

(Agenda of meeting was posted in the central and outside lobby of the Ray Jordan Tulsa County Administration Building on March 21, 2019 at 3:20 p.m.)

**APPROVED**  
MINUTES  
Monday, March 25, 2019

The Board of County Commissioners for Tulsa County met at the hour of 9:30 a.m. with the following members present: Karen Keith, Chairman; Ron Peters, Member, represented by Chief Deputy Vicki Adams; Stan Sallee, Member; and Michael Willis, Tulsa County Clerk, represented by Whitney Alexander.

Karen Keith, Chairman, called the meeting to order at 9:30 a.m. and the following business was transacted:

Chairman read the Proclamation from the Board of County Commissioners recognizing March 25, 2019 as Jon Southard Day in Tulsa County. Moved by Sallee, seconded by Adams, to approve the proclamation. Upon roll call, Sallee, yes; Adams, yes; Keith, yes. Motion carried. (Clerk's Misc. File No. 247351)

Moved by Adams, seconded by Sallee, to approve the minutes of the Board of County Commissioner's Meeting of March 18, 2019. Upon roll call, Sallee, yes; Adams, yes; Keith, yes. Motion carried.

Moved by Sallee, seconded by Adams, to approve the Depository Summary of Daily Analysis report from the Treasurer for 2/19. Upon roll call, Sallee, yes; Adams, yes; Keith, yes. Motion carried. (Clerk's Misc. File No. 247352)

NOTICE: A complete listing of all information relating to the following bids is on file and available for public inspection in the offices of County Purchasing and County Clerk.

Sealed bid for Sale of Two (2) Used Printing Presses was received and opened. The bidder being one (1) in number is as follows:

1. Advantage Graphics, Inc.                      by item                      (Clerk's Misc. File No. 247353)

Moved by Adams, seconded by Sallee, to refer the bid to Administrative Services and Purchasing for analysis, report and recommendation on April 1, 2019. Upon roll call, Sallee, yes; Adams, yes; Keith, yes. Motion carried.

Sealed bids for Election Board Storage Building were received and opened. The bidders being six (6) in number are as follows:

1. Builder's Unlimited, Inc.                      by item                      (Clerk's Misc. File No. 247354)

- |  |         |                                 |
|--|---------|---------------------------------|
| 2. Hoey Construction Company                 | by item | (Clerk's Misc. File No. 247355) |
| 3. Magnum Construction, Inc.                 | by item | (Clerk's Misc. File No. 247356) |
| 4. 357 Incorporated dba<br>RECO Construction | by item | (Clerk's Misc. File No. 247357) |
| 5. Southeast Tulsa<br>Construction, Inc.     | by item | (Clerk's Misc. File No. 247358) |
| 6. Voy Construction, LLC                     | by item | (Clerk's Misc. File No. 247359) |

Moved by Adams, seconded by Sallee, to refer the bids to the Election Board and Purchasing for analysis, report and recommendation on April 1, 2019. Upon roll call, Sallee, yes; Adams, yes; Keith, yes. Motion carried.

Sealed bid for Chevrolet and GMC Automotive Repair was received and opened. The bidder being one (1) in number is as follows:

- |                                |   |                                 |
|--------------------------------|---|---------------------------------|
| 1. Marc Miller Buick GMC, Inc. | bid rejected<br>Insurance<br>not Included | (Clerk's Misc. File No. 247360) |
|--------------------------------|---|---------------------------------|

Moved by Adams, seconded by Sallee, to refer the bid to TC Departments and Purchasing for analysis, report and recommendation on April 1, 2019. Upon roll call, Sallee, yes; Adams, yes; Keith, yes. Motion carried.

Sealed bids for Commercial Flat Glass were received and opened. The bidders being two (2) in number are as follows:

- |   |         |                                 |
|---|---------|---------------------------------|
| 1. AAA Glass & Mirror of<br>Oklahoma, LLC | by item | (Clerk's Misc. File No. 247361) |
| 2. Apax Glass, Inc.                       | by item | (Clerk's Misc. File No. 247362) |

Moved by Adams, seconded by Sallee, to refer the bids to TC Departments and Purchasing for analysis, report and recommendation on April 1, 2019. Upon roll call, Sallee, yes; Adams, yes; Keith, yes. Motion carried.

Sealed bids for Deodorizing Agents and Cleaners were received and opened. The bidders being four (4) in number are as follows:

- |                                  |         |                                 |
|----------------------------------|---------|---------------------------------|
| 1. Advanced Industrial Solutions | by item | (Clerk's Misc. File No. 247363) |
| 2. Empire Paper                  | by item | (Clerk's Misc. File No. 247364) |
| 3. Office Depot, Inc.            | by item | (Clerk's Misc. File No. 247365) |
| 4. Veritiv Operating Company     | by item | (Clerk's Misc. File No. 247366) |

Moved by Adams, seconded by Sallee, to refer the bids to TC Departments and Purchasing for analysis, report and recommendation on April 1, 2019. Upon roll call, Sallee, yes; Adams, yes; Keith, yes. Motion carried.

Sealed bids for Paperstock for Printing were received and opened. The bidders being two (2) in number are as follows:

- |                              |         |                                 |
|------------------------------|---------|---------------------------------|
| 1. Midland Paper Company     | by item | (Clerk's Misc. File No. 247367) |
| 2. Veritiv Operating Company | by item | (Clerk's Misc. File No. 247368) |

Moved by Adams, seconded by Sallee, to refer the bids to TC Departments and Purchasing for analysis, report and recommendation on April 1, 2019. Upon roll call, Sallee, yes; Adams, yes; Keith, yes. Motion carried.

Sealed bids for Trash Can Liners were received and opened. The bidders being five (5) in number are as follows:

- |                                  |         |                                 |
|----------------------------------|---------|---------------------------------|
| 1. Advanced Industrial Solutions | by item | (Clerk's Misc. File No. 247369) |
| 2. Ben E. Keith Company          |         |                                 |
| Oklahoma Division                | by item | (Clerk's Misc. File No. 247370) |
| 3. Empire Paper                  | by item | (Clerk's Misc. File No. 247371) |
| 4. Merrifield Office Supply      | by item | (Clerk's Misc. File No. 247372) |
| 5. Veritiv Operating Company     | by item | (Clerk's Misc. File No. 247373) |

Moved by Adams, seconded by Sallee, to refer the bids to TC Departments and Purchasing for analysis, report and recommendation on April 1, 2019. Upon roll call, Sallee, yes; Adams, yes; Keith, yes. Motion carried.

Moved by Sallee, seconded by Adams, to approve the following bid/qualification awards:

1. Building Operations - Roof Consultant Services - Deferred
2. Highways - Sign Delineator Posts, Brackets and Markers - to Xcessories Squared Development and Mfg., Inc., the only bid received. This award is for one year beginning 3/25/19 (Clerk's Misc. File No. 247374)

Upon roll call, Sallee, yes; Adams, yes; Keith, yes. Motion carried.

Moved by Adams, seconded by Sallee, to approve Addendum #1 from Building Operations and Sheriff, to the Notice to Bidders for Air Handler Filters set to open on 4/1/19, CMF #247208, to provide additional information and clarifications to the specifications. Upon roll call, Sallee, yes; Adams, yes; Keith, yes. Motion carried. (Clerk's Misc. File No. 247375)

Moved by Sallee, seconded by Adams, to approve and authorize execution by the Chairman, Addendum #7 from the Assessor, to the agreement with Harris Systems USA, Inc., CMF #230887, to provide maintenance services on real ware support software for FY 2019-2020; cost of \$155,108. Upon roll call, Sallee, yes; Adams, yes; Keith, yes. Motion carried. (Clerk's Misc. File No. 247376)

Moved by Adams, seconded by Sallee, to approve the following Amendments #1 from CC Health:

1. to the Request for Proposals for Environmental Health Database System Software, CMF #247209, to extend due date for submission to 4/12/18 at 4:00 p.m. and to open 4/15/19 at 9:30 a.m. (Clerk's Misc. File No. 247377)
2. to the Request for Proposals for Health Record Management System, CMF #247210, to extend the due date to 4/12/19 at 4:00 p.m. and to open on 4/15/19 at 9:30 a.m. (Clerk's Misc. File No. 247378)

Upon roll call, Sallee, yes; Adams, yes; Keith, yes. Motion carried.

Moved by Sallee, seconded by Adams, to approve and authorize execution by the Chairman, Change Order #5 from Parks, to the agreement with Magnum Construction, Inc., for Chandler Water Play Area, CMF #245580, to provide conduit for owner install cameras at the restroom building and to provide and install two additional light poles. The contract sum is increased by \$4,860 with new total contract sum of \$2,345,250. Upon roll call, Sallee, yes; Adams, yes; Keith, yes. Motion carried. (Clerk's Misc. File No. 247379)

Moved by Adams, seconded by Sallee, to approve the gasoline and diesel fuel quotes for the week ending 4/1/19. Upon roll call, Sallee, yes; Adams, yes; Keith, yes. Motion carried. (Clerk's Misc. File No. 247380)

Moved by Sallee, seconded by Adams, to approve and authorize execution by the Commission, the following Documents for Sale of County Property from the Treasurer:

1. Parcel #26750-94-04-00770, LT 7 BLK 2, MEADOWBROOK HGTS ADDN, to Randall Pluto, for the sum of \$500 the highest competitive bid, plus any additional and separate charge for apportioned cost of \$136.81, total paid \$636.81 (Clerk's Misc. File No. 247381)
2. Parcel #29775-02-26-05290, PRT LT 9 BEG SWC TH ON CRV RT 30 SE TO PT ON SL TH SW8.5 NW130 POB BLK 11, OAK CLIFF ADDN, to Lafon Construction, LLC, for the sum of \$600 the highest competitive bid, plus any additional and separate charge for apportioned cost of \$140.81, total paid \$740.81 (Clerk's Misc. File No. 247382)

Upon roll call, Sallee, yes; Adams, yes; Keith, yes. Motion carried.

Moved by Adams, seconded by Sallee, to approve the request from the Board of County Commissioners, to provide Flintco, LLC authorization to issue Notices to Proceed to the various awarded vendors for the Tulsa County "HQ" Administration Building Renovations. Upon roll call, Sallee, yes; Adams, yes; Keith, yes. Motion carried. (Clerk's Misc. File No. 247383)

Moved by Adams, seconded by Sallee, to approve and authorize execution by the Chairman, the resolution from the Treasurer to remove the American Bank of Oklahoma

from the list of designated depositories. Upon roll call, Sallee, yes; Adams, yes; Keith, yes.

Motion carried. (Clerk's Misc. File No. 247385)

Moved by Sallee, seconded by Adams, to approve and authorize execution, as needed, the following agreements:

1. Building Operations - Trane - for maintenance on chiller equipment for the Tulsa County Headquarters Building; cost of \$9,885 per year, \$2,471.25 paid quarterly (Clerk's Misc. File No. 247386)
2. Highways - ImageNet Consulting, LLC - for copier equipment lease for Konica Minolta, Model C308e machine located at Highway Department, 6601 N. 115th E. Ave., Tulsa, OK 74055; cost of \$162.30/mo. (Clerk's Misc. File No. 247387)
3. Parks - ODA Soccer Club - for use of Haikey Creek Park soccer fields 1, 3 and 5 for soccer league events on Saturdays from 3/2/19 to 6/30/19; fee of \$10 per hour per field (Clerk's Misc. File No. 247388)
4. Parks - Jennifer Teegarden - for self-defense and cheerleading classes at Bixby Community Center from 7/3/19 to 6/30/20 (Clerk's Misc. File No. 247389)
5. Sheriff - Axon Enterprise, Inc. - for body worn cameras, data storage and accessories (Clerk's Misc. File No. 247390)
6. Sheriff - Tulsa Public Schools - for educational services to qualified residential students placed in the David L. Moss Criminal Justice Center (Clerk's Misc. File No. 247391)

Upon roll call, Sallee, yes; Adams, yes; Keith, yes. Motion carried.

Moved by Adams, seconded by Sallee, to approve the following Request to Advertise for Bids:

1. Board of County Commissioners - Tulsa County "HQ" Administration Building Renovations (Clerk's Misc. File No. 247392)
- Bids to be received by 4:00 p.m. on 5/3/19 & to open 5/6/19 at 9:30 a.m.

Upon roll call, Sallee, yes; Adams, yes; Keith, yes. Motion carried.

Moved by Sallee, seconded by Adams, to approve and authorize execution by the Chairman, the following inventory resolutions:

1. Building Operations - Junked; 25-Ton HVAC Unit at Social Services, SN 11221008D, purch. 6/28/11 for \$24,911 (Clerk's Misc. File No. 247393)
2. Election Board - Junked; 2-Optiplex 9020 Small Form Factor, SN BXP9X12, BD27X12, purch. 7/3/14 for \$1,488.87 ea.; 3-Optiplex 9020 Small Form Factor, SN BCP9X12, BCQ7X12, BCQ8X12, purch. 7/3/14 for \$1,749.88 ea. (Clerk's Misc. File No. 247394)
3. Sheriff - Sold; 18-Glocks 21C 45 .CAL, SN FDL291, FDL296, FDL305, FDL310, FDL311, FDL319, FDL321, FDL325, FDL337, FDL341, FDL343, FDL358, FDL359, FDL360, FDL367, FDL369, FDL389, FDL390, purch. 1/8/03 for \$517 ea.; Glock 21C 45 .CAL, SN FDL498, purch. 4/29/03 for \$517; 4-Glock 21C .45 Caliber Pistols, SN HWE973, HWE980, HWE987, HWE990, purch. 5/22/06 for \$509 ea.; Glock 21C .45 Caliber Pistol, SN KXA894, purch. 6/4/07 for \$509; 8-Glock 21C .45 Caliber Pistols, SN KXA970, KXA974, KXA979, KXA981, KXA989, KXA994, KXA995, KXA999, purch. 7/12/07 for \$509 ea.; Glock MDL 21-C .45CAL Semi-Auto Pistol, SN DXX807US, purch. 6/23/00 for \$515; 7-Glock Model 21C .45CAL Pistols, SN EGT871US, EGT882US, EGT889US, EGT939US, EGT964US, EGT971US, EGT977US, purch. 1/7/02 for \$517 ea.; 8-Glocks 21C, SN FHU510, FHU516, FHU523, FHU532, FHU537, FHU538, FHU553, FHU565, purch. 6/30/03 for \$308 ea.; Glock .45 Caliber-Model 21C, SN SRV333, purch. 2/3/12 for \$509; 2-

Glocks .45 Caliber-Model 21C, SN TRN584, TRN596, purch. 8/24/12 for \$509 ea. (Clerk's Misc. File No. 247395)

4. Sheriff - Sold; FNH AR Heavy Barrel Rifle .308 Semi-Auto, SN 319MP01293, purch. 12/1/08 for \$1,295; Reising Machine Gun, SN 11261, purch. 1/1/59 for \$1,400; Olympic Arms AR15 Rifle Mod K4, SN SA3104, purch. 12/9/97 for \$895; 2-Remington Model 700 308 Cal Sniper Rifles, SN D6237435, D6239882, purch. 9/12/97 for \$599 ea.; Remington Model 700 308 Cal Sniper Rifle, SN D6280986, purch. 8/23/99 for \$615; Remington.308 Rifle, SN 066809B, purch. 2/1/06 for \$1,560.95; H&K .40 Cal Pistol, SN 26034609, purch. 5/16/11 for \$857; 12-Heckler and Koch UMP45, SN 163001236, 163001228, 163001229, 163001230, 163001231, 163001232, 163001233, 163001234, 163001235, 163001237, 163001238, 163001239, purch. 9/5/00 for \$1,280 ea.; S&W 39 Special Hammerless Revolver, SN 52006060517, purch. 10/21/94 for \$400; 4-Smith & Wesson 38 Revolvers, SN CCD-2221, CCJ-7689, CCE-4739, CCD-2295, purch. 9/9/99 for \$500 ea.; Smith and Wesson 357 Magnum, SN CDW0518, purch. 1/7/00 for \$315; Springfield Armory .45 Cal Pistol, SN N447831, purch. 5/16/11 for \$900; 19-Springfield XD Handguns 9MM, SN US896945, US896964, US896991, US867769, US867784, US867795, US867796, US870031, US870085, US875005, US875020, US875122, US875225, US875262, US879410, US879421, US879483, US879498, US895903, purch. 2/19/13 for \$350 ea.; 4-Springfield XD Handguns 45ACP, SN US590272, US754480, US767737, US754383, purch. 2/19/13 for \$530 ea.; 12-Springfield XD Handguns 45ACP, SN US769629, US771504, US771512, US771513, US771552, US771554, US771555, US799816, US799858, US799865, US799892, US799893, purch. 2/20/13 for \$530 ea.; Springfield XD Handgun 45ACP, SN US799891, purch. 11/20/12 for \$530; 23-Bushmaster AR15 Lower Receivers, SN BFI 525255, BFI 529274, BFI 531137, BFI 543986, BFI 544069, BFI 544285, BFI 544456, BFI 544462, BFI 547740, BFI 550540, BFI 550843, BFI570080, BFI 570091, BFI 571588, BFI 571964, BFI 572555, BFI 553438, L460137, L460142, L460148, L460162, L466977, L467123, purch. 11/20/12 for \$859 ea.; 2-LMT Rifles 5.56MM, SN LMT39178, LMT41120, purch. 2/20/13 for \$1,749 ea.; 8-LMT AR15 Rifles 6.8MM, SN LMT41115, LMT41141, LMT38780, LMT38764, LMT41138, LMT41125, LMT38774, LMT41135, purch. 2/20/13 for \$2,455 ea.; Kimber .45 Cal Pistol Mod Pro Carry, SN KRO6782, purch. 5/16/11 for \$849; Kimber TAC Pro II .45 ACP, SN KR75006, purch. 8/27/13 for \$900; Kimber Custom II .45 ACP Semi-Auto, SN K246120, purch. 2/5/14 for \$871; 2-Mossberg 12GA Shotguns Model 500A, SN P576957, P580225, purch. 2/19/13 for \$300 ea.; Mossberg 590 Shotgun, SN K895517, donated 8/11/00 for \$250; The following not found in Munis, purchase price and purchase date unknown: Rifle 52009990003, SN SP41697; 3-Rifles Rugar, SN 183-37520, 189-79266, 183-88284; Rifle Micarbine, SN 33762; 2-Remington Rifles, SN 887005, 59420; Smith and Wesson Revolvers, SN 633404, 50K4527, 1038724; Smith and Wesson 4506, SN TDC9522; Springfield Handgun, SN 769759; LMT Rifles, SN LMT42459, LMT38688, LMT38781; 3-Mossberg 12GA Shotguns, SN L1586367, L2604058, T386397 (Clerk's Misc. File No. 247396)

Upon roll call, Sallee, yes; Adams, yes; Keith, yes. Motion carried.

Moved by Adams, seconded by Sallee, to approve and authorize execution by the Chairman, the utility permit from Engineers to Oklahoma Natural Gas Company, a Division of ONEOK, Inc., to cross S. Sheridan Rd. +/- 4.21 miles S. & 1.21 miles W. of the St Hwy 67 & US Hwy 64 and further described as 527' S. of the NE/C of Section 11, Township 16N, Range 13E by boring for 3/4" line. Upon roll call, Sallee, yes; Adams, yes; Keith, yes. Motion carried. (Clerk's Misc. File No. 247397)

Moved by Sallee, seconded by Adams, to approve the following Travel/Training

requests from Human Resources:

1. Kathy Burrows to ACCO Spring Conference from 3/27-28/19 in Norman, OK; cost of \$137.50 per diem (Clerk's Misc. File No. 247398)
2. David Hayes to ACCO Spring Safety Conference from 4/11-12/19 in OKC, OK; cost of \$180.50, Amended from CMF #247267 approved 3/11/19 (Clerk's Misc. File No. 247399)

Upon roll call, Sallee, yes; Adams, yes; Keith, yes. Motion carried.

Moved by Adams, seconded by Sallee, to approve the following Personnel Actions:

A. Name	B. Action	C. Salary	D. Eff. Date
<u>Board of County Commissioners</u>			
Newberry, Christa	Resignation		3/15/19
Burton, Julie	Name Change to Julie Blew		1/10/19
(Clerk's Misc. File No. 247400)			
<u>Building Operations</u>			
Lamascus, Teresa	Promotion	\$2,795.85	3/1/19
(Clerk's Misc. File No. 247401)			
<u>Human Resources</u>			
Snow, Teresa	End Leave w/o pay		3/18/19
(Clerk's Misc. File No. 247402)			
<u>Inspections</u>			
Sisco, Parker	Performance Increase	\$2,782.50	4/1/19
(Clerk's Misc. File No. 247403)			
<u>Parks</u>			
Hnizdo, Tomas	Resignation		3/26/19
Sadler, Jenna	Rescind Promotion	\$2,527.62	4/1/19
(Clerk's Misc. File No. 247404)			
<u>Social Services</u>			
Cox, Rosemily Q.	Resignation		3/15/19
(Clerk's Misc. File No. 247405)			

Upon roll call, Sallee, yes; Adams, yes; Keith, yes. Motion carried.

Moved by Adams, seconded by Sallee, to accept and file the following Juvenile Bureau

Personnel Actions:

A. Name	B. Action	C. Salary	D. Eff. Date
Smith, Patricia	Regular Appt.	\$1,870.27	3/16/19
Hall, Rashad	Resignation		4/16/19
Pham, Heidi	Change Org. to 26003985-505010	\$4,583.33	3/1/19
Moses, Tyiesha	Regular Appt.	\$2,173.21	3/22/19
(Clerk's Misc. File No. 247412)			

Upon roll call, Sallee, yes; Adams, yes; Keith, yes. Motion carried.

Moved by Sallee, seconded by Adams, to accept and file the following CC Health

Documents:

Agreements:

1. Teledyne Tekmar - for TOC one year service agreement renewal for Tekmar Fusion #US16095006 from 4/8/19 to 4/7/20; cost of \$6,373 (Clerk's Misc. File No. 247413)
2. Accelerated Technology Laboratories, Inc. - for one-year tech support and service agreement (THD Lab information management system) from 2/27/19 to 2/27/20; cost of \$10,732.68 (Clerk's Misc. File No. 247414)
3. Oklahoma Construction Industries Board - for renewal of mechanical contractor license for David Dugan from 4/1/19 to 3/31/20; cost of \$200 (Clerk's Misc. File No. 247415)
4. PerkinElmer Health Sciences, Inc. - for maintenance agreement for CLARUS 580's (2 @ \$6,710.40 ea.) from 5/1/19 to 4/30/20; cost of \$13,420.80 (Clerk's Misc. File No. 247416)

Travel/Training:

1. Meliza Neyra to STI Academy from 4/17-19/19 in OKC, OK; cost of \$459.71
2. Guadalupe Hernandez and DeBrena Hilton to ASTHO Fellowship Onsite Meeting from 4/21-23/19 in Salt Lake City, UT; cost of \$1,656
3. Maria Lopez-Gomez, Bessy Valera, and Phedra Wonser to Breastfeeding Educator Course from 6/10-11/19 in OKC, OK; cost of \$1,614.16
4. Carrie Suns to FEMA Region VI (TALON) MRC Unit Leaders Conference – Equipping Leaders to Respond from 6/12-14/19 in San Antonio, TX; cost of \$1,454
5. Bruce Dart, Raganald Ivey, Roshini Muralidharan, and Chanteau Orr to 2019 NACCHO Annual Conference from 7/9-11/19 in Orlando, FL; cost of \$10,371
6. Jumao Wang to MasterCPE online in Tulsa, OK; cost of \$149 (Clerk's Misc. File No. 247417)

Upon roll call, Sallee, yes; Adams, yes; Keith, yes. Motion carried.

Moved by Adams, seconded by Sallee, to approve and authorize execution by the Commission, the claims, (payments for bills to be paid 3/11-15/19) that are in order as required by Title 19 O.S. §1505 D 11 providing all claims involving wages and/or salaries be subject to state and federal withholding tax, retirement fund and social security deductions.

Upon roll call, Sallee, yes; Adams, yes; Keith, yes. Motion carried.

Moved by Sallee, seconded by Adams, to approve and authorize execution by the Commission, Blanket Purchase Orders and Emergency Purchase Orders submitted from 3/18-22/19. Upon roll call, Sallee, yes; Adams, yes; Keith, yes. Motion carried.

Chairman advised the announcements and County Events and Status updates were open for comment and discussion. The departments with information gave a report.

Moved by Sallee, seconded by Adams, that this meeting be adjourned. Upon roll call, Sallee, yes; Adams, yes; Keith, yes. Motion carried.