

(Agenda of meeting was posted outside of the Tulsa County Headquarters Building and on the Tulsa County website at www.tulsacounty.org on March 7, 2024 at 4:36 p.m.)

MINUTES
Monday, March 11, 2024

I. CALL TO ORDER

The Board of County Commissioners (BOCC) met at the hour of 9:30 a.m., with the following members present: Commissioner Kelly Dunkerley, Commissioner Karen Keith and Commissioner Stan Sallee. Others present: County Clerk Michael Willis.

Stan Sallee, Chairman, called the meeting to order at 9:30 a.m., and the following business was transacted:

II. PROCLAMATION

- A. Recognizing March 13, 2024, as The Greenwood Women's Business Center, GBC InnovateHER Women's Summit Day and congratulates all women in all their endeavors as they live and work in our communities (Clerk's Misc. File No. 20240363)

Stan Sallee read and presented the Proclamation. Motion made by Karen Keith, seconded by Kelly Dunkerley, to approve and authorize execution by the Commission. Upon roll call, Yes - Kelly Dunkerley, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

III. MINUTES

- A. Management Conference Minutes of February 8, 2024
- B. Management Conference Special Meeting Minutes of February 15, 2024
- C. Board of County Commissioner's Meeting of March 4, 2024

Motion made by Kelly Dunkerley, seconded by Karen Keith, to approve and authorize execution by the Chairman. Upon roll call, Yes - Kelly Dunkerley, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

IV. REPORTS

- A. Elected Official - Court Clerk:
 - 1. Monthly for 2/2024 (Clerk's Misc. File No. 20240364)
 - 2. Records Management and Preservation - Monthly for 2/2024 (Clerk's Misc. File No. 20240365)

Motion made by Karen Keith, seconded by Kelly Dunkerley, to approve and authorize execution by the Chairman. Upon roll call, Yes - Kelly Dunkerley, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

V. UNFINISHED BUSINESS

- A. Addendum - (Parks) - #1 to the agreement with Flintco for Construction Management of Case Tennis Center Indoor Tennis Courts at LaFortune Park, CMF #20230655, to include the Guaranteed Maximum Price for the construction of the project not to exceed \$6,628,860 (Clerk's Misc. File No. 20240366)

Motion made by Kelly Dunkerley, seconded by Karen Keith, to approve and authorize execution by the Chairman. Upon roll call, Yes - Kelly Dunkerley, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

- B. Amendment - (Sheriff) - #2 to the agreement with Thompson Construction, Inc., for the Sheriff's Training Quarters as part of the Administration Campus Build-Out, CMF#

20230117. This Prime Contract Change Order #002 is to deduct contingency back to the Owner after change order(s) PC#04 and #05 in the amount of \$3,661, reducing this contract by \$15,546.45, bringing the new contract sum to \$833,962.55 (Clerk's Misc. File No. 20240367)

Motion made by Karen Keith, seconded by Kelly Dunkerley, to approve and authorize execution by the Chairman. Upon roll call, Yes - Kelly Dunkerley, Karen Keith, Stan Saltee. No - None. Abstain - None. Motion carried.

C. Change Orders - (Sheriff) - Thompson Construction, Inc.:

1. #4 for the Sheriff's Training Quarters, as part of the Administration Campus Build-Out, CMF# 20230117, for the addition of fences and gates to the training quarters in the amount of \$3,115 (Clerk's Misc. File No. 20240368)
2. #5 for the Sheriff's Training Quarters as part of the Administration Campus Build-Out, CMF# 20230117, for an additional data receptacle and breaker in the amount of \$546 (Clerk's Misc. File No. 20240369)

Motion made by Kelly Dunkerley, seconded by Karen Keith, to approve and authorize execution by the Chairman. Upon roll call, Yes - Kelly Dunkerley, Karen Keith, Stan Saltee. No - None. Abstain - None. Motion carried.

VI. ACTION ITEMS

A. Gasoline & Diesel Fuel Quotes for week ending 3/18/2024 (Clerk's Misc. File No. 20240362)

Motion made by Karen Keith, seconded by Kelly Dunkerley, to approve the fuel quotes. Upon roll call, Yes - Kelly Dunkerley, Karen Keith, Stan Saltee. No - None. Abstain - None. Motion carried.

B. Appointment - (Board of County Commissioners) - Commissioner Keith - of David Stratton to the River Parks Authority, effective immediately, to replace Mariah Judd who has moved out of state. The remaining term of appointment expires 4/30/2026 (Clerk's Misc. File No. 20240370)

Motion made by Karen Keith, seconded by Kelly Dunkerley, to approve the appointment. Upon roll call, Yes - Kelly Dunkerley, Karen Keith, Stan Saltee. No - None. Abstain - None. Motion carried.

C. Requests for Approval

1. Budget Division - Tulsa County Agency Fund Recommended for Payment (Clerk's Misc. File No. 20240371)
Creditor: Crawford & Associates, P.C.; Fund: 500; Item: Professional Services rendered thru 2/15/2024; Purpose: Work in Progress on Preparation of annual financial statements for FY23 TCIA; Amount Paid: \$160
2. Human Resources - of TCP 902 County Mail Policy (Clerk's Misc. File No. 20240372)
3. Parks - of Vision 2025 Foresight 4 Greater Tulsa Application to reallocate \$200,000 allocated for "Sand Volleyball", to Construction of Splash Park Improvements, including chemical storage and air conditioning for the pump house and utilize funds that would interest a broader base of guests by purchasing and installing a prefabricated outdoor pavilion/gathering area with possible amenities including, but not limited to, a fire pit and/or outdoor play options at the newly constructed Chandler lower level (Clerk's Misc. File No. 20240373)
4. Social Services - to accept donations of medication from various nursing homes, and of various items from various individuals (Clerk's Misc. File No. 20240374)

Motion made by Kelly Dunkerley, seconded by Karen Keith, to approve and authorize execution, as needed. Upon roll call, Yes - None. No - None. Abstain - None. Motion carried.

- D. Resolution - (Drainage District #12) - directing Drainage Commissioner to view drains and levee and make estimate of money necessary to repair and maintain improvements for the fiscal year 2024-2025 (Clerk's Misc. File No. 20240375)

Motion made by Karen Keith, seconded by Kelly Dunkerley, to approve and authorize execution by the Chairman. Upon roll call, Yes - Kelly Dunkerley, Karen Keith, Stan Saltee. No - None. Abstain - None. Motion carried.

E. Agreements

1. Assessor - Standley Systems, for monthly lease and service of HP DesignJet XT950; monthly cost \$52.03 (Clerk's Misc. File No. 20240376)
2. Parks:
 - a. Amanda Neal Art, for use of all Tulsa County Parks to provide concessions from 3/1/2024 through 2/28/2025; fee \$25 per event attended (Clerk's Misc. File No. 20240377)
 - b. Brite Sno Cones, to provide concessions at Chandler Park on 3/23/2024 from 11:00 a.m. to 2:00 p.m.; fee \$50 (Clerk's Misc. File No. 20240378)
 - c. Little Bitty Acres, LLC, for free public access to their petting zoo during the Great Egg-venture Event at Chandler Park on 3/23/2024, from 11:00 a.m. to 1:00 p.m.; cost of \$400 (Clerk's Misc. File No. 20240379)
 - d. Manila Ice, to provide concessions at Chandler Park on 3/23/2024, from 11:00 a.m. to 2:00 p.m.; fee \$50 (Clerk's Misc. File No. 20240381)
 - e. Sharon's Royalty Treats, LLC, to provide concessions at several Tulsa County Parks from 6/1 through 8/31/2024; fee \$280 per month (Clerk's Misc. File No. 20240382)

Motion made by Karen Keith, seconded by Kelly Dunkerley, to approve and authorize execution by the Chairman. Upon roll call, Yes - Kelly Dunkerley, Karen Keith, Stan Saltee. No - None. Abstain - None. Motion carried.

F. Inventory Resolutions

1. Board of County Commissioners - Asset Transfer: to Highway Maintenance, Procurement, Human Resources and Building Operations - miscellaneous furniture (Clerk's Misc. File No. 20240383)
2. Building Operations - Request to Surplus: Walkaway tire changer, vehicles (Clerk's Misc. File No. 20240384)
3. Highway Maintenance - Asset Disposal: Exchanged - mowers (Clerk's Misc. File No. 20240385)

Motion made by Kelly Dunkerley, seconded by Karen Keith, to approve and authorize execution by the Chairman. Upon roll call, Yes - Kelly Dunkerley, Karen Keith, Stan Saltee. No - None. Abstain - None. Motion carried.

G. Sole Sources

1. Assessor - APEX Software, the sole provider for standalone copies of their building sketch and area calculation software products, the Apex GeoViewPort Suite and subsequent year Software Maintenance. Apex is also the sole provider for legacy sketch data conversion and related professional services to create, generate or otherwise modify Apex sketch file data (Clerk's Misc. File No. 20240386)
2. Building Operations - Schneider Electric, for manufacture, sale and installation of energy management and control systems, iNet and Ecostructure, which are installed in several Tulsa County facilities and integrated in areas of controls Struxureware.

Their office is the only factory branch in the Tulsa area for service and parts (Clerk's Misc. File No. 20240387)

3. Law Library - West Group (Thomson Reuters), the sole publisher of Oklahoma Session Laws and Oklahoma Statutes, their updated releases and publications (Clerk's Misc. File No. 20240388)

Motion made by Karen Keith, seconded by Kelly Dunkerley, to approve and authorize execution by the Chairman. Upon roll call, Yes - Kelly Dunkerley, Karen Keith, Stan Saltee. No - None. Abstain - None. Motion carried.

H. Claims

Motion made by Karen Keith, seconded by Kelly Dunkerley, to approve and authorize execution by the Commission. Upon roll call, Yes - Kelly Dunkerley, Karen Keith, Stan Saltee. No - None. Abstain - None. Motion carried.

I. Blanket Purchase Orders and Emergency Purchase Orders

Motion made by Kelly Dunkerley, seconded by Karen Keith, to approve and authorize execution by the Commission. Upon roll call, Yes - Kelly Dunkerley, Karen Keith, Stan Saltee. No - None. Abstain - None. Motion carried.

J. Consideration and Approval of Construction Program Payments

1. Vision Tulsa County (Clerk's Misc. File No. 20240389)
Sales Tax/Bond Funded Projects Recommended for Payment
Creditor: Meshek & Associates; Fund: H41SO/PJ1030; Item: 41st St. Improvements
137th W. Ave. to 193rd W. Ave.; Purpose: ROWs; Amt. Paid \$1,428.75
Creditor: Meshek & Associates; Fund: H91SO/PJ1033; Item: 91st St. So.
Improvements from HWY 75 to Elwood; Purpose: ROWs; Amt. Paid \$1,163.75

Sales Tax Funded Projects Recommended for Payment

Creditor: Tulsa County Court Clerk; Fund HERJR/PJ1085; Item: Ray Jordan
Renovation - Jury Room & Record Preservation Storage; Purpose: Distribute
Balance; Amt. Paid: \$77,565.76

Creditor: CSC-WESCO; Fund: ITSSE/PJ1503; Item: IT Servers, Storage,
Communications Equipment; Purpose: Materials; Amt. Paid \$1,372.48

Motion made by Karen Keith, seconded by Kelly Dunkerley, to approve and authorize execution by the Chairman. Upon roll call, Yes - Kelly Dunkerley, Karen Keith, Stan Saltee. No - None. Abstain - None. Motion carried.

- K. Zoning Application Hearing and Possible Action - (Tulsa Metropolitan Area Planning Commission) - CZ-550 - Applicant: Luz Ayuso, Owner: PJB Trust, Location: 1100 East 76th Street North. The request is to rezone from RS to AG to permit a residential with agricultural animals approximately 2.55 ± acres from RS to AG. On Meeting Date of January 17, 2024, TMAPC voted 7-1-0 to recommend that the County Commission Approve rezoning of 2.55 ± acres from RS to AG (Clerk's Misc. File No. 20240390)

Motion made by Karen Keith, seconded by Kelly Dunkerley, to enter into public hearing at 9:39 a.m. Upon roll call, Yes - Kelly Dunkerley, Karen Keith, Stan Saltee. No - None. Abstain - None. Motion carried.

Jay Hoyt, representing Tulsa Metropolitan Area Planning Commission, presented the zoning application CZ-550.

Motion made by Karen Keith, seconded by Kelly Dunkerley, to close the public hearing at 9:42 a.m. Upon roll call, Yes - Kelly Dunkerley, Karen Keith, Stan Saltee. No - None. Abstain - None. Motion carried.

Motion made by Kelly Dunkerley, seconded Karen Keith, by to approve and authorize execution by the Chairman. Upon roll call, Yes - Kelly Dunkerley, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

VII. ANNOUNCEMENTS

County Events and Status Updates for Comment and Discussion from: Administrative Services, Building Operations, Court Services, Early Settlement, Election Board, Engineers, Highways, Human Resources, Information Technology, Inspections, Parks, Social Services, Procurement, Assessor, County Clerk, Court Clerk, Sheriff, Treasurer, District Attorney, Drainage District #12, Expo Square, Juvenile Justice, OSU Extension, Presiding Judge, River Parks Authority, Tulsa Area Emergency Management Agency, Public Defender, Chief Deputies and County Commissioners

Chairman advised the announcements and County Events and Status updates were open for comment and discussion. The departments with information gave a report.

VIII. NEW BUSINESS

In accordance with the Open Meeting Act, Title 25 O.S. § 311.A.10, new business is defined as any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda.

There was no new business.

IX. ADJOURN

Motion made by Karen Keith, seconded by Kelly Dunkerley, to adjourn the meeting. Upon roll call, Yes - Kelly Dunkerley, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

BOARD OF COUNTY COMMISSIONERS

Stan Sallee, Chairman

ATTEST:

Michael Willis, Tulsa County Clerk