

(Agenda of meeting was posted in the central and outside lobby of the Ray Jordan Tulsa County Administration Building on May 23, 2019 at 3:49 p.m.)

APPROVED
MINUTES
Tuesday, May 28, 2019

The Board of County Commissioners for Tulsa County met at the hour of 8:30 a.m. with the following members present: Karen Keith, Chairman; Ron Peters, Member; Stan Sallee, Member; and Michael Willis, Tulsa County Clerk.

Karen Keith, Chairman, called the meeting to order at 8:30 a.m. and the following business was transacted:

Chairman advised the announcements and County Events and Status updates were open for comment and discussion. The departments with information gave a report.

Moved by Peters, seconded by Sallee, to approve the minutes of the Management Conference Meeting of May 9, 2019; the Board of County Commissioners Meeting of May 20, 2019; and the Board of County Commissioners Emergency Meeting of May 22, 2019. Upon roll call, Sallee, yes; Peters, yes; Keith, yes. Motion carried.

NOTICE: A complete listing of all information relating to the following bids is on file and available for public inspection in the offices of County Purchasing and County Clerk.

Sealed bids for Inmate Clothing, Uniforms, Linens and Bedding were received and opened. The bidders being five (5) in number are as follows:

1. Acme Supply Co., Ltd	by item	(Clerk's Misc. File No. 247915)
2. Bob Barker Company, Inc.	by item	(Clerk's Misc. File No. 247916)
3. Charm-Tex, Inc.	by item	(Clerk's Misc. File No. 247917)
4. ICS Jail Supplies, Inc.	by item	(Clerk's Misc. File No. 247918)
5. Victory Supply, LLC	by item	(Clerk's Misc. File No. 247919)

Moved by Sallee, seconded by Peters, to refer the bids to Juvenile Bureau, Sheriff and Purchasing for analysis, report and recommendation on June 3, 2019. Upon roll call, Sallee, yes; Peters, yes; Keith, yes. Motion carried.

Sealed proposals for Video Visitation Services for the David L. Moss (DLM) Criminal Justice Center were received and opened. The proposers being three (3) in number are as follows:

1. HomeWAV, LLC	by item	(Clerk's Misc. File No. 247920)
2. Securus Technologies, Inc.	by item	(Clerk's Misc. File No. 247921)
3. Tech Friends, Inc.	by item	(Clerk's Misc. File No. 247922)

Moved by Peters, seconded by Keith, to refer the proposals to the Sheriff and Purchasing for analysis, report and recommendation on June 3, 2019. Upon roll call, Sallee, yes; Peters, yes; Keith, yes. Motion carried.

Sealed bids for Paper Products were received and opened. The bidders being nine (9) in number are as follows:

1. Advanced Industrial Solutions	by item	(Clerk's Misc. File No. 247923)
2. Ben E. Keith Company, Oklahoma Division	by item	(Clerk's Misc. File No. 247924)
3. Empire Paper Company	by item	(Clerk's Misc. File No. 247925)
4. Merrifield Office Supply	by item	(Clerk's Misc. File No. 247926)
5. Native Women Business Supplies, LLC	by item	(Clerk's Misc. File No. 247927)
6. Office Depot, Inc.	by item	(Clerk's Misc. File No. 247928)
7. Preferred Tape, Inc.	by item	(Clerk's Misc. File No. 247929)
8. Home Depot U.S.A., Inc. dba The Home Depot Pro fka SupplyWorks	by item	(Clerk's Misc. File No. 247930)
9. Veritiv Operating Company	by item	(Clerk's Misc. File No. 247978)

Moved by Sallee, seconded by Peters, to refer the bids to TC Departments and Purchasing for analysis, report and recommendation on June 3, 2019. Upon roll call, Sallee, yes; Peters, yes; Keith, yes. Motion carried.

Moved by Peters, seconded by Sallee, to approve the bid award from Highways for Reflective Sign Sheeting, to 3M Company, the lowest and best bid received. This award is for one year beginning 5/29/19. Upon roll call, Sallee, yes; Peters, yes; Keith, yes. Motion carried. (Clerk's Misc. File No. 247931)

Moved by Peters, seconded by Sallee, to defer the proposal award from CC Health for Video Photo Suite Media Services. Upon roll call, Sallee, yes; Peters, yes; Keith, yes. Motion carried.

Moved by Sallee, seconded by Peters, to approve and authorize execution by the Chairman, Amendment #1 from TC Departments, to the agreement with Cintas for the rental of uniforms, mats, towels and miscellaneous items, CMF #245483, to extend the agreement for FY 2019-2020 and amend the rates. Upon roll call, Sallee, yes; Peters, yes; Keith, yes. Motion carried. (Clerk's Misc. File No. 247932)

Moved by Sallee, seconded by Peters, to approve Amendment #1 from TC Departments, to the award for Safety Supplies to Advanced Industrial Solutions and Medsafe, Inc., CMF #247797, to change the pricing for two items. Medsafe, Inc. mispriced two items on their bid. Both items were awarded to Medsafe, Inc. and the correct price is a decrease from the

original bid price. Upon roll call, Sallee, yes; Peters, yes; Keith, yes. Motion carried. (Clerk's Misc. File No. 247933)

Moved by Sallee, seconded by Peters, to approve and authorize execution by the Chairman, Amendment #2 from the Election Board, to the award for truck rental to Budget Truck Rental, CMF #244613, to extend the award for one year beginning 7/7/19 with no changes to pricing and terms of bid. Upon roll call, Sallee, yes; Peters, yes; Keith, yes. Motion carried. (Clerk's Misc. File No. 247934)

Moved by Sallee, seconded by Peters, to approve and authorize execution by the Chairman, Amendment #2 from TC Central Garage, to the award for Automotive Body Repair to Collision Center of Tulsa, Inc., CMF #241871, to renew the award for one year beginning 7/9/19 with no changes to pricing or terms of the bid. Upon roll call, Sallee, yes; Peters, yes; Keith, yes. Motion carried. (Clerk's Misc. File No. 247935)

Moved by Sallee, seconded by Peters, to approve the amended reappointment from Commissioner Keith, of John Fothergill to the INCOG Economic Development District Comprehensive Economic Development Strategy Committee with term to expire 6/30/20, amended to correct term date from reappointment approved 5/20/19, CMF #247872. Upon roll call, Sallee, yes; Peters, yes; Keith, yes. Motion carried. (Clerk's Misc. File No. 247936)

Moved by Peters, seconded by Sallee, to approve the gasoline and diesel fuel quotes for the week ending 6/3/19. Upon roll call, Sallee, yes; Peters, yes; Keith, yes. Motion carried. (Clerk's Misc. File No. 247937)

Moved by Sallee, seconded by Peters, to approve and authorize execution by the Chairman, the resolution from the Board of County Commissioners to designate Julie Blew as Requisitioning Officer replacing Diane Hamilton. Upon roll call, Sallee, yes; Peters, yes; Keith, yes. Motion carried. (Clerk's Misc. File No. 247938)

Moved by Peters, seconded by Sallee, to approve and authorize execution by the Chairman, the resolution from the County Clerk to remove Amy Fair as Requisitioning Officer effective 5/28/19. Upon roll call, Sallee, yes; Peters, yes; Keith, yes. Motion carried. (Clerk's Misc. File No. 247939)

Moved by Sallee, seconded by Peters, to approve and authorize execution by the Chairman, the following resolutions from Drainage District #12:

1. approving proposed budget for FY 2019-2020 in the sum of \$999,750 (Clerk's Misc. File No. 247940)
2. to strike assessment from the 2018 Tax Roll, United Energy Trading, LLC Parcel No. 00000-51-80-02075, Item No. 18-20-5001700-063-6, Assessed Value \$45,989, Tax Amount \$506, Amount to Strike \$348 (Clerk's Misc. File No. 247941)

Upon roll call, Sallee, yes; Peters, yes; Keith, yes. Motion carried.

Moved by Peters, seconded by Sallee, to approve and authorize execution by the Chairman, the following resolutions from the Fiscal Office:

1. to designate Amy Fair as Requisitioning Officer replacing Marc Langston (Clerk's Misc. File No. 247942)
2. to remove Diane Hamilton as Receiving Officer effective 5/28/19 (Clerk's Misc. File No. 247943)

Upon roll call, Sallee, yes; Peters, yes; Keith, yes. Motion carried.

Moved by Sallee, seconded by Peters, to approve the recommendation of the District Attorney to deny Tort Claim TC-2019-18, Claimant: Jonathan Bergmann c/o Kirkendall Dwyer, LLP. Upon roll call, Sallee, yes; Peters, yes; Keith, yes. Motion carried. (Clerk's Misc. File No. 247944)

Moved by Peters, seconded by Sallee, to approve and authorize execution, as needed, the following agreements:

1. Board of County Commissioners:
 - a. Osiyo Metal Fabricators, LLC - trade contractor agreement for custom steel gates for the Tulsa County "HQ" Administration Building Renovations (Clerk's Misc. File No. 247945)
 - b. Platinum Mechanical, LLC - trade contractor agreement for mechanical for the Tulsa County "HQ" Administration Building Renovations (Clerk's Misc. File No. 247946)
 - c. S.M. Clark Services, Inc. - trade contractor agreement for final clean for Tulsa County "HQ" Administration Building Renovations (Clerk's Misc. File No. 247947)
2. Building Operations - District Attorney - for lease of county-owned vehicles, fuel and maintenance to the District Attorney's Office (Clerk's Misc. File No. 247948)
3. Parks:
 - a. Bixby Public Schools - for use of school bus to provide transportation for 2019 summer programs from 5/28/19 to 6/30/19; cost of \$1.38 per mile for fuel costs and \$15/hr. for drivers (Clerk's Misc. File No. 247949)
 - b. Bixby Public Schools - for use of school bus to provide transportation for 2019 summer programs from 5/28/19 to 8/16/19; cost of \$1.38 per mile for fuel costs and \$15/hr. for drivers (Clerk's Misc. File No. 247950)
 - c. Sand Springs Public Schools - for use of school bus to provide transportation for 2019 summer programs from 5/28/19 to 8/9/19; cost of \$2.25 per mile and \$18/hr. for drivers (Clerk's Misc. File No. 247951)
4. Treasurer - Southwest Solutions Group - for maintenance and service on 2 vertical carousel lektrievers located in the Treasurer's office from 7/28/19 to 7/27/20; cost of \$1,650.38 (Clerk's Misc. File No. 247952)

Upon roll call, Sallee, yes; Peters, yes; Keith, yes. Motion carried.

Moved by Sallee, seconded by Peters, to approve and authorize execution by the Chairman, the following agreement renewals:

1. Administrative Services - Crowley Micrographics, Inc. - for renewal of CMF #244479 for FY 2019-2020 (Clerk's Misc. File No. 247953)
2. Parks - Tulsa Community Foundation/Park Friends - for renewal of CMF #244844 for FY 2019-2020 (Clerk's Misc. File No. 247954)

Upon roll call, Sallee, yes; Peters, yes; Keith, yes. Motion carried.

Moved by Peters, seconded by Sallee, to approve and authorize execution by the Chairman, the following inventory resolution from Purchasing, transfer to Human Resources; Apple Ipad 2 w/WiFi 64GB, SN DLXFLE86DFJ3, purch. 4/26/11 for \$799. Upon roll call, Sallee, yes; Peters, yes; Keith, yes. Motion carried. (Clerk's Misc. File No. 247955)

Moved by Sallee, seconded by Peters, to approve and authorize execution by the Chairman, the sole source from Highways to Kirby-Smith Machinery, Inc., for sales, parts, and service for all Dresser, Galion, Hamm, Komatsu, Leeboy, Rosco and all Gradall products. Upon roll call, Sallee, yes; Peters, yes; Keith, yes. Motion carried. (Clerk's Misc. File No. 247956)

Moved by Peters, seconded by Sallee, to approve and authorize execution by the Chairman, the following utility permits from Engineers:

1. AT&T - to parallel 106th St. N. +/- 1,000' W. of the intersection of 106th St. N. and Garnett Rd. and further described as 1,000' W. of the SE/C of Section 7, Township 21N, Range 14E by trenching and boring for 144 fiber line with 2" casing (Clerk's Misc. File No. 247957)
2. Oklahoma Natural Gas Company, a division of ONEOK, Inc. - to cross S. 49th W. Ave. +/- .45 miles W. & 1.14 miles N. of the junction of Gilcrease Expressway and US Hwy 244 and further described as 335' N. of the SE/SW Corner of Section 20/21, Township 19N, Range 12E by boring for 3/4" natural gas pipeline (Clerk's Misc. File No. 247958)
3. Oklahoma Natural Gas Company, a division of ONEOK, Inc. - to cross S. 11th W. Ave. +/- 1.50 miles S. & .59 miles E. of the junction of US Hwy 75 & ST Hwy 67 and further described as 2,518' N. of the SE/C of Section 26, Township 17N, Range 12E by boring for 3/4" natural gas pipeline (Clerk's Misc. File No. 247959)

Upon roll call, Sallee, yes; Peters, yes; Keith, yes. Motion carried.

Moved by Sallee, seconded by Peters, to approve the travel/training request from the Election Board for Mike Broad for renewal of one year subscription to unlimited live and online supervisory development seminars through Fred Pryor Seminars; cost of \$299. Upon roll call, Sallee, yes; Peters, yes; Keith, yes. Motion carried. (Clerk's Misc. File No. 247960)

Moved by Peters, seconded by Sallee, to approve the following Personnel Actions:

A. Name	B. Action	C. Salary	D. Eff. Date
<u>Highways</u>			
Soto, Gustavo	Promotion	\$4,889.69	5/13/19
Soto, Gustavo	Transfer from Highway Construction		6/1/19

(Clerk's Misc. File No. 247961)

Human Resources

Williams, Alyssa (Clerk's Misc. File No. 247962)	Promotion/Transfer	\$4,035.63	6/1/19
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Parks

Vazquez, Gilberto	Resignation		5/15/19
Munds, Hailey	Part Time	\$7.50/hr.	5/15/19
Lankie, Hayden	Seasonal	\$9.25/hr.	5/20/19
Remke, Bradley	Return from FMLA		
	w/pay	\$4,075.20	5/20/19
Wilson, Nicholas	Regular	\$1,870.27	5/22/19
Marr, Grace	Seasonal	\$9.25/hr.	5/22/19
Nimmo, Sampson (Clerk's Misc. File No. 247963)	Seasonal	\$10.00/hr.	5/22/19

Upon roll call, Sallee, yes; Peters, yes; Keith, yes. Motion carried.

Moved by Sallee, seconded by Peters, to accept and file the following Juvenile Bureau

Personnel Actions:

A. Name	B. Action	C. Salary	D. Eff. Date
Eaton, Marquis	Transfer to Part Time/ Change Org. to 2600900-505030	\$12.54/hr.	5/20/19
Gater, Nicole	Promotion/Change Org. to 10003775- 505010	\$2,885.68	6/1/19
Sells, Alvin	FMLA Exhausted Date Correction		4/25/19
Sells, Alvin	Medical Leave w/pay Date Correction	\$2,841.68	4/26/19
Womeldorff, Clint	Change Org. to 10003730-505010	\$4,619.24	5/1/19
Currington, Doug	Change Org. to 10003730-505010	\$4,244.25	5/1/19
McQuarters, Brent	Change Org. to 10003730-505010	\$4,595.43	5/1/19
Grundy, Sylvia	Change Org. to 10003730-505010	\$3,741.67	5/1/19
Lewis, Dyan (Clerk's Misc. File No. 247969)	Change Org. to 10003730-505010	\$5,208.92	5/1/19

Upon roll call, Sallee, yes; Peters, yes; Keith, yes. Motion carried.

Moved by Peters, seconded by Sallee, to accept and file the following CC Health

Documents:

Agreements:

1. ImageNet Consulting, Inc. - for service agreement for multi-purpose printers and copiers from 7/1/19 to 6/30/20; cost of \$10,000/qtr. maximum (Clerk's Misc. File No. 247970)
2. Universal Media, Inc. - for Rx for Change Media Campaign from 5/1/19 to 5/31/19; cost of \$2,499 (Clerk's Misc. File No. 247971)
3. Littlefield Agency - for Opioid Prescriber Campaign from 5/15/19 to 6/30/19; cost of \$30,000 (Clerk's Misc. File No. 247972)
4. Tulsa Juneteenth, Inc. - for sponsorship of event by Healthy Living Program from 6/1/19 to 6/30/19; cost of \$2,500 (Clerk's Misc. File No. 247973)

Personnel Actions:			
A. Name	B. Action	C. Salary	D. Eff. Date
Haddaway, Jennifer	Correction to action dated 5/3/19; Change Resignation date to 5/17/19		5/17/19
Ezparza, Mayra	New Hire Regular Full Time	\$2,400.00	5/21/19
Williams, Alyssa	Transfer to TC Human Resources		5/31/19
Henderson, Kassandra	Resignation		5/31/19
Tanguma, Kimberly (Clerk's Misc. File No. 247974)	Resignation		5/31/19

Travel/Training - Ha Seo to Unit 2 from 6/3-7/19 in Denver, CO; cost of \$1,702.65
(Clerk's Misc. File No. 247975)

Upon roll call, Sallee, yes; Peters, yes; Keith, yes. Motion carried.

Moved by Peters, seconded by Sallee, to approve and authorize execution by the Commission, the claims, (payments for bills to be paid 5/13-17/19) that are in order as required by Title 19 O.S. §1505 D 11 providing all claims involving wages and/or salaries be subject to state and federal withholding tax, retirement fund and social security deductions.
Upon roll call, Sallee, yes; Peters, yes; Keith, yes. Motion carried.

Moved by Sallee, seconded by Peters, to approve and authorize execution by the Commission, Blanket Purchase Orders and Emergency Purchase Orders submitted from 5/20-24/19. Upon roll call, Sallee, yes; Peters, yes; Keith, yes. Motion carried.

Zoning Application Hearing from Tulsa Metropolitan Area Planning Commission, CZ-483, Applicant: Jason Trotter, Owner: Near by Storage, LLC, located east of the southeast corner of Hwy 51 & South 161st West Avenue. The request is to rezone approximately .93 acres from AG to CG to permit a boat storage facility. On meeting date of March 6, 2019, TMAPC voted 9-0-0 to recommend that the County Commission approve rezoning of .93 +/-acres from AG to CG per staff recommendation.

Moved by Peters, seconded by Sallee, to enter into public hearing. Upon roll call, Sallee, yes; Peters, yes; Keith, yes. Motion carried.

Public Hearing commenced at 8:51 a.m.

Dwayne Wilkerson from INCOG presented the application. The applicant, Jason Trotter, 4039 S. 177th W. Ave., Sand Springs, OK, 74063, spoke concerning the plan for the property.

Moved by Sallee, seconded by Peters, to close the Public Hearing at 8:56 a.m. Upon roll call, Sallee, yes; Peters, yes; Keith, yes. Motion carried.

Moved by Peters, seconded by Sallee, to approve and authorize execution by the Chairman, Zoning Application and Resolution, CZ-483 Applicant: Jason Trotter, Owner: Near by Storage, LLC, located east of the southeast corner of Hwy 51 & South 161st West Avenue, rezoning approximately .93 acres from AG to CG to permit a boat storage facility. Upon roll call, Sallee, yes; Peters, yes; Keith, yes. Motion carried. (Clerk's Misc. File No. 247976)

Chairman recognized members of the public signed up to speak regarding the 287(g) contract. John Smucker, 219 E. 128th Street South, Jenks, OK 74037, spoke in favor of the 287(g) contract.

Executive Session #1 from the District Attorney, requested by Matt Kehoe, pursuant to 25 O.S. § 307(B)(4), I am requesting that this matter be discussed in Executive Session between the Board and its attorney, for the purpose of confidential communications concerning possible official action regarding a pending claim in Tulsa County District Court case no. CJ-2018-4673, *Cessor v. Board of County Commissioners of Tulsa County*, disclosure of the details of which its attorney advises would seriously impair the ability of the Board to proceed in the public interest.

Executive Session #2 from the District Attorney, requested by Douglas Wilson, pursuant to 25 O.S. § 307(B)(4), I am requesting on behalf of Mr. Haskins that this matter be discussed in Executive Session between the Board and its attorney, the firm of Atkinson, Haskins, for the purpose of confidential communications concerning possible official action regarding a pending lawsuit, to-wit: *Crocker v. Regalado, et al.*, Case No. 17-CV-149-TCK-FHM, pending in the U.S. District of Oklahoma, disclosure of the details of which its attorney advises would seriously impair the ability of the Board to proceed in the public interest.

Moved by Peters, seconded by Sallee, to go into Executive Session. Upon roll call, Sallee, yes; Peters, yes; Keith, yes. Motion carried.

Executive Session commenced at 9:01 a.m.

Moved by Peters, seconded by Sallee, to reconvene the regular meeting at 9:10 a.m. Upon roll call, Sallee, yes; Peters, yes; Keith, yes. Motion carried.

Moved by Sallee, seconded by Peters, to allow Sheriff Regalado to hire outside counsel if needed, to-wit: Tulsa County District Court case no. CJ-2018-4673, *Cessor v. Board of*

County Commissioners of Tulsa County. Upon roll call, Sallee, yes; Peters, yes; Keith, yes.

Motion carried. (Clerk's Misc. File No. 247977)

No action taken for Executive Session #2.

Moved by Peters, seconded by Sallee, that this meeting be adjourned. Upon roll call, Sallee, yes; Peters, yes; Keith, yes. Motion carried.