

(Agenda of meeting was posted on the Tulsa County website at www.tulsacounty.org on June 4, 2020 at 3:54 p.m.)

MINUTES
Monday, June 8, 2020

I. CALL TO ORDER

The Board of County Commissioners (BOCC) met at the hour of 9:30 a.m., with the following members present: Commissioner Karen Keith, Commissioner Stan Sallee, Commissioner Ron Peters. Others present: Michael Willis, County Clerk.

Ron Peters, Chairman, called the meeting to order at 9:30 a.m. and the following business was transacted:

II. REPORTS

- A. Elected Official - (County Clerk) - Monthly for 5/2020 (Clerk's Misc. File No. 20201298)
- B. County Department - (Election Board) - Monthly for 5/2020 (Clerk's Misc. File No. 20201299)
- C. Annual Inventory Certifications for FY 2019-2020
 - 1. Drainage District #12 (Clerk's Misc. File No. 20201300)
 - 2. Election Board (Clerk's Misc. File No. 20201301)
 - 3. Procurement (Clerk's Misc. File No. 20201302)
 - 4. Treasurer (Clerk's Misc. File No. 20201303)

Motion made by Karen Keith, seconded by Stan Sallee, to approve and authorize execution, as needed. Upon roll call, Yes - Karen Keith, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

III. MINUTES

- A. Board of County Commissioner's Emergency Meeting of May 29, 2020
- B. Board of County Commissioner's Meeting of June 1, 2020
- C. Board of County Commissioner's Special Meeting of June 2, 2020

Motion made by Stan Sallee, seconded by Karen Keith, to approve and authorize execution by the Chairman. Upon roll call, Yes - Karen Keith, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

IV. UNFINISHED BUSINESS

- A. Bid Openings - (Engineers) - Mill Overlay for 76th St. North from Yale to Sheridan
 - 1. A&A Asphalt, Inc. (Clerk's Misc. File No. 20201304)
 - 2. APAC-Central, Inc. (Clerk's Misc. File No. 20201305)
 - 3. H&G Paving Contractors, Inc. (Clerk's Misc. File No. 20201306)

Motion made by Karen Keith, seconded by Stan Sallee, to refer the bids to Engineers and Procurement for analysis, review and recommendation on June 15, 2020. Upon roll call, Yes - Karen Keith, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

B. Bid/Proposal Awards & Recommendations:

- 1. Employees' Retirement System of Tulsa County - Annual Auditing Services - to Stanfield + O'Dell, P.C., the only proposal received. This award is for one year beginning 6/9/2020 (Clerk's Misc. File No. 20201307)
- 2. Engineers - Rebuilding of N. Quebec and 66th St. N. - Deferred

3. TC Departments:
 - a. Correctional/Institutional Supplies - to Bob Barker Company, Inc., ICS Jail Supplies, Inc. and Victory Supply, LLC, the lowest and best bids received. This award is for one year beginning 6/14/2020 (Clerk's Misc. File No. 20201308)
 - b. Paper Products - to Home Depot U.S.A., Inc. dba The Home Depot Pro, the lowest bid on the most commonly used items that meet the specified standard. Home Depot Pro offered two products on several items and we would like to accept the lower priced items. This award is for one year beginning 6/18/2020 (Clerk's Misc. File No. 20201309)
 - c. Safety Supplies - to Home Depot U.S.A., Inc. dba The Home Depot Pro and Medsafe/Gosafe, the lowest and best bids received. This award is for one year beginning 6/9/2020 (Clerk's Misc. File No. 20201310)

Motion made by Stan Saltee, seconded by Karen Keith, to approve the bid awards and recommendations. Upon roll call, Yes - Karen Keith, Stan Saltee, Ron Peters. No - None. Abstain - None. Motion carried.

- C. Addendum #1 - (Election Board) - to the agreement with Omnilert, LLC for mass notification system, CMF# 244394, to add the Omnilert Subscriber Mobile App including unlimited push notifications, panic button number dialing, inbound tips, polling and check-in (Clerk's Misc. File No. 20201311)

Motion made by Karen Keith, seconded by Stan Saltee, to approve the addendum. Upon roll call, Yes - Karen Keith, Stan Saltee, Ron Peters. No - None. Abstain - None. Motion carried.

- D. Amendment #1 - (Board of County Commissioners) - to the agreement with the City of Collinsville for FY 2019 Community Development Block Grant (CDBG) funds for public improvements to the 9th and 10th Street Water Lines and Hydrants, CMF #20190686, to allocate an additional \$117,630 from unobligated FY2019 CDBG funds for this project, total amount of \$235,260 (Clerk's Misc. File No. 20201312)

Motion made by Stan Saltee, seconded by Karen Keith, to approve and authorize execution by the Chairman. Upon roll call, Yes - Karen Keith, Stan Saltee, Ron Peters. No - None. Abstain - None. Motion carried.

- E. Change Orders - Board of County Commissioners:
 1. #1 to the agreement with Metro Roofing Company for the Tulsa County "HQ" Administration Building Renovations bid package 07A (Roofing), CMF #248130, for a new roof at the top of the existing stairwell. The contract sum will be increased by \$2,029 with a new total contract sum of \$571,924 (Clerk's Misc. File No. 20201313)
 2. #3 to the agreement with Talon Commercial Services, LLC for the Tulsa County "HQ" Administration Building Renovations bid package 09C (Painting), CMF #247705, to patch and paint walls where network closet cooling units were relocated and paint at the stair tower. The contract sum will be increased by \$29,050 with a new total contract sum of \$272,117 (Clerk's Misc. File No. 20201314)
 3. #4 to the agreement with All American Fire Systems, Inc. for the Tulsa County "HQ" Administration Building Renovations bid package 21A (Fire Protection), CMF #247510, for added fire caulk at fire wall penetrations. The contract sum will be increased by \$1,244 with a new total contract sum of \$315,276 (Clerk's Misc. File No. 20201315)
 4. #5 to the agreement with All American Fire Systems, Inc. for the Tulsa County "HQ" Administration Building Renovations bid package 21A (Fire Protection), CMF #247510, for upright sprinkler heads on the 3rd and 6th floors as required by the Oklahoma State Fire Marshal. The contract sum will be increased by \$56,915 with a new total contract sum of \$372,191 (Clerk's Misc. File No. 20201316)

5. #5 to the agreement with Interior Concepts, Inc. for the Tulsa County "HQ" Administration Building Renovations bid package 09B (Flooring), CMF #248213, for the addition of rubber cove base at the stair tower. The contract sum will be increased by \$685 with a new total contract sum of \$827,053 (Clerk's Misc. File No. 20201317)
6. #5 to the agreement with Total Demolition Services, LLC for the Tulsa County "HQ" Administration Building Renovations bid package 02A (Selective Demolition), CMF #247512, for a credit for the frames remaining after modifications to the existing electrical room. The contract sum will be decreased by \$476 with a new total contract sum of \$444,968 (Clerk's Misc. File No. 20201318)
7. #14 to the agreement with Talon Commercial Services, LLC for the Tulsa County "HQ" Administration Building Renovations bid package 09A (Drywall), CMF #248061, for the addition of drywall around the stair tower steel tubes east side as well as demo of the stone cap at the break room wall. The contract sum will be increased by \$6,951 with a new total contract sum of \$2,280,596 (Clerk's Misc. File No. 20201319)
8. #15 to the agreement with Talon Commercial Services, LLC for the Tulsa County "HQ" Administration Building Renovations bid package 09A (Drywall), CMF #248061, to fire rate all rated walls per the Oklahoma State Fire Marshal. The contract sum will be increased by \$89,383 with a new total contract sum of \$2,369,979 (Clerk's Misc. File No. 20201320)
9. #16 to the agreement with Colburn Electric, LLC for the Tulsa County "HQ" Administration Building Renovations bid package 26A (Electrical), CMF #247582, for revised stair lighting and a credit for the deletion of handrail lights at the stair tower. The contract sum will be decreased by \$72,928 with a new total contract sum of \$3,046,375 (Clerk's Misc. File No. 20201321)

Motion made by Karen Keith, seconded by Stan Sallee, to approve and authorize execution by the Chairman. Upon roll call, Yes - Karen Keith, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

V. ACTION ITEMS

- A. Gasoline & Diesel Fuel Quotes for week ending 6/15/2020 (Clerk's Misc. File No. 20201322)

Motion made by Stan Sallee, seconded by Karen Keith, to approve the gasoline and diesel fuel quotes. Upon roll call, Yes - Karen Keith, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

- B. Appointment - (Commissioner Sallee) - Mayor Craig Thurmond to the Tulsa County Criminal Justice Authority effective immediately with term to expire 7/31/2021 (Clerk's Misc. File No. 20201323)
- C. Reappointment - (Commissioner Keith) - Mayor Robert Lee to the Tulsa County Vision Authority effective immediately with term to expire 4/29/2021 (Clerk's Misc. File No. 20201324)

Motion made by Karen Keith, seconded by Stan Sallee, to approve the appointment and reappointment. Upon roll call, Yes - Karen Keith, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

- D. Memorandum of Understanding - (Sheriff) - City-County Health Department - for Push Partner Plan for Mass Immunization/Prophylaxis Event (Clerk's Misc. File No. 20201325)

Motion made by Stan Sallee, seconded by Karen Keith, to approve and authorize execution by the Chairman. Upon roll call, Yes - Karen Keith, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

- E. Request for Approval - (Board of County Commissioners) - Vendor Registration Form from the Office of Management & Enterprise Services (OMES) to allow Oklahoma Department of Mental Health to make payments to Tulsa County for a parking space for Nathan Rhea (Clerk's Misc. File No. 20201326)

Motion made by Karen Keith, seconded by Stan Sallee, to approve and authorize execution by the Chairman. Upon roll call, Yes - Karen Keith, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

F. Agreements

1. Building Operations - Garratt Callahan Company - for a water treatment chemical program and service at the Tulsa County HQ Administration Building located at 218 W. 6th Street, Tulsa, OK 74119 (Clerk's Misc. File No. 20201327)
2. District Attorney - ImageNet Consulting, LLC - for lease and service of eight (8) Konica Minolta machines; cost of \$1,451.90/mo. (Clerk's Misc. File No. 20201328)
3. Parks:
 - a. Amber Chong - for Bricks 4 Kidz program at LaFortune Community Center for FY 2020-2021 (Clerk's Misc. File No. 20201329)
 - b. Arlene Criner - for Mrs. Criner's Preschool and Summer Fun program at the Bixby Community Center for FY 2020-2021 (Clerk's Misc. File No. 20201330)
 - c. Eudomar Rivera - for karate classes for FY 2020-2021 (Clerk's Misc. File No. 20201331)
 - d. Sunny Ray - for yoga instruction from FY 2020-2021 (Clerk's Misc. File No. 20201332)
 - e. Joyce Williams - for clogging instruction for FY 2020-2021 (Clerk's Misc. File No. 20201333)
4. Treasurer - BOKF, NA dba Bank of Oklahoma - Warrant Credit and Reimbursement Agreement (Clerk's Misc. File No. 20201334)

Motion made by Stan Sallee, seconded by Karen Keith, to approve and authorize execution, as needed. Upon roll call, Yes - Karen Keith, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

G. Agreement Renewals

1. Assessor - Standley Systems - for renewal of CMF #247819 for FY 2020-2021 (Clerk's Misc. File No. 20201335)
2. Board of County Commissioners - INCOG:
 - a. for renewal of CMF #20190281 for FY 2020-2021 (Clerk's Misc. File No. 20201336)
 - b. for renewal of CMF #20190282 for FY 2020-2021 (Clerk's Misc. File No. 20201337)
 - c. for renewal CMF #20200168 for FY 2020-2021 (Clerk's Misc. File No. 20201338)
3. County Clerk:
 - a. American Eagle Title & Abstract, LLC - for renewal of CMF #248068 for FY 2020-2021 (Clerk's Misc. File No. 20201339)
 - b. Civic Plus - for renewal of CMF #248069 for FY 2020-2021 (Clerk's Misc. File No. 20201340)
 - c. Corporation Services Company - for renewal of CMF #248070 for FY 2020-2021 (Clerk's Misc. File No. 20201341)
 - d. First American Title - for renewal of CMF #248071 for FY 2020-2021 (Clerk's Misc. File No. 20201342)
 - e. Underground Vaults & Storage, LLC - for renewal of CMF #244970 for FY 2020-2021 (Clerk's Misc. File No. 20201343)

Motion made by Karen Keith, seconded by Stan Sallee, to approve and authorize execution by the Chairman. Upon roll call, Yes - Karen Keith, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

4. Employees' Retirement System of Tulsa County - Milliman, Inc. - for renewal of CMF #248141 for FY 2020-2021 (Clerk's Misc. File No. 20201344)

Motion made by Karen Keith, seconded by Stan Sallee, to approve and authorize execution by the Chairman. Upon roll call, Yes - Karen Keith, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

5. Human Resources:
 - a. BOKF, NA - for renewal of CMF #20191089, #20191090, #20191091, #20191092, #20191093 and #20191094 for FY 2020-2021 (Clerk's Misc. File No. 20201345)
 - b. MDLive, Inc. - for renewal of CMF #248219 for FY 2020-2021 (Clerk's Misc. File No. 20201346)

Motion made by Stan Sallee, seconded by Karen Keith, to approve and authorize execution by the Chairman. Upon roll call, Yes - Karen Keith, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

6. Sheriff:
 - a. Correct Solutions Group - for renewal of CMF #20190039 for FY 2020-2021 (Clerk's Misc. File No. 20201347)
 - b. Tulsa Technology Center - for renewal of CMF #20190406 for FY 2020-2021 (Clerk's Misc. File No. 20201348)

Motion made by Karen Keith, seconded by Stan Sallee, to approve and authorize execution by the Chairman. Upon roll call, Yes - Karen Keith, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

H. Inventory Resolutions

1. Assessor - Remove from Capital Inventory - Misc. Items (Clerk's Misc. File No. 20201349)
2. IT - Transferred to Procurement - HP Printer (Clerk's Misc. File No. 20201350)

Motion made by Stan Sallee, seconded by Karen Keith, to approve and authorize execution by the Chairman. Upon roll call, Yes - Karen Keith, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

I. Sole Sources

1. Building Operations:
 - a. Automated Building Systems-Tulsa, Inc. - the only authorized service provider to warranty and repair SEBB TAC I/A Series products that are installed in multiple county facilities by Schneider Electric (Clerk's Misc. File No. 20201351)
 - b. Hambrick Ferguson, Inc. - for Lochinvar equipment and parts (Clerk's Misc. File No. 20201352)
2. CC Health Department - Littlefield, Inc. - for alterations, updates, maintenance and hosting of the Tulsa Health Department's website created by Littlefield (Clerk's Misc. File No. 20201353)

Motion made by Karen Keith, seconded by Stan Sallee, to approve and authorize execution by the Chairman. Upon roll call, Yes - Karen Keith, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

J. Utility Permits - Engineers:

1. East Central Oklahoma Electric Cooperative, Inc. - to cross E. 161st St. S. (Clerk's Misc. File No. 20201354)
2. Oklahoma Natural Gas Company:
 - a. to cross E. 171st St. S. (Clerk's Misc. File No. 20201355)
 - b. to cross S. 81st W. Ave. (Clerk's Misc. File No. 20201356)

3. Rural Water District #6, Okmulgee County - to cross 201st St. S. (Clerk's Misc. File No. 20201357)

Motion made by Stan Sallee, seconded by Karen Keith, to approve and authorize execution by the Chairman. Upon roll call, Yes - Karen Keith, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

- K. Travel/Training - (Engineers) - Alex Mills to 2020 Virtual ASCE Meeting (Clerk's Misc. File No. 20201358)

Motion made by Karen Keith, seconded by Stan Sallee, to approve the travel/training request. Upon roll call, Yes - Karen Keith, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

- L. Personnel Actions

1. Building Operations (Clerk's Misc. File No. 20201359)
2. IT (Clerk's Misc. File No. 20201360)
3. Parks (Clerk's Misc. File No. 20201361)

Motion made by Stan Sallee, seconded by Karen Keith, to approve the personnel actions. Upon roll call, Yes - Karen Keith, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

- M. Juvenile Bureau Personnel Actions to Accept & File (Clerk's Misc. File No. 20201362)

Motion made by Karen Keith, seconded by Stan Sallee, to accept and file the Juvenile Bureau personnel actions. Upon roll call, Yes - Karen Keith, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

- N. CC Health Department Documents to Accept & File

1. Agreement - G4S Secure Services - for temporary/on-call security services from 5/1/2020 to 6/30/2020 (Clerk's Misc. File No. 20201363)
2. Personnel Actions (Clerk's Misc. File No. 20201364)
3. Travel/Training (Clerk's Misc. File No. 20201365)

Motion made by Stan Sallee, seconded by Karen Keith, to accept and file the CC Health documents. Upon roll call, Yes - Karen Keith, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

- O. Claims to be Disallowed (payments cancelled as of 6/1-5/2020)

There were no disallowed claims.

- P. Claims (payments for bills to be paid by 5/25-29/2020)

Motion made by Karen Keith, seconded by Stan Sallee, to approve and authorize execution by the Commission. Upon roll call, Yes - Karen Keith, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

- Q. Blanket Purchase Orders and Emergency Purchase Orders Submitted from 6/1-5/2020

Motion made by Stan Sallee, seconded by Karen Keith, to approve and authorize execution by the Commission. Upon roll call, Yes - Karen Keith, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

- R. COVID-19 Virus Discussion and Update

Joseph Kralicek, Director of Tulsa Area Emergency Management Agency, gave an update on COVID-19 numbers in Tulsa County.

- S. Discussion and Possible Action regarding COVID-19 CARES Funding Requests/Reports/CARES Funding Agreements (Clerk's Misc. File No. 20201366)

Motion made by Stan Sallee, seconded by Karen Keith, to approve the CARES Funding Requests. Upon roll call, Yes - Karen Keith, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

VI. ANNOUNCEMENTS

County Events and Status Updates for Comment and Discussion from: Administrative Services, Building Operations, Court Services, Election Board, Human Resources, Information Technology, Parks, Purchasing, Social Services, Engineering, Highways, Inspections, Sheriff, Assessor, County Clerk, Court Clerk, Treasurer, District Attorney, Presiding Judge, Juvenile Justice, Expo Square, INCOG, Tulsa Area Emergency Management Agency, OSU Extension, CC Library, CC Health Department, River Parks Authority, Levee Drainage District #12, Board of County Commissioners Chief Deputies, Director of Governmental Affairs

Chairman advised the announcements and County Events and Status updates were open for comment and discussion. The Departments with information gave a report.

VII. NEW BUSINESS

In accordance with the Open Meeting Act, Title 25 O.S. § 311.A.10, new business is defined as any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda.

There was no new business.

VIII. ADJOURN

Motion made by Karen Keith, seconded by Stan Sallee, to adjourn the meeting. Upon roll call, Yes - Karen Keith, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

BOARD OF COUNTY COMMISSIONERS

Ron Peters, Chairman

ATTEST:

Michael Willis, Tulsa County Clerk