

(Agenda of meeting was posted outside of the Tulsa County Headquarters Building and on the Tulsa County website at www.tulsacounty.org on June 17, 2021 at 3:38 p.m.)

MINUTES
Monday, June 21, 2021

I. CALL TO ORDER

The Board of County Commissioners (BOCC) met at the hour of 9:30 a.m., with the following members present: Commissioner Ron Peters, Commissioner Karen Keith and Commissioner Stan Sallee. Others present: County Clerk Michael Willis.

Stan Sallee, Chairman, called the meeting to order at 9:34 a.m., and the following business was transacted:

II. MINUTES

A. Board of County Commissioner's Meeting of June 14, 2021

Motion made by Ron Peters, seconded by Karen Keith, to approve and authorize execution by the Chairman. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

III. REPORTS

A. Annual Inventory Certifications for FY 2020-2021:

1. Building Operations (Clerk's Misc. File No. 20211257)
2. IT (Clerk's Misc. File No. 20211258)
3. Public Defender (Clerk's Misc. File No. 20211259)
4. Treasurer (Clerk's Misc. File No. 20211260)

B. Social Services - Annual Cemetery Report for FY 2020-2021 (Clerk's Misc. File No. 20211261)

Motion made by Karen Keith, seconded by Ron Peters, to approve and authorize execution, as needed. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

IV. UNFINISHED BUSINESS

A. Bid Award & Recommendation - (TC Departments) - Safety Supplies - to ACME Supply Co., LTD., Bob Barker Company, Inc., and Victory Supply, LLC. The bid award is for one year beginning 6/21/2021 (Clerk's Misc. File No. 20211262)

Motion made by Ron Peters, seconded by Karen Keith, to approve the bid award. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

B. Addendum #1 - (Sheriff) - to the Request to Advertise for Qualifications for Owner's Representative & Program Management Services set to open on 6/28/2021, CMF #20211038, to clarify vendor submitted questions (Clerk's Misc. File No. 20211263)

Motion made by Karen Keith, seconded by Ron Peters, to approve the addendum. Upon roll call, Yes - None. No - None. Abstain - None. Motion carried.

C. Amendments

1. Board of County Commissioners - #6 to the lease agreement with Pythian, LLC for lease of the third floor of the office building located at 423 South Boulder, Tulsa, OK, CMF #165329, to extend the lease term for the period of 7/1/2021 through 6/30/2022, amend the base rent rate to \$2,327.10 per month, and provide provisions for early termination or square footage reduction (Clerk's Misc. File No. 20211264)

2. Engineers - #1 to the Request to Advertise for Proposals for Geographic Information Systems (GIS) Dashboard set to open on 6/28/2021 with proposals to be received by 6/25/2021 at 4:00pm CST, CMF #20211109, to extend the solicitation dates to open on 7/12/2021 with proposals to be received by 7/9/2021 at 4:00pm CST, to allow for additional time to properly address vendor-submitted questions (Clerk's Misc. File No. 20211265)
3. Sheriff - #1 to the transportation agreement with Cherokee Nation for transportation of Cherokee Nation Tribal Arrestees, CMF #20210798, to extend from 7/1/2021 through 6/30/2022 (Clerk's Misc. File No. 20211266)
4. TC Departments:
 - a. #3 to the bid award for Chevrolet and GMC Parts to Bob Howard Parts Distribution and Marc Miller Buick, CMF #245463, to renew the bid award for one year beginning 7/29/2021 with no changes to pricing or to the terms of the original bid (Clerk's Misc. File No. 20211267)
 - b. #3 to the bid award for Fire Protection Equipment, Maintenance and Repair to Precision Fire Protection, CMF #245264, to renew the award for one year period beginning 7/27/2021 with no changes to pricing or the terms of the original bid (Clerk's Misc. File No. 20211268)

Motion made by Ron Peters, seconded by Karen Keith, to approve and authorize execution, as needed. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

D. Change Orders - Board of County Commissioners

1. #3 to the Master Services Agreement and Statement of Work with Accenture LLP for the deployment of Workday software, CMF #20201255, to adjust the integration scope for Accenture to add Vendor Payment from Payroll to Financials integration (Clerk's Misc. File No. 20211269)
2. #4 to the agreement with Talon Commercial Services, LLC for the Tulsa County "HQ" Administration Building Renovations bid package 09C (Painting), CMF #247705, to patch and re-paint areas which were damaged during construction. The contract sum will be increased in the amount of \$16,329 for a revised total contract sum of \$288,446 (Clerk's Misc. File No. 20211270)

Motion made by Karen Keith, seconded by Ron Peters, to approve and authorize execution by the Chairman. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

V. ACTION ITEMS

- A. Gasoline & Diesel Fuel Quotes for week ending 6/28/2021 (Clerk's Misc. File No. 20211271)

Motion made by Ron Peters, seconded by Karen Keith, to approve the gasoline and diesel fuel quotes. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

- B. Resolution on Disposition of Funds/Cash Fund Estimate of Needs from 5/13/2021 to 6/16/2021 (Clerk's Misc. File No. 20211272)

Motion made by Karen Keith, seconded by Ron Peters, to approve and authorize execution by the Chairman. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

C. Requests for Approval

1. Board of County Commissioners - for the Oklahoma State Auditor and Inspector's Office to engage in a Financial & Federal audit with Tulsa County for fiscal year 2021 (Clerk's Misc. File No. 20211273)

2. Highways - to rescind the request to advertise for bids for Chip Seal (Double Treatment), CMF #20211223, to allow for additions to the requested scope of work which will result in modifications to the conditions and specifications and bid dates (Clerk's Misc. File No. 20211274)
3. Sheriff - Deputy Jason Evans, to retain peace officer status and be designated as a Peace Officer, Retired under Title 19 O.S. Sec 553 & Sec 554. Retirement effective 6/30/2021 (Clerk's Misc. File No. 20211275)
4. Social Services - to accept donations of food, medications and various items for 5/2021 (Clerk's Misc. File No. 20211276)

Motion made by Ron Peters, seconded by Karen Keith, to approve and authorize execution, as needed. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

D. Resolutions

1. Board of County Commissioners:

- a. A Joint Resolution of the City Council of the City of Tulsa, Oklahoma, and the Board of County Commissioners of the County of Tulsa, Oklahoma, Authorizing the Sale and Conveyance of Certain Real Property Located in the City of Jenks, Tulsa County, Oklahoma, by the City-County Library Commission of Tulsa County (Clerk's Misc. File No. 20211277)

Motion made by Karen Keith, seconded by Ron Peters, to approve and authorize execution by the Chairman. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

- b. to resend the partial distribution of Bond proceeds for the following: Wekiwa Road, 129th W. Ave. to 177th W. Ave. project is complete with all required funds expended resulting in \$959,673.60 (including \$797,227.96 reimbursement from ODOT) of unspent funds to be released (Clerk's Misc. File No. 20211278)

Motion made by Ron Peters, seconded by Karen Keith, to approve and authorize execution by the Commission. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

- c. to authorize the distribution of Vision Tulsa County Use tax proceeds in the amount of \$1,920,000 for the following purpose: Construction for the Horsepen Creek Bridge Replacement project (H137E) - Deferred
- e. to authorize the distribution of Vision Tulsa County Use tax proceeds in the amount of \$608,000 for the following purpose: Construction for the Posey Creek Bridge Replacement project (HHARO) - Deferred

Motion made by Karen Keith, seconded by Ron Peters, to defer resolutions c. and e. Upon roll call, Yes- Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

- d. to authorize the distribution of Bond proceeds in the amount of \$938,000 for the following purpose: Construction for the Horsepen Creek Bridge Replacement project (H137E) (Clerk's Misc. File No. 20211279)

Motion made by Ron Peters, seconded by Karen Keith, to approve and authorize execution by the Commission. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

2. District Attorney - to designate Sara Ramey as Receiving Officer (Clerk's Misc. File No. 20211280)

Motion made by Ron Peters, seconded by Karen Keith, to approve and authorize execution by the Chairman. Upon roll call, Yes - None. No - None. Abstain - None. Motion carried.

E. Agreements

1. Assessor - Tulsa County Public Facilities Authority - for booth rental in the River Spirit Expo Lower Level during the 2021 Tulsa State Fair from 9/30/2021 through 10/10/2021; cost of \$2,030 (Clerk's Misc. File No. 20211281)
2. Board of County Commissioners - The Metropolitan Environmental Trust (M.E.T.) - for the provision of services for citizens of Tulsa County including a waste reduction-recycling program, public education concerning responsible solid waste disposal, and household hazardous waste collection for FY 2021-2022; cost of \$29,960 (Clerk's Misc. File No. 20211282)
3. Engineers - City of Owasso - for asphalt installation on the subgrade located on the North 137th East Avenue Service Road Extension from Highway 20 to East 118th Street North (Clerk's Misc. File No. 20211283)
4. Juvenile Bureau - for contracting of detention services for juveniles at the Tulsa County Juvenile Detention Center for FY 2021-2022:
 - a. Board of County Commissioners of Custer County, Oklahoma (Clerk's Misc. File No. 20211284)
 - b. Board of County Commissioners of Dewey County, Oklahoma (Clerk's Misc. File No. 20211285)
5. Parks:
 - a. Craft Brewers Association of Oklahoma - for use of Chandler Park to host a disc golf tournament on 7/10/2021 from 8:00 a.m. to 8:00 p.m.; fee of \$500 (Clerk's Misc. File No. 20211286)
 - b. Eastern Technical Associates - for use of the Chandler Park Baseball Parking Lot, 6500 W. 21st Street, Tulsa, OK 74107, for the SmokeSchool event from 10/6-7/2021 from 7:30 a.m. to 2:00 p.m.; fee of \$200 (Clerk's Misc. File No. 20211287)

Motion made by Karen Keith, seconded by Ron Peters, to approve and authorize execution by the Chairman. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

F. Agreement Renewals

1. Board of County Commissioners:
 - a. Gene Dennison - for renewal of CMF #20201693 for FY 2021-2022 (Clerk's Misc. File No. 20211288)
 - b. Tulsa City-County Health Department - for renewal of CMF #20201986 for FY 2021-2022 (Clerk's Misc. File No. 20211289)
2. County Clerk - ImageNet Consulting, LLC - for renewal of CMF #20201682 for FY 2021-2022 (Clerk's Misc. File No. 20211290)
3. Human Resources:
 - a. CompTeam, LLC - for renewal of CMF #20201476 for FY 2021-2022 (Clerk's Misc. File No. 20211291)
 - b. MDLive, Inc. - for renewal of CMF #20201346 for FY 2021-2022 (Clerk's Misc. File No. 20211292)
4. Juvenile Bureau - Tulsa County Sheriff's Office - for renewal and extension of Interagency Agreement CMF #20202489 for FY 2021-2022 (Clerk's Misc. File No. 20211293)

5. OSU Extension - MCJ Services, LLC - for renewal of CMF #20201617 for FY 2021-2022 (Clerk's Misc. File No. 20211294)
6. Sheriff - Cheryl A. Kilpatrick, PH.D., Inc. - for renewal of CMF #20201763 for FY 2021-2022 (Clerk's Misc. File No. 20211295)

Motion made by Ron Peters, seconded by Karen Keith, to approve and authorize execution by the Chairman. Upon roll call, Yes - None. No - None. Abstain - None. Motion carried.

G. Inventory Resolutions

1. Highway District 2:
 - a. Junked - Misc. Equipment (Clerk's Misc. File No. 20211296)
 - b. Lost - Genisys Touchscan Tool and Panasonic Toughbook (Clerk's Misc. File No. 20211297)
2. Highway District 3:
 - a. Lost - Stihl Telescopic Power Pruner (Clerk's Misc. File No. 20211298)
 - b. Retired - Motorola Handheld Radio (Clerk's Misc. File No. 20211299)
3. Sheriff:
 - a. Junked - Taser (Clerk's Misc. File No. 20211300)
 - b. Retired to Jason Evans - Glock and Body Armor (Clerk's Misc. File No. 20211301)

Motion made by Karen Keith, seconded by Ron Peters, to approve and authorize execution by the Chairman. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Saltee. No - None. Abstain - None. Motion carried.

H. Utility Permits - Engineers:

1. Creek County RWD #2:
 - a. crossing from the intersection of 141st St. S. and Lewis Ave. (Clerk's Misc. File No. 20211302)
 - b. crossing from the intersection of 161st St. S. and Lewis Ave. (Clerk's Misc. File No. 20211303)
2. Oklahoma Natural Gas Company:
 - a. to cross and parallel N. Mingo Rd. (Clerk's Misc. File No. 20211304)
 - b. to cross S. Columbia Ave. (Clerk's Misc. File No. 20211305)

Motion made by Ron Peters, seconded by Karen Keith, to approve and authorize execution by the Chairman. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Saltee. No - None. Abstain - None. Motion carried.

I. Travel/Training - Social Services

1. Alayna London for In-County Mileage Reimbursement (Clerk's Misc. File No. 20211306)
2. Angela Patton for In-County Mileage Reimbursement (Clerk's Misc. File No. 20211307)

Motion made by Karen Keith, seconded by Ron Peters, to approve the travel/training requests. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Saltee. No - None. Abstain - None. Motion carried.

J. Personnel Actions

1. Building Operations (Clerk's Misc. File No. 20211308)
2. Highways (Clerk's Misc. File No. 20211309)

3. Parks (Clerk's Misc. File No. 20211310)

4. Social Services (Clerk's Misc. File No. 20211311)

Motion made by Ron Peters, seconded by Karen Keith, to approve the personnel actions. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

K. Juvenile Bureau Personnel Actions to Accept & File (Clerk's Misc. File No. 20211312)

Motion made by Karen Keith, seconded by Ron Peters, to accept and file the Juvenile Bureau personnel actions. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

L. CC Health Department Documents to Accept & File

1. Agreements

a. The Challenger Group, Inc. - for software used in support of the Healthy Start Program from 4/01/2021-3/31/2022; cost of \$19,200/yr. (Clerk's Misc. File No. 20211313)

b. Scott Adkins Consulting, Inc. - for legislative consultation from 7/1/2021-6/30/2022; cost of \$56,201.14/yr., \$4,683.42/mo. (Clerk's Misc. File No. 20211314)

c. Oklahoma City-County Health Department - for Electronic Surveillance System for the Early Notification of Community-Based Epidemics from 5/1/2021-4/30/2022; cost of \$15,000/yr. (Clerk's Misc. File No. 20211315)

2. Personnel Actions (Clerk's Misc. File No. 20211316)

3. Travel/Training (Clerk's Misc. File No. 20211317)

Motion made by Ron Peters, seconded by Karen Keith, to accept and file the CC Health documents. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

M. Claims to be Disallowed (payments cancelled as of 6/14-18/2021)

1. PO #2120256, Vendor Name: Oklahoma Academy for State Goals, Warrant #500042488, Amount Paid \$300 (Clerk's Misc. File No. 20211318)

Motion made by Karen Keith, seconded by Ron Peters, to cancel and disallow the purchase order. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

N. Claims (payments for bills to be paid by 6/7-11/2021)

Motion made by Ron Peters, seconded by Karen Keith, to approve and authorize execution by the Commission. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

O. Blanket Purchase Orders and Emergency Purchase Orders Submitted from 6/14-18/2021

Motion made by Karen Keith, seconded by Ron Peters, to approve and authorize execution by the Commission. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

P. Consideration and Approval of Construction Program Payments

1. Vision 2025 (Clerk's Misc. File No. 20211319)

2. Vision Tulsa County (Clerk's Misc. File No. 20211320)

Motion made by Ron Peters, seconded by Karen Keith, to approve the payments. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

Q. COVID-19 Virus Discussion and Update

Joseph Kralicek, Director of Tulsa Area Emergency Management Agency, gave an update on COVID-19 numbers in Tulsa County.

R. Discussion and possible action approving the appropriation and use of funds received from the U.S. Department of Treasury under the "Coronavirus Aid, Relief, and Economic Security (CARES) Act", the "Coronavirus Response and Relief Supplemental

Appropriations Act of 2021”, the “Emergency Rental Assistance Program”, and/or the “American Rescue Plan Act of 2021” and the “Coronavirus State and Local Fiscal Recovery Fund” contained therein

There were no CARES funding requests.

VI. ANNOUNCEMENTS

County Events and Status Updates for Comment and Discussion from: Administrative Services, Building Operations, Court Services, Election Board, Human Resources, Information Technology, Parks, Purchasing, Social Services, Engineering, Highways, Inspections, Sheriff, Assessor, County Clerk, Court Clerk, Treasurer, District Attorney, Presiding Judge, Juvenile Justice, Expo Square, INCOG, Tulsa Area Emergency Management Agency, OSU Extension, CC Library, CC Health Department, River Parks Authority, Levee Drainage District #12, Board of County Commissioners Chief Deputies, Director of Governmental Affairs

Chairman advised the announcements and County Events and Status updates were open for comment and discussion. The departments with information gave a report.

VII. NEW BUSINESS

In accordance with the Open Meeting Act, Title 25 O.S. § 311.A.10, new business is defined as any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda.

There was no new business.

VIII. ADJOURN

Motion made by Ron Peters, seconded by Karen Keith, to adjourn the meeting. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

BOARD OF COUNTY COMMISSIONERS

Stan Sallee, Chairman

ATTEST:

Michael Willis, Tulsa County Clerk