

(Amended Agenda of meeting was posted outside of the Tulsa County Headquarters Building and on the Tulsa County website at www.tulsacounty.org on April 28, 2023 at 9:10 a.m.)

MINUTES
Monday, May 1, 2023

I. CALL TO ORDER

The Board of County Commissioners (BOCC) met at the hour of 9:30 a.m., with the following members present: Chief Deputy Michael Craddock, representing Commissioner Stan Saltee, Commissioner Karen Keith and Commissioner Kelly Dunkerley. Others present: County Clerk Michael Willis.

Kelly Dunkerley, Chairman, called the meeting to order at 9:30 a.m., and the following business was transacted:

II. PLEDGE OF ALLEGIANCE

Commissioner Dunkerley led the Pledge of Allegiance.

III. ANNOUNCEMENTS

County Events and Status Updates for Comment and Discussion from: Administrative Services, Building Operations, Court Services, Director of Governmental Affairs, Early Settlement, Election Board, Engineers, Highways, Human Resources, Information Technology, Inspections, Parks, Social Services, Procurement, Assessor, County Clerk, Court Clerk, Sheriff, Treasurer, District Attorney, Drainage District #12, Expo Square, Juvenile Justice, OSU Extension, Presiding Judge, River Parks Authority, Tulsa Area Emergency Management Agency, Chief Deputies and County Commissioners

Chairman advised the announcements and County Events and Status updates were open for comment and discussion. The departments with information gave a report.

IV. MINUTES

A. Board of County Commissioner's Meeting of April 24, 2023

Motion made by Michael Craddock, seconded by Karen Keith, to approve and authorize execution by the Chairman. Upon roll call, Yes - Michael Craddock, Karen Keith, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

V. UNFINISHED BUSINESS

A. Bid Awards & Recommendations:

1. Parks - Request for Qualifications for Architect & Engineering Services for O'Brien Park Improvements - Deferred

Motion made by Karen Keith, seconded by Michael Craddock, to defer the recommendation. Upon roll call, Yes- Michael Craddock, Karen Keith, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

B. Amendments

1. Engineers - #4 to the award for Reflective Sign Sheeting to 3M Company, CMF #247931, the most recent renewal, CMF #20220209, to exercise the option to renew the bid award for an additional one-year period from 5/29/2023 to 5/28/2024 with no changes to the terms (Clerk's Misc. File No. 20230631)

Motion made by Michael Craddock, seconded by Karen Keith, to approve and authorize execution by the Chairman. Upon roll call, Yes - Michael Craddock, Karen Keith, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

2. TC Departments:

- a. #1 to the award for Coffee Service to Imperial, LLC, CMF #20221212, to exercise the option to renew for an additional one-year period from 6/27/2023 to 6/26/2024, with no changes to the terms of this bid (Clerk's Misc. File No. 20230632)
- b. #1 to the award for Safety Supplies to Hard Hat Safety and Glove, LLC, CMF #20221213, to exercise the option to renew for an additional one-year period from 6/27/2023 to 6/26/2024 (Clerk's Misc. File No. 20230633)

Motion made by Karen Keith, seconded by Michael Craddock, to approve and authorize execution by the Chairman. Upon roll call, Yes - Michael Craddock, Karen Keith, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

VI. ACTION ITEMS

- A. Gasoline & Diesel Fuel Quotes for week ending 5/8/2023 (Clerk's Misc. File No. 20230630)

Motion made by Karen Keith, seconded by Michael Craddock, to approve the fuel quotes. Upon roll call, Yes - None. No - None. Abstain - None. Motion carried.

- B. Requests for Approval - Engineers:

1. Offer of compensation to acquire permanent right of way:
 - a. Berry Dean Evans and Cindy Evans for the offering of compensation in the amount of \$600 for parcel 14.1 to acquire permanent right of way of .04 acres m/l plus damages affected by the project at 91st St U.S 75 to Elwood Ave. (Clerk's Misc. File No. 20230634)
 - b. Betty Lou Hargrove Revocable Trust for the offering of compensation in the amount of \$2,000 for parcel 9.1 to acquire permanent right of way of .05 acres m/l plus damages affected by the project at 91st St U.S 75 to Elwood Ave. (Clerk's Misc. File No. 20230635)
 - c. Carl Adams for the offering of compensation in the amount of \$900 for parcel 10.1 to acquire permanent right of way of .03 acres m/l plus damages affected by the project at 91st St U.S 75 to Elwood Ave. (Clerk's Misc. File No. 20230636)
 - d. Cozort Properties, LLC, for the offering of compensation in the amount of \$1,050 for parcel 16 to acquire permanent right of way of .02 acres m/l plus damages affected by the project at 91st St U.S 75 to Elwood Ave. (Clerk's Misc. File No. 20230637)
 - e. David J. Plunkett and Sarah E. Plunkett for the offering of compensation in the amount of \$15,050 for parcels 8 and 8.1 to acquire permanent right of way of .08 acres m/l plus damages affected by the project at 91st St U.S 75 to Elwood Ave. (Clerk's Misc. File No. 20230638)
 - f. David S. Winn and Kimberlee D. Winn Revocable Trust for the offering of compensation in the amount of \$600 for parcel 12.1 to acquire permanent right of way of .01 acres m/l plus damages affected by the project at 91st St U.S 75 to Elwood Ave. (Clerk's Misc. File No. 20230639)
 - g. Elwood Property, LLC for the offering of compensation in the amount of \$2,730 for parcels 2.0, 2.1 and 2.2 to acquire permanent right of way of .03 acres m/l plus damages affected by the project at 91st St U.S 75 to Elwood Ave. (Clerk's Misc. File No. 20230640)

- h. James H. Roberts and Kelly D. Roberts for the offering of compensation in the amount of \$2,475 for parcel 15.1 to acquire permanent right of way of .04 acres m/l plus damages affected by the project at 91st St U.S 75 to Elwood Ave. (Clerk's Misc. File No. 20230641)
- i. Joel A. LaCourse and Kristen LaCourse for the offering of compensation in the amount of \$7,050 for parcel 7 to acquire permanent right of way of .03 acres m/l plus damages affected by the project at 91st St U.S 75 to Elwood Ave. (Clerk's Misc. File No. 20230642)
- j. Minerva and Manuel Castaneda for the offering of compensation in the amount of \$27,758.24 for parcel 1 to acquire permanent right of way of 1.52 acres m/l plus damages affected by the project at 91st St U.S 75 to Elwood Ave. (Clerk's Misc. File No. 20230643)
- k. Spruce Meadow Holdings, LLC for the offering of compensation in the amount of \$65,880 for parcels 3.01 and 3.1 to acquire permanent right of way of .81 acres m/l plus damages affected by the project at 91st St U.S 75 to Elwood Ave. (Clerk's Misc. File No. 20230644)
- l. The John W. Garbey Jr. and Joyce Garbey Family Revocable Trust for the offering of compensation in the amount of \$2,240 for parcels 11.1 and 11.2 to acquire permanent right of way of .11 acres m/l plus damages affected by the project at 91st St U.S 75 to Elwood Ave. (Clerk's Misc. File No. 20230645)
- m. The Kerns Family Trust for the offering of compensation in the amount of \$14,775 for parcels 6 and 6.1 to acquire permanent right of way of .04 acres m/l plus damages affected by the project at 91st St U.S 75 to Elwood Ave. (Clerk's Misc. File No. 20230646)
- n. Trinity Creek Properties, Inc for the offering of compensation in the amount of \$1,550 for parcel 1A to acquire permanent right of way of .05 acres m/l plus damages affected by the project at 51st St from 161st to 177th (Clerk's Misc. File No. 20230647)
- o. Vanda Eugene Hart and Beverly Rae Hart for the offering of compensation in the amount of \$500 for parcel 13.1 to acquire permanent right of way of .02 acres m/l plus damages affected by the project at 91st St U.S 75 to Elwood Ave. (Clerk's Misc. File No. 20230648)

Motion made by Michael Craddock, seconded by Karen Keith, to approve and authorize execution by the Chairman. Upon roll call, Yes - Michael Craddock, Karen Keith, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

- 2. Acceptance of Right of Way Easement from Roberta A. Noonkester (LS-21472)
(Clerk's Misc. File No. 20230649)

Motion made by Michael Craddock, seconded by Karen Keith, to approve and authorize execution by the Chairman. Upon roll call, Yes - Michael Craddock, Karen Keith, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

- C. Resolution - (Engineers) - authorizing the filing of the Elwood Meadows Blocks 1-4 plat, located 0.4 mi. S. of the S. Elwood Ave. and W. 161st St. S. junction, in Tulsa County Highway District 3. This plat meets all the requirements for filing of plats under Title 19 O.S., Section 288.1 of the Oklahoma Statutes (Clerk's Misc. File No. 20230650)

Motion made by Michael Craddock, seconded by Karen Keith, to approve and authorize execution by the Chairman. Upon roll call, Yes - Michael Craddock, Karen Keith, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

- D. Tort Claim - (District Attorney) - TC-2023-26 Claimant: Jessica Walter, for \$304 in damages for incident on March 28, 2023 at South Lakes Golf Course (Clerk's Misc. File No. 20230651)

Motion made by Karen Keith, seconded by Michael Craddock, to approve the Tort Claim recommendation. Upon roll call, Yes - None. No - None. Abstain - None. Motion carried.

E. Agreements

1. Board of County Commissioners - Family Safety Center, Inc., ARPA Beneficiary, in the amount of \$2,000,000, CMF #20212403, to provide funding for construction, ventilation, and mitigation measures in a congregate setting of a public facility serving a disproportionately impacted community (Clerk's Misc. File No. 20230652)
2. Building Operations - ZFI Engineering Company, for structural engineering services and structural condition assessment of multiple structures at multiple Tulsa County Park locations for a fixed fee of \$14,600 (Clerk's Misc. File No. 20230653)
3. Engineers - City of Collinsville, for road improvements consisting of the overlay of asphalt between 136th St. N. and 146th St. N. (Clerk's Misc. File No. 20230654)

Motion made by Karen Keith, seconded by Michael Craddock, to approve and authorize execution by the Chairman. Upon roll call, Yes - Michael Craddock, Karen Keith, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

4. Juvenile Bureau - Praetoria Group, LLC, for Security Service Agreement for Security Officers for Juveniles taking classes at Phoenix Rising Alternative School

Motion made by Karen Keith, seconded by Michael Craddock, to strike the agreement. Upon roll call, Yes - Michael Craddock, Karen Keith, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

5. Parks - Flintco, for Construction Management of Case Tennis Center Indoor Tennis Courts at LaFortune Park (Clerk's Misc. File No. 20230655)
6. Sheriff - Wood, Puhl & Wood, P.L.L.C., for representation in Walker v Anderson, Case No. 23-CV-0008 CVE-JFJ; rate of \$250 per hour, associate attorneys \$185 per hour and legal assistants/paralegals \$80 per hour (Clerk's Misc. File No. 20230656)

Motion made by Michael Craddock, seconded by Karen Keith, to approve and authorize execution by the Chairman. Upon roll call, Yes - Michael Craddock, Karen Keith, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

F. Agreement Renewals

1. Building Operations - Legend-Lifts, LLC, for renewal of CMF #20221548 for FY 2023-2024 (Clerk's Misc. File No. 20230657)
2. County Clerk - Simplifile, LC, for renewal of CMF #20220699 for FY 2023-2024 (Clerk's Misc. File No. 20230658)
3. Engineers - Purple Wave, Inc., for renewal of CMF #20220700 for FY 2023-2024 (Clerk's Misc. File No. 20230659)
4. Highways - ImageNet Consulting, LLC:
 - a. for renewal of CMF #20220228 for FY 2023-2024 (Clerk's Misc. File No. 20230660)
 - b. for renewal of CMF #20230303 for FY 2023-2024 (Clerk's Misc. File No. 20230661)
5. IT - TeamDynamix Solutions, LLC, for renewal of CMF #20220833 for FY 2023-2024 (Clerk's Misc. File No. 20230662)

Motion made by Karen Keith, seconded by Michael Craddock, to approve and authorize execution by the Chairman. Upon roll call, Yes - Michael Craddock, Karen Keith, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

6. Sheriff:

- a. Intellitech, Corp., for renewal of CMF #20221259 and CMF #20220900 for FY 2023-2024 (Clerk's Misc. File No. 20230663)
- b. Invictus Apps, Inc., Prepared Live Emergency Communication Service, for renewal of CMF #20222116 and CMF #20221243 for FY 2023-2024 (Clerk's Misc. File No. 20230664)
- c. Oklahoma Communication Systems, LLC, for renewal of CMF #20221016 for FY 2023-2024 (Clerk's Misc. File No. 20230665)
- d. Sand Springs Police Department, for renewal of CMF #20221083 (Clerk's Misc. File No. 20230666)
- e. Tulsa County Bar Association, for renewal of CMF #20221021 for FY 2023-2024 (Clerk's Misc. File No. 20230667)
- f. USFleet Tracking, for renewal of CMF #20221797 for FY 2023-2024 (Clerk's Misc. File No. 20230668)

Motion made by Michael Craddock, seconded by Karen Keith, to approve and authorize execution by the Chairman. Upon roll call, Yes - Michael Craddock, Karen Keith, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

G. Inventory Resolutions

1. Assessor - Request to Surplus; Cameras (Clerk's Misc. File No. 20230669)
2. Building Operations - junked - lightbars; sold - vehicles (Clerk's Misc. File No. 20230670)
3. County Clerk - junked; scanner (Clerk's Misc. File No. 20230671)
4. Sheriff - junked - radar, lightbars; sold - lightbars (Clerk's Misc. File No. 20230672)

Motion made by Karen Keith, seconded by Michael Craddock, to approve and authorize execution by the Chairman. Upon roll call, Yes - Michael Craddock, Karen Keith, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

H. Utility Permits - Engineers:

1. Oklahoma Communications Systems, LLC, dba TDS Telecom, LLC, for the crossing and paralleling of S. Union Ave., W. 179th St. S., W. 171st St. S. and S. Elwood Ave. approximately 0.01 mi. E. of the US Hwy 75 & W. 171st S. junction (Clerk's Misc. File No. 20230673)
2. Oklahoma Natural Gas Company:
 - a. for the paralleling of E. 191st St. approximately 4.09 miles S. & 1.31 miles W. of the US Hwy 64 & ST Hwy 67 junction (Clerk's Misc. File No. 20230674)
 - b. for the paralleling of S. Sheridan approximately 4.09 miles S. & 1.31 miles W. of the US Hwy 64 & ST Hwy 67 junction (Clerk's Misc. File No. 20230675)

Motion made by Michael Craddock, seconded by Karen Keith, to approve and authorize execution by the Chairman. Upon roll call, Yes - Michael Craddock, Karen Keith, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

- I. Travel/Training - (Human Resources) - Yuri Toledo, Xai Xiong, Leslie Fisher and Kathy Burrows to attend the Workday Rising Conference in San Francisco, CA on 9/25-29/2023; cost of \$16,022, \$10,400 from FY2023 budget and \$5,622 from FY2024 budget (Clerk's Misc. File No. 20230676)

Motion made by Karen Keith, seconded by Michael Craddock, to approve the travel/training request. Upon roll call, Yes - Michael Craddock, Karen Keith, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

J. Claims (payments for bills to be paid from 4/17-21/2023)

Motion made by Karen Keith, seconded by Michael Craddock, to approve and authorize execution by the Commission. Upon roll call, Yes - Michael Craddock, Karen Keith, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

K. Blanket Purchase Orders and Emergency Purchase Orders Submitted from 4/24-28/2023

Motion made by Michael Craddock, seconded by Karen Keith, to approve and authorize execution by the Commission. Upon roll call, Yes - Michael Craddock, Karen Keith, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

L. Consideration and Approval of Construction Program Payments

1. Vision Tulsa County (Clerk's Misc. File No. 20230677)

Creditor: Bright Lighting, Inc.; **Fund:** HEDSO/PJ1037; **Item:** Edison Bridge Replacement; **Purpose:** Construction; **Amt. Paid:** \$246,259.74

Creditor: The Home Depot; **Fund:** PCP02/PJ1066; **Item:** Chandler Park Project B; **Purpose:** Materials; **Amt. Paid:** \$199.88

Creditor: The Home Depot; **Fund:** PCP02/PJ1066; **Item:** Chandler Park Project B; **Purpose:** Materials; **Amt. Paid:** \$115.80

Creditor: SFP; **Fund:** HERJR/PJ1085; **Item:** Ray Jordan Renovation - BOPS Basement; **Purpose:** Construction; **Amt Paid:** \$11,659

Motion made by Michael Craddock, seconded by Karen Keith, to approve and authorize execution by the Chairman. Upon roll call, Yes - Michael Craddock, Karen Keith, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

M. Public Health Update

Adam Austin, representing CC Health, gave an update on COVID-19 and flu season in Tulsa County. He introduced Leslie Carroll, Resource Coordinator, who announced the Community Health Improvement Plan

N. Executive Session - (District Attorney) - Requested by Douglas Wilson - Pursuant to 25 O.S. § 307(B)(4), I am requesting that this matter be discussed in Executive Session between the Board and its attorney, for the purpose of confidential communications concerning possible official action regarding a pending claim in the above-referenced case, to wit: *Elman Carranza v. Tulsa County, Tort Claim No. TC-2022-15*, disclosure of the details of which its attorney advises would seriously impair the ability of the Board to proceed in the public interest

Motion made by Michael Craddock, seconded by Karen Keith, to go into Executive Session. Upon roll call, Yes - None. No - None. Abstain - None. Motion Carried.

Executive Session commenced at 9:50 a.m.

Motion made by Karen Keith, seconded by Michael Craddock, to reconvene the regular meeting at 10:15 a.m. Upon roll call, Yes - None. No - None. Abstain - None. Motion carried.

O. Discussion and Possible Action Regarding Executive Session Item

Motion made by Karen Keith, seconded by Michael Craddock, to grant authority to Assistant District Attorney Douglas Wilson to initiate mediation and approve settlement authority up to the amount discussed in Executive Session, to-wit: *Elman Carranza v. Tulsa County, Tort Claim No. TC-2022-15*. Upon roll call, Yes - Michael Craddock, Karen Keith, Kelly Dunkerley. No - None. Abstain - None. Motion carried. (Clerk's Misc. File No. 20230678)

VII. NEW BUSINESS

In accordance with the Open Meeting Act, Title 25 O.S. § 311.A.10, new business is defined as any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda.

There was no new business.

VIII. ADJOURN

Motion made by Michael Craddock, seconded by Karen Keith, to adjourn the meeting. Upon roll call, Yes - Michael Craddock, Karen Keith, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

BOARD OF COUNTY COMMISSIONERS

Kelly Dunkerley, Chairman

ATTEST:

Michael Willis, Tulsa County Clerk