

(Agenda of meeting was posted outside of the Tulsa County Headquarters Building and on the Tulsa County website at www.tulsacounty.org on June 2, 2022 at 5:29 p.m.)

MINUTES
Monday, June 6, 2022

I. CALL TO ORDER

The Board of County Commissioners (BOCC) met at the hour of 9:30 a.m., with the following members present: Interim Commissioner Vicki Adams, Commissioner Stan Sallee and Commissioner Karen Keith. Others present: Tulsa County Clerk represented by Georgeann Hiebert.

Karen Keith, Chairman, called the meeting to order at 9:30 a.m., and the following business was transacted:

II. PLEDGE OF ALLEGIANCE

Chief Deputy Michael Craddock led the pledge of allegiance.

III. ANNOUNCEMENTS

County Events and Status Updates for Comment and Discussion from: Administrative Services, Building Operations, Court Services, Election Board, Human Resources, Information Technology, Parks, Purchasing, Social Services, Engineering, Highways, Inspections, Sheriff, Assessor, County Clerk, Court Clerk, Treasurer, District Attorney, Presiding Judge, Juvenile Justice, Expo Square, INCOG, Tulsa Area Emergency Management Agency, OSU Extension, CC Library, Tulsa City-County Health Department, River Parks Authority, Levee Drainage District #12, Board of County Commissioners Chief Deputies, Director of Governmental Affairs

Chairman advised the announcements and County Events and Status updates were open for comment and discussion. The departments with information gave a report.

IV. MINUTES

A. Board of County Commissioner's Special Meeting of May 27, 2022

B. Board of County Commissioners Meeting of May 31, 2022

Motion made by Stan Sallee, seconded by Vicki Adams, to approve the minutes. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

V. REPORTS

A. Elected Officials - (Assessor) - Monthly Revolving Fee for 4/2022 (Clerk's Misc. File No. 20220981)

B. County Departments - (Election Board) - Inventory Certification for FY 2021-2022 (Clerk's Misc. File No. 20220982)

Motion made by Vicki Adams, seconded by Stan Sallee, to approve the reports. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

VI. UNFINISHED BUSINESS

A. Addendums:

1. TC Departments - #1 to the request to advertise for Safety Supplies, CMF #20220843, to provide answers to the vendor submitted questions (Clerk's Misc. File No. 20220983)

2. Sheriff - #1 to Tulsa County Sheriff's Office Administration Campus Build-out: Maintenance Building, CMF #20220790, to provide solicitation clarifications and answers to vendor questions (Clerk's Misc. File No. 20220984)

Motion made by Stan Sallee, seconded by Vicki Adams, to approve the addendums. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

B. Agreements - Deferred from 5/31/2022 Agenda:

1. Board of Regents for the Oklahoma Agricultural and Mechanical Colleges, acting for and on behalf of the Oklahoma State University Center for Health Sciences ("Lessee") for lease of the real property and improvements located at 211 S. Houston Ave. West, Tulsa, Oklahoma 74103 known as the Carol Crowson Annex Building

Motion made by Vicki Adams, seconded by Stan Sallee, to strike the deferred agreement. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

2. Zamboni, LLC, for the purchase and sale agreement for the property located at the common address of 12000 E. Skelly Drive, Tulsa, Oklahoma (Clerk's Misc. File No. 20220979)

Motion made by Stan Sallee, seconded by Vicki Adams, to approve and authorize execution by the Chairman. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

VII. ACTION ITEMS

- A. Gasoline & Diesel Fuel Quotes for week ending 6/13/2022 (Clerk's Misc. File No. 20220980)

Motion made by Vicki Adams, seconded by Stan Sallee, to approve the gasoline and diesel fuel quotes. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

B. Appointment/Reappointment

1. District Court Judges - Appointment of David Scott to the Tulsa County Board of Equalization, effective 7/7/2022 (Clerk's Misc. File No. 20220985)
2. Commissioner Keith - Reappointment of W. H. "Rik" Helmerich to the Library Commission, effective immediately; term to expire 7/31/2025 (Clerk's Misc. File No. 20220986)

Motion made by Stan Sallee, seconded by Vicki Adams, to approve the appointments. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

C. Requests for Approval

1. INCOG - Award of Proposal for Home Consortium FY2022 Rental Rehabilitation of Multi-Family Housing to Vintage Housing, Inc., in the amount of \$1,139,000 (Clerk's Misc. File No. 20220987)
2. Engineers - EZLiner, a Division of VTS, for upgrades to the EZLiner Striping truck, to be done at the EZLiner facility for a cost of \$46,950 (Clerk's Misc. File No. 20220988)

Motion made by Vicki Adams, seconded by Stan Sallee, to approve and authorize execution by the Chairman. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

D. Agreements

1. Assessor - Standley Systems, LLC, for the lease of various imaging equipment and maintenance supplies for FY 2022-2023 (Clerk's Misc. File No. 20220989)

2. Juvenile Bureau - City of Broken Arrow for monetary support regarding police officer contact with Tulsa County juvenile offenders. The City of Broken Arrow agrees to provide a one-time payment of \$6,000 for services for FY 2022-2023 (Clerk's Misc. File No. 20220990)
3. Parks:
 - a. Blu Root, for a performance at LaFortune Park Southeast Shelter on 7/29/2022 from 6:00 p.m. through 9:00 p.m.; cost of \$500 (Clerk's Misc. File No. 20220991)
 - b. Cotton Candy Land, LLC, for the use of LaFortune Park, from 6/1/2022-12/31/2022; fee of \$100/month (Clerk's Misc. File No. 20220992)
4. Sheriff - JRW, Inc. dba Financial Equipment Company:
 - a. annual service and maintenance of Citizens 3550 Printer, serial number 0711504 located at 303 West 1st, Tulsa, OK 74102 for FY 2022-2023; cost of \$101 (Clerk's Misc. File No. 20220993)
 - b. service and maintenance of Magner 305 Coin Sorter, serial number 305P17131405 located at 303 West 1st, Tulsa, OK 74102 for FY 2022-2023; cost of \$459 (Clerk's Misc. File No. 20220994)
 - c. service and maintenance of Zeus Currency Discriminator, serial number 107170ZEUS58376 located at 303 West 1st, Tulsa, OK 74102 for FY 2022-2023; cost of \$320 (Clerk's Misc. File No. 20220995)
 - d. service and maintenance of Zeus Currency Discriminator, serial number 107170ZEUS58433 located at 303 West 1st, Tulsa, OK 74102 for FY 2022-2023; cost of \$320 (Clerk's Misc. File No. 20220996)
 - e. service and maintenance of SNBC Impact Printer, serial number 1909622527 located at 303 West 1st, Tulsa, OK 74102 for FY 2022-2023; cost of \$82 (Clerk's Misc. File No. 20220997)
 - f. service and maintenance of SNBC Impact Printer, serial number 1909622522 located at 303 West 1st, Tulsa, OK 74102 for FY 2022-2023; cost of \$82 (Clerk's Misc. File No. 20220998)
5. Treasurer - JRW, Inc. dba Financial Equipment Company, for annual service and maintenance of Destroyit 3102 Shredder, serial number 2679160, for FY 2022-2023; cost of \$7,331 (Clerk's Misc. File No. 20220999)

Motion made by Stan Saltee, seconded by Vicki Adams, to approve and authorize execution, as needed. Upon roll call, Yes - None. No - None. Abstain - None. Motion carried.

E. Agreement Renewals

1. Administrative Services:
 - a. Crowley Micrographics, Inc., for renewal of CMF #20211377 for FY 2022-2023 (Clerk's Misc. File No. 20221000)
 - b. JD Young, for renewal of CMF #20211380 for FY 2022-2023 (Clerk's Misc. File No. 20221001)
2. Assessor - J Wayne Moore PHD, LLC, for renewal of CMF #239438 with addendum of improved parcel count of 230,260 at a unit cost of \$.1085 for an estimated total of \$24,984 for FY 2022-2023 (Clerk's Misc. File No. 20221002)
3. Building Operations - City-County Library Commission of Tulsa County, for renewal of CMF #20211580 for FY 2022-2023 (Clerk's Misc. File No. 20221003)

4. Employees' Retirement System of Tulsa County - Prisa II Fund Manager, LLC for renewal of CMF #20210803 for FY 2022-2023 (Clerk's Misc. File No. 20221004)
5. IT:
 - a. ConvergeOne, Inc., for renewal of CMF #20211104 for FY 2022-2023 (Clerk's Misc. File No. 20221005)
 - b. Cox Communications, for renewal of CMF #20211389 and #20211347 for FY 2022-2023 (Clerk's Misc. File No. 20221006)
 - c. Safety Skills, for renewal of CMF #20211105 for FY 2022-2023 (Clerk's Misc. File No. 20221007)
6. OSU Extension:
 - a. ImageNet Consulting, LLC, for renewal of CMF #20211390 for FY 2022-2023 (Clerk's Misc. File No. 20221008)
 - b. MCJ Services, LLC, for renewal of CMF #20211294 for FY 2022-2023 (Clerk's Misc. File No. 20221009)
7. Parks:
 - a. Animal Rescue Foundation (ARF), for renewal of CMF #20211106 for FY 2022-2023 (Clerk's Misc. File No. 20221010)
 - b. Bixby Rotors, dba BA Rotors, for renewal of CMF #20210875 for FY 2022-2023 (Clerk's Misc. File No. 20221011)
8. Sheriff:
 - a. Axon Enterprise, Inc., for renewal of CMF #20212242 for FY 2022-2023 (Clerk's Misc. File No. 20221012)
 - b. Cintas, for renewal of CMF #20211653 for FY 2022-2023 (Clerk's Misc. File No. 20221013)
 - c. Fraternal Order of Police Credit Union, for renewal of CMF #20211216-A for FY 2022-2023 (Clerk's Misc. File No. 20221014)
 - d. John 3:16 Mission, for renewal of CMF #20210488 for FY 2022-2023 (Clerk's Misc. File No. 20221015)
 - e. Oklahoma Communication Systems, LLC, for renewal of CMF #20211590 for FY 2022-2023 (Clerk's Misc. File No. 20221016)
 - f. Oklahoma State Bureau of Investigation, for renewal of CMF #20211186 for FY 2022-2023 (Clerk's Misc. File No. 20221017)
 - g. ORCA Digesters, Inc., for renewal of CMF #20211219-A for FY 2022-2023 (Clerk's Misc. File No. 20221018)
 - h. Tech Friends, for renewal of CMF #20211190 for FY 2022-2023 (Clerk's Misc. File No. 20221020)
 - i. Tulsa County Bar Association, for renewal of CMF #20211192 for FY 2022-2023 (Clerk's Misc. File No. 20221021)
 - j. RagnaSoft, Inc., for renewal of CMF #20211187 for FY 2022-2023 (Clerk's Misc. File No. 20221019)

9. Treasurer:

- a. Blue Law Firm, PC, for renewal of CMF #20210982 for FY 2022-2023 (Clerk's Misc. File No. 20221022)
- b. Business Imaging Systems, for renewal of CMF #20211035 for FY 2022-2023 (Clerk's Misc. File No. 20221023)
- c. Holder's Total Security, for renewal of CMF #20210973 for FY 2022-2023 (Clerk's Misc. File No. 20221024)
- d. Robert J Goss, for renewal of CMF #20211221 for FY 2022-2023 (Clerk's Misc. File No. 20221025)
- e. Xerox Corporation, for renewal of CMF #20211222 for FY 2022-2023 (Clerk's Misc. File No. 20221026)

Motion made by Stan Sallee, seconded by Vicki Adams, to approve and authorize execution by the Chairman. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

F. Requests to Advertise for Bids

1. Engineers - Edison Street Bridge 101 Replacement over Harlow Tributary (Clerk's Misc. File No. 20221027)
2. TC Departments - Vehicle Lubricants and Antifreeze (Clerk's Misc. File No. 20221028)

Motion made by Vicki Adams, seconded by Stan Sallee, to approve the requests to advertise. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

G. Inventory Resolutions

1. Juvenile Bureau - junked; washer, computer, gaming tables (Clerk's Misc. File No. 20221029)
2. Sheriff - junked; washer and dryers (Clerk's Misc. File No. 20221030)

Motion made by Stan Sallee, seconded by Vicki Adams, to approve and authorize execution by the Chairman. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

- H. Sole Source - (Sheriff) - CommSys, Incorporated. The Monitoring Association (TMA) owns and operates the "ASAP Service," a system for delivering commercial monitored alarms to the PSAP Computer Aided Dispatch systems. TMA requires a PSAP recognized consultant for training and implementation. Currently, the only recognized consultant for new PSAP training and implementation is Bill Hobgood through CommSys, Incorporated (Clerk's Misc. File No. 20221031)

Motion made by Vicki Adams, seconded by Stan Sallee, to approve and authorize execution by the Chairman. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

I. Travel/Training

1. Board of County Commissioners:
 - a. Chief Deputy Keri Fothergill for expenses incurred, in addition to travel, expenses for training, conferences, and meetings (including, but not limited to, registration, lodging, per diem, airfare, mileage, and tolls) which are required for County business. The total incurred for FY 2022-2023 will not exceed \$3,000 (Clerk's Misc. File No. 20221032)
 - b. Terry Simonson to travel, periodically, as needed, in County and out of County for FY 2022-2023 with total expenses not to exceed \$5,000. Expenses incurred may include, in addition to travel, expenses for training, conferences and

meetings (including, but not limited to, registration, lodging, per diem, airfare, mileage, tolls, Uber/Taxi) which are required for County business (Clerk's Misc. File No. 20221033)

2. Juvenile Bureau - J. Bilby, Angela Monroe and Kevin Morrison to attend the National Association of Drug Court Professionals Conference on 7/27/2022 in Nashville, TN; cost of \$8000 (Clerk's Misc. File No. 20221034)

Motion made by Stan Sallee, seconded by Vicki Adams, to approve the travel/training requests. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

J. Claims to be Disallowed (payments cancelled as of 5/31-6/3/2022)

There were no claims to be disallowed.

K. Claims (payments for bills to be paid from 5/23-27/2022)

Motion made by Vicki Adams, seconded by Stan Sallee, to approve and authorize execution by the Commission. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

L. Blanket Purchase Orders and Emergency Purchase Orders Submitted from 5/31-6/3/2022

Motion made by Stan Sallee, seconded by Vicki Adams, to approve and authorize execution by the Commission. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

M. Consideration and Approval of Construction Program Payments

1. Vision Tulsa County (Clerk's Misc. File No. 20221035)
Sales Tax/Bond Funded Projects Recommended for Payment

Creditor: Demolition Wrecking Company; **Fund:** H193E; **Item:** 31st, 41st, 51st Roundabouts on (193rd); **Purpose:** Construction; **Amt Paid:** \$38,500

Motion made by Vicki Adams, seconded by Stan Sallee, to approve and authorize execution by the Chairman. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

N. COVID-19 Virus Discussion and Update

There was no update.

- O. Executive Session - (District Attorney) - Requested by James Rea - Pursuant to 25 O.S. § 307(B)(3), the Board may meet in executive session for purposes of discussing the purchase or appraisal of real property

Motion made by Stan Sallee, seconded by Vicki Adams, to go into Executive Session. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion Carried.

Executive Session commenced at 9:38 a.m.

Motion made by Vicki Adams, seconded by Stan Sallee, to reconvene the regular meeting at 9:49 a.m. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

P. Discussion and Possible Action Regarding Executive Session Item

There was no action taken.

VIII. NEW BUSINESS

In accordance with the Open Meeting Act, Title 25 O.S. § 311.A.10, new business is defined as any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda.

There was no new business.

IX. ADJOURN

Motion made by Stan Sallee, seconded by Vicki Adams, to adjourn the meeting. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

BOARD OF COUNTY COMMISSIONERS

Karen Keith, Chairman

ATTEST:

Michael Willis, Tulsa County Clerk