

(Agenda of meeting was posted outside of the Tulsa County Headquarters Building and on the Tulsa County website at [www.tulsacounty.org](http://www.tulsacounty.org) on March 21, 2024 at 3:16 p.m.)

MINUTES  
Monday, March 25, 2024

I. CALL TO ORDER

The Board of County Commissioners (BOCC) met at the hour of 9:30 a.m., with the following members present: Chief Deputy James Rea, representing Commissioner Karen Keith, Commissioner Kelly Dunkerley and Commissioner Stan Sallee. Others present: County Clerk Michael Willis.

Stan Sallee, Chairman, called the meeting to order at 9:30 a.m., and the following business was transacted:

II. PROCLAMATION

- A. Recognizing the month of March as Brain Injury Awareness Month and asking Tulsa County citizens to light their homes and businesses in green for the 5th Annual Lights On event from March 24-31, 2024 (Clerk's Misc. File No. 20240431)

Commissioner Sallee read and presented the Proclamation. Motion made by James Rea, seconded by Kelly Dunkerley, to approve and authorize execution by the Commission. Upon roll call, Yes - James Rea, Kelly Dunkerley, Stan Sallee. No - None. Abstain - None. Motion carried.

III. MINUTES

- A. Board of County Commissioner's Meeting of March 18, 2024

Motion made by Kelly Dunkerley, seconded by James Rea, to approve and authorize execution by the Chairman. Upon roll call, Yes - James Rea, Kelly Dunkerley, Stan Sallee. No - None. Abstain - None. Motion carried.

IV. UNFINISHED BUSINESS

- A. Addendum - (Parks) - to the Request to Advertise for CM at Risk Services for O'Brien Park Improvements, set to open 4/8/2024, to provide answers to vendors questions (Clerk's Misc. File No. 20240432)

Motion made by James Rea, seconded by Kelly Dunkerley, to approve the addendum. Upon roll call, Yes - James Rea, Kelly Dunkerley, Stan Sallee. No - None. Abstain - None. Motion carried.

- B. Public Hearing - (INCOG) - to receive recommendations on housing needs for the cities and counties within the Metropolitan Tulsa HOME Consortium and non-housing community development needs for the cities within the Tulsa County CDBG Urban County. It is anticipated that Tulsa County will receive \$1,243,349 in FY 2024 HOME funds and \$1,457,941 in FY 2024 CDBG funds from the Department of Housing and Urban Development. Citizens are requested to participate in the hearing and express their views on the allocation of these funds and the development of the Consolidated Annual Action Plan to be submitted to HUD (Clerk's Misc. File No. 20240433)

Motion made by James Rea, seconded by Kelly Dunkerley, to enter into public hearing at 9:38 a.m. Upon roll call, Yes - James Rea, Kelly Dunkerley, Stan Sallee. No - None. Abstain - None. Motion carried.

Claudia Brierre presented the Metropolitan Tulsa HOME Consortium and non-housing community FY 2024 recommendations. There were no members of the public that wished to speak.

Motion made by James Rea, seconded by Kelly Dunkerley, to close the public hearing at 9:42 a.m. Upon roll call, Yes - James Rea, Kelly Dunkerley, Stan Sallee. No - None. Abstain - None. Motion carried.

- C. Agreement - (Social Services) - Inmar RX Solutions, Inc., for RXT Scan Pharmacy Compliance Monitoring software at The George Prothro, MD Pharmacy, located at 2401 Charles Page Blvd., Tulsa, Oklahoma 74127; annual cost \$1,000 - deferred from 3/18/2024

Motion made by Kelly Dunkerley, seconded by James Rea, to strike the agreement. Upon roll call, Yes - James Rea, Kelly Dunkerley, Stan Sallee. No - None. Abstain - None. Motion carried.

#### V. ACTION ITEMS

- A. Gasoline & Diesel Fuel Quotes for week ending 4/1/2024 (Clerk's Misc. File No. 20240430)

Motion made by Kelly Dunkerley, seconded by James Rea, to approve the fuel quotes. Upon roll call, Yes - James Rea, Kelly Dunkerley, Stan Sallee. No - None. Abstain - None. Motion carried.

- B. Accept and File - (Board of County Commissioners) - Complaint of Erroneous Assessment and Order of Correction, for HQ Building, 218 W. 6th Street, Tulsa, OK 74119, in the amount of \$11 (Clerk's Misc. File No. 20240434)

Motion made by James Rea, seconded by Kelly Dunkerley, to accept and file the document. Upon roll call, Yes - James Rea, Kelly Dunkerley, Stan Sallee. No - None. Abstain - None. Motion carried.

#### C. Requests for Approval

1. Engineers - to authorize Megan Blackford, Financial Administrator for the Highway Engineering Department, to submit grant applications on behalf of Tulsa County for eligible roadway lighting and signalization projects under the Energy Efficiency and Conservation Block Grant (EECBG) Program (Clerk's Misc. File No. 20240435)
2. Human Resources - of TCP 141 Longevity Pay Program Policy (Clerk's Misc. File No. 20240436)
3. Parks - to accept the donation from The William K. Warren Foundation in the form of various trees, valued at \$30,905 to be planted across all three district parks and golf courses (Clerk's Misc. File No. 20240437)

Motion made by Kelly Dunkerley, seconded by James Rea, to approve and authorize execution, as needed. Upon roll call, Yes - James Rea, Kelly Dunkerley, Stan Sallee. No - None. Abstain - None. Motion carried.

#### D. Resolutions

1. Board of County Commissioners - Authorizing the creation and establishment of a Tulsa County Opioid Advisory Committee (Clerk's Misc. File No. 20240438)
2. Engineers:
  - a. Amending the Tulsa County Road System, Elwood Meadows Blocks 1-4 and Magnolia Crossing have been constructed to Tulsa County standards and accepted for maintenance (Appendix A.) It has also been determined that there are some additional roads that need to be removed (Appendix B) from the Road System (Clerk's Misc. File No. 20240439)
  - b. Setting Tulsa County's funding priorities for inclusion in the Oklahoma Department of Transportation (ODOT), Road and Bridges (CIRB) transportation plan (Clerk's Misc. File No. 20240440)

Motion made by James Rea, seconded by Kelly Dunkerley, to approve and authorize execution by the Commission. Upon roll call, Yes - James Rea, Kelly Dunkerley, Stan Sallee. No - None. Abstain - None. Motion carried.

#### E. Agreements

1. Administrative Services - JD Young Think Healthy Systems, for rental and service of 3i-2037M79136 Water Filtration System located at 218 W. 6th St., Tulsa, OK 74119-1004, monthly cost \$46.95 (Clerk's Misc. File No. 20240441)

2. Board of County Commissioners:
  - a. Oklahoma Department of Transportation, (ODOT), for the construction and maintenance of the retaining walls along I-244 approximately 2 miles north of I-44 in Tulsa County, cost to Tulsa County \$150,000 (Clerk's Misc. File No. 20240442)
  - b. Route 66 Village, ARPA Beneficiary, in the amount of \$150,000.00, CMF #20212403, to provide financial assistance to a nonprofit to stabilize eroding property and provide infrastructure resilience (Clerk's Misc. File No. 20240443)
3. Parks:
  - a. Amani Jewelry, to provide concessions at all Tulsa County Parks from 4/1/2024 through 2/28/2025; fee \$25 per event attended (Clerk's Misc. File No. 20240444)
  - b. Bettina Rose Boutique, to provide concessions at all Tulsa County Parks from 3/4/2024 through 2/28/2025; fee \$25 per event attended (Clerk's Misc. File No. 20240445)
  - c. Crocheted by Nae, to provide concessions at all Tulsa County Parks from 4/1/2024 through 3/30/2025; fee \$25 per event attended (Clerk's Misc. File No. 20240446)
  - d. FAFO Hobbies, for Remote Car Racing event at O'Brien Park on 3/29-31/2024; fee \$1,200 (Clerk's Misc. File No. 20240447)
  - e. Greenhill Concrete, for use of Haikey Creek Park Tri-Plex Pavilion for an employee appreciation event on 5/4/2024, from 9:00 a.m. to 8:00 p.m.; fee \$200 (Clerk's Misc. File No. 20240448)
  - f. Nanyehi Candle Company, to provide concessions at all Tulsa County Parks from 4/1/2024 to 3/30/2025; fee \$25 per event attended (Clerk's Misc. File No. 20240449)
  - g. Reyes Jumpers, to provide concessions at all Tulsa County Parks from 3/25/2024 to 7/15/2024 (Clerk's Misc. File No. 20240450)
  - h. Teresa Fagan McDonald, to provide concessions at all Tulsa County Parks beginning on 4/1/2024 through 3/30/2025; fee \$25 per event attended (Clerk's Misc. File No. 20240451)
  - i. Tulsa Clay, to provide concessions at all Tulsa County Parks from 4/1/2024 to 3/30/2025; fee \$25 per event attended (Clerk's Misc. File No. 20240452)
4. Tulsa Area Emergency Management Agency - (TAEMA) - Tulsa Public Schools, for emergency management from 4/1/2024 through 6/30/2024, fee \$27,500 (Clerk's Misc. File No. 20240453)

Motion made by Kelly Dunkerley, seconded by James Rea, to approve and authorize execution, as needed. Upon roll call, Yes - James Rea, Kelly Dunkerley, Stan Saltee. No - None. Abstain - None. Motion carried.

#### F. Agreement Renewals

1. Assessor - J Wayne Moore, Ph.D, LLC, for renewal of CMF #239438, most recent renewal, CMF #20230827, for FY 2024-2025 (Clerk's Misc. File No. 20240454)
2. Board of County Commissioners - Lamar Companies, for renewal of CMF #20230535 for FY 2024-2025 (Clerk's Misc. File No. 20240455)
3. Engineers - Purple Wave, Inc., for renewal of CMF #20230659 for FY 2024-2025 (Clerk's Misc. File No. 20240456)

4. Highway District #1 - Advance Alarms, Inc., for renewal of CMF #20230384 for FY 2024-2025 (Clerk's Misc. File No. 20240457)
5. Sheriff:
  - a. Cheryl A. Kilpatrick, Ph.D., Inc. - for renewal of CMF #20230389 for FY 2024-2025 (Clerk's Misc. File No. 20240458)
  - b. JusticeLink, LLC, for renewal of CMF #20240284 for FY 2024-2025 (Clerk's Misc. File No. 20240459)

Motion made by James Rea, seconded by Kelly Dunkerley, to approve and authorize execution by the Chairman. Upon roll call, Yes - James Rea, Kelly Dunkerley, Stan Sallee. No - None. Abstain - None. Motion carried.

G. Inventory Resolutions

1. Assessor - Asset disposal: junked - mailing system and printer (Clerk's Misc. File No. 20240460)
2. Board of County Commissioners - Asset transfer to Assessor, County Clerk, Administrative Services and Parks - miscellaneous furniture (Clerk's Misc. File No. 20240461)
3. IT - Asset disposal: junked - computer equipment (Clerk's Misc. File No. 20240462)

Motion made by Kelly Dunkerley, seconded by James Rea, to approve and authorize execution by the Chairman. Upon roll call, Yes - James Rea, Kelly Dunkerley, Stan Sallee. No - None. Abstain - None. Motion carried.

- H. Sole Source - (Sheriff) - for NEOGOV, dba PowerDMS, is the only provider of PowerPolicy, a cloud-based software as a service (SaaS) platform that combines document management, training and accreditation management and electronically links that content to alert users whenever a change may impact compliance, for all maintenance, new releases, and support (Clerk's Misc. File No. 20240463)

Motion made by James Rea, seconded by Kelly Dunkerley, to approve and authorize execution by the Chairman. Upon roll call, Yes - James Rea, Kelly Dunkerley, Stan Sallee. No - None. Abstain - None. Motion carried.

- I. Utility Permit - (Engineers) - for ONE Gas, Inc., for the crossing of 17505 S. 51st E. Avenue, approximately 2.44 mi. X & 1.90 mi. W. of the US 64 & SH 67 junction (Clerk's Misc. File No. 20240464)

Motion made by Kelly Dunkerley, seconded by James Rea, to approve and authorize execution by the Chairman. Upon roll call, Yes - James Rea, Kelly Dunkerley, Stan Sallee. No - None. Abstain - None. Motion carried.

- J. Travel/Training - (IT) - Joe Lord to the CyberSecurity Planning Committee Meeting in OKC, OK on 3/28/2024; cost \$200 (Clerk's Misc. File No. 20240465)

Motion made by James Rea, seconded by Kelly Dunkerley, to approve the travel/training. Upon roll call, Yes - James Rea, Kelly Dunkerley, Stan Sallee. No - None. Abstain - None. Motion carried.

K. Claims

Motion made by Kelly Dunkerley, seconded by James Rea, to approve and authorize execution by the Commission. Upon roll call, Yes - James Rea, Kelly Dunkerley, Stan Sallee. No - None. Abstain - None. Motion carried.

L. Payroll claims - Monthly for March 2024

Motion made by Kelly Dunkerley, seconded by James Rea, to approve and authorize execution by the Commission. Upon roll call, Yes - James Rea, Kelly Dunkerley, Stan Sallee. No - None. Abstain - None. Motion carried.

M. Blanket Purchase Orders and Emergency Purchase Orders

Motion made by James Rea, seconded by Kelly Dunkerley, to approve and authorize execution by the Commission. Upon roll call, Yes - James Rea, Kelly Dunkerley, Stan Sallee. No - None. Abstain - None. Motion carried.

VI. ANNOUNCEMENTS

County Events and Status Updates for Comment and Discussion from: Administrative Services, Building Operations, Court Services, Early Settlement, Election Board, Engineers, Highways, Human Resources, Information Technology, Inspections, Parks, Social Services, Procurement, Assessor, County Clerk, Court Clerk, Sheriff, Treasurer, District Attorney, Drainage District #12, Expo Square, Juvenile Justice, OSU Extension, Presiding Judge, River Parks Authority, Tulsa Area Emergency Management Agency, Public Defender, Chief Deputies and County Commissioners

Chairman advised the announcements and County Events and Status updates were open for comment and discussion. The departments with information gave a report.

VII. NEW BUSINESS

In accordance with the Open Meeting Act, Title 25 O.S. § 311.A.10, new business is defined as any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda.

There was no new business.

VIII. ADJOURN

Motion made by James Rea, seconded by Kelly Dunkerley, to adjourn the meeting. Upon roll call, Yes - James Rea, Kelly Dunkerley, Stan Sallee. No - None. Abstain - None. Motion carried.

BOARD OF COUNTY COMMISSIONERS

Stan Sallee, Chairman

ATTEST:

Michael Willis, Tulsa County Clerk