

(Agenda of meeting was posted outside of the Tulsa County Headquarters Building and on the Tulsa County website at [www.tulsacounty.org](http://www.tulsacounty.org) on March 17, 2022 at 4:07 p.m.)

MINUTES  
Monday, March 21, 2022

I. CALL TO ORDER

The Board of County Commissioners (BOCC) met at the hour of 9:30 a.m., with the following members present: Interim Commissioner Vicki Adams, Commissioner Stan Sallee and Commissioner Karen Keith. Others present: County Clerk Michael Willis.

Karen Keith, Chairman, called the meeting to order at 9:30 a.m., and the following business was transacted:

II. ANNOUNCEMENTS

County Events and Status Updates for Comment and Discussion from: Administrative Services, Building Operations, Court Services, Election Board, Human Resources, Information Technology, Parks, Purchasing, Social Services, Engineering, Highways, Inspections, Sheriff, Assessor, County Clerk, Court Clerk, Treasurer, District Attorney, Presiding Judge, Juvenile Justice, Expo Square, INCOG, Tulsa Area Emergency Management Agency, OSU Extension, CC Library, Tulsa City-County Health Department, River Parks Authority, Levee Drainage District #12, Board of County Commissioners Chief Deputies, Director of Governmental Affairs

Chairman advised the announcements and County Events and Status updates were open for comment and discussion. The departments with information gave a report.

III. PROCLAMATION

- A. Recognizing the month of March as Brain Injury Awareness Month and is asking Tulsa County citizens to light their homes and businesses in green for the 3rd Annual Lights On event from March 20-27, 2022 (Clerk's Misc. File No. 20220467)

Motion made by Stan Sallee, seconded by Vicki Adams, to approve and authorize execution by the Commission. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

IV. MINUTES

- A. Board of County Commissioner's Meeting of March 14, 2022

Motion made by Vicki Adams, seconded by Stan Sallee, to approve the minutes. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

V. UNFINISHED BUSINESS

- A. Bid Opening

1. Highways - Road Materials - There were no bids received

- B. Bid Awards/Qualifications & Recommendations:

1. Engineers - Engineering Services for West 41st Street Improvements to Marquardt Engineering, PLLC, the most qualified and responsive firm (Clerk's Misc. File No. 20220468)
2. Sheriff - DLM Criminal Justice Center Roof Replacement, to Supreme Roofing Done Right, LLC, in the total amount of \$4,758,136, which includes the Base Bid and Alternate 1. In addition to the Base Bid and Alternate 1, we also recommend

awarding all unit pricing submitted by the vendor. This was the lowest and best bid received (Clerk's Misc. File No. 20220469)

Motion made by Stan Sallee, seconded by Vicki Adams, to approve the recommendations. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

- C. Addendum - (Sheriff) - #1 to the request for Qualification for Owner's Representative & Program Management Services RFQ, CMF #20220231, to clarify vendor submitted questions (Clerk's Misc. File No. 20220470)

Motion made by Vicki Adams, seconded by Stan Sallee, to approve the addendum. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

- D. Amendment - (Sheriff) - #12 to Turn Key Health Clinics, LLC, for Comprehensive Health Services to provide enhanced inmate safety and health monitoring at the David L. Moss Criminal Justice Center (Clerk's Misc. File No. 20220471)

Motion made by Stan Sallee, seconded by Vicki Adams, to approve and authorize execution by the Chairman. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

- E. Change Orders - Board of County Commissioners

1. #1 to the agreement with Ark Wrecking Co. of Oklahoma, Inc., for the Tulsa County Ray Jordan Administration Building Renovations, CMF #20210146, to deduct for wall receptacles damaged during demolition, a decrease of \$528, for a revised total contract sum is \$102,972, with no change to the completion date (Clerk's Misc. File No. 20220472)
2. # 1 to the agreement with DT Specialized Services, Inc., for the Tulsa County Ray Jordan Administration Building Renovations, CMF# 20210148, to deduct due to modification and partial deletion of structural support steel, a decrease of \$14,000, for a revised total contract sum of \$203,500, with no change to the completion date (Clerk's Misc. File No. 20220473)
3. #2 to the agreement with Platinum Mechanical, LLC, for the Tulsa County Ray Jordan Administration Building Renovations bid packages 22-01-C (Plumbing) and 23-01-C (HVAC), CMF# 20210111, to review and evaluate the existing equipment within the Court Services/Public Defender space for possible modifications, an increase of \$1,574.79, for a revised total contract sum of \$630,034.79, with no change to the completion date (Clerk's Misc. File No. 20220474)
4. #11 to the agreement with Arrow Construction Resources, LLC, for the Tulsa County Ray Jordan Administration Building Renovations, CMF# 20210107, to add sheetrock ceiling at two locations and to break up new/old jointing, an increase of \$2,363.34, for a revised total contract sum of \$297,288.63, with no change to the completion date (Clerk's Misc. File No. 20220475)

Motion made by Vicki Adams, seconded by Stan Sallee, to approve and authorize execution by the Chairman. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

- F. Public Hearing - (INCOG) - to receive recommendations on housing needs for the cities and counties within the Metropolitan Tulsa HOME Consortium and non-housing community development needs for the cities within the Tulsa County CDBG Urban County (Clerk's Misc. File No. 20220476)

Motion made by Stan Sallee, seconded by Vicki Adams, to enter into public hearing at 9:39 a.m. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

Claudia Brierre, representing INCOG, presented the Consolidated Annual Action plan which examines housing and community development needs in the region and sets priorities for how the allocation of funds from HUD will be spent over the funding period. There were no members of the public that wished to speak.

Motion made by Stan Sallee, seconded by Vicki Adams, to close the public hearing at 9:42 a.m. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

Motion made by Stan Sallee, seconded by Vicki Adams, to approve the Annual Action Plan, as presented. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

## VI. ACTION ITEMS

- A. Gasoline & Diesel Fuel Quotes for week ending 03/28/2022 (Clerk's Misc. File No. 20220477)

Motion made by Vicki Adams, seconded by Stan Sallee, to approve the gasoline and diesel fuel quotes. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

- B. Resolution on Disposition of Funds/Cash Fund Estimate of Needs (Clerk's Misc. File No. 20220478)

Motion made by Vicki Adams, seconded by Stan Sallee, to approve and authorize execution by the Chairman. Upon roll call, Yes - None. No - None. Abstain - None. Motion carried.

- C. Reappointment - (Commissioner Keith) - of Marvin Jones to the River Parks Authority, for a three-year term expiring 4/24/2025 (Clerk's Misc. File No. 20220479)

Motion made by Stan Sallee, seconded by Vicki Adams, to approve the reappointment. Upon roll call, Yes - None. No - None. Abstain - None. Motion carried.

- D. Requests for Approval - Sheriff:

1. Deputy Ralph Mavers, to retain peace officer status and be designated as a Peace Officer, Retired, under Title 19 O.S. Sec 553 and Sec 554. Retirement effective 4/20/2022 (Clerk's Misc. File No. 20220480)
2. Deputy Amber Solomon - to retain peace officer status and be designated as a Peace Officer, Retired, under Title 19 O.S. Sec 553 and Sec 554. Retirement effective 3/20/2022 (Clerk's Misc. File No. 20220481)

Motion made by Vicki Adams, seconded by Stan Sallee, to approve the requests. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

- E. Resolutions

1. Drainage District #12 - Directing District Commissioner to view drains and levee and make estimate of money necessary to repair and maintain improvements for Fiscal Year 2022-2023 (Clerk's Misc. File No. 20220482)
2. Engineers - authorizing the filing of the Red Hawk Hill plat. This plat meets all the requirements for filing of plats under Title 19 O.S., Section 288.1 of the Oklahoma Statutes (Clerk's Misc. File No. 20220483)
3. Public Defender - Designating Cyndi Wolf as Receiving Officer to replace Rohna Riley (Clerk's Misc. File No. 20220484)

Motion made by Vicki Adams, seconded by Stan Sallee, to approve and authorize execution by the Chairman. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

- F. Agreements

1. Board of County Commissioners - Cintas Corporation, for the Automatic External Defibrillator(s), related products and services (Clerk's Misc. File No. 20220485)
2. Court Clerk - Underground Storage, Inc., for storage of 76 Cubic Foot Size Boxes of Microfilm at 3500 E. Ave. G, Hutchison, Kansas (Clerk's Misc. File No. 20220486)

3. Engineers:

- a. City of Skiatook, to provide an asphalt overlay for which Skiatook will reimburse Tulsa County an amount equal to \$10 dollars per ton of asphalt laid to offset Tulsa County's expenses for fuel and equipment (Clerk's Misc. File No. 20220487)
- b. EST Comprehensive Engineering Services, for geotechnical engineering services to rehabilitate and widen four (4) miles of N. Memorial Drive from E. 146th Street N. to E. 186th Street N. (Clerk's Misc. File No. 20220488)

Motion made by Vicki Adams, seconded by Stan Sallee, to approve and authorize execution by the Chairman. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

4. Parks:

- a. African Center for Business Education, for the use of LaFortune Park SE shelter to hold a fundraiser event on 4/9/2022 from 10:00 am to 12:00 p.m.; fee of \$225 (Clerk's Misc. File No. 20220489)
- b. Transitional Living Centers of OK, for the use of LaFortune Trail and SE Shelter to hold a 5K Fundraiser on 6/25/2022 from 6:00 a.m. to 10:00 a.m.; fee of \$375 (Clerk's Misc. File No. 20220490)
- c. Tulsa Sports and Events, for the use of Haikey Creek Softball Fields on various days from 4/1/2022 through 6/30/2022; fee of \$12-\$17 per field, per hour, depending on use of lights (Clerk's Misc. File No. 20220491)

Motion made by Stan Sallee, seconded by Vicki Adams, to approve and authorize execution by the Chairman. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

G. Agreement Renewals - Employees' Retirement System of Tulsa County

1. Barrow, Hanley, Mewhinney & Strauss, LLC, for renewal of CMF #20211983 for FY 2022-2023 (Clerk's Misc. File No. 20220492)
2. BOKF, NA, for renewal of CMF #20210541 for FY 2022-2023 (Clerk's Misc. File No. 20220493)
3. Segall Bryant & Hamill, for renewal of CMF #20210320 for FY 2022-2023 (Clerk's Misc. File No. 20220494)

Motion made by Vicki Adams, seconded by Stan Sallee, to approve and authorize execution by the Chairman. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

H. Inventory Resolutions

1. Law Library - junked; computer (Clerk's Misc. File No. 20220495)
2. Public Defender - junked; Office furniture - amending CMF #20220233 (Clerk's Misc. File No. 20220496)

Motion made by Stan Sallee, seconded by Vicki Adams, to approve and authorize execution by the Chairman. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

I. Sole Sources

1. Building Operations - Schneider Electric, for the energy management and control system, iNet and Ecostructure, and the struxtureware installed in Tulsa County facilities, from April 4, 2022 to April 3, 2023 (Clerk's Misc. File No. 20220497)
2. Law Library - West Group (Thomson Reuters), for Oklahoma Session Laws and Oklahoma Statutes and their updated releases, from April 13, 2022 to April 12, 2023 (Clerk's Misc. File No. 20220498)

Motion made by Vicki Adams, seconded by Stan Sallee, to approve and authorize execution by the Chairman. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

- J. Utility Permit - (Engineers) - AT&T to parallel Garnett Rd. N. of the E.126th St. N/N Garnett Rd. junction (Clerk's Misc. File No. 20220499)

Motion made by Stan Sallee, seconded by Vicki Adams, to approve and authorize execution by the Chairman. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

K. Travel/Training

1. Engineers - per diem for Alex Mills to ACCO Spring Conference 2022 in Norman, OK from 3/30-31/2022; cost of \$88.50 (Clerk's Misc. File No. 20220500)

Motion made by Vicki Adams, seconded by Stan Sallee, to approve the travel/training request. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

2. OSU Extension

- a. Augustus Holland - to NED AG In-Service in Sand Springs, OK from 3/24- 25/2022; cost of \$200 (Clerk's Misc. File No. 20220501)
- b. Augustus Holland - to Discovery Unlimited in Quapaw, OK from 4/8-9/2022; cost of \$250 (Clerk's Misc. File No. 20220502)
- c. Augustus Holland - to Cow/Calf Bootcamp in Claremore, OK from 4/18- 20/2022; cost of \$120 (Clerk's Misc. File No. 20220503)
- d. Augustus Holland - to 4H Association Conference in Durant, OK from 5/17- 20/2022; cost of \$900 (Clerk's Misc. File No. 20220504)
- e. Augustus Holland - to Camp Counselor Training in Muskogee, OK on 6/10/2022; cost of \$60 (Clerk's Misc. File No. 20220505)
- f. Augustus Holland - to NED 4H Horse Show in Inola, OK from 6/16-18/2022; cost of \$100 (Clerk's Misc. File No. 20220506)
- g. Augustus Holland - to Multi-County Camp in Gore, OK from 6/20-22/2022; cost of \$350 (Clerk's Misc. File No. 20220507)
- h. Lisa Nicholson - to Discovery Unlimited in Quapaw, OK from 4/8-9/2022; cost of \$225 (Clerk's Misc. File No. 20220508)
- i. Lisa Nicholson - 4H Day at the Capitol on 4/12/2022; cost of \$200 (Clerk's Misc. File No. 20220509)
- j. Lisa Nicholson - to Contest Days in Pryor, OK from 5/1-3/2022; cost of \$160 (Clerk's Misc. File No. 20220510)
- k. Lisa Nicholson - to 4H Association Conference in Durant, OK from 5/17-20/2022; cost of \$900 (Clerk's Misc. File No. 20220511)
- l. Lisa Nicholson - to STEM In-Service in Oklahoma City, OK on 5/25/2022; cost of \$200 (Clerk's Misc. File No. 20220512)
- m. Lisa Nicholson - to Camp Counselor Training in Muskogee, OK on 6/10/2022; cost of \$60 (Clerk's Misc. File No. 20220513)
- n. Lisa Nicholson - to NED Horse Show in Inola, OK from 6/16-18/2022; cost of \$100 (Clerk's Misc. File No. 20220514)
- o. Lisa Nicholson - to Multi-County Camp in Gore, OK from 6/20-22/2022; cost of \$350 (Clerk's Misc. File No. 20220515)

Motion made by Stan Sallee, seconded by Vicki Adams, to approve the travel/training requests. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

L. Tulsa City-County Health Department Documents to Accept & File

1. Agreement - Tyler Technologies, Inc., for Software Service from 4/1/2022-3/31/2023; cost of \$37,077.74/yr. (Clerk's Misc. File No. 20220516)
2. Travel/Training (Clerk's Misc. File No. 20220517)

Motion made by Vicki Adams, seconded by Stan Sallee, to accept and file the Tulsa City-County Health Department documents. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

M. Claims to be Disallowed (payments cancelled as of 3/14-18/2022)

There were no claims to be disallowed.

N. Claims (payments for bills to be paid by 3/7-11/2022)

Motion made by Stan Sallee, seconded by Vicki Adams, to approve and authorize execution by the Commission. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

O. Blanket Purchase Orders and Emergency Purchase Orders Submitted from 3/14-18/2022

Motion made by Vicki Adams, seconded by Stan Sallee, to approve and authorize execution by the Commission. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

P. Consideration and Approval of Construction Program Payments

1. Vision 2025 (Clerk's Misc. File No. 20220518)
2. Vision Tulsa County (Clerk's Misc. File No. 20220519)

Motion made by Stan Sallee, seconded by Vicki Adams, to approve the Construction Program Payments. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

Q. COVID-19 Virus Discussion and Update

Joseph Kralicek, Director of Tulsa Area Emergency Management Agency, gave an update on COVID-19 numbers in Tulsa County.

R. Discussion and possible action approving the appropriation and use of funds received from the U.S. Department of Treasury under the "Coronavirus Response and Relief Supplemental Appropriations Act of 2021", the "Emergency Rental Assistance Program", and/or the "American Rescue Plan Act of 2021" and the "Coronavirus State and Local Fiscal Recovery Fund" contained therein (Clerk's Misc. File No. 20220520)

Motion made by Stan Sallee, seconded by Karen Keith, to approve the appropriations. Upon roll call, Yes - Stan Sallee, Karen Keith. No - Vicki Adams. Abstain - None. Motion carried.

S. Executive Session - (District Attorney) - Requested by Nicholas Williams - Pursuant to 25 O.S. § 307(B)(4), I am requesting that this matter be discussed in Executive Session between the Board and its attorney, for the purpose of confidential communications concerning possible official action regarding a pending claim, disclosure of the details of which its attorney advises would seriously impair the ability of the Board to proceed in the public interest, to wit: *Tort Claim TC-2022-4: James Boles v. Board of County Commissioners of Tulsa County, Oklahoma*

Motion made by Stan Sallee, seconded by Vicki Adams, to go into Executive Session. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion Carried.

Executive Session commenced at 9:52 a.m.

Motion made by Stan Sallee, seconded by Vicki Adams, to reconvene the regular meeting at 9:55 a.m. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

T. Discussion and Possible Action Regarding Executive Session Item

Motion made by Stan Sallee, seconded by Vicki Adams, to approve the action recommended by the District Attorney as discussed in Executive Session, to-wit: *Tort Claim TC-2022-4: James Boles v. Board of County Commissioners of Tulsa County, Oklahoma*. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried. (Clerk's Misc. File No. 20220521)

VII. NEW BUSINESS

In accordance with the Open Meeting Act, Title 25 O.S. § 311.A.10, new business is defined as any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda.

There was no new business.

VIII. ADJOURN

Motion made by Stan Sallee, seconded by Vicki Adams, to adjourn the meeting. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

BOARD OF COUNTY COMMISSIONERS

Karen Keith, Chairman

ATTEST:

Michael Willis, Tulsa County Clerk