

(Agenda of meeting was posted outside of the Tulsa County Headquarters Building and on the Tulsa County website at www.tulsacounty.org on May 30, 2024 at 2:00 p.m.)

MINUTES
Monday, June 3, 2024

I. CALL TO ORDER

The Board of County Commissioners (BOCC) met at the hour of 9:30 a.m., with the following members present: Commissioner Kelly Dunkerley, Commissioner Karen Keith and Commissioner Stan Sallee. Others present: County Clerk Michael Willis.

Stan Sallee, Chairman, called the meeting to order at 9:30 a.m., and the following business was transacted:

II. PLEDGE OF ALLEGIANCE

Undersheriff George Brown led the Pledge of Allegiance.

III. ANNOUNCEMENTS

County Events and Status Updates for Comment and Discussion from: Administrative Services, Building Operations, Court Services, Early Settlement, Election Board, Engineers, Highways, Human Resources, Information Technology, Inspections, Parks, Social Services, Procurement, Assessor, County Clerk, Court Clerk, Sheriff, Treasurer, District Attorney, Drainage District #12, Expo Square, Juvenile Justice, OSU Extension, Presiding Judge, River Parks Authority, Tulsa Area Emergency Management Agency, Public Defender, Chief Deputies and County Commissioners

Chairman advised the announcements and County Events and Status updates were open for comment and discussion. The departments with information gave a report.

IV. MINUTES

A. Board of County Commissioner's Meeting of May 28, 2024

Motion made by Kelly Dunkerley, seconded by Karen Keith, to approve and authorize execution by the Chairman. Upon roll call, Yes - Kelly Dunkerley, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

V. REPORTS

A. Annual Inventory Certifications:

1. County Clerk (Clerk's Misc. File No. 20240958)
2. Drainage District #12 (Clerk's Misc. File No. 20240959)
3. Human Resources (Clerk's Misc. File No. 20240960)

Motion made by Karen Keith, seconded by Kelly Dunkerley, to approve the reports. Upon roll call, Yes - Kelly Dunkerley, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

VI. UNFINISHED BUSINESS

A. Bid Awards & Recommendations:

1. Sheriff - Janitorial Supplies for Sheriff

Motion made by Kelly Dunkerley, seconded by Karen Keith, to defer the recommendation. Upon roll call, Yes - Kelly Dunkerley, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

- B. Addendum - (Assessor) - #12 to the agreement with Harris Systems USA, Inc., CMF #230887, the most recent renewal, CMF #20230949, for an additional year of maintenance services for FY 2024-2025, cost of \$197,006 (Clerk's Misc. File No. 20240961)

Motion made by Karen Keith, seconded by Kelly Dunkerley, to approve and authorize execution by the Chairman. Upon roll call, Yes - Kelly Dunkerley, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

C. Amendments - TC Departments:

1. #3 to the award for Coffee Service to Imperial, LLC, CMF #20221212, the most recent renewal, CMF #20230632, to renew the award for an additional year, with no changes to the terms (Clerk's Misc. File No. 20240962)
2. #6 to the award for Chevrolet and GMC parts to Bob Howard Parts Distribution and Marc Miller Buick GMC, CMF #245463, the most recent renewal, CMF #20230951, to renew the award for an additional year, with no changes to the terms (Clerk's Misc. File No. 20240963)

Motion made by Kelly Dunkerley, seconded by Karen Keith, to approve and authorize execution by the Chairman. Upon roll call, Yes - Kelly Dunkerley, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

VII. ACTION ITEMS

A. Gasoline & Diesel Fuel Quotes for week ending June 10, 2024 (Clerk's Misc. File No. 20240957)

Motion made by Karen Keith, seconded by Kelly Dunkerley, to approve the fuel quotes. Upon roll call, Yes - Kelly Dunkerley, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

B. Requests for Approval

1. Board of County Commissioners - of acceptance of proposals and funding for the HOME Consortium program submitted by Pioneer Housing, LLC, dba American Covenant Senior Housing Foundation, Inc., in the amount of \$1,032,000 and Autumn Park, LLC, dba Vintage Housing, Inc., in the amount of \$1,182,148 (Clerk's Misc. File No. 20240964)
2. Engineers - of payment in the amount of \$20,900 for acquisition of Right-of-Way from Baxter-Hensley Trust, for project J/P No. 30885(05), located at 51st Street and 161st to 177th, Parcels 3, 3A, 3.1 and 3.2 (Clerk's Misc. File No. 20240965)
3. INCOG - of HUD HOME Program match waivers for the two disaster declarations, FEMA 4721-DR-OK and 4776-DR-OK for Creek, Osage, Rogers, Tulsa and Wagoner Counties for severe storm damage in Spring of 2023 and 2024 (Clerk's Misc. File No. 20240966)

Motion made by Kelly Dunkerley, seconded by Karen Keith, to approve and authorize execution, as needed. Upon roll call, Yes - Kelly Dunkerley, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

C. Resolution - (Board of County Commissioners) - for return of unused balance of \$8,837.95 from the Renovation of the Jury Room funded by the 4 to Fix 2 Tulsa Capital Improvements Program, CMF #20202951, following completion of the project (Clerk's Misc. File No. 20240967)

Motion made by Karen Keith, seconded by Kelly Dunkerley, to approve and authorize execution by the Commission. Upon roll call, Yes - Kelly Dunkerley, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

D. Agreements

1. Assessor - CRED iQ, for CRED iQ Enterprise License to grant full access to the CRED iQ-hosted platform for ten users for FY 2024-2025; cost \$22,000 (Clerk's Misc. File No. 20240968)

2. Board of County Commissioners - Program Management Group, LLC:
 - a. Extension for Program Manager of Vision 2025, CMF #191951, the most recent renewal, CMF #20231169, for FY 2024-2025 and to provide a revised rate schedule (Clerk's Misc. File No. 20240969)
 - b. Extension for Program Manager of Vision Tulsa, CMF #243353, the most recent renewal, CMF #20231168, for FY 2024-2025 and to provide a revised rate schedule (Clerk's Misc. File No. 20240970)
3. Building Operations - Tulsa Area Emergency Agency, (TAEMA), for vehicle fleet maintenance of seven vehicles for FY 2024-2025 (Clerk's Misc. File No. 20240971)
4. County Clerk - Tedford Insurance, LLC, to provide marketing and administrative services, coverage design, placement, and insurance consulting services for procurement of property insurance for FY 2024-2025; cost \$475 (Clerk's Misc. File No. 20240972)
5. Engineers - City of Owasso, to identify responsibilities and duties regarding the ownership, operation, maintenance and financial obligation for public rights-of-ways (Clerk's Misc. File No. 20240973)
6. Juvenile Bureau:
 - a. Accurate Controls, Inc., for the service agreement including technical assistance and annual service for the security automation systems installed at Family Center for Juvenile Justice located at 500 W. Archer St., Tulsa, OK, beginning 3/1/2024; annual cost \$16,278 (Clerk's Misc. File No. 20240974)
 - b. Claremore Police Department, to provide services regarding police officer contact with Tulsa County juvenile offenders and to monetarily support the continued operation of the Tulsa Area Community Intervention Center (TACIC) for FY 2024-2025; fee \$1,200 (Clerk's Misc. File No. 20240975)
 - c. Malayna Hasmanis, to provide multiple services pertaining to Post Adjudication Review Board Clerk for FY 2024-2025; monthly rate \$2,500, not to exceed \$30,000 (Clerk's Misc. File No. 20240976)
7. Parks:
 - a. A New Life Sober Living, LLC, for a 5K Walk/Run on 10/26/2024 at LaFortune Park Walking Trail and SW Pavilion, from 6:30 a.m. to 2:00 p.m.; fee \$375 (Clerk's Misc. File No. 20240977)
 - b. Angelina Jones, for Etiquette Classes at Chandler Park Gym and Reception room on 6/8/2024 from 9:00 a.m. to 8:00 p.m.; fee \$600 (Clerk's Misc. File No. 20240978)
 - c. King Street Productions, Inc., for use of Chandler Park for filming of scenes for Tulsa King - Season 2; fee \$900 (Clerk's Misc. File No. 20240979)
8. Sheriff - Motorola Solutions, for service and maintenance of cybersecurity systems for FY 2024-2025; cost \$49,003.24 (Clerk's Misc. File No. 20240980)

Motion made by Karen Keith, seconded by Kelly Dunkerley, to approve and authorize execution by the Chairman. Upon roll call, Yes - Kelly Dunkerley, Karen Keith, Stan Saltee. No - None. Abstain - None. Motion carried.

E. Agreement Renewals

1. Administrative Services:

- a. Crowley Micrographics, Inc., dba The Crowley Company, for renewal of CMF #20230825 for FY 2024-2025 (Clerk's Misc. File No. 20240981)

- b. JD Young, for renewal of CMF #20240441 for FY 2024-2025 (Clerk's Misc. File No. 20240982)
- 2. Assessor - LexisNexis Risk Solutions, FL, Inc., for renewal of CMF #20231109 for FY 2024-2025 (Clerk's Misc. File No. 20240983)
- 3. Building Operations - Cox Business/CoxCom, for renewal of CMF #20231608, CMF #20231071 and CMF #20231072 for FY 2024-2025 (Clerk's Misc. File No. 20240984)
- 4. County Clerk:
 - a. Corelogic Solutions, LLC, for renewal of CMF #20230901 for FY 2024-2025 (Clerk's Misc. File No. 20240985)
 - b. Simplifile, LC, for renewal of CMF #20230658 for FY 2024-2025 (Clerk's Misc. File No. 20240986)
 - c. Smith Brothers Abstract & Title Co. LLC, for renewal of CMF #20230830 for FY 2024-2025 (Clerk's Misc. File No. 20240987)
- 5. Procurement - Standley Systems, for renewal of CMF #20231197 for FY 2024-2025 (Clerk's Misc. File No. 20240988)
- 6. Treasurer:
 - a. CSG Forte Payments, Inc., for renewal of CMF #20230429 for FY 2024-2025 (Clerk's Misc. File No. 20240989)
 - b. Holder's Total Security, for renewal of CMF #20230762 for FY 2024-2025 (Clerk's Misc. File No. 20240990)
 - c. Pitney Bowes, for renewal of CMF #20230914 for FY 2024-2025 (Clerk's Misc. File No. 20240991)
 - d. Xerox, for renewal of CMF #20231180 for FY2024-2025 (Clerk's Misc. File No. 20240992)

Motion made by Kelly Dunkerley, seconded by Karen Keith, to approve and authorize execution by the Chairman. Upon roll call, Yes - Kelly Dunkerley, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

F. Inventory Resolutions

- 1. Administrative Services:
 - a. Asset disposal: lost - shelving, workstation, collator tower; junked - 3 typewriters and adding machines (Clerk's Misc. File No. 20240993)
 - b. Asset registration: exchanged - 2 Janam XT2 Android Mobile computers (Clerk's Misc. File No. 20240994)
- 2. Assessor - Asset disposal: junked - desks (Clerk's Misc. File No. 20240995)
- 3. Budget Division - Asset disposal: junked - Milestone Seneca Server (Clerk's Misc. File No. 20240996)
- 4. District Attorney - Asset disposal: junked - refrigerator and 2 legal file shelving units (Clerk's Misc. File No. 20240997)
- 5. Engineers - Asset disposal: junked - battery charger (Clerk's Misc. File No. 20240998)
- 6. IT:
 - a. Asset disposal: junked - cameras and computer equipment (Clerk's Misc. File No. 20240999)

- b. Asset transfer to Juvenile Bureau - computer equipment (Clerk's Misc. File No. 20241000)
- 7. Sheriff - Asset disposal: retired to Deputy Tressi Mizell - body armor and Glock; lost - chair; junked - 4 Speed Queen washers, cleaning equipment, shredder, sterilizers, food delivery cart, mobile cabinet, chair, car port roof (Clerk's Misc. File No. 20241001)

Motion made by Karen Keith, seconded by Kelly Dunkerley, to approve and authorize execution by the Chairman. Upon roll call, Yes - Kelly Dunkerley, Karen Keith, Stan Saltee. No - None. Abstain - None. Motion carried.

G. Utility Permits - Engineers:

- 1. East Central Oklahoma Electric Cooperative, Inc., to cross E. 171st St. S., approximately 0.09 mi. W. of the E. 171st St. S. & S. Sheridan Rd. junction (Clerk's Misc. File No. 20241002)
- 2. Magellan Pipeline Company, LP:
 - a. for the gas line repair on N. Garnett Rd., approximately 0.25 miles S. of the N. Garnett Rd. & E. 126th St. N. junction (Clerk's Misc. File No. 20241003)
 - b. for the gas line repair on N. Memorial Rd., approximately 0.10 miles S. of the N. Memorial Rd. & E. 106th St. N. junction (Clerk's Misc. File No. 20241004)
- 3. ONE Gas, Inc.:
 - a. for the cross of W. 114th Street, approximately 0.82 mi. S. & 0.70 W. of the US 75 & SH 364 junction (Clerk's Misc. File No. 20241005)
 - b. for the cross of E. 161st St. South, approximately 1 mi. South & 2.55 W. of the US 64 & SH 67 junction (Clerk's Misc. File No. 20241007)
 - c. for the cross of 13301 N. 95th E. Avenue, approximately 1.30 mi. S. & 2.86 E. of the US 75 & SH 20 junction (Clerk's Misc. File No. 20241008)

Motion made by Kelly Dunkerley, seconded by Karen Keith, to approve and authorize execution by the Chairman. Upon roll call, Yes - Kelly Dunkerley, Karen Keith, Stan Saltee. No - None. Abstain - None. Motion carried.

H. Travel/Training

- 1. Board of County Commissioners:
 - a. Julie Blew, for expenses incurred for conferences in addition to travel, expenses for training, conferences, and meetings (including, but not limited to, registration) which are required for County business in her role as Executive Assistant, for FY 2024-2025, not to exceed \$100 (Clerk's Misc. File No. 20241009)
 - b. Laurie Lee, for expenses incurred with travel, training, conferences, and meetings (including, but not limited to, registration, lodging, per diem, airfare, mileage, tolls, subscription, and memberships) which are needed or required for County business in her role as Public Information Officer, for FY 2024-2025, not to exceed \$3,000 (Clerk's Misc. File No. 20241010)
 - c. Patricia Lord, for expenses incurred for conferences in addition to travel, expenses for training, conferences, and meetings (including, but not limited to, registration) which are required for County business in her role as Executive Assistant, for FY 2024-2025, not to exceed \$100 (Clerk's Misc. File No. 20241011)

2. Engineers:

- a. Alex Mills, to travel and attend training, conferences, and meetings, both in-county and out-of-county, on an as-needed basis for County business for FY 2024-2025. Expenses may include, but are not limited to, registration, lodging, per diem, airfare, parking, and general transportation, not to exceed \$6,000 (Clerk's Misc. File No. 20241012)
- b. Ian Cyr, to travel and attend training, conferences, and meetings, both in-county and out-of-county, on an as-needed basis for County business for FY 2024-2025. Expenses may include, but are not limited to, registration, lodging, per diem, airfare, parking, and general transportation, not to exceed \$3,000 (Clerk's Misc. File No. 20241013)
- c. Megan Blackford, to travel and attend training, conferences, and meetings, both in-county and out-of-county, on an as-needed basis for County business for FY 2024-2025. Expenses may include, but are not limited to, registration, lodging, per diem, airfare, parking, and general transportation, not to exceed \$2,000 (Clerk's Misc. File No. 20241014)
- d. Roger Hughes, to travel and attend training, conferences, and meetings, both in-county and out-of-county, on an as-needed basis for County business for FY 2024-2025. Expenses may include, but are not limited to, registration, lodging, per diem, airfare, parking, and general transportation, not to exceed \$3,000 (Clerk's Misc. File No. 20241015)

Motion made by Karen Keith, seconded by Kelly Dunkerley, to approve the travel/training. Upon roll call, Yes - Kelly Dunkerley, Karen Keith, Stan Saltee. No - None. Abstain - None. Motion carried.

I. Claims

Motion made by Kelly Dunkerley, seconded by Karen Keith, to approve and authorize execution by the Commission. Upon roll call, Yes - Kelly Dunkerley, Karen Keith, Stan Saltee. No - None. Abstain - None. Motion carried.

J. Blanket Purchase Orders and Emergency Purchase Orders

Motion made by Karen Keith, seconded by Kelly Dunkerley, to approve and authorize execution by the Commission. Upon roll call, Yes - Kelly Dunkerley, Karen Keith, Stan Saltee. No - None. Abstain - None. Motion carried.

K. Consideration and Approval of Construction Program Payments

1. Vision 2025 (Clerk's Misc. File No. 20241016)
Creditor: First Class Heat & Air; Trust #719384-K3; Item: 10,528-Chandler Misc. Improvements; Purpose: Inv 1-7215-3; Amount Paid: \$10,981

Creditor: Murray Electric and Plumbing; Trust #719384-K3; Item: 10,529-Chandler Misc. Improvements; Purpose: Inv 314906582 Electrical; Amount Paid: \$6,280

2. Vision Tulsa County (Clerk's Misc. File No. 20241017)
Sales Tax/Bond Funded Projects Recommended for Payment
Creditor: Cozort Properties, LLC; Fund: H91SO/PJ1033; Item: 91st So. Improvements from HWY 75 to Elwood; Purpose: ROWs; Amount Paid \$2100

Motion made by Kelly Dunkerley, seconded by Karen Keith, to approve and authorize execution by the Chairman. Upon roll call, Yes - Kelly Dunkerley, Karen Keith, Stan Saltee. No - None. Abstain - None. Motion carried.

- L. Executive Session - Requested by Douglas Wilson - Pursuant to 25 O.S. § 307(B)(4), I am requesting this matter be discussed in Executive Session between the Board and its attorney for the purpose of confidential communications concerning a pending claim, to-wit: *Doe v.*

Tulsa County, ex rel. Juvenile Bureau of the Tulsa County District Court, Case No. 24-cv-00182-JAR pending in the United States District Court for the Eastern District of Oklahoma, disclosure of the details of which its attorney advises would seriously impair the ability of the Board to proceed in the public interest

Motion made by Karen Keith, seconded by Kelly Dunkerley, to go into Executive Session. Upon roll call, Yes - Kelly Dunkerley, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion Carried.

Executive Session commenced at 9:46 a.m.

Motion made by Kelly Dunkerley, seconded by Karen Keith, to reconvene the regular meeting at 11:05 a.m. Upon roll call, Yes - Kelly Dunkerley, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

M. Discussion and Possible Action Regarding Executive Session Item

There was no action taken.

VIII. NEW BUSINESS

In accordance with the Open Meeting Act, Title 25 O.S. § 311.A.10, new business is defined as any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda.

There was no new business.

IX. ADJOURN

Motion made by Karen Keith, seconded by Kelly Dunkerley, to adjourn the meeting. Upon roll call, Yes - Kelly Dunkerley, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

BOARD OF COUNTY COMMISSIONERS

Stan Sallee, Chairman

ATTEST:

Michael Willis, Tulsa County Clerk