

(Agenda of meeting was posted outside of the Tulsa County Headquarters Building and on the Tulsa County website at www.tulsacounty.org on March 9, 2023 at 3:50 p.m.)

MINUTES
Monday, March 13, 2023

I. CALL TO ORDER

The Board of County Commissioners (BOCC) met at the hour of 9:30 a.m., with the following members present: Commissioner Karen Keith, Commissioner Stan Sallee, Commissioner Kelly Dunkerley. Others present: County Clerk Chief Deputy Tom Ellis, representing Michael Willis.

Kelly Dunkerley, Chairman, called the meeting to order at 9:30 a.m., and the following business was transacted:

II. MINUTES

A. Board of County Commissioner's Meeting of March 6, 2023

Motion made by Karen Keith, seconded by Stan Sallee, to approve and authorize execution by the Chairman. Upon roll call, Yes - Karen Keith, Stan Sallee, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

III. REPORTS

A. Elected Officials:

1. Assessor - Monthly Revolving Fund for 2/2023 (Clerk's Misc. File No. 20230319)
2. County Clerk - Monthly for 2/2023 (Clerk's Misc. File No. 20230320)
3. Court Clerk:
 - a. Monthly for 2/2023 (Clerk's Misc. File No. 20230321)
 - b. Monthly Records Management and Preservation for 2/2023 (Clerk's Misc. File No. 20230322)

Motion made by Stan Sallee, seconded by Karen Keith, to approve and authorize execution, as needed. Upon roll call, Yes - Karen Keith, Stan Sallee, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

B. County Department - (Election Board) - Monthly for 2/2023 (Clerk's Misc. File No. 20230323)

Motion made by Karen Keith, seconded by Stan Sallee, to approve and authorize execution by the Commission. Upon roll call, Yes - Karen Keith, Stan Sallee, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

IV. UNFINISHED BUSINESS

A. Amendments

1. Engineers - #1 to the agreement with Meshek & Associates, LLC, for professional engineering services on Hagar Creek Levee Improvements, CMF #20210069, for additional interior drainage analysis for the airport basin and downtown stormwater basin which was beyond the previous statement of work. This service will not change the date of completion but will increase the original contract amount by \$49,320, for a new contract sum of \$248,890 (Clerk's Misc. File No. 20230324)
2. Highways - #1 to the award for Sign and Delineator Posts, Brackets and Markers, to Xcessories Squared Development & Mfg., Inc., CMF #20220370, to exercise the option to renew the award for an additional one year beginning 4/25/2023 with no changes to the terms (Clerk's Misc. File No. 20230325)

3. Human Resources - #2 to the agreement with Voya Employee Benefits, a division of Reliastar Life Insurance Company, CMF #20220839, to remove child EOI requirements (Clerk's Misc. File No. 20230326)
4. Sheriff - #3 to the agreement with Thompson Construction, Inc., CMF #20221069, to add Low Voltage Service, Pathways, and Wiring to this project, with no change to the Guaranteed Maximum price of \$148,046.65, for a new contract sum not to exceed \$8,587,853.65 (Clerk's Misc. File No. 20230327)

Motion made by Stan Sallee, seconded by Karen Keith, to approve and authorize execution by the Chairman. Upon roll call, Yes - Karen Keith, Stan Sallee, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

V. ACTION ITEMS

- A. Gasoline & Diesel Fuel Quotes for week ending 3/20/2023 (Clerk's Misc. File No. 20230318)

Motion made by Karen Keith, seconded by Stan Sallee, to approve the fuel quotes. Upon roll call, Yes - Karen Keith, Stan Sallee, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

- B. Memorandum of Understanding - (Human Resources) - Central Technology Center Sapulpa, for use of Chandler Park Community Center for Confined Space Entry Completion on 3/8/2023 from 9:00 a.m. to 4:00 p.m. for \$520 which includes a one-time \$500 tuition fee, \$5 for the attending students (4), and \$5 for any additional students (Clerk's Misc. File No. 20230328)

Motion made by Stan Sallee, seconded by Karen Keith, to approve and authorize execution by the Chairman. Upon roll call, Yes - Karen Keith, Stan Sallee, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

- C. Requests for Approval

1. Human Resources - of Joinder Agreement for Tulsa County 401(A) Matching Plan and 457 Deferred Compensation Plan, allowing the Tulsa City County Health Department to participate in Tulsa County's 401(A) Matching Plan and 457 Deferred Compensation Plan (Clerk's Misc. File No. 20230329)

Motion made by Karen Keith, seconded by Stan Sallee, to approve and authorize execution by the Chairman. Upon roll call, Yes - Karen Keith, Stan Sallee, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

2. Tulsa Area Emergency Management Agency (TAEMA) - of 2019 CDBG-DR Tulsa County Voluntary Buyout Program Guidelines (Clerk's Misc. File No. 20230330)

Motion made by Karen Keith, seconded by Stan Sallee, to approve and authorize execution by the Commission. Upon roll call, Yes - Karen Keith, Stan Sallee, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

- D. Resolutions - Drainage District #12

1. To Strike Assessment from the 2022 Tax Roll - **HollyFrontier Tulsa Refining LLC West**: Parcel No.: 00000-57-00-04841; Item No.: 22-20-5002480-019-4; Assessed Value: \$18,849,866; Tax Amt.: \$182,655; Amt. to Strike: \$7,253 (Clerk's Misc. File No. 20230331)

Motion made by Stan Sallee, seconded by Karen Keith, to approve and authorize execution by the Chairman. Upon roll call, Yes - Karen Keith, Stan Sallee, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

2. To Correct the 2022 Tax Roll and to Certify Omitted Assessments - Business Personal Account for Drainage 12, Value of \$6,439 resulting in a value of tax assessment being \$62: Webco Industries, Inc. - Woodland; Assessed Value: \$1,336, Tax Charges: \$13; AAon, Inc.; Assessed Value: \$5,103, Tax Charges: \$49 (Clerk's Misc. File No. 20230332)

Motion made by Karen Keith, seconded by Stan Sallee, to approve and authorize execution by the Chairman. Upon roll call, Yes - Karen Keith, Stan Sallee, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

E. Agreements

1. Board of County Commissioners:

- a. Barbara Mefford, CCIM of Chinowth & Cohen Commercial, for exclusive representation in the lease and or purchase of a commercial building(s) regarding the needs of the Tulsa County Courthouse. Representation will be through January 22, 2024 with commission to be paid upon successful completion of transaction

Motion made by Karen Keith, seconded by Stan Sallee, to strike the agreement noting that it is premature. Upon roll call, Yes - Karen Keith, Stan Sallee, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

- b. New Workforce Directions, Inc., dba Madison Strategies Group, in the amount of \$1,637,500, CMF #20211546 and CMF #20221687, to provide funding for facility improvements and operational support for the organization to implement and expand a job training program (Clerk's Misc. File No. 20230333)

Motion made by Karen Keith, seconded by Stan Sallee, to approve and authorize execution by the Chairman. Upon roll call, Yes - Karen Keith, Stan Sallee, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

- c. Tulsa Area United Way and Tulsa Regional Chamber, Inc., for use of County Parking Lot Adjacent to Iron Gate for Homeless Resource Connection Event (Clerk's Misc. File No. 20230334)

Motion made by Stan Sallee, seconded by Karen Keith, to approve and authorize execution by the Chairman. Upon roll call, Yes - Karen Keith, Stan Sallee, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

2. Sheriff:

- a. Cyntergy AEC, LLC, for architectural and engineering services for the construction of a storage building to be located at David L. Moss, 300 North Denver Ave, Tulsa, OK 74103; cost of \$44,430 (Clerk's Misc. File No. 20230335)
- b. PowerDMS, for implementation and support of Power Policy software through 7/2/2023; cost \$417.99 (Clerk's Misc. File No. 20230336)

Motion made by Karen Keith, seconded by Stan Sallee, to approve and authorize execution by the Chairman. Upon roll call, Yes - Karen Keith, Stan Sallee, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

F. Agreement Renewals - Sheriff:

1. 365Labs, LLC, for renewal of CMF #20230142 for FY 2023-2024 (Clerk's Misc. File No. 20230337)
2. Advance Alarms, Inc., for renewal of CMF #20220897 for FY 2023-2024 (Clerk's Misc. File No. 20230338)
3. Correct Solutions, LLC, for renewal of CMF #20220898 for FY 2023-2024 (Clerk's Misc. File No. 20230339)
4. Emergency Power Systems, Inc., for renewal of CMF #20221241 for FY 2023-2024 (Clerk's Misc. File No. 20230340)
5. JD Young, for renewal of CMF #20220961 for FY 2023-2024 (Clerk's Misc. File No. 20230341)
6. LeadsOnline, LLC, for renewal of CMF #20220901 for FY 2023-2024 (Clerk's Misc. File No. 20230342)
7. Oklahoma State Bureau of Investigation, for renewal of CMF #20221017 for FY 2023-2024 (Clerk's Misc. File No. 20230343)

Motion made by Stan Sallee, seconded by Karen Keith, to approve and authorize execution by the Chairman. Upon roll call, Yes - Karen Keith, Stan Sallee, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

G. Requests to Advertise for Bids

1. Engineers - Traffic Signal Equipment and Parts (Clerk's Misc. File No. 20230344)
2. Highways - Road Materials (Clerk's Misc. File No. 20230345)

Motion made by Karen Keith, seconded by Stan Sallee, to approve and authorize execution by the Chairman. Upon roll call, Yes - Karen Keith, Stan Sallee, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

H. Inventory Resolutions

1. Board of County Commissioners:
 - a. junked; Dell Computer (Clerk's Misc. File No. 20230346)
 - b. sold; Carol Crowson Annex Building (Clerk's Misc. File No. 20230347)
 - c. junked; roof replacement on Carol Crowson Annex (Clerk's Misc. File No. 20230348)
2. Building Operations - surplus; 7 vehicles (Clerk's Misc. File No. 20230349)
3. Highway District #2 - surplus; Chevy Pickup (Clerk's Misc. File No. 20230350)
4. Sheriff - junked; taser (Clerk's Misc. File No. 20230351)

Motion made by Stan Sallee, seconded by Karen Keith, to approve and authorize execution by the Chairman. Upon roll call, Yes - Karen Keith, Stan Sallee, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

I. Sole Sources

1. Assessor - APEX Software, for building sketch and area calculation software products, the Apex GeoViewPort Suite and subsequent year Software Maintenance. Apex is also the sole provider for legacy sketch data conversion and related professional services to create, generate or otherwise modify Apex sketch file data (Clerk's Misc. File No. 20230352)
2. Schneider Electric, for service and parts of their iNet and Ecostructure energy management and control system, which are installed in several Tulsa County facilities and integrated in areas of controls Struxureware (Clerk's Misc. File No. 20230353)

Motion made by Karen Keith, seconded by Stan Sallee, to approve and authorize execution by the Chairman. Upon roll call, Yes - Karen Keith, Stan Sallee, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

- J. Travel/Training - (Human Resources) - Kathy Burrows, to the National Association of Counties Conference in Austin, Texas, on 7/21-24/2023; cost of \$1,300 (Clerk's Misc. File No. 20230354)

Motion made by Stan Sallee, seconded by Karen Keith, to approve the travel/training request. Upon roll call, Yes - Karen Keith, Stan Sallee, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

K. Claims (payments for bills to be paid from 2/27-3/3/2023)

Motion made by Karen Keith, seconded by Stan Sallee, to approve and authorize execution by the Commission. Upon roll call, Yes - Karen Keith, Stan Sallee, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

L. Blanket Purchase Orders and Emergency Purchase Orders Submitted from 3/6-10/2023

Motion made by Stan Sallee, seconded by Karen Keith, to approve and authorize execution by the Commission. Upon roll call, Yes - Karen Keith, Stan Sallee, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

M. Consideration and Approval of Construction Program Payments

1. Vision 2025 (Clerk's Misc. File No. 20230355)

- a. **Creditor:** GH2 Architects; **Trust:** 719384-H9; **Item:** 10,473 - Owasso Sports Park Project #2; **Purpose:** Sports Park Improvements; **Amt. Paid:** \$9,630.97

2. Vision Tulsa County (Clerk's Misc. File No. 20230356)

- a. **Creditor:** Meshek & Associates; **Fund:** HW86N/PJ1047; **Item:** 86th St. N. Memorial to Hwy 75 Improvements; **Purpose:** Right of Way Acquisitions; **Amt Paid:** \$847.50
Creditor: Hunter CGC; **Fund:** HEDSO/PJ1037; **Item:** Edison Bridge Replacement; **Purpose:** Testing/Inspections; **Amt Paid:** \$2,935
Creditor: Meshek; **Fund:** H91SO/PJ1033; **Item:** 91st So. Improvements from HWY 75 to Elwood; **Purpose:** ROWs; **Amt Paid:** \$1,035
Creditor: Economy Lumber; **Fund:** HERJR/PJ1085; **Item:** Ray Jordan Bldg. Renovation - BOPS Basement; **Purpose:** Materials; **Amt Paid:** \$127.65
Creditor: DG Investment dba Converging; **Fund:** HERJR/PJ1085; **Item:** Ray Jordan Bldg. Renovation - BOPS Basement; **Purpose:** Construction; **Amt Paid:** \$1,918.56
Creditor: Sherwin Williams Co.; **Fund:** PCP02/PJ1066; **Item:** Chandler Park Project B; **Purpose:** Materials; **Amt Paid:** \$736.15
Creditor: Heatwave Supply Inc; **Fund:** PCP02/PJ1066; **Item:** Chandler Park Project B; **Purpose:** Materials; **Amt Paid:** \$511.36

Sales Tax Funded Projects Recommended for Payment

Creditor: Meshek & Assoc., LLC; **Fund:** HLV13/PJ1083; **Item:** Jenks/Hager Creek Levee & Road Improvements; **Purpose:** Design; **Amt Paid:** \$2,053.01

Motion made by Karen Keith, seconded by Stan Sallee, to approve and authorize execution by the Chairman. Upon roll call, Yes - Karen Keith, Stan Sallee, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

N. Public Health Update

Adam Austin, representing CC Health, gave an update on COVID-19 and flu season in Tulsa County

VI. ANNOUNCEMENTS

County Events and Status Updates for Comment and Discussion from: Administrative Services, Building Operations, Court Services, Director of Governmental Affairs, Early Settlement, Election Board, Engineers, Highways, Human Resources, Information Technology, Inspections, Parks, Social Services, Procurement, Assessor, County Clerk, Court Clerk, Sheriff, Treasurer, District Attorney, Drainage District #12, Expo Square, Juvenile Justice, OSU Extension, Presiding Judge, River Parks Authority, Tulsa Area Emergency Management Agency, Chief Deputies and County Commissioners

Chairman advised the announcements and County Events and Status updates were open for comment and discussion. The departments with information gave a report.

VII. NEW BUSINESS

In accordance with the Open Meeting Act, Title 25 O.S. § 311.A.10, new business is defined as any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda.

There was no new business.

VIII. ADJOURN

Motion made by Karen Keith, seconded by Stan Sallee, to adjourn the meeting. Upon roll call, Yes - Karen Keith, Stan Sallee, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

BOARD OF COUNTY COMMISSIONERS

Kelly Dunkerley, Chairman

ATTEST:

Michael Willis, Tulsa County Clerk