

(Agenda of meeting was posted outside of the Tulsa County Headquarters Building and on the Tulsa County website at [www.tulsacounty.org](http://www.tulsacounty.org) on March 2, 2023 at 4:15 p.m.)

MINUTES  
Monday, March 6, 2023

I. CALL TO ORDER

The Board of County Commissioners (BOCC) met at the hour of 9:30 a.m., with the following members present: Commissioner Karen Keith, Commissioner Stan Sallee and Commissioner Kelly Dunkerley. Others present: County Clerk Michael Willis.

Kelly Dunkerley, Chairman, called the meeting to order at 9:30 a.m., and the following business was transacted:

II. PLEDGE OF ALLEGIANCE

Commissioner Dunkerley led the pledge of allegiance.

III. PROCLAMATION

- A. Recognizing March 5-11, 2023, as National Association of Women in Construction Week, congratulating all women working in construction industries (Clerk's Misc. File No. 20230294)

Commissioner Keith read and presented the proclamation.

IV. MINUTES

- A. Board of County Commissioner's Meeting of February 27, 2023

Motion made by Karen Keith, seconded by Stan Sallee, to approve and authorize execution by the Chairman. Upon roll call, Yes - Karen Keith, Stan Sallee, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

V. REPORTS

- A. Employees' Retirement System of Tulsa County

1. Fiscal Year 2021 - 2022 Audit (Clerk's Misc. File No. 20230295)
2. Fiscal Year 2021 - 2022 Annual Comprehensive Financial Report (Clerk's Misc. File No. 20230296)

Motion made by Stan Sallee, seconded by Karen Keith, to accept and file the reports. Upon roll call, Yes - Karen Keith, Stan Sallee, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

VI. UNFINISHED BUSINESS

- A. Bid Awards & Recommendations:

1. Parks - RFQ for Construction Manager at Risk Services for Case Tennis Center at LaFortune Park, to Flintco Construction, LLC, the most qualified and responsive firm (Clerk's Misc. File No. 20230297)

Motion made by Stan Sallee, seconded by Karen Keith, to approve the recommendation. Upon roll call, Yes - Karen Keith, Stan Sallee, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

- B. Amendments

1. Sheriff - #1 to the agreement with NEOGOV for PowerDMS Digital Management Software, CMF #20221888, to include PowerStandards for CJIS software, at an additional cost of \$417.99

Motion made by Karen Keith, seconded by Stan Sallee, to strike the amendment. Upon roll call, Yes - Karen Keith, Stan Sallee, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

2. Tulsa Area Emergency Management Agency (TMAPC) - #1 to the agreement with Meshek & Associates, LLC, for professional services to perform project scoping and to implement a Voluntary Buyout and Flood assessment, CMF #20220618, for additional Management Services, Surveying Services, Environmental Services, Land Acquisition Services, and other miscellaneous services increasing the contract amount by \$1,924,500 bringing the total contract amount to \$2,292,500 (Clerk's Misc. File No. 20230298)
3. TC Departments - #2 to the award for Print Cartridges, to The Tree House, Inc., CMF #20220341, most recent renewal CMF #20221381, to exercise the option to renew the award for an additional six-months beginning 4/7/2023, with no changes to the terms (Clerk's Misc. File No. 20230299)

Motion made by Stan Sallee, seconded by Karen Keith, to approve and authorize execution by the Chairman. Upon roll call, Yes - Karen Keith, Stan Sallee, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

## VII. ACTION ITEMS

- A. Gasoline & Diesel Fuel Quotes for week ending 3/13/2023 (Clerk's Misc. File No. 20230293)

Motion made by Karen Keith, seconded by Stan Sallee, to approve the fuel quotes. Upon roll call, Yes - Karen Keith, Stan Sallee, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

- B. Request for Public Hearing - (INCOG) - on Monday, March 27, 2023 at 9:30 a.m. to receive recommendations on housing needs for the cities and counties within the Metropolitan Tulsa HOME Consortium and non-housing community development needs for the cities within the Tulsa County CDBG Urban County. Tulsa County will receive \$1,243,349 in FY 2023 HOME funds and \$1,457,941 in FY 2023 CDBG funds from the Department of Housing and Urban Development. Citizens are requested to participate in the hearing and express their views on the allocation of these funds and the development of the Consolidated Annual Action Plan to be submitted to HUD. This request also authorizes advertisement in the Tulsa World (Clerk's Misc. File No. 20230300)

Motion made by Stan Sallee, seconded by Karen Keith, to approve the request for Public Hearing. Upon roll call, Yes - Karen Keith, Stan Sallee, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

- C. Request for Approval - (Board of County Commissioners) - of property damage release for solar-powered stop sign damaged in traffic accident 10/1/2022 that will be reimbursed by driver's insurance (Clerk's Misc. File No. 20230301)

Motion made by Stan Sallee, seconded by Karen Keith, to approve and authorize execution by the Chairman. Upon roll call, Yes - Karen Keith, Stan Sallee, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

### D. Agreements

1. Board of County Commissioners:
  - a. A New Leaf, Inc., ARPA Subrecipient, in the amount of \$150,000, CMF #20221687, for funding for workforce training, housing, wage support, as well as job placement for adults with developmental disabilities (Clerk's Misc. File No. 20230302)

Motion made by Karen Keith, seconded by Stan Sallee, to approve and authorize execution by the Chairman. Upon roll call, Yes - Karen Keith, Stan Sallee, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

- b. Tulsa Regional Chamber of Commerce, for Homeless Resource Connection event 3/16-19/2023 to be held at the Tulsa County parking lot on the North side of the 400 block of West Archer Street, adjacent to Irongate

Motion made by Karen Keith, seconded by Stan Sallee, to strike the agreement. Upon roll call, Yes - Karen Keith, Stan Sallee, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

2. Engineers - ImageNet Consulting, LLC., for lease and service of three HP E57540DN printers to be located at TC Highway Construction, 6601 N. 155th E. Ave., Owasso, OK 74055, at a monthly rate of \$178.75 (Clerk's Misc. File No. 20230303)
3. Parks - Henaco Enterprises for concession services at LaFortune Park, Chandler Park and Haikey Creek Park on various dates from 3/1-9/30/2023; monthly fee of \$300 (Clerk's Misc. File No. 20230304)
4. Sheriff - DAB Architecture PLLC, for the David L. Moss Control Room & Workstations Renovation Project through 12/31/2023, for the stipulated sum of \$47,375 with compensation for supplemental and additional services, if necessary (Clerk's Misc. File No. 20230305)
5. TC Departments - CAN/AM Technologies, for Annual Subscription Software License to use Teller System, a webbased system to manage point of sale processes (Clerk's Misc. File No. 20230306)

Motion made by Stan Saltee, seconded by Karen Keith, to approve and authorize execution by the Chairman. Upon roll call, Yes - Karen Keith, Stan Saltee, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

E. Requests to Advertise for Bids

1. Engineers - Haikey Creek Levee Retaining Wall Replacement (Clerk's Misc. File No. 20230308)
2. TC Departments - Paperstock for Printing (Clerk's Misc. File No. 20230309)

Motion made by Karen Keith, seconded by Stan Saltee, to approve the requests to advertise. Upon roll call, Yes - Karen Keith, Stan Saltee, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

F. Inventory Resolutions

1. Building Operations - Surplus; 8 vehicles (Clerk's Misc. File No. 20230310)
2. Human Resources - junked; laptop (Clerk's Misc. File No. 20230311)
3. Highway District #3 - junked; 2 transfer fuel tanks (Clerk's Misc. File No. 20230312)

Motion made by Stan Saltee, seconded by Karen Keith, to approve and authorize execution by the Chairman. Upon roll call, Yes - Karen Keith, Stan Saltee, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

G. Utility Permits - (Engineers) - Oklahoma Natural Gas:

1. for the crossing of 19955 S. Yale Ave. approximately 4.96 mi. S. and 2.20 mi. W. of the US Hwy. 64 & ST Hwy. 67 junction (Clerk's Misc. File No. 20230313)
2. for the paralleling and crossing of E. 181st St. S. approximately 2.96 mi. S. and 6.29 mi. E. of the US Hwy. 75 & ST Hwy. 67 junction (Clerk's Misc. File No. 20230314)

Motion made by Karen Keith, seconded by Stan Saltee, to approve and authorize execution by the Chairman. Upon roll call, Yes - Karen Keith, Stan Saltee, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

H. Travel/Training - (Board of County Commissioners) - Chief Deputy Darren Gantz to the 2023 NACo Annual Conference and Exposition in Austin, Texas; cost of \$1,854 (Clerk's Misc. File No. 20230315)

Motion made by Karen Keith, seconded by Stan Saltee, to approve the travel/training. Upon roll call, Yes - Karen Keith, Stan Saltee, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

I. Claims (payments for bills to be paid from 2/21-24/2023)

Motion made by Stan Saltee, seconded by Karen Keith, to approve and authorize execution by the Commission. Upon roll call, Yes - Karen Keith, Stan Saltee, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

J. Blanket Purchase Orders and Emergency Purchase Orders Submitted from 2/27-2/3/2023  
Motion made by Karen Keith, seconded by Stan Sallee, to approve and authorize execution by the Commission. Upon roll call, Yes - Karen Keith, Stan Sallee, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

K. Consideration and Approval of Construction Program Payments

1. Vision Tulsa County (Clerk's Misc. File No. 20230316)

**Creditor:** Economy Lumber; **Fund:** HERJR/PJ1085; **Item:** Ray Jordan Bldg.

Renovation - BOPS Basement; **Purpose:** Materials; **Amt Paid:** \$208.05

**Creditor:** Grainger; **Fund:** HERJR/PJ1085; **Item:** Ray Jordan Bldg. Renovation - BOPS Basement; **Purpose:** Materials; **Amt Paid:** \$108

**Creditor:** Mohawk Materials; **Fund:** PCP02/PJ1066; **Item:** Chandler Park Project B; **Purpose:** Materials; **Amt Paid:** \$651

**Creditor:** Sand Springs Sand & Gravel; **Fund:** PCP02/PJ1066; **Item:** Chandler Park Project B; **Purpose:** Materials; **Amt Paid:** \$107.64

Motion made by Stan Sallee, seconded by Karen Keith, to approve and authorize execution by the Chairman. Upon roll call, Yes - Karen Keith, Stan Sallee, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

L. Public Health Update

Kendra Wise, representing CC Health, gave an update on COVID-19 and flu season in Tulsa County

M. Discussion and possible action approving the appropriation and use of funds received from the U.S. Department of Treasury under the “Coronavirus Response and Relief Supplemental Appropriations Act of 2021”, the “Emergency Rental Assistance Program”, and/or the “American Rescue Plan Act of 2021” and the “Coronavirus State and Local Fiscal Recovery Fund” contained therein (Clerk's Misc. File No. 20230317)

Motion made by Karen Keith, seconded by Stan Sallee, to approve the appropriation. Upon roll call, Yes - Karen Keith, Stan Sallee, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

VIII. ANNOUNCEMENTS

County Events and Status Updates for Comment and Discussion from: Administrative Services, Building Operations, Court Services, Director of Governmental Affairs, Early Settlement, Election Board, Engineers, Highways, Human Resources, Information Technology, Inspections, Parks, Social Services, Procurement, Assessor, County Clerk, Court Clerk, Sheriff, Treasurer, District Attorney, Drainage District #12, Expo Square, Juvenile Justice, OSU Extension, Presiding Judge, River Parks Authority, Tulsa Area Emergency Management Agency, Chief Deputies and County Commissioners

Chairman advised the announcements and County Events and Status updates were open for comment and discussion. The departments with information gave a report.

IX. NEW BUSINESS

In accordance with the Open Meeting Act, Title 25 O.S. § 311.A.10, new business is defined as any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda.

There was no new business.

X. ADJOURN

Motion made by Karen Keith, seconded by Stan Sallee, to adjourn the meeting. Upon roll call, Yes - Karen Keith, Stan Sallee, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

BOARD OF COUNTY COMMISSIONERS

Kelly Dunkerley, Chairman

ATTEST:

Michael Willis, Tulsa County Clerk