

(Agenda of meeting was posted outside of the Tulsa County Headquarters Building and on the Tulsa County website at www.tulsacounty.org on June 4, 2021 at 9:10 a.m.)

MINUTES
Monday, June 7, 2021

I. CALL TO ORDER

The Board of County Commissioners (BOCC) met at the hour of 9:30 a.m., with the following members present: Commissioner Ron Peters, Commissioner Karen Keith and Commissioner Stan Sallee. Others present: County Clerk Michael Willis.

Stan Sallee, Chairman, called the meeting to order at 9:34 a.m., and the following business was transacted:

II. MINUTES

A. Board of County Commissioner's Meeting of June 1, 2021

Motion made by Ron Peters, seconded by Karen Keith, to approve and authorize execution by the Chairman. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

III. REPORTS

A. County Clerk - Monthly for 5/2021 (Clerk's Misc. File No. 20211142)

B. Court Clerk - Records Management and Preservation for 5/2021 (Clerk's Misc. File No. 20211143)

C. Annual Inventory Certifications for FY 2020-2021

1. Administrative Services (Clerk's Misc. File No. 20211144)

2. County Clerk (Clerk's Misc. File No. 20211145)

3. Drainage District #12 (Clerk's Misc. File No. 20211146)

Motion made by Karen Keith, seconded by Ron Peters, to approve and authorize execution, as needed. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

IV. UNFINISHED BUSINESS

A. Bid Openings - (TC Departments) - Safety Supplies

1. COPS Products (Clerk's Misc. File No. 20211147)

2. Gosafe dba W Joe Shaw (Clerk's Misc. File No. 20211148)

3. Hard Hat Safety and Glove, LLC (Clerk's Misc. File No. 20211149)

4. Mini Wing USA (Clerk's Misc. File No. 20211150)

5. Northern Safety Co., Inc. (Clerk's Misc. File No. 20211151)

6. SAF-T-GLOVE, Inc. (Clerk's Misc. File No. 20211152)

7. Venous Technologies, Inc. (Clerk's Misc. File No. 20211153)

Motion made by Ron Peters, seconded by Karen Keith, to refer the bids to the Sheriff and Procurement for analysis, review and recommendation on 6/14/2021. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

B. Bid Awards & Recommendations:

1. Sheriff - Janitorial Supplies - to Advanced Industrial Solutions and Empire Paper Company. This award is for one year beginning 6/7/2021 (Clerk's Misc. File No. 20211154)

Motion made by Ron Peters, seconded by Karen Keith, to approve the bid award. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

2. TC Departments - Dodge Automotive Repair - No bids were received on 6/1/2021. It is the recommendation of the Procurement Department to follow the guidelines of Title 19 1501.B to cover the needs of the using Tulsa County Departments when repairing Dodge vehicles (Clerk's Misc. File No. 20211155)

Motion made by Karen Keith, seconded by Ron Peters, to approve the recommendation. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

C. Amendments

1. Election Board - #4 to the bid award for Truck Rental to Budget Truck Rental, CMF #241870, to extend award for one year beginning 7/7/2021 (Clerk's Misc. File No. 20211156)
2. Parks - #1 to the Notice to Bidders for Chandler Park Lower Level Outlook Plaza set to open 7/19/2021, CMF #20211110, to revise the location of the mandatory pre-bid conference being held on 6/23/2021 at 2:00 p.m. to Chandler Park Shelter #1, 6500 W. 21st St., Tulsa, OK 74107 (Clerk's Misc. File No. 20211157)

Motion made by Ron Peters, seconded by Karen Keith, to approve and authorize execution, as needed. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

- D. Request for Approval - (County Clerk Budget Office) - request for funds from CARES Act in the amount of \$2,810,000 for the following: Engineers Road Heavy Equipment, \$2,340,000; Inspections Vehicle Replacement, \$70,000; Sheriff Vehicle Replacement \$400,000, deferred from 6/1/2021 BOCC Meeting - STRICKEN

Motion made by Ron Peters, seconded by Karen Keith, to strike the request. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

- E. Resolution - (Drainage District #12) - Approving Amended Proposed Budget for FY 2021-2022 in the amount of \$999,750, replacing CMF #20211026 (Clerk's Misc. File No. 20211158)

Motion made by Karen Keith, seconded by Ron Peters, to approve and authorize execution by the Chairman. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

V. ACTION ITEMS

- A. Gasoline & Diesel Fuel Quotes for week ending 6/14/2021 (Clerk's Misc. File No. 20211159)

Motion made by Ron Peters, seconded by Karen Keith, to approve the gasoline and diesel fuel quotes. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

B. Requests for Approval

1. County Clerk - for funds to be transferred from CARES Act account in the amount of \$2,740,000 for the following: Engineers Road Heavy Equipment, \$2,340,000 and Sheriff Vehicle Replacement, \$400,000 (Clerk's Misc. File No. 20211160)
2. Highways - Certificates of Substantial Completion from Construction Enterprises Incorporated for agreement for the Tulsa County Maintenance Facilities Fueling Stations, CMF# 20202825. Substantial completion was reached on 5/7/2021 for both the District 1 and District 3 Maintenance Facility Fueling Stations (Clerk's Misc. File No. 20211161)

Motion made by Karen Keith, seconded by Ron Peters, to approve and authorize execution, as needed. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

C. Resolutions

1. Drainage District #12 - to strike assessments from the 2020 Tax Roll:
 - a. Ashton Mattingly, Parcel No. 55500-92-05-07830, Item No. 20-20-5036110, Assessed Value \$6,567, Tax Amount \$64, Amount to Strike \$9 (Clerk's Misc. File No. 20211162)
 - b. Success Vision Express, Parcel No. 00000-50-90-02807, Item No. 20-20-5000690-020-4, Assessed Value \$23,537, Tax Amount \$231, Amount to Strike \$163 (Clerk's Misc. File No. 20211163)

Motion made by Ron Peters, seconded by Karen Keith, to approve and authorize execution by the Chairman. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

2. Treasurer - to name certain banks located in Tulsa County as County depositories (Clerk's Misc. File No. 20211164)

Motion made by Karen Keith, seconded by Ron Peters, to approve and authorize execution by the Chairman. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

D. Agreements

1. County Clerk - Tulsa County Public Facilities Authority - for booth rental in the River Spirit Expo Lower Level during the 2021 Tulsa State Fair from 9/30-10/10/2021; cost of \$1,514 - STRICKEN

Motion made by Karen Keith, seconded by Ron Peters, to strike the agreement. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

2. Sheriff:
 - a. LeadsOnline LLC - for access to LeadsOnline electronic reporting and criminal investigation system to support investigations effective 7/1/2021 (Clerk's Misc. File No. 20211165)
 - b. Peoria Holdings LLC - for the lease of the premises located at 555/569 S. Peoria, Tulsa, OK 74120 for FY 2021-2022; cost of \$3,400/mo. (Clerk's Misc. File No. 20211166)
3. Treasurer - Home Builders Association of Greater Tulsa, Inc. - for booth space rental at the 2021 Tulsa Home and Outdoor Market from 8/27-29/2021 at the River Spirit Expo; cost of \$400 (Clerk's Misc. File No. 20211167)

Motion made by Ron Peters, seconded by Karen Keith, to approve and authorize execution by the Chairman. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

E. Agreement Renewals

1. Board of County Commissioners - River Parks Authority - for renewal of CMF #20201190 for FY 2021-2022 (Clerk's Misc. File No. 20211168)
2. County Clerk - American Eagle Title & Abstract, LLC - for renewal of CMF #20201339 for FY 2021-2022 (Clerk's Misc. File No. 20211169)
3. Highway District #2 - Advance Alarms, Inc. - for renewal of CMF #20201688 for FY2021-2022 (Clerk's Misc. File No. 20211170)
4. IT - BTC Broadband (Bixby Telephone):
 - a. for renewal of CMF #20201821 for FY 2021-2022 (Clerk's Misc. File No. 20211171)

- b. for renewal of CMF #20201822 for FY 2021-2022 (Clerk's Misc. File No. 20211172)
5. Sheriff:
- a. Advance Alarms, Inc. - for renewal of CMF #20201426 for FY 2021-2022 (Clerk's Misc. File No. 20211173)
 - b. ATM Depot - for renewal of CMF #20201506 for FY 2021-2022 (Clerk's Misc. File No. 20211174)
 - c. BOKF, NA dba Bank of Oklahoma - for renewal of CMF #20201507 for FY 2021-2022 (Clerk's Misc. File No. 20211175)
 - d. Brewster and De Angelis, P.L.L.C. - for renewal of CMF #20201999 for FY 2021-2022 (Clerk's Misc. File No. 20211176)
 - e. Correct Solutions, LLC - for renewal of CMF #20201347 for FY 2021-2022 (Clerk's Misc. File No. 20211177)
 - f. Ergometrics and Applied Personnel Research, Inc. - for renewal of CMF #20201621 for FY 2021-2022 (Clerk's Misc. File No. 20211178)
 - g. First Responder Support Services - for renewal of CMF #20200698 for FY 2021-2022 (Clerk's Misc. File No. 20211179)
 - h. Housing Authority of the City of Tulsa - for renewal of CMF #20201626 for FY 2021-2022 (Clerk's Misc. File No. 20211180)
 - i. ImageNet Consulting, LLC - for renewal of CMF #20201759, #20201760, #20201761, #20201820, #20201764, #20210684 for FY 2021-2022 (Clerk's Misc. File No. 20211181)
 - j. ImageNet Consulting, LLC - for renewal of CMF #20201509 for FY 2021-2022 (Clerk's Misc. File No. 20211182)
 - k. JD Young - for renewal of CMF #20201510 for FY 2021-2022 (Clerk's Misc. File No. 20211183)
 - l. JRW, Inc. dba Financial Equipment Company - for renewal of CMF #20201410, #20201411, #20201412, #20201413, #20201414, #20201415 for FY 2021-2022 (Clerk's Misc. File No. 20211184)
 - m. MGT of America Consulting, LLC - for renewal of CMF #20200060 for FY 2021-2022 (Clerk's Misc. File No. 20211185)
 - n. Oklahoma State Bureau of Investigation - for renewal of CMF #20210422 for FY 2021-2022 (Clerk's Misc. File No. 20211186)
 - o. RagnaSoft, Inc. dba PlanIt Schedule - for renewal of CMF #20202682 for FY 2021-2022 (Clerk's Misc. File No. 20211187)
 - p. Sand Springs Police Department - for renewal of CMF #20210302 for FY 2021-2022 (Clerk's Misc. File No. 20211188)
 - q. Schaffer Herring - for renewal of CMF #20202000 for FY 2021-2022 (Clerk's Misc. File No. 20211189)
 - r. Tech Friends, Inc. - for renewal of CMF #20201696 for FY 2021-2022 (Clerk's Misc. File No. 20211190)
 - s. Tulsa City-County Health Department - for renewal of CMF #20201325 for FY 2021-2022 (Clerk's Misc. File No. 20211191)

- t. Tulsa County Bar Association - for renewal of CMF #20201800 for FY 2021-2022 (Clerk's Misc. File No. 20211192)
- u. Tulsa Gun Club - for renewal of CMF #20201625 for FY 2021-2022 (Clerk's Misc. File No. 20211193)
- v. Tulsa Technology Center - for renewal of CMF #20201348 for FY 2021-2022 (Clerk's Misc. File No. 20211194)
- w. Turn Key Health Clinics, LLC - for renewal of CMF #20201166 for FY 2021-2022 (Clerk's Misc. File No. 20211195)
- x. United States Department of Veteran Affairs - for renewal of CMF #20200107 for FY 2021-2022 (Clerk's Misc. File No. 20211196)
- y. U.S. Fleet Tracking - for renewal of CMF #20201484 for FY 2021-2022 (Clerk's Misc. File No. 20211197)
- z. Wood, Puhl & Wood, P.L.L.C. - for renewal of CMF #20210309 for FY 2021-2022 (Clerk's Misc. File No. 20211198)

Motion made by Karen Keith, seconded by Ron Peters, to approve and authorize execution by the Chairman. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

- F. Request to Advertise for Qualifications - (Parks) - Architectural Services for Case Tennis Center at LaFortune Park (Clerk's Misc. File No. 20211199)

Motion made by Ron Peters, seconded by Karen Keith, to approve the request to advertise for qualifications. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

G. Inventory Resolutions

- 1. Administrative Services - Trade In - Shrink Wrap Machine (Clerk's Misc. File No. 20211200)
- 2. Juvenile Bureau - Remove from Inventory, Created in Error - Eight Hardwood Pews (Clerk's Misc. File No. 20211201)

Motion made by Karen Keith, seconded by Ron Peters, to approve and authorize execution by the Chairman. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

H. Sole Sources

- 1. CC Health Department:
 - a. Littlefield, Inc. - for alterations, updates, maintenance and hosting of the CC Health Department's website created by Littlefield (Clerk's Misc. File No. 20211202)
 - b. Oticon, Inc. - the sole designer, manufacturer, distributor and service provider for all Oticon labeled hearing aids (Clerk's Misc. File No. 20211203)
 - c. Sanofi Pasteur - for Yellow Fever vaccines YF-VAX and Stamaril, which may be required for international travel to certain locales (Clerk's Misc. File No. 20211204)
 - d. Veldstra Communications Inc. dba GTW Systems - for equipment, engineering and service maintenance for the custom Cellular Antenna Distribution Systems installed at the Northwest Regional Health and Wellness Center (Clerk's Misc. File No. 20211205)
- 2. Highways - P&K Equipment - for Tiger Mower parts (Clerk's Misc. File No. 20211206)

Motion made by Ron Peters, seconded by Karen Keith, to approve and authorize execution by the Chairman. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

- I. Travel/Training - (OSU Extension) - Jan Dawson to CE-FCS Meeting on 6/16/2021 (Clerk's Misc. File No. 20211207)

Motion made by Karen Keith, seconded by Ron Peters, to approve the travel/training request. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

- J. Personnel Actions

1. Building Operations (Clerk's Misc. File No. 20211208)
2. Parks (Clerk's Misc. File No. 20211209)
3. Social Services (Clerk's Misc. File No. 20211210)

Motion made by Karen Keith, seconded by Ron Peters, to approve the personnel actions. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

- K. Juvenile Bureau Personnel Actions to Accept & File (Clerk's Misc. File No. 20211211)

Motion made by Ron Peters, seconded by Karen Keith, to accept and file the Juvenile Bureau personnel actions. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

- L. CC Health Department Documents to Accept & File

1. Agreement - TASC - for insurance plan for Healthcare FSA and Dependent Care FSA from 7/1/2021 to 6/30/2022 (Clerk's Misc. File No. 20211212)
2. Personnel Actions (Clerk's Misc. File No. 20211213)
3. Travel/Training (Clerk's Misc. File No. 20211214)

Motion made by Karen Keith, seconded by Ron Peters, to accept and file the CC Health documents. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

- M. Claims to be Disallowed (payments cancelled as of 6/1-4/2021)

There were no claims to be disallowed.

- N. Claims (payments for bills to be paid by 5/24-28/2021)

Motion made by Ron Peters, seconded by Karen Keith, to approve and authorize execution by the Commission. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

- O. Blanket Purchase Orders and Emergency Purchase Orders Submitted from 6/1-4/2021

Motion made by Karen Keith, seconded by Ron Peters, to approve and authorize execution by the Commission. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

- P. Consideration and Approval of Construction Program Payments

1. CARES Act (Clerk's Misc. File No. 20211215)
2. Vision Tulsa County (Clerk's Misc. File No. 20211216)

Motion made by Ron Peters, seconded by Karen Keith, to approve the payments. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

- Q. COVID-19 Virus Discussion and Update

Joseph Kralicek, Director of Tulsa Area Emergency Management Agency, gave an update on COVID-19 numbers in Tulsa County.

- R. Discussion and possible action approving the appropriation and use of funds received from the U.S. Department of Treasury under the "Coronavirus Aid, Relief, and Economic Security (CARES) Act", the "Coronavirus Response and Relief Supplemental Appropriations Act of 2021", the "Emergency Rental Assistance Program", and/or the "American Rescue Plan Act of 2021" and the "Coronavirus State and Local Fiscal Recovery Fund" contained therein (Clerk's Misc. File No. 20211217)

Motion made by Ron Peters, seconded by Karen Keith, to approve the funding requests. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

VI. ANNOUNCEMENTS

County Events and Status Updates for Comment and Discussion from: Administrative Services, Building Operations, Court Services, Election Board, Human Resources, Information Technology, Parks, Purchasing, Social Services, Engineering, Highways, Inspections, Sheriff, Assessor, County Clerk, Court Clerk, Treasurer, District Attorney, Presiding Judge, Juvenile Justice, Expo Square, INCOG, Tulsa Area Emergency Management Agency, OSU Extension, CC Library, CC Health Department, River Parks Authority, Levee Drainage District #12, Board of County Commissioners Chief Deputies, Director of Governmental Affairs

Chairman advised the announcements and County Events and Status updates were open for comment and discussion. The departments with information gave a report.

VII. NEW BUSINESS

In accordance with the Open Meeting Act, Title 25 O.S. § 311.A.10, new business is defined as any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda.

There was no new business.

VIII. ADJOURN

Motion made by Karen Keith, seconded by Ron Peters, to adjourn the meeting. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

BOARD OF COUNTY COMMISSIONERS

Stan Sallee, Chairman

ATTEST:

Michael Willis, Tulsa County Clerk