

(Agenda of meeting was posted on the Tulsa County website at [www.tulsacounty.org](http://www.tulsacounty.org) on May 8, 2020 at 8:50 a.m.)

MINUTES  
Monday, May 11, 2020

TAKE NOTICE that a meeting of the Tulsa County Board of County Commissioners will be held in Room 119, Ray Jordan Tulsa County Administration Building, 500 South Denver Avenue, Tulsa, Oklahoma, on May 11, 2020 at 9:30 a.m. for the purpose of presentation, discussion and possible action on the following. Teleconferencing appearances by the Commissioners and/or general public will be allowed. The physical location of the meeting is unchanged and remains open to the public for the purpose of this scheduled meeting.

FOR PURPOSES OF LISTENING TO THE BOARD OF COUNTY COMMISSIONERS MEETING, THE PUBLIC IS INVITED TO USE THE FOLLOWING URL LINK: <https://youtu.be/hDSQspx6UEs>

I. CALL TO ORDER

The Board of County Commissioners (BOCC) met at the hour of 9:30 a.m., with the following members present: Commissioner Karen Keith appearing in person, Commissioner Stan Sallee appearing in person, Commissioner Ron Peters appearing in person; Others present: Michael Willis, County Clerk.

Ron Peters, Chairman, called the meeting to order at 9:30 a.m. and the following business was transacted:

II. MINUTES

A. Board of County Commissioner's Meeting of May 4, 2020

Motion made by Stan Sallee, seconded by Karen Keith, to approve and authorize execution by the Chairman. Upon roll call, Yes - Karen Keith, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

III. REPORT

A. Elected Official - (County Clerk) - Monthly for 4/2020 (Clerk's Misc. File No. 20200999)

Motion made by Karen Keith, seconded by Stan Sallee, to approve and authorize execution by the Commission. Upon roll call, Yes - Karen Keith, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

IV. UNFINISHED BUSINESS

A. Bid Openings

1. Sheriff - Janitorial Supplies

- a. Advanced Industrial Solutions (Clerk's Misc. File No. 20201000)
- b. Empire Paper Company (Clerk's Misc. File No. 20201001)
- c. Home Depot U.S.A., Inc., dba The Home Depot Pro (Clerk's Misc. File No. 20201002)
- d. Main Automotive Supply, Inc. (Clerk's Misc. File No. 20201003)
- e. McKesson Medical-Surgical Government Solutions LLC - Bid rejected - Vendor does not agree to Tulsa County's general terms and conditions (Clerk's Misc. File No. 20201004)
- f. Office Depot, Inc. (Clerk's Misc. File No. 20201005)
- g. Veritiv Operating Company (Clerk's Misc. File No. 20201006)

Motion made by Karen Keith, seconded by Stan Sallee, to refer the bids to Sheriff and Procurement for analysis, review, and recommendation on 5/18/2020. Upon roll call, Yes - Karen Keith, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

2. TC Departments - Safety Supplies
  - a. Advanced Industrial Solutions (Clerk's Misc. File No. 20201007)
  - b. Cintas First Aid & Safety - Bid rejected - Vendor does not agree to Tulsa County's general terms and conditions (Clerk's Misc. File No. 20201008)
  - c. Craftco, Inc. (Clerk's Misc. File No. 20201009)
  - d. Four State Industrial Supply Co., LLC (Clerk's Misc. File No. 20201010)
  - e. Hard Hat Safety and Glove, LLC (Clerk's Misc. File No. 20201011)
  - f. HD Supply Construction Supply, LTD (Clerk's Misc. File No. 20201012)
  - g. Home Depot U.S.A., Inc. dba The Home Depot Pro (Clerk's Misc. File No. 20201013)
  - h. McKesson Medical-Surgical Government Solutions LLC - Bid rejected - Vendor does not agree to Tulsa County's general terms and conditions (Clerk's Misc. File No. 20201014)
  - i. W. Joe Shaw, LTD dba MedSafe/GoSafe (Clerk's Misc. File No. 20201015)
  - j. Motion Industries, Inc. - Bid rejected - Vendor does not agree to Tulsa County's general terms and conditions (Clerk's Misc. File No. 20201016)

Motion made by Stan Sallee, seconded by Karen Keith, to refer the bids to TC Departments and Procurement for analysis, review, and recommendation on 5/18/2020. Upon roll call, Yes - Karen Keith, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

B. Bid Awards & Recommendations:

1. Highways - Rental of Construction Signs, Lights and Barricades - Deferred

Motion made by Karen Keith, seconded by Stan Sallee, to defer the bid award. Upon roll call, Yes - Karen Keith, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

2. Juvenile Bureau and Social Services - Dairy Products - to Hiland Dairy Foods Company, LLC, the only bid received. This award is for one year beginning 5/12/2020 (Clerk's Misc. File No. 20201017)

Motion made by Karen Keith, seconded by Stan Sallee, to approve the bid award. Upon roll call, Yes - Karen Keith, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

3. TC Departments - Welding Supplies - Deferred

Motion made by Karen Keith, seconded by Stan Sallee, to defer the bid award. Upon roll call, Yes - Karen Keith, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

C. Addendums

1. Board of County Commissioners - #1 to the Notice to Bidders for the Tulsa County HQ Building Exterior Envelope, set to open on 6/22/2020, to provide changes and clarifications to the construction drawings (Clerk's Misc. File No. 20201018)
2. City-County Health Department - #1 to the Notice to Proposers for Digital Panel and Software for One (1) X-Ray Machine, set to open 5/18/2020, to provide responses to vendor submitted questions (Clerk's Misc. File No. 20201019)

Motion made by Stan Sallee, seconded by Karen Keith, to approve the addendums. Upon roll call, Yes - Karen Keith, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

D. Amendments

1. Highways - #1 to the bid award for Reflective Sign Sheeting to 3M Company, CMF #247931, to extend award for one year beginning 5/29/2020 with no changes to the terms of the bid (Clerk's Misc. File No. 20201020)
2. Juvenile Bureau - #2 to the bid award for Drug Testing for Family Court to Drugs of Abuse Testing Laboratory, Inc., CMF #244607, to renew award for one year beginning 5/23/2020 with no changes to pricing or terms of the bid (Clerk's Misc. File No. 20201021)

3. Sheriff - #2 to the bid award for TCSO Graphics for Vehicles to Spartan Signs, CMF #244689, to renew the award for one year beginning 5/24/2020 with no changes to pricing or terms of the bid (Clerk's Misc. File No. 20201022)

Motion made by Karen Keith, seconded by Stan Saltee, to approve and authorize execution by the Chairman. Upon roll call, Yes - Karen Keith, Stan Saltee, Ron Peters. No - None. Abstain - None. Motion carried.

## V. ACTION ITEMS

- A. Gasoline & Diesel Fuel Quotes for week ending 5/18/2020 (Clerk's Misc. File No. 20201023)

Motion made by Stan Saltee, seconded by Karen Keith, to approve the gasoline and diesel fuel quotes. Upon roll call, Yes - Karen Keith, Stan Saltee, Ron Peters. No - None. Abstain - None. Motion carried.

- B. Requests for Approval

1. Board of County Commissioners - Service Animals, Pets and other Animals on County Property and in County Vehicles Policy, TCP-032, establishing policies for use of service animals and the presence of pets or other animals on County property and in County vehicles (Clerk's Misc. File No. 20201024)

Motion made by Karen Keith, seconded by Stan Saltee, to approve and authorize execution by the Commission. Upon roll call, Yes - Karen Keith, Stan Saltee, Ron Peters. No - None. Abstain - None. Motion carried.

2. INCOG:

- a. Adopt the Tulsa County HOME Consortium and Tulsa County CDBG Urban County FY2020 Annual Action Plan and required Certifications, and authorize submittal to HUD (Clerk's Misc. File No. 20201025)
- b. to accept the Economic Adjustment Assistance Disaster Supplemental Award in the amount of \$3,000,000 from the U.S. Department of Commerce, Economic Development Administration (EDA) for Tulsa County Pump Repair (EDA PROJECT NO. 08-79-05368) and to approve the authorized recipient to sign the form CD-450 (Clerk's Misc. File No. 20201026)

Motion made by Stan Saltee, seconded by Karen Keith, to approve and authorize execution by the Chairman. Upon roll call, Yes - Karen Keith, Stan Saltee, Ron Peters. No - None. Abstain - None. Motion carried.

- C. Resolution - (Board of County Commissioners) - Consider and Approve an Amended and Restated Resolution Levying and Imposing a Use Tax in Tulsa County on the Storage, Use or Other Consumption of Tangible Personal Property Used, Stored or Consumed Within Tulsa County (Clerk's Misc. File No. 20201027)

Motion made by Karen Keith, seconded by Stan Saltee, to approve and authorize execution by the Chairman. Upon roll call, Yes - Karen Keith, Stan Saltee, Ron Peters. No - None. Abstain - None. Motion carried.

- D. Agreements

1. County Clerk - Tulsa County Public Facilities Authority - for booth rental at the River Spirit Expo for the 2020 Tulsa State Fair from 10/1-11/2020; cost of \$1,514 (Clerk's Misc. File No. 20201028)
2. Court Services - BI Incorporated - for equipment or service demonstration of BI SmartLINK Option C without Video Conferencing (Clerk's Misc. File No. 20201029)
3. IT - TEKsystems, Inc. - Direct Placement Agreement for candidate Matt Jewell (Clerk's Misc. File No. 20201030)
4. Juvenile Bureau:
  - a. CoxCom, LLC - for Commercial Phone Services at the Family Center for Juvenile Justice, 400 W. Archer, Tulsa, Oklahoma 74103; cost of \$1,411.50/mo. (Clerk's Misc. File No. 20201031)
  - b. Hughes County - for temporary custody of juveniles for FY 2020-2021 (Clerk's Misc. File No. 20201032)

- c. Jackson County - for temporary custody of juveniles for FY 2020-2021 (Clerk's Misc. File No. 20201033)
- d. Latimer County - for temporary custody of juveniles for FY 2020-2021 (Clerk's Misc. File No. 20201034)
- e. Love County - for temporary custody of juveniles for FY 2020-2021 (Clerk's Misc. File No. 20201035)
- f. Major County - for temporary custody of juveniles for FY 2020-2021 (Clerk's Misc. File No. 20201036)
- g. Mayes County - for temporary custody of juveniles for FY 2020-2021 (Clerk's Misc. File No. 20201037)
- h. McClain County - for temporary custody of juveniles for FY 2020-2021 (Clerk's Misc. File No. 20201038)
- i. Murray County - for temporary custody of juveniles for FY 2020-2021 (Clerk's Misc. File No. 20201039)
- j. Noble County - for temporary custody of juveniles for FY 2020-2021 (Clerk's Misc. File No. 20201040)
- k. Nowata County - for temporary custody of juveniles for FY 2020-2021 (Clerk's Misc. File No. 20201041)
- l. Okfuskee County - for temporary custody of juveniles for FY 2020-2021 (Clerk's Misc. File No. 20201042)
- m. Okmulgee County - for temporary custody of juveniles for FY 2020-2021 (Clerk's Misc. File No. 20201043)
- n. Osage County - for temporary custody of juveniles for FY 2020-2021 (Clerk's Misc. File No. 20201044)
- o. Ottawa County - for temporary custody of juveniles for FY 2020-2021 (Clerk's Misc. File No. 20201045)
- p. Texas County - for temporary custody of juveniles for FY 2020-2021 (Clerk's Misc. File No. 20201046)

Motion made by Stan Saltee, seconded by Karen Keith, to approve and authorize execution by the Chairman. Upon roll call, Yes - Karen Keith, Stan Saltee, Ron Peters. No - None. Abstain - None. Motion carried.

E. Agreement Renewals

- 1. Highways - ImageNet Consulting, LLC - for renewal of CMF #247821 for FY 2020-2021 (Clerk's Misc. File No. 20201047)
- 2. Social Services - The Parent Child Center of Tulsa - for renewal of CMF #247827 for FY 2020-2021 (Clerk's Misc. File No. 20201048)

Motion made by Karen Keith, seconded by Stan Saltee, to approve and authorize execution by the Chairman. Upon roll call, Yes - Karen Keith, Stan Saltee, Ron Peters. No - None. Abstain - None. Motion carried.

F. Requests to Advertise for Bids/Proposals

- 1. Employees' Retirement System of Tulsa County - Annual Auditing Services for the Employees' Retirement System of Tulsa County (Clerk's Misc. File No. 20201049)
- 2. Engineers - Rebuilding of North Quebec and 66th Street North (Clerk's Misc. File No. 20201050)
- 3. TC Departments:
  - a. Correctional/Institutional Supplies (Clerk's Misc. File No. 20201051)
  - b. Paper Products (Clerk's Misc. File No. 20201052)

Motion made by Stan Saltee, seconded by Karen Keith, to approve the request to advertise for bids/proposals. Upon roll call, Yes - Karen Keith, Stan Saltee, Ron Peters. No - None. Abstain - None. Motion carried.

G. Inventory Resolutions

1. Building Operations - Returned to Dealership - Three Ford Vans (Clerk's Misc. File No. 20201053)
2. Engineers - Junked - Two Dell Computers (Clerk's Misc. File No. 20201054)
3. Highways:
  - a. Junked - IBM Value Point Computer (Clerk's Misc. File No. 20201055)
  - b. Junked - IBM Laptop (Clerk's Misc. File No. 20201056)
4. Sheriff:
  - a. Junked - Taser (Clerk's Misc. File No. 20201057)
  - b. Junked - Washing Machine (Clerk's Misc. File No. 20201058)

Motion made by Karen Keith, seconded by Stan Sallee, to approve and authorize execution by the Chairman. Upon roll call, Yes - Karen Keith, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

H. Sole Source - (Sheriff) - PortionPac Chemical Corporation - for the CorrectPac System (Clerk's Misc. File No. 20201059)

Motion made by Stan Sallee, seconded by Karen Keith, to approve and authorize execution by the Chairman. Upon roll call, Yes - Karen Keith, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

I. Utility Permits - Engineers:

1. Oklahoma Natural Gas Company - to cross N. 42nd E. Ave. approximately 5.12/0.34 miles S./W. of the junction of US 75 & SH 20 (Clerk's Misc. File No. 20201060)
2. Sapulpa Rural Water Company - to cross W. 51st Street S. approximately 50' W. of the intersection of Skyline Dr. and W. 51st Street S. (Clerk's Misc. File No. 20201061)

Motion made by Karen Keith, seconded by Stan Sallee, to approve and authorize execution by the Chairman. Upon roll call, Yes - Karen Keith, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

J. Travel/Training - (Engineers) - Daniel Eisman for mileage reimbursement (Clerk's Misc. File No. 20201062)

Motion made by Stan Sallee, seconded by Karen Keith, to approve the travel/training request. Upon roll call, Yes - Karen Keith, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

K. Personnel Actions

1. Election Board (Clerk's Misc. File No. 20201063)
2. IT (Clerk's Misc. File No. 20201064)
3. Parks (Clerk's Misc. File No. 20201065)

Motion made by Karen Keith, seconded by Stan Sallee, to approve the personnel actions. Upon roll call, Yes - Karen Keith, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

L. Juvenile Bureau Personnel Actions to Accept & File (Clerk's Misc. File No. 20201066)

Motion made by Stan Sallee, seconded by Karen Keith, to accept and file the Juvenile Bureau personnel actions. Upon roll call, Yes - Karen Keith, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

M. CC Health Department Documents to Accept & File

1. Personnel Actions (Clerk's Misc. File No. 20201067)
2. Travel/Training (Clerk's Misc. File No. 20201068)

Motion made by Karen Keith, seconded by Stan Sallee, to accept and file the CC Health Department documents. Upon roll call, Yes - Karen Keith, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

N. Claims to be Disallowed (payments cancelled as of 5/4-8/2020)

There were no claims to be disallowed.

O. Claims (payments for bills to be paid by 4/27-5/1/2020)

Motion made by Stan Sallee, seconded by Karen Keith, to approve and authorize execution by the Commission. Upon roll call, Yes - Karen Keith, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

P. Blanket Purchase Orders and Emergency Purchase Orders Submitted from 5/4-8/2020

Motion made by Karen Keith, seconded by Stan Sallee, to approve and authorize execution by the Commission. Upon roll call, Yes - Karen Keith, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

Q. COVID-19 Virus Discussion and Update

Sheriff Vic Regalado gave an update of conditions at the jail.

Joseph Kralicek, Director of Tulsa Area Emergency Management Agency, gave an update on COVID-19 numbers in Tulsa County.

R. Discussion and Possible Action regarding COVID-19/CARES Funding Requests/Reports

1. Approval of the recommendations of the CARES Project Review Committee for applications for funding requests from Building Operations, Election Board, Social Services and Tulsa Area Emergency Management Agency (Clerk's Misc. File No. 20201069)

Motion made by Stan Sallee, seconded by Karen Keith, to approve the COVID-19/CARES funding requests/reports applications. Upon roll call, Yes - Karen Keith, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

#### VI. ANNOUNCEMENTS

County Events and Status Updates for Comment and Discussion from: Administrative Services, Building Operations, Court Services, Election Board, Human Resources, Information Technology, Parks, Purchasing, Social Services, Engineering, Highways, Inspections, Sheriff, Assessor, County Clerk, Court Clerk, Treasurer, District Attorney, Presiding Judge, Juvenile Justice, Expo Square, INCOG, Tulsa Area Emergency Management Agency, OSU Extension, CC Library, CC Health Department, River Parks Authority, Levee Drainage District #12, Board of County Commissioners Chief Deputies, Director of Governmental Affairs

Chairman advised the announcements and County Events and Status updates were open for comment and discussion. The Departments with information gave a report.

#### VII. NEW BUSINESS

In accordance with the Open Meeting Act, Title 25 O.S. § 311.A.10, new business is defined as any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda.

There was no new business.

#### VIII. ADJOURN

Motion made by Karen Keith, seconded by Stan Sallee, to adjourn the meeting. Upon roll call, Yes - Karen Keith, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

BOARD OF COUNTY COMMISSIONERS

Ron Peters, Chairman

ATTEST:

Michael Willis, Tulsa County Clerk