

(Amended agenda of meeting was posted outside of the Tulsa County Headquarters Building and on the Tulsa County website at [www.tulsacounty.org](http://www.tulsacounty.org) on March 15, 2024 at 9:11 a.m.)

MINUTES  
Monday, March 18, 2024

I. CALL TO ORDER

The Board of County Commissioners (BOCC) met at the hour of 9:30 a.m., with the following members present: Chief Deputy James Rea, representing Commissioner Karen Keith, Commissioner Kelly Dunkerley and Commissioner Stan Sallee. Others present: County Clerk Michael Willis, represented by Chief of Staff Kenneth Yates.

Stan Sallee, Chairman, called the meeting to order at 9:30 a.m., and the following business was transacted:

II. ANNOUNCEMENTS

County Events and Status Updates for Comment and Discussion from: Administrative Services, Building Operations, Court Services, Early Settlement, Election Board, Engineers, Highways, Human Resources, Information Technology, Inspections, Parks, Social Services, Procurement, Assessor, County Clerk, Court Clerk, Sheriff, Treasurer, District Attorney, Drainage District #12, Expo Square, Juvenile Justice, OSU Extension, Presiding Judge, River Parks Authority, Tulsa Area Emergency Management Agency, Public Defender, Chief Deputies and County Commissioners

Chairman advised the announcements and County Events and Status updates were open for comment and discussion. The departments with information gave a report.

III. MINUTES

A. Board of County Commissioner's Special Meeting of March 8, 2024

B. Board of County Commissioner's Meeting of March 11, 2024

Motion made by James Rea, seconded by Kelly Dunkerley, to approve and authorize execution by the Chairman. Upon roll call, Yes - James Rea, Kelly Dunkerley, Stan Sallee. No - None. Abstain - None. Motion carried.

IV. REPORTS

A. Elected Officials:

1. Assessor - Revolving Fee for 2/2024 (Clerk's Misc. File No. 20240393)
2. County Clerk - Monthly for 2/2024 (Clerk's Misc. File No. 20240394)
3. Treasurer - Depository Summary of Daily Analysis for 2/2024 (Clerk's Misc. File No. 20240395)

Motion made by Kelly Dunkerley, seconded by James Rea, to approve and authorize execution, as needed. Upon roll call, Yes - James Rea, Kelly Dunkerley, Stan Sallee. No - None. Abstain - None. Motion carried.

B. County Department - (Election Board) - Monthly for 2/2024 (Clerk's Misc. File No. 20240396)

Motion made by Kelly Dunkerley, seconded by James Rea, to approve and authorize execution by the Commission. Upon roll call, Yes - James Rea, Kelly Dunkerley, Stan Sallee. No - None. Abstain - None. Motion carried.

## V. UNFINISHED BUSINESS

- A. Addendum - (IT) - OneNet, to add Copper Cat-6 Ethernet Cross Connect in the Tier-Point Broken Arrow facility, CMF #20220116; annual cost of \$2,350 (Clerk's Misc. File No. 20240397)

Motion made by James Rea, seconded by Kelly Dunkerley, to approve and authorize execution by the Chairman. Upon roll call, Yes - James Rea, Kelly Dunkerley, Stan Sallee. No - None. Abstain - None. Motion carried.

### B. Amendments

1. Assessor - #1 to agreement with Moody's Analytics, Inc., CMF #20231970, to remove Products and Services Research from the Order Form and replace with Moody's Analytics CRE for clarity (Clerk's Misc. File No. 20240398)
2. Engineers - #2 to the Award for Sign and Delineator Posts, Brackets and Markers, awarded to Xcessories Squared Development & Mfg. Inc., CMF #20220370, the most recent renewal, CMF #20230325, to exercise the option to renew for an additional one-year beginning 4/25/2024 (Clerk's Misc. File No. 20240399)
3. Sheriff - #4 to the agreement with the Cherokee Nation, for the transportation of Cherokee Nation Tribal Arrestees, CMF #20210798, the most recent renewal, CMF #20230866, for an additional term from 7/1/2024 through 6/30/2025 (Clerk's Misc. File No. 20240400)

Motion made by James Rea, seconded by Kelly Dunkerley, to approve and authorize execution by the Chairman. Upon roll call, Yes - James Rea, Kelly Dunkerley, Stan Sallee. No - None. Abstain - None. Motion carried.

## VI. ACTION ITEMS

- A. Gasoline & Diesel Fuel Quotes for week ending 3/25/2024 (Clerk's Misc. File No. 20240392)

Motion made by Kelly Dunkerley, seconded by James Rea, to approve the fuel quotes. Upon roll call, Yes - James Rea, Kelly Dunkerley, Stan Sallee. No - None. Abstain - None. Motion carried.

- B. New or Replacement Procurement Officers - (Assessor) - designating Carah Vallely as new receiving specialist (Clerk's Misc. File No. 20240401)

Motion made by James Rea, seconded by Kelly Dunkerley, to approve and authorize execution by the Chairman. Upon roll call, Yes - James Rea, Kelly Dunkerley, Stan Sallee. No - None. Abstain - None. Motion carried.

- C. Resolution on Disposition of Funds/Cash Fund Estimate of Needs (Clerk's Misc. File No. 20240402)

Motion made by Kelly Dunkerley, seconded by James Rea, to approve and authorize execution by the Chairman. Upon roll call, Yes - James Rea, Kelly Dunkerley, Stan Sallee. No - None. Abstain - None. Motion carried.

- D. Reappointment - (Board of County Commissioners) - Commissioner Dunkerley - of Ken Levit to the River Parks Authority for a three-year term to expire 4/7/2027 (Clerk's Misc. File No. 20240403)

Motion made by Kelly Dunkerley, seconded by James Rea, to approve the reappointment. Upon roll call, Yes - James Rea, Kelly Dunkerley, Stan Sallee. No - None. Abstain - None. Motion carried.

- E. Request for Approval - (Engineers) - Oklahoma Department of Transportation settlement and claim for payment of right-of-way required for the 101st Street from Mingo to Garnett project, State Project No. JP 29345(04), assigned to Jim D. Furman Trust, in the amount of \$4,000 (Clerk's Misc. File No. 20240404)

Motion made by James Rea, seconded by Kelly Dunkerley, to approve and authorize execution by the Commission. Upon roll call, Yes - James Rea, Kelly Dunkerley, Stan Sallee. No - None. Abstain - None. Motion carried.

- F. Resolution - (Engineers) - to designate an honorary street name of approximately 0.30 miles of W. 3rd St. S. from S. 57th W. Ave. eastward to the dead-end as Don Comstock Lane (Clerk's Misc. File No. 20240391)

Motion made by Kelly Dunkerley, seconded by James Rea, to approve and authorize execution by the Commission. Upon roll call, Yes - James Rea, Kelly Dunkerley, Stan Sallee. No - None. Abstain - None. Motion carried.

G. Agreements

1. Board of County Commissioners:

- a. Walter L. Bell, Jr. and Elizabeth L. Bell, for TAEMA Voluntary Flood Acquisition Program - VBP #928 in the amount of \$130,000 for Lot Six (6), Block Six (6), Meadow Valley, an Addition to the City of Sand Springs, Tulsa County, State of Oklahoma, according to the recorded Plat No. 3255., Tax ID: 61965-91-15-09870 (Clerk's Misc. File No. 20240405)
- b. Ladonna Arce, for TAEMA Voluntary Flood Acquisition Program - VBP #969 in the amount of \$82,646.58, for the North Half of the East Half (N½ E½) of Lot Two (2), Block Three (3), GLEN ACRES SUBDIVISION, Tulsa County, State of Oklahoma, according to the recorded Plat No. 225, Tax ID: 16250-92-05-00810 (Clerk's Misc. File No. 20240406)

Motion made by James Rea, seconded by Kelly Dunkerley, to approve and authorize execution by the Commission. Upon roll call, Yes - James Rea, Kelly Dunkerley, Stan Sallee. No - None. Abstain - None. Motion carried.

2. Engineers:

- a. City of Broken Arrow, for the Interlocal Cooperative Act to enable cooperation and combine existing resources between the County and the City for continuing maintenance and repairs on county roads and bridges which are located, in part or whole, within city limits for fiscal year 2025 (Clerk's Misc. File No. 20240407)
- b. Garver, LLC, for a signal warrant analysis of the intersection of E. 76th Street N. and Whirlpool Drive west of Owasso, with an intersection operational analysis of existing geometry and a geometric analysis; cost of \$17,400 (Clerk's Misc. File No. 20240408)

Motion made by Kelly Dunkerley, seconded by James Rea, to approve and authorize execution, as needed. Upon roll call, Yes - James Rea, Kelly Dunkerley, Stan Sallee. No - None. Abstain - None. Motion carried.

3. Parks:

- a. Brite Sno Cones, to provide concessions at Chandler Park from 5/1-31/2024; fee \$100 (Clerk's Misc. File No. 20240409)
- b. Kay Dreaming Art, to provide concessions at all Tulsa County Parks from 3/18/2024 through 3/17/2025; fee \$25 per event (Clerk's Misc. File No. 20240410)
- c. Nothing Bundt Cakes, to provide concessions at LaFortune Park on 4/26/2024 for the Art of Joy Event, from 6:00 p.m. to 9:00 p.m.; fee greater of \$35 or 15% of revenue (Clerk's Misc. File No. 20240411)

- d. Soul Art Affect, to provide concessions at all Tulsa County Parks from 4/1/2024 to 3/30/2025; fee \$25 per event attended (Clerk's Misc. File No. 20240412)
- e. United States Specialty Sports Association, for use of O'Brien Park Baseball Fields 1-4 on several days for baseball tournaments from 5/3/2024 through 6/9/2024; fee \$5,400 for nine days (Clerk's Misc. File No. 20240413)

Motion made by Kelly Dunkerley, seconded by James Rea, to approve and authorize execution by the Chairman. Upon roll call, Yes - James Rea, Kelly Dunkerley, Stan Sallee. No - None. Abstain - None. Motion carried.

- 4. Procurement - Opus 2, for eighty Hosted Enterprise Licenses to annotate software to be used for in-document collaboration during contract review from 3/1/2024 through 3/28/2025, cost \$25,000 (Clerk's Misc. File No. 20240414)

Motion made by James Rea, seconded by Kelly Dunkerley, to approve and authorize execution by the Chairman. Upon roll call, Yes - James Rea, Kelly Dunkerley, Stan Sallee. No - None. Abstain - None. Motion carried.

- 5. Social Services - Inmar RX Solutions, Inc., for RXT Scan Pharmacy Compliance Monitoring software at The George Prothro, MD Pharmacy, located at 2401 Charles Page Blvd., Tulsa, Oklahoma 74127; annual cost \$1,000

Motion made by James Rea, seconded by Kelly Dunkerley, to defer the agreement. Upon roll call, Yes- James Rea, Kelly Dunkerley, Stan Sallee. No - None. Abstain - None. Motion carried.

#### H. Requests to Advertise for Bids

- 1. Highways - Traffic Signal Equipment and Parts (Clerk's Misc. File No. 20240415)
- 2. Parks - Chandler Park Recreation Center Roof Replacement (Clerk's Misc. File No. 20240416)

Motion made by Kelly Dunkerley, seconded by James Rea, to approve the requests to advertise. Upon roll call, Yes - James Rea, Kelly Dunkerley, Stan Sallee. No - None. Abstain - None. Motion carried.

#### I. Inventory Resolutions

- 1. Board of County Commissioners - Asset transfer to Inspections - miscellaneous furniture (Clerk's Misc. File No. 20240417)
- 2. Juvenile Bureau - Asset disposal: junked - table & coffee brewer (Clerk's Misc. File No. 20240418)
- 3. Sheriff:
  - a. Request to surplus: vehicles (Clerk's Misc. File No. 20240419)
  - b. Asset disposal: sold - vehicles (Clerk's Misc. File No. 20240420)

Motion made by Kelly Dunkerley, seconded by James Rea, to approve and authorize execution by the Chairman. Upon roll call, Yes - James Rea, Kelly Dunkerley, Stan Sallee. No - None. Abstain - None. Motion carried.

#### J. Sole Sources

- 1. Court Services - Siemens Healthcare Diagnostics, for SYVA EMIT Reagents, which utilize homogenous enzyme immunoassay technology for Drugs-Of-Abuse Testing and Therapeutic Drug Monitoring. Siemens is the exclusive distributor of the Viva-PROE Drug Testing System. Siemens is also the exclusive United States distributor of the Beckman Coulter AU Family of Chemistry Systems for high volume toxicology laboratories. This includes the AU480, DxC AU700 and AU5800 series of high-volume instrument platforms (Clerk's Misc. File No. 20240421)

2. Sheriff - M & M Micro Systems, Inc., for their Office Management Software, (S.O.M.S.), that meets all the requirements of the Sheriff's Office, including the State SIBRS requirements. M & M Micro Systems, Inc. is the only company authorized to provide SOMS for Windows® software training, support, product updates and maintenance (Clerk's Misc. File No. 20240422)

Motion made by James Rea, seconded by Kelly Dunkerley, to approve and authorize execution by the Chairman. Upon roll call, Yes - James Rea, Kelly Dunkerley, Stan Saltee. No - None. Abstain - None. Motion carried.

K. Travel/Training

1. Building Operations:

- a. Darren Hensley to attend CLEET training at the Center of Professional Studies, 8141 E. 31st Street, Tulsa, OK; cost \$700 (Clerk's Misc. File No. 20240423)
- b. Ronny Walker and Olivia Graves, to The National Association of Women in Construction (NAWIC) Annual Conference in Houston, Texas on 8/14-17/2024. Pre-Registration Pricing and Airfare, not to exceed \$2,100, to be taken out of FY2024 budget (Clerk's Misc. File No. 20240424)

Motion made by James Rea, seconded by Kelly Dunkerley, to approve the travel training. Upon roll call, Yes - James Rea, Kelly Dunkerley, Stan Saltee. No - None. Abstain - None. Motion carried.

2. IT:

- a. Dan Pease, to Stillwater, OK to speak to MSIS students at the MSIS Finishing School on 3/27/2024; cost \$105 (Clerk's Misc. File No. 20240425)
- b. Jeff Droll, Britany Kaiser and Alyssa Williams to attend Workday DevCon in Las Vegas, NV on 6/3-6/2024; Registration, travel, meals and lodging expenses are estimated to be \$7,800 (Clerk's Misc. File No. 20240426)

Motion made by Kelly Dunkerley, seconded by James Rea, to approve the travel training. Upon roll call, Yes - James Rea, Kelly Dunkerley, Stan Saltee. No - None. Abstain - None. Motion carried.

L. Claims

Motion made by James Rea, seconded by Kelly Dunkerley, to approve and authorize execution by the Commission. Upon roll call, Yes - James Rea, Kelly Dunkerley, Stan Saltee. No - None. Abstain - None. Motion carried.

M. Payroll claims - Biweekly for 2/24/2024 - 3/8/2024

Motion made by Kelly Dunkerley, seconded by James Rea, to approve and authorize execution by the Commission. Upon roll call, Yes - James Rea, Kelly Dunkerley, Stan Saltee. No - None. Abstain - None. Motion carried.

N. Blanket Purchase Orders and Emergency Purchase Orders

Motion made by James Rea, seconded by Kelly Dunkerley, to approve and authorize execution by the Commission. Upon roll call, Yes - James Rea, Kelly Dunkerley, Stan Saltee. No - None. Abstain - None. Motion carried.

O. Consideration and Approval of Construction Program Payments

1. Vision 2025 (Clerk's Misc. File No. 20240427)

Creditor: Program Management Group; Trust 816421-59; Item: 10,518-V2025  
Program Management; Purpose: Program Administration; Amt. Paid: \$28,546.50

Creditor: Guy Engineering; Trust #719384-J1; Item: 10,517 - PJ1031 - E. 51st St. S.  
between 177th & 193rd E. Ave.; Purpose: Design/Engineering; Amt. Paid:  
\$17,240.68

2. Vision Tulsa County (Clerk's Misc. File No. 20240428)\_  
Sales Tax/Bond Funded Projects Recommended for Payment  
Creditor: Guy Engineering; Fund H193E/PJ1028; Item: 31st, 41st, 51st Roundabouts on 193rd (County Line); Purpose: Design; Amt. Paid \$9,188.38

Creditor: Walter P Moore; Fund: H41SO/PJ1030; Item: 41st St. Improvements 137th W. Ave. to 193rd W. Ave.; Purpose: Design; Amt. Paid \$2,634.58

Sales Tax Funded Projects Recommended for Payment

Creditor: Program Management Group, LLC; Fund ADMIN/PJ1001; Item: Vision Tulsa County Administration; Purpose: Administration; Amt. Paid \$8,916.10

Motion made by Kelly Dunkerley, seconded by James Rea, to approve and authorize execution by the Chairman. Upon roll call, Yes - James Rea, Kelly Dunkerley, Stan Sallee. No - None. Abstain - None. Motion carried.

- P. Executive Session - (District Attorney) - Requested by Douglas Wilson - Pursuant to 25 O.S. § 307(B)(4), I am requesting that this matter be discussed in Executive Session between the Board and its attorney, for the purpose of confidential communications concerning possible official action regarding a pending claim to wit: *Shackleford v. Tulsa County, Tort Claim No. TC222-45*, disclosure of the details of which its attorney advises would seriously impair the ability of the Board to proceed in the public interest

Motion made by Kelly Dunkerley, seconded by James Rea, to go into Executive Session. Upon roll call, Yes - James Rea, Kelly Dunkerley, Stan Sallee. No - None. Abstain - None. Motion Carried.

Executive Session commenced at 9:43 a.m.

Motion made by Kelly Dunkerley, seconded by James Rea, to reconvene the regular meeting at 9:56 a.m. Upon roll call, Yes - James Rea, Kelly Dunkerley, Stan Sallee. No - None. Abstain - None. Motion carried.

- Q. Discussion and Possible Action Regarding Executive Session Item

Motion made by Kelly Dunkerley, seconded by James Rea, to grant settlement authority to District 2 representative up to the amount discussed in Executive Session, to-wit: *Shackleford v. Tulsa County, Tort Claim No. TC222-45*. Upon roll call, Yes - James Rea, Kelly Dunkerley, Stan Sallee. No - None. Abstain - None. Motion carried. (Clerk's Misc. File No. 20240429)

## VII. NEW BUSINESS

In accordance with the Open Meeting Act, Title 25 O.S. § 311.A.10, new business is defined as any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda.

There was no new business.

## VIII. ADJOURN

Motion made by Kelly Dunkerley, seconded by James Rea, to adjourn the meeting. Upon roll call, Yes - James Rea, Kelly Dunkerley, Stan Sallee. No - None. Abstain - None. Motion carried.

BOARD OF COUNTY COMMISSIONERS

Stan Sallee, Chairman

ATTEST:

Michael Willis, Tulsa County Clerk