

(Amended agenda of meeting was posted outside of the Tulsa County Headquarters Building and on the Tulsa County website at www.tulsacounty.org on April 29, 2022 at 9:24 a.m.)

MINUTES
Monday, May 2, 2022

I. CALL TO ORDER

The Board of County Commissioners (BOCC) met at the hour of 9:30 a.m., with the following members present: Interim Commissioner Vicki Adams, Commissioner Stan Sallee and Commissioner Karen Keith. Others present: County Clerk Michael Willis.

Karen Keith, Chairman, called the meeting to order at 9:30 a.m., and the following business was transacted:

II. ANNOUNCEMENTS

County Events and Status Updates for Comment and Discussion from: Administrative Services, Building Operations, Court Services, Election Board, Human Resources, Information Technology, Parks, Purchasing, Social Services, Engineering, Highways, Inspections, Sheriff, Assessor, County Clerk, Court Clerk, Treasurer, District Attorney, Presiding Judge, Juvenile Justice, Expo Square, INCOG, Tulsa Area Emergency Management Agency, OSU Extension, CC Library, Tulsa City-County Health Department, River Parks Authority, Levee Drainage District #12, Board of County Commissioners Chief Deputies, Director of Governmental Affairs

Chairman advised the announcements and County Events and Status updates were open for comment and discussion. The departments with information gave a report.

III. PLEDGE OF ALLEGIANCE

Keri Fothergill led the pledge of allegiance.

IV. PROCLAMATION

- A. Proclaiming May 1-7, 2022 as Oklahoma Home and Community Education Week in Tulsa County (Clerk's Misc. File No. 20220725)

Commissioner Keith read and presented the Proclamation.

V. MINUTES

- A. Management Conference Meeting of April 14, 2022
- B. Board of County Commissioner's Meeting of April 25, 2022
- C. Board of County Commissioners Special Meeting of April 25, 2022
- D. Board of County Commissioners Special Meeting of April 28, 2022

Motion made by Vicki Adams, seconded by Stan Sallee, to approve the minutes. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

VI. UNFINISHED BUSINESS

- A. Bid Openings
 - 1. Sheriff and Juvenile Bureau - Correctional-Institutional Supplies
 - a. Acme Supply Co., Ltd (Clerk's Misc. File No. 20220726)
 - b. Bob Barker Co., Inc. (Clerk's Misc. File No. 20220727)
 - c. Charm-Tex, Inc. (Clerk's Misc. File No. 20220728)

- d. ICS Jail Supplies, Inc. (Clerk's Misc. File No. 20220729)
- e. State of Oklahoma Department of Corrections (Clerk's Misc. File No. 20220730)
- f. Tabb Textiles Co., Inc. (Clerk's Misc. File No. 20220731)
- g. Victory Supply, LLC (Clerk's Misc. File No. 20220732)

Motion made by Stan Sallee, seconded by Vicki Adams, to refer the bids to Sheriff, Juvenile Bureau and Procurement for analysis, review and recommendation on 5/9/2022. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

B. Bid Awards & Recommendations - Sheriff:

- 1. Construction Management - at Risk Services for the TCSO Administration Campus Build Out - Deferred

Motion made by Stan Sallee, seconded by Vicki Adams, to defer the award. Upon roll call, Yes- Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

- 2. Janitorial Supplies for Sheriff, to HD Supply Facilities Maintenance, Ltd and Empire Paper Company, the lowest and best bids received. This award is good for one year beginning 6/7/2022 (Clerk's Misc. File No. 20220733)

Motion made by Vicki Adams, seconded by Stan Sallee, to approve the award. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

C. Change Orders

- 1. Building Operations - #1 to the agreement with Point & Pay, LLC, CMF# 20220657, to add counter payments and purchase of two desk 3500 EMV card readers for \$250 that will work with Teller Cashiering (Can AM Technologies) to be located in Building Operations Department (Clerk's Misc. File No. 20220734)
- 2. Engineers - #1 to the project maintenance, financing, and right-of-way agreement for improvements to County Road N. 137th E. Avenue over Horsepen Creek between 161st Street North and 166th Street North, north of the City of Collinsville, Project No. STP-272D(303)CI and State Job No. 33566(04,07), originally approved and executed on 8/2/2021, CMF# 20211749. This change order increases quantities to sufficiently construct the plan-specified two abutments for bridge and approaches, all items as modified are to remain as "Play-Plan quantity". The contract time is unchanged, and the total contract amount will increase by \$52,456.90 (Clerk's Misc. File No. 20220735)

Motion made by Stan Sallee, seconded by Vicki Adams, to approve and authorize execution by the Chairman. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

VII. ACTION ITEMS

- A. Gasoline & Diesel Fuel Quotes for week ending May 9, 2022 (Clerk's Misc. File No. 20220724)

Motion made by Stan Sallee, seconded by Vicki Adams, to approve the gasoline and diesel fuel quotes. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

B. Requests for Approval

- 1. Board of County Commissioners - for purchase of the property at 12000 E. Skelly Drive, Tulsa, Oklahoma 74128 and additional adjacent parcels:
 - a. Purchase and Sale Agreement between Board of County Commissioners of the County of Tulsa and Zamboni, LLC for the real property and improvements

located at 12000 E. Skelly Drive, Tulsa, Oklahoma, 74128 and additional parcels

Motion made by Stan Sallee, seconded by Vicki Adams, to defer the agreement. Upon roll call, Yes- Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

- b. Acknowledgment and Certificate of Disclosure Form between the Board of County Commissioners of the County of Tulsa and Zamboni, LLC re: property and improvements located at 12000 E. Skelly Drive, Tulsa, Oklahoma, 74128 (Clerk's Misc. File No. 20220736)
- c. Authorization to Furnish TILA-RESPA Integrated Disclosures Re: real property and improvements located at 12000 E. Skelly Drive, Tulsa, Oklahoma, 74128 and additional parcels (Clerk's Misc. File No. 20220737)
- d. Disclosure to Seller of Brokerage Duties, Responsibilities and Services between the Board of Commissioners of the County of Tulsa and Chenoweth & Cohen/Barbara Mefford (Clerk's Misc. File No. 20220738)

Motion made by Vicki Adams, seconded by Stan Sallee, to approve and authorize execution by the Chairman. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

- e. Oklahoma Wire Fraud Advisory; acknowledgment by Board of County Commissioners of the County of Tulsa (Clerk's Misc. File No. 20220739)

Motion made by Stan Sallee, seconded by Vicki Adams, to approve and authorize execution by the Chairman. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

- 2. Engineers - Oklahoma Department of Transportation for reimbursement for appraisals required for right-of-way acquisitions on S. 51st St. between 177th and 193rd East Ave., State Project No. JP# 30885(05), assigned to Meshek & Associates, LLC, in the amount of \$9,600 (Clerk's Misc. File No. 20220740)

Motion made by Vicki Adams, seconded by Stan Sallee, to approve and authorize execution by the Commission. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

- 3. Highways - to rescind the award for Installation and Construction of Concrete Products to R&L Construction, LLC, CMF# 2022003, and award to the second-lowest bidder, 3 Angels Construction, who has performed satisfactorily for Tulsa County in the past and has agreed to honor the prices in their bid submission (Clerk's Misc. File No. 20220741)

Motion made by Stan Sallee, seconded by Vicki Adams, to approve the request to rescind. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

- 4. Human Resources:
 - a. To accept donations from vendors for items to give away at the annual open enrollment meeting to encourage participation. Donations are a variety of gift cards, Coleman cooler and koozies, cookbooks, small kitchen openers, electric toothbrushes, sunglasses, and vendor-branded giveaways valued at approximately \$1,600 (Clerk's Misc. File No. 20220742)
 - b. To rescind approval for Community Care - Group Health Care renewal for CMF# 20210537 for FY 2022-2023, approved on 4/11/2022, CMF# 20220620. A new contract for FY 2022-2023 will be executed (Clerk's Misc. File No. 20220743)
 - c. To rescind approval of Delta Dental Group Dental Care Claims Administration, renewal of CMF #20210855 for FY 2022-2023, and Group Dental Care Plan, renewal of CMF# 20210856 for FY 2022-2023, approved on 4/11/2022, CMF#

20220621 and CMF# 20220622. A new contract for FY 2022-2023 will be executed (Clerk's Misc. File No. 20220744)

Motion made by Vicki Adams, seconded by Stan Sallee, to approve the requests. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

5. Parks - to accept donations of \$2,175 from Elizabeth and Frederick Warren II, and \$2,800 from Jane and Douglas Crain for benches at LaFortune Tennis Center (Clerk's Misc. File No. 20220745)

Motion made by Stan Sallee, seconded by Vicki Adams, to approve the donations. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

- C. Resolution - (Engineers) - authorizing the filing of the WINDRUSH II plat. This plat meets all the requirements for filing of plats under Title 19 O.S., Section 288.1 of the Oklahoma Statutes (Clerk's Misc. File No. 20220746)

Motion made by Vicki Adams, seconded by Stan Sallee, to approve and authorize execution by the Chairman. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

D. Agreements

1. Board of County Commissioners:
 - a. City of Tulsa, for Interlocal agreement to enable cooperation and combine existing resources for continuing maintenance and repairs on county roads and bridges located, in part or whole, within the city limits of the City of Tulsa for the fiscal year ending June 30, 2023 (Clerk's Misc. File No. 20220747)
 - b. Oklahoma State Army Aviation Office, a unit of the Oklahoma Army National Guard, for non-exclusive right to use the Swift Park Boat Launch in Sand Springs, OK on May 12, 2022 to conduct swift water rescue training (Clerk's Misc. File No. 20220748)

Motion made by Vicki Adams, seconded by Stan Sallee, to approve and authorize execution, as needed. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

2. Building Operations - eMaint Enterprises, LLC, for eMaint annual subscription for FY 2021-2022 in the amount of \$28,463.52 (Clerk's Misc. File No. 20220749)
3. Engineers:
 - a. City of Jenks, for an asphalt overlay on 101st street from Elwood to Franklin (Clerk's Misc. File No. 20220750)

Motion made by Stan Sallee, seconded by Vicki Adams, to approve and authorize execution by the Chairman. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

- b. Oklahoma Department of Transportation (ODOT), for improvements to include modifications to the project described as CO Rd. E. 176TH St. N. over trib to Skalall approximately .9 mi. E. & 1 mi. S. of SH11/Washington CL AKA BR 007 Project Number STP-0610(004)CI, State Job Piece Number 30610(04)
 - c. Oklahoma Department of Transportation (ODOT), for improvements and modifications to the project described as CO Rd. 106th St. N. over Hominey Creek approximately .9 mi. E. of SH11 AKA BR 48 Project Number J3-2179(004)CI, State Job Piece Number 32179(04)

Motion made by Stan Sallee, seconded by Vicki Adams, to strike the agreements with ODOT. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

- d. United States Department of Agriculture, to cooperate in a wildlife damage management project. Tulsa County's portion of expenditure for predator and

rodent services is \$2,400 for 12 months, from 7/1/2022-6/30/2023 (Clerk's Misc. File No. 20220751)

Motion made by Vicki Adams, seconded by Stan Sallee, to approve and authorize execution by the Chairman. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

4. Parks - Lumen Technologies, Inc., for the use of Shelter 3 at Chandler Park for a company picnic on 6/10/2022 from 7:30 a.m. to 4:30 p.m.; fee of \$500 (Clerk's Misc. File No. 20220752)

Motion made by Vicki Adams, seconded by Stan Sallee, to approve and authorize execution by the Chairman. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

5. Treasurer - Gifford Auction and Realty for an Auctioneer to conduct June Resale held at the Cox Business Center, 100 Civic Center, Tulsa, OK 74103 on 6/13/2022 from 9:00 a.m. to 4:30 p.m.; cost of \$3,900 (Clerk's Misc. File No. 20220753)

Motion made by Stan Sallee, seconded by Vicki Adams, to approve and authorize execution by the Chairman. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

E. Agreement Renewals

1. County Clerk:
 - a. Corelogic Solutions, LLC, for renewal of CMF# 20210800 for FY 2022-2023 (Clerk's Misc. File No. 20220754)
 - b. Tulsa Abstract & Title Co., for renewal of CMF# 20210802 for FY 2022-2023 (Clerk's Misc. File No. 20220755)
2. Engineers - City of Tulsa, for renewal of CMF# 20212641 for FY 2022-2023 (Clerk's Misc. File No. 20220756)
3. Human Resources - Governmentjobs.com, Inc., dba NEOGOV, for renewal of CMF# 20210930 for FY 2022-2023 (Clerk's Misc. File No. 20220757)

Motion made by Vicki Adams, seconded by Stan Sallee, to approve and authorize execution by the Chairman. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

F. Request to Advertise for Bids - (Building Operations) - Apache Warehouse Sprinkler System (Clerk's Misc. File No. 20220758)

Motion made by Stan Sallee, seconded by Vicki Adams, to approve the request to advertise. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

G. Inventory Resolutions

1. County Clerk - junked; computer (Clerk's Misc. File No. 20220759)
2. Social Services:
 - a. junked; Computers (Clerk's Misc. File No. 20220760)
 - b. junked; Verifone Signature Pad (Clerk's Misc. File No. 20220761)

Motion made by Vicki Adams, seconded by Stan Sallee, to approve and authorize execution by the Chairman. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

H. Utility Permit - (Engineers) - Oklahoma Natural Gas - to cross and parallel S. 209th W. Ave. approximately 0.10/1.14 mi. N/E of the US-64 & SH-151 junction (Clerk's Misc. File No. 20220762)

Motion made by Stan Sallee, seconded by Vicki Adams, to approve and authorize execution by the Chairman. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

I. Consideration and Approval of Construction Program Payments

1. Vision 2025 (Clerk's Misc. File No. 20220763)

2. Vision Tulsa County (Clerk's Misc. File No. 20220764)

Motion made by Vicki Adams, seconded by Stan Sallee, to approve the construction program payments. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

J. COVID-19 Virus Discussion and Update

Joseph Kralicek, Director of Tulsa Area Emergency Management Agency, gave an update on COVID-19 numbers in Tulsa County.

- K. Discussion and possible action approving the appropriation and use of funds received from the U.S. Department of Treasury under the “Coronavirus Response and Relief Supplemental Appropriations Act of 2021”, the “Emergency Rental Assistance Program”, and/or the “American Rescue Plan Act of 2021” and the “Coronavirus State and Local Fiscal Recovery Fund” contained therein (Clerk's Misc. File No. 20220765)

Motion made by Stan Sallee, seconded by Vicki Adams, to approve the appropriations. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

L. Executive Session - District Attorney:

1. Requested by James Rea - Pursuant to 25 O.S. § 307(B)(3), the Board may meet in executive session for purposes of discussing the purchase or appraisal of real property

Motion made by Stan Sallee, seconded by Vicki Adams, to strike the Executive Session. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

M. Discussion and Possible Action Regarding Executive Session Item

VIII. NEW BUSINESS

In accordance with the Open Meeting Act, Title 25 O.S. § 311.A.10, new business is defined as any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda.

There was no new business.

IX. ADJOURN

Motion made by Stan Sallee, seconded by Vicki Adams, to adjourn the meeting. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

BOARD OF COUNTY COMMISSIONERS

Karen Keith, Chairman

ATTEST:

Michael Willis, Tulsa County Clerk