

(Agenda of meeting was posted on the Tulsa County website at [www.tulsacounty.org](http://www.tulsacounty.org) on March 11, 2021 at 4:57 p.m.)

MINUTES  
Monday, March 15, 2021

I. CALL TO ORDER

The Board of County Commissioners (BOCC) met at the hour of 9:30 a.m., with the following members present: Commissioner Ron Peters, Commissioner Karen Keith and Commissioner Stan Sallee. Others present: County Clerk Michael Willis.

Stan Sallee, Chairman, called the meeting to order at 9:30 a.m., and the following business was transacted:

II. MINUTES

A. Board of County Commissioner's Meeting of March 8, 2021

Motion made by Ron Peters, seconded by Karen Keith, to approve and authorize execution by the Chairman. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

III. REPORTS

A. Assessor - Monthly Revolving Fund for 2/2021 (Clerk's Misc. File No. 20210464)

B. Treasurer - Depository Summary of Daily Analysis for 2/2021 (Clerk's Misc. File No. 20210465)

Motion made by Karen Keith, seconded by Ron Peters, to approve the reports. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

IV. UNFINISHED BUSINESS

A. Bid Openings - (Highways) - Construction of Concrete Headwalls

1. 3 Angels Construction LLC (Clerk's Misc. File No. 20210466)
2. R&L Construction, LLC (Clerk's Misc. File No. 20210467)
3. Timber Wolf Excavating, LLC (Clerk's Misc. File No. 20210468)

Motion made by Ron Peters, seconded by Karen Keith, to refer the bids to Highways and Procurement for analysis, review and recommendation on March 22, 2021. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

B. Amendment #3 - (Sheriff) - to the bid award for TCSO Graphics for Vehicles to Spartan Signs, CMF #20201022, for a price increase due to new graphic design cost for TCSO Dodge Ram Trucks. The cost will increase by \$40 taking the cost from \$345 per unit to \$385 per unit (Clerk's Misc. File No. 20210469)

Motion made by Karen Keith, seconded by Ron Peters, to approve the amendment. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

C. Change Orders - Highways

1. #1 to the agreement with Construction Enterprises Incorporated for the Fueling Stations at the Tulsa County Maintenance Facilities in Districts 1 and 3, CMF #20202825, for modifications to the fuel tank foundation at the District 1 site. The contract sum will be increased in the amount of \$6,002.67 for a revised total contract sum of \$515,713.67 (Clerk's Misc. File No. 20210470)

2. #2 to the agreement with Construction Enterprises Incorporated for the Fueling Stations at the Tulsa County Maintenance Facilities in Districts 1 and 3, CMF #20202825, for modifications to the fuel tank foundation at the District 3 site. The contract sum will be increased in the amount of \$4,760.56 for a revised total contract sum of \$520,474.23. The contract time will be increased by 28 calendar days (Clerk's Misc. File No. 20210471)

Motion made by Karen Keith, seconded by Ron Peters, to approve and authorize execution by the Chairman. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

- D. Parks - Shootout Baseball, Inc. - for use of O'Brien Park baseball fields 1-8 for baseball tournaments on multiple days from 3/26/2021 to 6/20/2021, deferred from 3/8/2021 BOCC meeting (Clerk's Misc. File No. 20210472)

Motion made by Ron Peters, seconded by Karen Keith, to approve and authorize execution by the Chairman. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

## V. ACTION ITEMS

- A. Gasoline & Diesel Fuel Quotes for week ending 3/22/2021 (Clerk's Misc. File No. 20210473)

Motion made by Karen Keith, seconded by Ron Peters, to approve the gasoline and diesel fuel quotes. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

- B. Resolution on Disposition of Funds/Cash Fund Estimate of Needs from 2/11/2021 to 3/10/2021 (Clerk's Misc. File No. 20210474)

Motion made by Ron Peters, seconded by Karen Keith, to approve and authorize execution by the Chairman. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

- C. Requests for Approval

1. IT - BOKF, NA - for Authorization to Release Client Information to third party, Workday, Inc. (Clerk's Misc. File No. 20210475)
2. Social Services - to accept donations of food, medications and various items for 2/2021 (Clerk's Misc. File No. 20210476)

Motion made by Karen Keith, seconded by Ron Peters, to approve and authorize execution, as needed. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

- D. Request for Public Hearing - (INCOG) - to be held on March 22, 2021 at 9:30 a.m., in the Tulsa County Headquarters Building, Room 132 at 218 W. 6th Street, Tulsa, to receive recommendations on housing needs for the cities and counties within the Metropolitan Tulsa HOME Consortium and non-housing community development needs for the cities within the Tulsa County CDBG Urban County (Clerk's Misc. File No. 20210477)

Motion made by Ron Peters, seconded by Karen Keith, to approve the request. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

- E. Resolutions

1. Board of County Commissioners - unanimously opposing the passage of HB 2504 (Clerk's Misc. File No. 20210478)

Motion made by Karen Keith, seconded by Ron Peters, to amend the resolution. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

Motion made by Ron Peters, seconded by Karen Keith, to approve as amended and authorize execution by the Commission. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

2. Drainage District #12 - directing Drainage Commissioner of District #12 to view drains and levee and make estimate of money necessary to repair and maintain improvements for the FY 2021-2022 (Clerk's Misc. File No. 20210479)

Motion made by Karen Keith, seconded by Ron Peters, to accept and file the resolution. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

3. Engineers - authorizing the filing of Sheridan Crossing IV Public Subdivision plat, as required under Title 19 O.S., § 288.1 (Clerk's Misc. File No. 20210480)

Motion made by Ron Peters, seconded by Karen Keith, to approve and authorize execution by the Chairman. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

#### F. Agreements

1. Board of County Commissioners:

- a. AAA Glass & Mirror of Oklahoma, LLC - for Trade Contractor Agreement for Tulsa County Ray Jordan Administration Building Glass & Glazing (Clerk's Misc. File No. 20210481)
- b. City of Sapulpa - for FY 2020 Tulsa County CDBG Urban County funds in the amount of \$155,986.34 for street improvements to E. Line Street from State Highway 97 east to the MLK overpass (Clerk's Misc. File No. 20210482)

Motion made by Karen Keith, seconded by Ron Peters, to approve and authorize execution by the Chairman. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

2. District Attorney - JD Young/Think Healthy Systems - for rental and service of three (3) model PW1R water filtration systems; cost of \$140.85/mo. (Clerk's Misc. File No. 20210483)

Motion made by Ron Peters, seconded by Karen Keith, to approve and authorize execution by the Chairman. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

3. Parks:

- a. Next Level 9U/Caleb Blakenship - for use of Haikey Creek Baseball Field 1 for baseball practice every Wednesday from 6:30-7:30 p.m., beginning 3/24/2021 to 6/16/2021; fee of \$20 per hour per field (Clerk's Misc. File No. 20210484)
- b. Tulsa Homeschool Academy - for the use of Chandler Park Shelters number 2 and 3 for multiple days beginning 3/26/2021 to 5/28/2021 (Clerk's Misc. File No. 20210485)

Motion made by Karen Keith, seconded by Ron Peters, to approve and authorize execution by the Chairman. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

4. Sheriff - M&M Micro Systems, Inc. - for annual software support for Sheriff's Office Management Software (SOMS® for Windows) from 7/1/2021 to 6/30/2022 (Clerk's Misc. File No. 20210486)

Motion made by Ron Peters, seconded by Karen Keith, to approve and authorize execution by the Chairman. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

#### G. Agreement Renewals

1. Employees' Retirement System of Tulsa County - Pension Technology Group, Inc. - for renewal of CMF #20200696 for FY 2021-2022 (Clerk's Misc. File No. 20210487)
2. Sheriff - John 3:16 Mission - for renewal of CMF #20210373 for FY 2021-2022 (Clerk's Misc. File No. 20210488)

Motion made by Karen Keith, seconded by Ron Peters, to approve and authorize execution by the Chairman. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

H. Request to Advertise for Bids - (Highways) - Sign and Delineator Posts, Brackets and Markers (Clerk's Misc. File No. 20210489)

Motion made by Ron Peters, seconded by Karen Keith, to approve the request to advertise. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

I. Inventory Resolutions

1. Assessor - Junked - Credenza (Clerk's Misc. File No. 20210490)
2. Court Services - Junked - Misc. Computers (Clerk's Misc. File No. 20210491)
3. Inspections - Junked - 2 Map Cabinets and 2 Desks (Clerk's Misc. File No. 20210492)
4. Sheriff:
  - a. Junked - Tasers (Clerk's Misc. File No. 20210493)
  - b. Junked - Misc. Items (Clerk's Misc. File No. 20210494)
  - c. Retired to Rick Shavney - Glock 17 and Body Armor (Clerk's Misc. File No. 20210495)
5. Treasurer - Junked - Check Scanner (Clerk's Misc. File No. 20210496)

Motion made by Karen Keith, seconded by Ron Peters, to approve and authorize execution by the Chairman. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

J. Sole Sources

1. Sheriff:
  - a. M & M Micro Systems, Inc. - for the Sheriff's Office Management System (S.O.M.S.) Software (Clerk's Misc. File No. 20210497)
  - b. PowerDMS - for cloud-based software as a service (SaaS) platform that combines document management, training management, accreditation management and electronically links that content to alert users whenever a change may impact compliance (Clerk's Misc. File No. 20210498)
2. Social Services - Computer-Rx - for drug images that function with the WinRx Pharmacy Software (Clerk's Misc. File No. 20210499)

Motion made by Ron Peters, seconded by Karen Keith, to approve and authorize execution by the Chairman. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

K. Utility Permits - (Engineers) - Creek County RWD #2

1. to cross 161st St. S. approximately 1200 ft. E. of 161st St. S. & Lewis Ave. junction (Clerk's Misc. File No. 20210500)
2. to cross 171st St. S. approximately 100 ft. W. of 171st S. & Lewis Ave. junction (Clerk's Misc. File No. 20210501)
3. to cross 171st St. S. approximately 150 ft. W. of the 171st St. S. & Lewis Ave. junction (Clerk's Misc. File No. 20210502)

Motion made by Karen Keith, seconded by Ron Peters, to approve and authorize execution by the Chairman. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

L. Travel/Training

1. Board of County Commissioners:
  - a. Keri Fothergill to OSU County Training Budget Process 1 and 2 from 4/8-9/2021 (Clerk's Misc. File No. 20210503)

- b. Keri Fothergill to OSU County Training Customer Service on 4/15/2021 (Clerk's Misc. File No. 20210504)
- c. Mike Craddock to OSU County Training Supervisory Skills 2 on 5/6/2021 (Clerk's Misc. File No. 20210505)

Motion made by Karen Keith, seconded by Ron Peters, to approve the travel/training requests. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

M. Personnel Actions

- 1. Building Operations (Clerk's Misc. File No. 20210506)
- 2. Highways (Clerk's Misc. File No. 20210507)
- 3. IT (Clerk's Misc. File No. 20210508)
- 4. Social Services (Clerk's Misc. File No. 20210509)

Motion made by Karen Keith, seconded by Ron Peters, to approve the personnel actions. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

N. Juvenile Bureau Personnel Actions to Accept & File (Clerk's Misc. File No. 20210510)

Motion made by Ron Peters, seconded by Karen Keith, to accept and file the Juvenile Bureau personnel actions. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

O. CC Health Department Documents to Accept & File

- 1. Agreement - Pitney Bowes - for software maintenance for little by little WIC program from 3/1/2021 from 2/28/2022; cost of \$104.24/mo. (Clerk's Misc. File No. 20210511)
- 2. Personnel Actions (Clerk's Misc. File No. 20210512)
- 3. Travel/Training (Clerk's Misc. File No. 20210513)

Motion made by Karen Keith, seconded by Ron Peters, to accept and file the CC Health documents. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

P. Claims to be Disallowed (payments cancelled as of 3/8-12/2021)

There were no claims to be disallowed.

Q. Claims (payments for bills to be paid by 3/1-5/2021)

Motion made by Ron Peters, seconded by Karen Keith, to approve and authorize execution by the Commission. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

R. Blanket Purchase Orders and Emergency Purchase Orders Submitted from 3/8-12/2021

Motion made by Karen Keith, seconded by Ron Peters, to approve and authorize execution by the Commission. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

S. COVID-19 Virus Discussion and Update

Joseph Kralicek, Director of Tulsa Area Emergency Management Agency, gave an update on COVID-19 numbers in Tulsa County.

- T. Discussion and possible action approving the appropriation and use of funds received from the U.S. Department of Treasury under the "Coronavirus Aid, Relief, and Economic Security (CARES) Act", the "Coronavirus Response and Relief Supplemental Appropriations Act of 2021", the "Emergency Rental Assistance Program", and/or the "American Rescue Plan Act of 2021" and the "Coronavirus State and Local Fiscal Recovery Fund" contained therein

There were no CARES funding requests.

VI. ANNOUNCEMENTS

County events and status updates for comment and discussion from: Administrative Services, Building Operations, Court Services, Election Board, Human Resources, Information Technology, Parks, Purchasing, Social Services, Engineering, Highways, Inspections, Sheriff, Assessor, County Clerk, Court Clerk, Treasurer, District Attorney, Presiding Judge, Juvenile Justice, Expo Square, INCOG, Tulsa Area Emergency Management Agency, OSU Extension, CC Library, CC Health Department, River Parks Authority, Levee Drainage District #12, Board of County Commissioners Chief Deputies, Director of Governmental Affairs

Chairman advised the announcements and County Events and Status updates were open for comment and discussion. The departments with information gave a report.

VII. NEW BUSINESS

In accordance with the Open Meeting Act, Title 25 O.S. § 311.A.10, new business is defined as any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda.

There was no new business.

VIII. ADJOURN

Motion made by Ron Peters, seconded by Karen Keith, to adjourn the meeting. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

BOARD OF COUNTY COMMISSIONERS

Stan Sallee, Chairman

ATTEST:

Michael Willis, Tulsa County Clerk