

(Amended Agenda of meeting was posted outside of the Tulsa County Headquarters Building and on the Tulsa County website at [www.tulsacounty.org](http://www.tulsacounty.org) on March 25, 2022 at 9:26 a.m.)

MINUTES  
Monday, March 28, 2022

I. CALL TO ORDER

The Board of County Commissioners (BOCC) met at the hour of 9:30 a.m., with the following members present: Chief Deputy Keri Fothergill, Interim Commissioner Vicki Adams, Commissioner Stan Sallee. Others present: County Clerk Michael Willis.

Stan Sallee, Chairman Pro Tem, called the meeting to order at 9:30 a.m., and the following business was transacted:

II. ANNOUNCEMENTS

County Events and Status Updates for Comment and Discussion from: Administrative Services, Building Operations, Court Services, Election Board, Human Resources, Information Technology, Parks, Purchasing, Social Services, Engineering, Highways, Inspections, Sheriff, Assessor, County Clerk, Court Clerk, Treasurer, District Attorney, Presiding Judge, Juvenile Justice, Expo Square, INCOG, Tulsa Area Emergency Management Agency, OSU Extension, CC Library, Tulsa City-County Health Department, River Parks Authority, Levee Drainage District #12, Board of County Commissioners Chief Deputies, Director of Governmental Affairs

Chairman advised the announcements and County Events and Status updates were open for comment and discussion. The departments with information gave a report.

III. PROCLAMATION

- A. Recognizing Monday, March 28, 2022, as Rebecka Peterson - Oklahoma State Teacher of the Year Day and extends their appreciation to her for the impact she has made and will continue to make on the children of Union Public Schools (Clerk's Misc. File No. 20220522)

Commissioner Sallee, Chairman Pro Tem, read and presented the Proclamation.

IV. MINUTES

- A. Board of County Commissioner's Meeting of March 21, 2022

Motion made by Vicki Adams, seconded by Keri Fothergill, to approve the minutes. Upon roll call, Yes - Keri Fothergill, Vicki Adams, Stan Sallee. No - None. Abstain - None. Motion carried.

V. UNFINISHED BUSINESS

- A. Bid Openings

1. Board of County Commissioners - Owner's Representative & Program Management Services RFQ
  - a. ADG, PC (Clerk's Misc. File No. 20220523)
  - b. Cooper Project Advisors (Clerk's Misc. File No. 20220524)
  - c. Direct 2 Completion, LLC, dba D2C (Clerk's Misc. File No. 20220527)
  - d. Program Management Group, LLC (Clerk's Misc. File No. 20220525)
  - e. Twenty 20 Management, Inc. (Clerk's Misc. File No. 20220526)

Motion made by Vicki Adams, seconded by Keri Fothergill, to refer the bids to the Board of County Commissioners and Procurement for analysis, review and recommendation on 4/4/2022. Upon roll call, Yes - Keri Fothergill, Vicki Adams, Stan Sallee. No - None. Abstain - None. Motion carried.

2. TC Departments - Chevrolet and GMC Automotive Repair

There were no bids received.

- B. Amendment - (Building Operations) - # 7 to the award for Janitorial Services to Final Touch Cleaning, CMF #237866, renewed annually, most recently CMF #20210957, to exercise the option for an additional year beginning 7/1/2022 with no changes to the terms (Clerk's Misc. File No. 20220528)

Motion made by Keri Fothergill, seconded by Vicki Adams, to approve the amendment. Upon roll call, Yes - Keri Fothergill, Vicki Adams, Stan Sallee. No - None. Abstain - None. Motion carried.

VI. ACTION ITEMS

- A. Gasoline & Diesel Fuel Quotes for week ending April 4, 2022 (Clerk's Misc. File No. 20220529)

Motion made by Vicki Adams, seconded by Keri Fothergill, to approve the gasoline and diesel fuel quotes. Upon roll call, Yes - Keri Fothergill, Vicki Adams, Stan Sallee. No - None. Abstain - None. Motion carried.

B. Requests for Approval

1. Board of County Commissioners - Tulsa City County Health Department, returning responsibility for this building located at 2828 W. 51 St., Tulsa, OK, including maintenance and collection of rent, to Tulsa County (Clerk's Misc. File No. 20220530)

Motion made by Keri Fothergill, seconded by Vicki Adams, to approve and authorize execution by the Chairman Pro Tem. Upon roll call, Yes - Keri Fothergill, Vicki Adams, Stan Sallee. No - None. Abstain - None. Motion carried.

2. Board of County Commissioners - Consider and take action on the approval or disapproval of certain forms of Agreements presented to this meeting in connection with Vision 2025, authorizing the Chairman upon advice of counsel to make changes to the forms of such Agreements and to execute and deliver these Agreements and all documents and agreements as may be necessary or required:
- a. Third Amendment to Capital Improvements Agreement by and between the Board of County Commissioners of Tulsa County, Oklahoma and the City of Owasso, Oklahoma (Owasso Community Center Project) (Clerk's Misc. File No. 20220531)
  - b. Third Amendment to Capital Improvements Agreement by and between the Board of County Commissioners of Tulsa County, Oklahoma and the City of Owasso, Oklahoma (the Owasso Events Facilities-Sports Park Project #2) (Clerk's Misc. File No. 20220532)

Motion made by Vicki Adams, seconded by Keri Fothergill, to approve the amended agreements. Upon roll call, Yes - Keri Fothergill, Vicki Adams, Stan Sallee. No - None. Abstain - None. Motion carried.

3. Board of County Commissioners - designating Joe Lord, IT Operations Manager, to submit for state grants supporting the Tulsa County Broadband Program. The grant request is for \$17,200,000 (Clerk's Misc. File No. 20220533)
4. Engineers - Reimbursement for Engineering Services for Vision Tulsa Bridge projects to the Highway Cash fund, at a rate of \$59.32 per hour, billed quarterly (Clerk's Misc. File No. 20220534)

5. Parks - to accept the donation of 27 trees valued at \$8,543 from the William K. Warren Foundation (Clerk's Misc. File No. 20220535)
6. Social Services - to close the George Prothro, MD Pharmacy of Tulsa County on 5/24-25/2022 to conduct the annual inventory (Clerk's Misc. File No. 20220536)

Motion made by Keri Fothergill, seconded by Vicki Adams, to approve the requests. Upon roll call, Yes - Keri Fothergill, Vicki Adams, Stan Sallee. No - None. Abstain - None. Motion carried.

#### C. Agreements

1. Board of County Commissioners:
  - a. INCOG - CDBG-CV CARES Act Program and Broken Arrow Neighbors to provide funding for nutrition assistance in the amount of \$480,000 and job mentorship in the amount of \$100,000 (Clerk's Misc. File No. 20220538)
  - b. Restore Hope Ministries, Inc., Subrecipient for the Emergency Rental Assistance Program (Clerk's Misc. File No. 20220537)

Motion made by Vicki Adams, seconded by Keri Fothergill, to approve and authorize execution by the Chairman Pro Tem. Upon roll call, Yes - Keri Fothergill, Vicki Adams, Stan Sallee. No - None. Abstain - None. Motion carried.

2. District Attorney - Karpel Computer Systems, Inc., for licenses and support of the copyrighted software program known as PROSECUTORbyKarpel (Clerk's Misc. File No. 20220539)
3. Parks:
  - a. Andolini's, for the use of Chandler Park Community Center from 4/1-3/2022; fee of \$50 (Clerk's Misc. File No. 20220540)
  - b. Comida Sol y Vida Mobile Food Vendor, for food services at Chandler Park on 4/2/2022; fee of \$50 (Clerk's Misc. File No. 20220541)
  - c. Looney Tooney's Ice Cream Truck, for the use of Chandler Park from 4/2/2022 - 12/31/2022; fee of \$100 per month (Clerk's Misc. File No. 20220542)
  - d. National Eating Disorders Association, for the use of LaFortune Park Trail and SW Shelter on 4/30/2022 from 7:00 a.m. to 12:00 p.m.; fee of \$225 (Clerk's Misc. File No. 20220543)

Motion made by Keri Fothergill, seconded by Vicki Adams, to approve and authorize execution by the Chairman Pro Tem. Upon roll call, Yes - Keri Fothergill, Vicki Adams, Stan Sallee. No - None. Abstain - None. Motion carried.

#### D. Request to Advertise for Bids - (Sheriff) - Janitorial Supplies (Clerk's Misc. File No. 20220544)

Motion made by Vicki Adams, seconded by Keri Fothergill, to approve the request to advertise. Upon roll call, Yes - Keri Fothergill, Vicki Adams, Stan Sallee. No - None. Abstain - None. Motion carried.

#### E. Inventory Resolutions

1. Court Services - transfer to Public Defender; 3 desks (Clerk's Misc. File No. 20220545)
2. Treasurer - junked; Flat Panel Monitor (Clerk's Misc. File No. 20220546)

Motion made by Keri Fothergill, seconded by Vicki Adams, to approve and authorize execution by the Chairman Pro Tem. Upon roll call, Yes - Keri Fothergill, Vicki Adams, Stan Sallee. No - None. Abstain - None. Motion carried.

- F. Sole Source - (Assessor) - APEX Software, for standalone copies of their building sketch and area calculation software products, the Apex GeoViewPort Suite and subsequent year software maintenance (Clerk's Misc. File No. 20220547)

Motion made by Vicki Adams, seconded by Keri Fothergill, to approve and authorize execution by the Chairman Pro Tem. Upon roll call, Yes - Keri Fothergill, Vicki Adams, Stan Sallee. No - None. Abstain - None. Motion carried.

G. Utility Permits - Engineers:

1. Cox Communications:
  - a. to cross & parallel E. 57th Pl. approximately 0.17 mi. SW of the S. 61st W. Ave. & W. 41st St. junction (Clerk's Misc. File No. 20220548)
  - b. to cross & parallel E. 136th St. N. at the junction of N. 65th E. Ave. (Sheridan) (Clerk's Misc. File No. 20220549)
2. Oklahoma Natural Gas Company - to cross S. Yale Ave. approximately 2.65/5.01 mi. S/E of the US-75 & SH-67 junction (Clerk's Misc. File No. 20220550)
3. Public Service Company of Oklahoma (AEP) - to cross Osage Prairie Paved Walking Trail, a Tulsa County Parcel approximately 0.34/0.33 mi. N/E of the N. Cincinnati Ave. & 86th St. N. junction (Clerk's Misc. File No. 20220551)
4. Transource Oklahoma, LLC - to permit Civil, Cultural, and Environmental surveys and examinations, regarding an overhead transmission line (Clerk's Misc. File No. 20220552)

Motion made by Keri Fothergill, seconded by Vicki Adams, to approve and authorize execution by the Chairman Pro Tem. Upon roll call, Yes - None. No - None. Abstain - None. Motion carried.

H. Travel/Training

1. Building Operations - to renew the apprentice license for William Cunnane and Ryan Schmidt and the welder certification for Cameron Matney; cost of \$75 (Clerk's Misc. File No. 20220553)
2. Parks - for Park staff and Tulsa County vehicles to travel for field trips to Yogi Bear's Jellystone Park in Mannford, OK and River Country Water Park in Muskogee, OK between 6/1/2022 and 8/13/2022 (Clerk's Misc. File No. 20220554)

Motion made by Vicki Adams, seconded by Keri Fothergill, to approve the travel/training requests. Upon roll call, Yes - Keri Fothergill, Vicki Adams, Stan Sallee. No - None. Abstain - None. Motion carried.

I. Tulsa City-County Health Department Documents to Accept & File

1. Agreements
  - a. Canto, Inc., for Marketing software service renewal, from 6/20/2022 - 6/20/2023; cost of \$4,999 (Clerk's Misc. File No. 20220555)
  - b. PerkinElmer Health Sciences, Inc., for renewal of maintenance agreement for CLARUS 580's (2 @ \$7,392), from 5/01/2022 - 4/30/2023; cost of \$14,784/per year (Clerk's Misc. File No. 20220556)
2. Travel/Training (Clerk's Misc. File No. 20220557)

Motion made by Keri Fothergill seconded by Vicki Adams, to accept and file the Tulsa City-County Health Department documents. Upon roll call, Yes - Keri Fothergill, Vicki Adams, Stan Sallee. No - None. Abstain - None. Motion carried.

J. Claims to be Disallowed (payments cancelled as of 3/21-25/2022)

1. Fund: 2250/23 PO#: 2214314 Vendor Name/#: Oxford House Opportunity/31638  
Warrant #: 500052799 Amount Paid: \$36 (Clerk's Misc. File No. 20220558)
2. Fund#: 2250/23 PO#: 2214316 Vendor Name/#: Oxford House Regime/31383  
Warrant#: 500052796 Amount Paid: \$165 (Clerk's Misc. File No. 20220559)

Motion made by Vicki Adams, seconded by Keri Fothergill, to cancel and disallow the claims. Upon roll call, Yes - Keri Fothergill, Vicki Adams, Stan Saltee. No - None. Abstain - None. Motion carried.

K. Claims (payments for bills to be paid by 3/14-18/2022)

Motion made by Vicki Adams, seconded by Keri Fothergill, to approve and authorize execution by the Commission. Upon roll call, Yes - None. No - None. Abstain - None. Motion carried.

L. Blanket Purchase Orders and Emergency Purchase Orders Submitted from 3/21-25/2022

Motion made by Keri Fothergill, seconded by Vicki Adams, to approve and authorize execution by the Commission. Upon roll call, Yes - Keri Fothergill, Vicki Adams, Stan Saltee. No - None. Abstain - None. Motion carried.

M. COVID-19 Virus Discussion and Update

Michael Craddock gave an update on COVID-19 numbers in Tulsa County.

N. Executive Session - District Attorney:

1. Requested by Mike Shouse - Pursuant to 25 O.S. § 307(B)(4), I am requesting that this matter be discussed in Executive Session between the Board and its attorney, for the purpose of confidential communications concerning possible official action regarding a pending claim, disclosure of the details of which its attorney advises would seriously impair the ability of the Board to proceed in the public interest to wit: *Cathey v. Regalado, Case No. 19-cv-00656-CVE-SH pending in the U.S. District Court for the Northern District of Oklahoma*
2. Requested by James Rae - Pursuant to 25 O.S. § 307(B)(3), the Board may meet in executive session for purposes of discussing the purchase or appraisal of real property

Motion made by Keri Fothergill, seconded by Vicki Adams, to go into Executive Session. Upon roll call, Yes - None. No - None. Abstain - None. Motion Carried.

Executive Session commenced at 9:49 a.m.

Motion made by Keri Fothergill, seconded by Vicki Adams, to reconvene the regular meeting at 10:17 a.m. Upon roll call, Yes - None. No - None. Abstain - None. Motion carried.

O. Discussion and Possible Action Regarding Executive Session Items

Motion made by Keri Fothergill, seconded by Vicki Adams, to grant settlement authority to Vicki Adams as discussed in Executive Session, to-wit: *Cathey v. Regalado, Case No. 19-cv-00656-CVE-SH pending in the U.S. District Court for the Northern District of Oklahoma*. Upon roll call, Yes - Keri Fothergill, Vicki Adams, Stan Saltee. No - None. Abstain - None. Motion carried. (Clerk's Misc. File No. 20220560)

There was no action taken on Executive Session #2.

## VII. NEW BUSINESS

In accordance with the Open Meeting Act, Title 25 O.S. § 311.A.10, new business is defined as

any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda.

There was no new business.

#### VIII. ADJOURN

Motion made by Keri Fothergill, seconded by Vicki Adams, to adjourn the meeting. Upon roll call, Yes - Keri Fothergill, Vicki Adams, Stan Sallee. No - None. Abstain - None. Motion carried.

BOARD OF COUNTY COMMISSIONERS

Karen Keith, Chairman

ATTEST:

Michael Willis, Tulsa County Clerk