

(Agenda of meeting was posted on the Tulsa County website at www.tulsacounty.org on June 12, 2020 at 9:08 a.m.)

MINUTES
Monday, June 15, 2020

I. CALL TO ORDER

The Board of County Commissioners (BOCC) met at the hour of 9:30 a.m., with the following members present: Commissioner Karen Keith, Commissioner Stan Sallee, Commissioner Ron Peters. Others present: Michael Willis, County Clerk.

Ron Peters, Chairman, called the meeting to order at 9:31 a.m., and the following business was transacted:

II. MINUTES

A. Board of County Commissioner's Meeting of June 8, 2020

Motion made by Stan Sallee, seconded by Karen Keith, to approve and authorize execution by the Chairman. Upon roll call, Yes - Karen Keith, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

III. REPORTS

A. Elected Officials:

1. Court Clerk - Monthly for 5/2020 (Clerk's Misc. File No. 20201373)
2. Treasurer - Depository Summary of Daily Analysis for 5/2020 (Clerk's Misc. File No. 20201374)

B. Annual Inventory Certifications for FY 2019-2020

1. Building Operations (Clerk's Misc. File No. 20201375)
2. County Clerk (Clerk's Misc. File No. 20201376)
3. Highway District 1 (Clerk's Misc. File No. 20201377)
4. Social Services (Clerk's Misc. File No. 20201378)

Motion made by Karen Keith, seconded by Stan Sallee, to approve and authorize execution, as needed. Upon roll call, Yes - Karen Keith, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

IV. UNFINISHED BUSINESS

A. Bid Openings - (Highways) - Reinforced Concrete Box Sections

1. GNC Concrete Products, Inc. (Clerk's Misc. File No. 20201379)
2. Scurlock Industries of North Miami, Inc. (Clerk's Misc. File No. 20201380)

Motion made by Stan Sallee, seconded by Karen Keith, to refer the bids to Highways and Procurement for analysis, review and recommendation on June 22, 2020. Upon roll call, Yes - Karen Keith, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

B. Bid Awards & Recommendations - Engineers:

1. Mill Overlay for 76th St. North from Yale to Sheridan - to APAC-Central, Inc., the lowest and best bid received (Clerk's Misc. File No. 20201381)
2. Rebuilding of North Quebec and 66th St. North - to R&L Construction, LLC, the lowest and best bid received. This award is for one year beginning 6/16/2020 (Clerk's Misc. File No. 20201382)

Motion made by Karen Keith, seconded by Stan Sallee, to approve the bid awards and recommendations. Upon roll call, Yes - Karen Keith, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

C. Addendum #2 - (Board of County Commissioners) - to the Notice to Bidders for Tulsa County HQ Building Exterior Envelope, set to open 6/22/2020, to provide response to vendor submitted substitution request (Clerk's Misc. File No. 20201383)

Motion made by Stan Sallee, seconded by Karen Keith, to approve the addendum. Upon roll call, Yes - Karen Keith, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

- D. Amendment #7 - (TC Departments) - to the bid award for Natural Gas Procurement to CenterPoint Energy Services, CMF# 236828, CenterPoint Energy Services was purchased by Energy Capital Partners, LLC and has changed the company name to Symmetry Energy Solutions, LLC, bid prices will remain the same for the remainder of the award (Clerk's Misc. File No. 20201384)

Motion made by Karen Keith, seconded by Stan Sallee, to approve the amendment. Upon roll call, Yes - Karen Keith, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

- E. Change Orders - Board of County Commissioners:
1. #5 to the bid award for Builders Supply, Inc. for the Tulsa County "HQ" Administration Building Renovations bid package 08A (Hollow Metal Doors and Frames), CMF #247245, for the addition of a recessed knox box per the Oklahoma State Fire Marshal. The contract sum will be increased by \$850 with a new total contract sum of \$61,465 (Clerk's Misc. File No. 20201385)
 2. #6 to the bid award for Builders Supply, Inc. for the Tulsa County "HQ" Administration Building Renovations bid package 08A (Hollow Metal Doors and Frames), CMF #247245, for modifications to existing electrical room frames. The contract sum will be increased by \$1,050 with a new total contract sum of \$62,515 (Clerk's Misc. File No. 20201386)

Motion made by Stan Sallee, seconded by Karen Keith, to approve and authorize execution by the Chairman. Upon roll call, Yes - Karen Keith, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

3. #9 to the agreement with Platinum Mechanical, LLC for the Tulsa County "HQ" Administration Building Renovations bid package 23A (Mechanical), CMF #247946, for a credit for the removal of solids interceptor and garbage disposals. The contract sum will be decreased by \$1,916 with a new total contract sum of \$4,224,961 (Clerk's Misc. File No. 20201387)
4. #10 to the agreement with Platinum Mechanical, LLC for the Tulsa County "HQ" Administration Building Renovations bid package 23A (Mechanical), CMF #247946, for relocation of the network closet cooling units. The contract sum will be increased by \$4,928 with a new total contract sum of \$4,229,889 (Clerk's Misc. File No. 20201388)

Motion made by Karen Keith, seconded by Stan Sallee, to approve and authorize execution by the Chairman. Upon roll call, Yes - Karen Keith, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

5. #24 to the agreement with A.C. Owen Construction, LLC for the construction of the Tulsa County Maintenance Facilities in Districts 1 and 3, CMF #247111, for new receptacle at wash sink, changes to mirror size, and revisions to the oil lines at the District 1 site. The contract sum will be decreased by \$1,241.34 with a new total contract sum of \$7,389,716.16 (Clerk's Misc. File No. 20201389)
6. #25 to the agreement with A.C. Owen Construction, LLC for the construction of the Tulsa County Maintenance Facilities in Districts 1 and 3, CMF #247111, for new receptacle at wash sink and changes to mirror size at the District 3 site. The contract sum will be decreased by \$106.26 with a new total contract sum of \$7,389,609.90 (Clerk's Misc. File No. 20201390)

Motion made by Stan Sallee, seconded by Karen Keith, to approve and authorize execution by the Chairman. Upon roll call, Yes - Karen Keith, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

V. ACTION ITEMS

- A. Gasoline & Diesel Fuel Quotes for week ending 6/22/2020 (Clerk's Misc. File No. 20201391)

Motion made by Karen Keith, seconded by Stan Sallee, to approve the gasoline and diesel fuel quotes. Upon roll call, Yes - Karen Keith, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

- B. Resolution on Disposition of Funds/Cash Fund Estimate of Needs from 5/14/2020 to 6/10/2020 (Clerk's Misc. File No. 20201392)

Motion made by Stan Sallee, seconded by Karen Keith, to approve and authorize execution by the Chairman. Upon roll call, Yes - Karen Keith, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

- C. Reappointment - (Commissioner Peters) - Richard White to the Library Commission Board of Directors effective 8/1/2020 with term to expire 7/31/2023 (Clerk's Misc. File No. 20201393)

Motion made by Karen Keith, seconded by Stan Sallee, to approve the reappointment. Upon roll call, Yes - Karen Keith, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

- D. Request for Approval - (Engineers) - for Temporary Tap Release and Application for Water from Washington County RWD #3 for the new District 1 Highway Maintenance Facility located at 11456 N. Yale Ave. (Clerk's Misc. File No. 20201394)

Motion made by Stan Sallee, seconded by Karen Keith, to approve and authorize execution by the Chairman. Upon roll call, Yes - Karen Keith, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

E. Agreements

1. Assessor:

- a. Cox Media Group - for booth rental at the 2020 Home & Garden Expo of Oklahoma at the Exchange Center at Expo Square from 7/17-19/2020; cost of \$1,365 (Clerk's Misc. File No. 20201395)
- b. J Wayne Moore PHD, LLC - for End User License Agreement Renewal for FY 2020-2021 for use of the Moore Precision Cost Tables, total improved parcel count of 227,299; cost of \$22,729.90 (Clerk's Misc. File No. 20201396)
- c. West Publishing Corporation, a Thomson Reuters business - for West Proflex products including Briefs for Government and National Primary Core; cost of \$576.44/mo. (Clerk's Misc. File No. 20201397)

2. Building Operations:

- a. American Services, Inc. - for a Sentricon Subterranean Termite Colony Elimination System at the Apache Warehouse located at 2929 E. Apache St., Ste. B, Tulsa, Oklahoma 74110; cost of \$5,989.50 (Clerk's Misc. File No. 20201398)
- b. Tulsa Area Emergency Management Agency (TAEMA) - for vehicle maintenance for FY 2020-2021 (Clerk's Misc. File No. 20201399)

3. Court Clerk - Wycom Systems, Inc. - for annual licensing and support for WySign check signing security system from 5/14/2020 to 5/14/2021; cost of \$160 (Clerk's Misc. File No. 20201400)

4. Engineers - Olsson Associates, Inc. - Supplemental Agreement to the Agreement for engineering services for the improvement of North 137th East Avenue over Horsepen Creek, CMF #242560; for an additional topographic survey at the project site; cost of \$3,000 (Clerk's Misc. File No. 20201401)

5. Juvenile Bureau:

- a. Beaver County - for temporary custody of juveniles for FY 2020-2021 (Clerk's Misc. File No. 20201402)
- b. Custer County - for temporary custody of juveniles for FY 2020-2021 (Clerk's Misc. File No. 20201403)
- c. Garvin County - for temporary custody of juveniles for FY 2020-2021 (Clerk's Misc. File No. 20201404)

- d. Grady County - for temporary custody of juveniles for FY 2020-2021 (Clerk's Misc. File No. 20201405)
- e. Metropolitan Tulsa Transit Authority (MTTA) - to construct and operate a bus stop shelter at the Family Center for Juvenile Justice (Clerk's Misc. File No. 20201406)
- f. Pawnee County - for temporary custody of juveniles for FY 2020-2021 (Clerk's Misc. File No. 20201407)

Motion made by Stan Sallee, seconded by Karen Keith, to approve and authorize execution by the Chairman. Upon roll call, Yes - Karen Keith, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

- 6. Parks - Laura Teal - for Tippi Toes dance program at Bixby Community Center for FY 2020-2021 (Clerk's Misc. File No. 20201408)
- 7. Sheriff:
 - a. Idemia Identity & Security USA LLC - for maintenance of Livescan Station Cabinet and Tenprint Card Printer for FY 2020-2021; cost of \$2,859 (Clerk's Misc. File No. 20201409)
 - b. JRW, Inc. dba Financial Equipment Company - for annual service and maintenance of Citizens 3550 Printer, Serial #0711504, for FY 2020-2021; cost of \$93 (Clerk's Misc. File No. 20201410)
 - c. JRW, Inc. dba Financial Equipment Company - for annual service and maintenance of a Magner 305 Coin Sorter, Serial #305P17131405, for FY 2020-2021; cost of \$424 (Clerk's Misc. File No. 20201411)
 - d. JRW, Inc. dba Financial Equipment Company - for annual service and maintenance of a SNBC Impact Printer, Serial #1909622522, for FY 2020-2021; cost of \$75 (Clerk's Misc. File No. 20201412)
 - e. JRW, Inc. dba Financial Equipment Company - for annual service and maintenance of a SNBC Impact Printer, Serial #1909622527, for FY 2020-2021; cost of \$75 (Clerk's Misc. File No. 20201413)
 - f. JRW, Inc. dba Financial Equipment Company - for annual service and maintenance of a Zeus Currency Discriminator, Serial #107170ZEUS58376, for FY 2020-2021; cost of \$295 (Clerk's Misc. File No. 20201414)
 - g. JRW, Inc. dba Financial Equipment Company - for annual service and maintenance of a Zeus Currency Discriminator, Serial #107170ZEUS58433, for FY 2020-2021; cost of \$295 (Clerk's Misc. File No. 20201415)
- 8. Treasurer - JRW, Inc. dba Financial Equipment Company - for annual service and maintenance of various equipment for FY 2020-2021; cost of \$6,938 (Clerk's Misc. File No. 20201416)

Motion made by Karen Keith, seconded by Stan Sallee, to approve and authorize execution by the Chairman. Upon roll call, Yes - Karen Keith, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

F. Agreement Renewals

- 1. Administrative Services:
 - a. Crowley Micrographics, Inc. - for renewal of CMF #247953 for FY 2020-2021 (Clerk's Misc. File No. 20201417)
 - b. Global Parcel Service, LLC - for renewal of CMF #247887 for FY 2020-2021 (Clerk's Misc. File No. 20201418)
 - c. JD Young - for renewal of CMF #247767 for FY 2020-2021 (Clerk's Misc. File No. 20201419)
- 2. Assessor - CoStar Realty Information, Inc. - for renewal of CMF #248226 for FY 2020-2021 (Clerk's Misc. File No. 20201420)
- 3. Board of County Commissioners - Lamar Companies - for renewal of CMF #248227 for FY 2020-2021 (Clerk's Misc. File No. 20201421)

4. Employees' Retirement System of Tulsa County:
 - a. AndCo Consulting, LLC - for renewal of CMF #248140 for FY 2020-2021 (Clerk's Misc. File No. 20201422)
 - b. Chickasaw Capital - for renewal of CMF #248076 for FY 2020-2021 (Clerk's Misc. File No. 20201423)
 - c. Tocqueville Asset Management L.P. - for renewal of CMF #248078 for FY 2020-2021 (Clerk's Misc. File No. 20201424)
5. Human Resources - Discovery Benefits, Inc. - for renewal of CMF #20190222 for FY 2020-2021 (Clerk's Misc. File No. 20201425)
6. Sheriff:
 - a. Advance Alarms, Inc. - for renewal of CMF #248352, #248353, #248354, #248355, #248356, #248357, #248358, #248359, #248360, #248361 and #248362 for FY 2020-2021 (Clerk's Misc. File No. 20201426)
 - b. Bob Howard Chrysler Jeep Dodge - for renewal of CMF #248421 for FY 2020-2021 (Clerk's Misc. File No. 20201427)
 - c. Voice Products, Inc. - for renewal of CMF #248425 for FY 2020-2021 (Clerk's Misc. File No. 20201428)

Motion made by Stan Saltee, seconded by Karen Keith, to approve and authorize execution by the Chairman. Upon roll call, Yes - Karen Keith, Stan Saltee, Ron Peters. No - None. Abstain - None. Motion carried.

G. Requests to Advertise for Bids/Qualifications

1. Building Operations:
 - a. Annex Building Cooling Tower Replacement (Clerk's Misc. File No. 20201429)
 - b. Engineering Services for the Apache Warehouse Sprinkler System (Clerk's Misc. File No. 20201430)
2. TC Departments:
 - a. Top Soil and Fill Dirt (Clerk's Misc. File No. 20201431)
 - b. Vehicle Lubricants and Antifreeze (Clerk's Misc. File No. 20201432)

Motion made by Karen Keith, seconded by Stan Saltee, to approve the requests to advertise for bids/qualifications. Upon roll call, Yes - Karen Keith, Stan Saltee, Ron Peters. No - None. Abstain - None. Motion carried.

H. Inventory Resolutions

1. Highways - Sold - CaseCo 12' Flatbed Body with Hoist (Clerk's Misc. File No. 20201433)
2. Juvenile Bureau - Junked - Misc. Items (Clerk's Misc. File No. 20201434)
3. Public Defender:
 - a. Junked - Misc. Office Items (Clerk's Misc. File No. 20201435)
 - b. Lost - 2 Microsoft Surface Tablets and 3 Samsung Chromebooks (Clerk's Misc. File No. 20201436)
4. Sheriff - Retired - Point Blank Body Armor (Clerk's Misc. File No. 20201437)

Motion made by Stan Saltee, seconded by Karen Keith, to approve and authorize execution by the Chairman. Upon roll call, Yes - Karen Keith, Stan Saltee, Ron Peters. No - None. Abstain - None. Motion carried.

I. Utility Permits - Engineers:

1. Keystone Rural Gas District #1 - to cross Dip Creek Road (241st) (Clerk's Misc. File No. 20201438)
2. Oklahoma Natural Gas Company - to cross S. 33rd W. Ave. (Clerk's Misc. File No. 20201439)

Motion made by Karen Keith, seconded by Stan Saltee, to approve and authorize execution by the Chairman. Upon roll call, Yes - Karen Keith, Stan Saltee, Ron Peters. No - None. Abstain - None. Motion carried.

J. Travel/Training

1. Board of County Commissioners - Keri Fothergill to Excise Training Parts 1 and 2 Webinar (Clerk's Misc. File No. 20201440)
2. Highways - Mathew Donegan and Terry Fisher to Consolidated Traffic Control, Inc. Seminar (Clerk's Misc. File No. 20201441)

Motion made by Stan Sallee, seconded by Karen Keith, to approve the travel/training requests. Upon roll call, Yes - Karen Keith, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

K. Personnel Actions

1. Building Operations (Clerk's Misc. File No. 20201442)
2. Court Services (Clerk's Misc. File No. 20201443)
3. Election Board (Clerk's Misc. File No. 20201444)
4. Highways (Clerk's Misc. File No. 20201445)
5. IT (Clerk's Misc. File No. 20201446)
6. Parks (Clerk's Misc. File No. 20201447)

Motion made by Karen Keith, seconded by Stan Sallee, to approve the personnel actions. Upon roll call, Yes - Karen Keith, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

L. CC Health Department Documents to Accept & File

1. Agreements
 - a. Transit Advertising, Inc. - for bus and shelter ads for SPF-PFS drug abuse prevention program from 6/1/2020 to 6/30/2020; cost of \$3,477 advertising fee + \$2,324 production fee (Clerk's Misc. File No. 20201448)
 - b. Adkins Consulting, Inc. - for public relations and community relations consulting; program funding and legislative issues consulting from 7/1/2020 to 6/30/2021; cost of \$4,547.02/mo. (Clerk's Misc. File No. 20201449)
2. Personnel Actions (Clerk's Misc. File No. 20201450)
3. Travel/Training (Clerk's Misc. File No. 20201451)

Motion made by Stan Sallee, seconded by Karen Keith, to accept and file the CC Health Documents. Upon roll call, Yes - Karen Keith, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

M. Claims to be Disallowed (payments cancelled as of 6/8-12/2020)

1. Purchase Order #2019617, Vendor Name: Life Senior Services, Inc., Warrant #500026633, Amount Paid \$170 (Clerk's Misc. File No. 20201452)

Motion made by Karen Keith, seconded by Stan Sallee, to cancel and disallow the purchase order. Upon roll call, Yes - Karen Keith, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

N. Claims (payments for bills to be paid by 6/1-5/2020)

Motion made by Stan Sallee, seconded by Karen Keith, to approve and authorize execution by the Commission. Upon roll call, Yes - Karen Keith, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

O. Blanket Purchase Orders and Emergency Purchase Orders Submitted from 6/8-12/2020

Motion made by Karen Keith, seconded by Stan Sallee, to approve and authorize execution by the Commission. Upon roll call, Yes - Karen Keith, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

P. COVID-19 Virus Discussion and Update

Joseph Kralicek, Director of Tulsa Area Emergency Management Agency, gave an update on COVID-19 numbers in Tulsa County.

Q. Discussion and Possible Action regarding COVID-19 CARES

Funding Requests/Reports/CARES Funding Agreements (Clerk's Misc. File No. 20201453)

Motion made by Stan Sallee, seconded by Karen Keith, to approve the CARES Funding Requests. Upon roll call, Yes - Karen Keith, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

VI. ANNOUNCEMENTS

County Events and Status Updates for Comment and Discussion from: Administrative Services, Building Operations, Court Services, Election Board, Human Resources, Information Technology, Parks, Purchasing, Social Services, Engineering, Highways, Inspections, Sheriff, Assessor, County Clerk, Court Clerk, Treasurer, District Attorney, Presiding Judge, Juvenile Justice, Expo Square, INCOG, Tulsa Area Emergency Management Agency, OSU Extension, CC Library, CC Health Department, River Parks Authority, Levee Drainage District #12, Board of County Commissioners Chief Deputies, Director of Governmental Affairs

Chairman advised the announcements and County Events and Status updates were open for comment and discussion. The Departments with information gave a report.

VII. NEW BUSINESS

In accordance with the Open Meeting Act, Title 25 O.S. § 311.A.10, new business is defined as any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda.

There was no new business.

VIII. ADJOURN

Motion made by Karen Keith, seconded by Stan Sallee, to adjourn the meeting. Upon roll call, Yes - Karen Keith, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

BOARD OF COUNTY COMMISSIONERS

Ron Peters, Chairman

ATTEST:

Michael Willis, Tulsa County Clerk