analysis, review and recommendation on 6/21/2021. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

- B. Bid Award & Recommendation - (TC Departments) - Safety Supplies - to Hard Hat Safety and Glove and Northern Safety Co., Inc., the lowest and best bid received. This award is for one year beginning 6/14/2021 (Clerk's Misc. File No. 20211137)

Motion made by Karen Keith, seconded by Ron Peters, to approve the bid award. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

V. ACTION ITEMS

- A. Gasoline & Diesel Fuel Quotes for week ending 6/21/2021 (Clerk's Misc. File No. 20211138)

Motion made by Ron Peters, seconded by Karen Keith, to approve the gasoline and diesel fuel quotes. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

- B. Resolutions - (Engineers) - to request programming of Tulsa Urbanized Area Surface Transportation Funds for the following projects:

1. Avery Drive Rehabilitation Phase I - 21st to Highway 97 (Clerk's Misc. File No. 20211139)
2. 76th Street North Micro-surfacing - Sheridan to Mingo (Clerk's Misc. File No. 20211140)
3. 101st Street South and Garnett Intersection Improvements (Clerk's Misc. File No. 20211141)

Motion made by Karen Keith, seconded by Ron Peters, to approve and authorize execution by the Chairman. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

C. Agreements

1. Board of County Commissioners:
 - a. City of Tulsa - to enable cooperation and combine existing resources for continuing maintenance and repairs on County roads and bridges located in part or whole, within city limits of the City of Tulsa (Clerk's Misc. File No. 20211142)
 - b. ImageNet Consulting, LLC - for lease and service of copier equipment located at 218 W. 6th St., 9th floor, Tulsa, OK 74119; cost of \$211.80/mo. (Clerk's Misc. File No. 20211143)
2. Building Operations - Tulsa County District Attorney - for lease and maintenance of five County-owned vehicles for FY 2021-2022 (Clerk's Misc. File No. 20211144)
3. County Clerk - Tulsa County Public Facilities Authority - for booth rental in the River Spirit Expo Lower Level during the 2021 Tulsa State Fair from 9/30-10/10/2021; cost of \$1,514 (Clerk's Misc. File No. 20211145)
4. Court Clerk - Tulsa County Public Facilities Authority - for booth rental in the River Spirit Expo Lower Level during the 2021 Tulsa State Fair from 9/30-10/10/2021; cost of \$2,114 (Clerk's Misc. File No. 20211146)
5. Highways - ImageNet Consulting, LLC:
 - a. for lease and service of copier equipment located at District 1, 11456 N. Yale, Sperry, OK 74073; cost of \$146.30/mo. (Clerk's Misc. File No. 20211147)

- b. for lease and service of copier equipment located at District 2, 5300 W. 31st St., Tulsa, OK 74107; cost of \$180.75/mo. (Clerk's Misc. File No. 20211148)
 - c. for lease and service of copier equipment located at District 3, 4959 E. 171st South, Bixby, OK 74088; cost of \$160.30/mo. (Clerk's Misc. File No. 20211149)
6. IT - ImageNet Consulting, LLC - for lease and service of copier equipment located at 218 W. 6th St., 4th floor, Tulsa, OK 74119; cost of \$189.70/mo. (Clerk's Misc. File No. 20211150)

Motion made by Ron Peters, seconded by Karen Keith, to approve and authorize execution by the Chairman. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

7. Juvenile Bureau - for contracting of detention services for juveniles at the Tulsa County Juvenile Detention Center for FY 2021-2022:
- a. Board of County Commissioners of Alfalfa County (Clerk's Misc. File No. 20211151)
 - b. Board of County Commissioners of Atoka County (Clerk's Misc. File No. 20211152)
 - c. Board of County Commissioners of Beaver County (Clerk's Misc. File No. 20211153)
 - d. Board of County Commissioners of Caddo County (Clerk's Misc. File No. 20211154)
 - e. Board of County Commissioners of Cherokee County (Clerk's Misc. File No. 20211155)
 - f. Board of County Commissioners of Choctaw County (Clerk's Misc. File No. 20211156)
 - g. Board of County Commissioners of Cimarron County (Clerk's Misc. File No. 20211157)
 - h. Board of County Commissioners of Coal County (Clerk's Misc. File No. 20211158)
 - i. Board of County Commissioners of Cotton County (Clerk's Misc. File No. 20211159)
 - j. Board of County Commissioners of Craig County (Clerk's Misc. File No. 20211160)
 - k. Board of County Commissioners of Delaware County (Clerk's Misc. File No. 20211161)
 - l. Board of County Commissioners of Garfield County (Clerk's Misc. File No. 20211162)
 - m. Board of County Commissioners of Garvin County (Clerk's Misc. File No. 20211163)
 - n. Board of County Commissioners of Grady County (Clerk's Misc. File No. 20211164)
 - o. Board of County Commissioners of Greer County (Clerk's Misc. File No. 20211165)
 - p. Board of County Commissioners of Harmon County (Clerk's Misc. File No. 20211166)

- q. Board of County Commissioners of Haskell County (Clerk's Misc. File No. 20211167)
- r. Board of County Commissioners of Hughes County (Clerk's Misc. File No. 20211168)
- s. Board of County Commissioners of Jackson County (Clerk's Misc. File No. 20211169)
- t. Board of County Commissioners of Jefferson County (Clerk's Misc. File No. 20211170)
- u. Board of County Commissioners of Kingfisher County (Clerk's Misc. File No. 20211171)
- v. Board of County Commissioners of Kiowa County (Clerk's Misc. File No. 20211172)
- w. Board of County Commissioners of Latimer County (Clerk's Misc. File No. 20211173)
- x. Board of County Commissioners of LeFlore County (Clerk's Misc. File No. 20211174)
- y. Board of County Commissioners of Lincoln County (Clerk's Misc. File No. 20211175)
- z. Board of County Commissioners of Love County (Clerk's Misc. File No. 20211176)
- aa. Board of County Commissioners of Major County (Clerk's Misc. File No. 20211177)
- bb. Board of County Commissioners of Marshall County (Clerk's Misc. File No. 20211178)
- cc. Board of County Commissioners of McClain County (Clerk's Misc. File No. 20211179)
- dd. Board of County Commissioners of McCurtain County (Clerk's Misc. File No. 20211180)
- ee. Board of County Commissioners of McIntosh County (Clerk's Misc. File No. 20211181)
- ff. Board of County Commissioners of Muskogee County (Clerk's Misc. File No. 20211182)
- gg. Board of County Commissioners of Nowata County (Clerk's Misc. File No. 20211183)
- hh. Board of County Commissioners of Okfuskee County (Clerk's Misc. File No. 20211184)
- ii. Board of County Commissioners of Okmulgee County (Clerk's Misc. File No. 20211185)
- jj. Board of County Commissioners of Osage County (Clerk's Misc. File No. 20211186)
- kk. Board of County Commissioners of Payne County (Clerk's Misc. File No. 20211187)

- ll. Board of County Commissioners of Pittsburg County (Clerk's Misc. File No. 20211188)
- mm. Board of County Commissioners of Pushmataha County (Clerk's Misc. File No. 20211189)
- nn. Board of County Commissioners of Texas County (Clerk's Misc. File No. 20211190)
- oo. Board of County Commissioners of Wagoner County (Clerk's Misc. File No. 20211191)
- pp. Board of County Commissioners of Washington County (Clerk's Misc. File No. 20211192)

Motion made by Karen Keith, seconded by Ron Peters, to approve and authorize execution by the Chairman. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

8. Parks

- a. Bixby Optimist Club - for use of the Bixby Community Center facilities for the Green Corn Festival from 6/24-26/2021 (Clerk's Misc. File No. 20211193)
- b. Huntington's Disease Society of America - for use of the LaFortune Park facilities for the Team Hope Walk on 7/31/2021 from 9:00 a.m. to 12:00 p.m.; fee of \$225 (Clerk's Misc. File No. 20211194)

9. Sheriff:

- a. American Correctional Association - for audit and reaccreditation of the David L. Moss Criminal Justice Center at a total cost of \$18,900 (Clerk's Misc. File No. 20211195)
- b. West Publishing Corporation dba Thomson Reuters - for a twelve month subscription license to CLEAR ProFlex including CLEAR for Law Enforcement Plus and CLEAR Criminal Justice Arrest Gateway; cost of \$1,642.39/mo. (Clerk's Misc. File No. 20211196)

Motion made by Ron Peters, seconded by Karen Keith, to approve and authorize execution by the Chairman. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

D. Agreement Renewals

- 1. Assessor - CoStar Realty Information, Inc. - for renewal of CMF #20202345 for FY 2021-2022 (Clerk's Misc. File No. 20211197)
- 2. Board of County Commissioners:
 - a. City of Bixby - for renewal of CMF #20201491 for FY 2021-2022 (Clerk's Misc. File No. 20211198)
 - b. City of Bixby - for renewal of CMF #20201492 for FY 2021-2022 (Clerk's Misc. File No. 20211199)
 - c. City of Broken Arrow - for renewal of CMF #20201614 for FY 2021-2022 (Clerk's Misc. File No. 20211200)
 - d. City of Broken Arrow - for renewal of CMF #20210426 for FY 2021-2022 (Clerk's Misc. File No. 20211201)
 - e. City of Owasso - for renewal of CMF #20210343 for FY 2021-2022 (Clerk's Misc. File No. 20211202)
 - f. City of Sapulpa - for renewal of CMF #20210482 for FY 2021-2022 (Clerk's Misc. File No. 20211203)

- g. Gold Star Security & Investigations, Inc. - for renewal of CMF #20202483 for FY 2021-2022 (Clerk's Misc. File No. 20211204)
- 3. County Clerk:
 - a. Corporation Services Company - for renewal of CMF #20201341 for FY 2021-2022 (Clerk's Misc. File No. 20211205)
 - b. Underground Vaults & Storage, Inc. - for renewal of CMF #20201343 for FY 2021-2022 (Clerk's Misc. File No. 20211206)
- 4. Employees' Retirement System of Tulsa County:
 - a. AndCo Consulting, LLC - for renewal of CMF #20201422 for FY 2021-2022 (Clerk's Misc. File No. 20211207)
 - b. Chickasaw Capital Management - for renewal of CMF #20201423 for FY 2021-2022 (Clerk's Misc. File No. 20211208)
 - c. Milliman, Inc. - for renewal of CMF #20201344 for FY 2021-2022 (Clerk's Misc. File No. 20211209)
 - d. Principal Enhanced Property Fund, L.P. - for renewal of CMF #20201686 for FY 2021-2022 (Clerk's Misc. File No. 20211210)
- 5. Highway Construction - ImageNet Consulting, LLC - for renewal of CMF #20200551 for FY 2021-2022 (Clerk's Misc. File No. 20211211)
- 6. Parks - Bank of Oklahoma/Transfund - for renewal of CMF #20201502 for FY 2021-2022 (Clerk's Misc. File No. 20211212)
- 7. Sheriff:
 - a. Domestic Violence Intervention Services (DVIS) - for renewal of CMF #20210301 for FY 2021-2022 (Clerk's Misc. File No. 20211213)
 - b. Domestic Violence Intervention Services (DVIS) - for renewal of CMF #20210339 for FY 2021-2022 (Clerk's Misc. File No. 20211214)
 - c. Domestic Violence Intervention Services (DVIS) - for renewal of CMF #20210372 for FY 2021-2022 (Clerk's Misc. File No. 20211215)
 - d. Fraternal Order of Police Credit Union - for renewal of CMF #20201622 for FY 2021-2022 (Clerk's Misc. File No. 20211216)
 - e. Hall Estill - for renewal of CMF #20201508, #20202616, #20202312 for FY 2021-2022 (Clerk's Misc. File No. 20211217)
 - f. Offender Watch - for renewal of CMF #20201623 for FY 2021-2022 (Clerk's Misc. File No. 20211218)
 - g. ORCA Digesters, Inc. - for renewal of CMF #20203092 for FY 2021-2022 (Clerk's Misc. File No. 20211219)
 - h. TruGreen - for renewal of CMF #20201762 for FY 2021-2022 (Clerk's Misc. File No. 20211220)
- 8. Treasurer:
 - a. Robert J Goss - for renewal of CMF #20202245 for FY 2021-2022 (Clerk's Misc. File No. 20211221)
 - b. Xerox Corporation - for renewal of CMF #20201272 and CMF #20202490 for FY 2021-2022 (Clerk's Misc. File No. 20211222)

Motion made by Karen Keith, seconded by Ron Peters, to approve and authorize execution by the Chairman. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

E. Requests to Advertise for Bids

1. Highways - Chip Seal (Double Treatment) (Clerk's Misc. File No. 20211223)
2. TC Departments - Vehicle Lubricants and Antifreeze (Clerk's Misc. File No. 20211224)

Motion made by Ron Peters, seconded by Karen Keith, to approve the requests to advertise. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

F. Inventory Resolutions

1. Engineers:
 - a. Transferred to Highway Construction - Computers and Fuelmaster (Clerk's Misc. File No. 20211225)
 - b. Transferred to Highway District 1 - Three Dell Computers (Clerk's Misc. File No. 20211226)
 - c. Transferred to Highway District 2 - Two Dell Computers (Clerk's Misc. File No. 20211227)
 - d. Transferred to Highway District 3 - Three Dell Computers (Clerk's Misc. File No. 20211228)
2. Highway District 2:
 - a. Lost - Handheld Radio (Clerk's Misc. File No. 20211229)
 - b. Stolen - Kubota Skid Steer (Clerk's Misc. File No. 20211230)
3. Parks - Stolen - Three Toro Mowers and One TransPro Greensmower Trailer (Clerk's Misc. File No. 20211231)
4. Procurement - Transferred to IT - HP Printer (Clerk's Misc. File No. 20211232)

Motion made by Karen Keith, seconded by Ron Peters, to approve and authorize execution by the Chairman. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

- G. Sole Source - (Treasurer) - Public Access to Court Electronic Records (PACER) - the only federal agency that is a direct link that offers online access to official federal case records, federal appellate, district and bankruptcy courts and the PACER case locator (Clerk's Misc. File No. 20211233)

Motion made by Ron Peters, seconded by Karen Keith, to approve and authorize execution by the Chairman. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

H. Personnel Actions

1. Administrative Services (Clerk's Misc. File No. 20211234)
2. Building Operations (Clerk's Misc. File No. 20211235)
3. Election Board (Clerk's Misc. File No. 20211236)
4. Highways (Clerk's Misc. File No. 20211237)
5. IT (Clerk's Misc. File No. 20211238)
6. Parks (Clerk's Misc. File No. 20211239)
7. Social Services (Clerk's Misc. File No. 20211240)

Motion made by Karen Keith, seconded by Ron Peters, to approve the personnel actions. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

I. Juvenile Bureau Personnel Actions to Accept & File (Clerk's Misc. File No. 20211241)
Motion made by Ron Peters, seconded by Karen Keith, to accept and file the Juvenile Bureau personnel actions. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

J. CC Health Department Documents to Accept & File

1. Agreements

- a. Tyler Technologies, Inc. - for maintenance and technical support for electronic equipment and software for food protection services from 4/1/2021-3/31/2022; cost of \$32,162.13/yr. (Clerk's Misc. File No. 20211242)
- b. North Tulsa Community Coalition (NTCC) - for sponsorship of the NTCC Joyful Movement Event from 6/1/2021-6/30/2021; cost of \$750 (Clerk's Misc. File No. 20211243)
- c. JKJ Realty Company - for renewal of lease at 8120 E. 126th Street, Bixby for WIC Clinic from 7/1/2021-6/30/2022; cost of \$1,200/mo. (Clerk's Misc. File No. 20211244)
- d. American Checked, Inc. - for employment related consumer reports from 4/1/2021-3/31/2022 (Clerk's Misc. File No. 20211245)
- e. Oklahoma Center for Nonprofits - for consulting services at CHIP meeting from 7/1/2021-7/31/2021; cost of \$450 (Clerk's Misc. File No. 20211246)

2. Personnel Actions (Clerk's Misc. File No. 20211247)

3. Travel/Training (Clerk's Misc. File No. 20211248)

Motion made by Karen Keith, seconded by Ron Peters, to accept and file the CC Health documents. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

K. Claims to be Disallowed (payments cancelled as of 6/7-11/2021)

There were no claims to be disallowed.

L. Claims (payments for bills to be paid by 6/1-4/2021)

Motion made by Ron Peters, seconded by Karen Keith, to approve and authorize execution by the Commission. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

M. Blanket Purchase Orders and Emergency Purchase Orders Submitted from 6/7-11/2021

Motion made by Karen Keith, seconded by Ron Peters, to approve and authorize execution by the Commission. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

N. Consideration and Approval of Construction Program Payments

1. Vision 2025 (Clerk's Misc. File No. 20211249)

2. Vision Tulsa County (Clerk's Misc. File No. 20211250)

Motion made by Ron Peters, seconded by Karen Keith, to approve the payments. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

O. COVID-19 Virus Discussion and Update

Joseph Kralicek, Director of Tulsa Area Emergency Management Agency, gave an update on COVID-19 numbers in Tulsa County.

- P. Discussion and possible action approving the appropriation and use of funds received from the U.S. Department of Treasury under the "Coronavirus Aid, Relief, and Economic Security (CARES) Act", the "Coronavirus Response and Relief Supplemental Appropriations Act of 2021", the "Emergency Rental Assistance Program", and/or the "American Rescue Plan Act of 2021" and the "Coronavirus State and Local Fiscal Recovery Fund" contained therein (Clerk's Misc. File No. 20211251)

Motion made by Ron Peters, seconded by Karen Keith, to approve the funding request. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

VI. ANNOUNCEMENTS

County Events and Status Updates for Comment and Discussion from: Administrative Services, Building Operations, Court Services, Election Board, Human Resources, Information Technology, Parks, Purchasing, Social Services, Engineering, Highways, Inspections, Sheriff, Assessor, County Clerk, Court Clerk, Treasurer, District Attorney, Presiding Judge, Juvenile Justice, Expo Square, INCOG, Tulsa Area Emergency Management Agency, OSU Extension, CC Library, CC Health Department, River Parks Authority, Levee Drainage District #12, Board of County Commissioners Chief Deputies, Director of Governmental Affairs

Chairman advised the announcements and County Events and Status updates were open for comment and discussion. The departments with information gave a report.

VII. NEW BUSINESS

In accordance with the Open Meeting Act, Title 25 O.S. § 311.A.10, new business is defined as any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda.

There was no new business.

VIII. ADJOURN

Motion made by Ron Peters, seconded by Karen Keith, to adjourn the meeting. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

BOARD OF COUNTY COMMISSIONERS

Stan Sallee, Chairman

ATTEST:

Michael Willis, Tulsa County Clerk