

MINUTES  
Monday, May 3, 2021

I. CALL TO ORDER

The Board of County Commissioners (BOCC) met at the hour of 9:30 a.m., with the following members present: Commissioner Ron Peters appearing in person, Commissioner Karen Keith appearing in person and Commissioner Stan Sallee appearing in person. Others present: County Clerk Michael Willis.

Stan Sallee, Chairman, called the meeting to order at 9:30 a.m., and the following business was transacted:

II. PLEDGE OF ALLEGIANCE

Mike Craddock led the Pledge of Allegiance.

III. PRESENTATION OF AIA AWARD FOR THE TULSA COUNTY FAMILY CENTER FOR JUVENILE JUSTICE PROJECT BY WHITNEY STAUFFER

Whitney Stauffer with Selser Schaefer Architects presented the Commissioners with the American Institute of Architects Honor Award for Design Excellence, AIA Eastern Oklahoma, 2020 for the Family Center for Juvenile Justice Project.

IV. PROCLAMATION

- A. Board of County Commissioners - Recognizing May 2-8, 2021 as Oklahoma Home and Community Education Week (Clerk's Misc. File No. 20210826)

Commissioner Sallee read and presented the Proclamation to Sharilyn Munroe with OHCE.

Motion made by Ron Peters, seconded by Karen Keith, to approve and authorize execution by the Commission. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

V. MINUTES

- A. Management Conference Meeting of March 11, 2021

- B. Board of County Commissioner's Meeting of April 26, 2021

Motion made by Karen Keith, seconded by Ron Peters, to approve and authorize execution by the Chairman. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

VI. UNFINISHED BUSINESS

- A. Bid Award & Recommendation - (TC Departments) - Air Handler Filters - to Firstline Filters, LLC and OK Filter Co., Inc. This award is for one year beginning 5/5/2021 (Clerk's Misc. File No. 20210827)

Motion made by Ron Peters, seconded by Karen Keith, to approve the bid award. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

- B. Amendments

1. Sheriff - #1 to the bid award for Security Glass to Cornerstone Detention Products, Inc., CMF #20201238, to extend the bid award for one year beginning 6/1/2021 (Clerk's Misc. File No. 20210828)

2. TC Departments - #2 to the bid award for Coffee Service to Imperial Coffee, CMF #20200940, to extend the award for one year beginning 6/1/2021 (Clerk's Misc. File No. 20210829)

Motion made by Karen Keith, seconded by Ron Peters, to approve and authorize execution by the Chairman. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Saltee. No - None. Abstain - None. Motion carried.

C. Change Orders - Board of County Commissioners

1. #1 to the agreement with Platinum Mechanical, LLC for the Tulsa County Ray Jordan Administration Building Renovations bid packages 22-01-C (Plumbing) and 23-01-C (HVAC), CMF #20210111, to add one new variable air volume (VAV) system with controls and ducting in the Alternative Courts area. The contract sum will be increased by \$8,720 for a revised total contract sum of \$628,460 (Clerk's Misc. File No. 20210830)
2. #15 to the agreement with Platinum Mechanical, LLC for the Tulsa County "HQ" Administration Building Renovations bid package 23A (Mechanical), CMF #247946, to provide and install new supply air grilles in core restrooms for HVAC balance. The contract sum will be increased by \$4,017 for a revised total contract sum of \$4,374,101 (Clerk's Misc. File No. 20210831)

Motion made by Ron Peters, seconded by Karen Keith, to approve and authorize execution by the Chairman. Upon roll call, Yes - None. No - None. Abstain - None. Motion carried.

VII. ACTION ITEMS

- A. Gasoline & Diesel Fuel Quotes for week ending 5/10/2021 (Clerk's Misc. File No. 20210832)

Motion made by Karen Keith, seconded by Ron Peters, to approve the gasoline and diesel fuel quotes. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Saltee. No - None. Abstain - None. Motion carried.

B. Appointments - Commissioner Peters

1. Christopher Brobst to the Glenpool Area Medical Services District effective immediately with term to expire 5/31/2024 (Clerk's Misc. File No. 20210833)
2. Mayor Brian Guthrie to the Tulsa County Criminal Justice Authority effective immediately with term to expire 7/31/2022 (Clerk's Misc. File No. 20210834)
3. Mayor Joyce Calvert to the Tulsa County Vision Authority effective immediately with term to expire 12/31/2021 (Clerk's Misc. File No. 20210835)

Motion made by Karen Keith, seconded by Ron Peters, to approve the appointments. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Saltee. No - None. Abstain - None. Motion carried.

C. Requests for Approval

1. Board of County Commissioners:
  - a. Rescission of Resolution Concerning Public Access to Tulsa County Courthouse, CMF #20201216 (Clerk's Misc. File No. 20210836)

Motion made by Ron Peters, seconded by Karen Keith, to approve the rescission of the resolution. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Saltee. No - None. Abstain - None. Motion carried.

- b. Consider and take action on the approval or disapproval of certain forms of Agreements presented to this meeting in connection with Vision 2025, authorizing the Chairman upon advice of counsel to make changes to the forms of such Agreements and to execute and deliver these Agreements and all documents and agreements as may be necessary or required: Second Amendment to Capital Improvements Agreement by and between the Board of County Commissioners of Tulsa County, Oklahoma and the City of Owasso,

Oklahoma (the Owasso Community Center Project) (Clerk's Misc. File No. 20210837)

- c. Consider and take action on the approval or disapproval of certain forms of Agreements presented to this meeting in connection with Vision 2025, authorizing the Chairman upon advice of counsel to make changes to the forms of such Agreements and to execute and deliver these Agreements and all documents and agreements as may be necessary or required: Second Amendment to Capital Improvements Agreement by and between the Board of County Commissioners of Tulsa County, Oklahoma and the City of Owasso, Oklahoma (the Owasso Events Facilities-Sports Park Project #2) (Clerk's Misc. File No. 20210838)

Motion made by Karen Keith, seconded by Ron Peters, to approve the requests. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

- d. Assignment of Title for a 2015 Dodge Charger, VIN 2C3CDXKT1FH867563, to Oklahoma Farm Bureau Insurance Company (Clerk's Misc. File No. 20210839)
- e. Workday, Inc. - order form to Master Subscription Agreement, CMF #20200471, to purchase training credits for courses in Workday's training catalog (Clerk's Misc. File No. 20210840)

Motion made by Ron Peters, seconded by Karen Keith, to approve and authorize execution by the Chairman. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

- 2. County Clerk - to accept donation of microfilm reader from the Kirby Crowe family (Clerk's Misc. File No. 20210841)

Motion made by Karen Keith, seconded by Ron Peters, to approve the request. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

#### D. Resolutions

- 1. Tulsa Area Emergency Management Agency - to adopt the Tulsa County 2021 Multi-Jurisdiction, Multi-Hazard, Mitigation Plan (Clerk's Misc. File No. 20210842)
- 2. Tulsa Metropolitan Area Planning Commission - TCCP-5: Resolution No. 2840:1025, Amendment to the Tulsa Metropolitan Area Comprehensive Land Use Plan for the unincorporated areas of Tulsa County within the fenceline of Jenks, Oklahoma. TMAPC voted 9-0-0 to recommend that the County Commission approve the resolution per staff recommendation (Clerk's Misc. File No. 20210843)

Motion made by Ron Peters, seconded by Karen Keith, to approve and authorize execution, as needed. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

- E. Tort Claim - (District Attorney) - TC-2021-9, Claimant: Trisha Eshelman, for incident on 3/28/2021 in the amount of \$275.24 (Clerk's Misc. File No. 20210844)

Motion made by Karen Keith, seconded by Ron Peters, to approve the recommendation of the District Attorney for the Tort Claim. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

#### F. Agreements

- 1. Board of County Commissioners:
  - a. BOKF, National Association - for services related to the Tulsa County 2025 Sales Tax Depository Account (Clerk's Misc. File No. 20210845)
  - b. BOKF, National Association - for services related to the Tulsa County Vision 2025 Cash Projects Depository Account (Clerk's Misc. File No. 20210846)

- c. Petros PACE Finance Titling Trust (capital provider) and Tulsa Rehab Real Estate Investors, LLC. (property owner d/b/a Nobis Rehabilitation Hospital) - C-PACE Assessment Contract for \$5,732,222 of energy efficient improvements (Clerk's Misc. File No. 20210847)

Motion made by Ron Peters, seconded by Karen Keith, to approve and authorize execution by the Commission. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

2. District Attorney - Tulsa Historical Society & Museum - Contract for permission to reproduce photographic items (Clerk's Misc. File No. 20210848)

Motion made by Karen Keith, seconded by Ron Peters, to approve and authorize execution by the Chairman. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

3. Election Board - JRW, Inc. dba Financial Equipment Company
  - a. for service and maintenance on Destroyit 4002CC Shredder, Serial #1191951 for FY 2021-2022; cost of \$373 (Clerk's Misc. File No. 20210849)
  - b. for service and maintenance on Duplo DF-777 Auto Folder, Serial #130800998 for FY 2021-2022; cost of \$475 (Clerk's Misc. File No. 20210850)
  - c. for service and maintenance on Formax FD382 Paper Folder, Serial #D203053 for FY 2021-2022; cost of \$716 (Clerk's Misc. File No. 20210851)
  - d. for service and maintenance on Formax FD382 Paper Folder, Serial #E203074 for FY 2021-2022; cost of \$716 (Clerk's Misc. File No. 20210852)
  - e. for service and maintenance on Formax Postmark 3078 Letter Opener, Serial #PM1780191 for FY 2021-2022; cost of \$741 (Clerk's Misc. File No. 20210853)
  - f. for service and maintenance on Formax Postmark 3078, Serial #PM1780294 for FY 2021-2022; cost of \$741 (Clerk's Misc. File No. 20210854)

Motion made by Ron Peters, seconded by Karen Keith, to approve and authorize execution by the Chairman. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

4. Human Resources - Delta Dental Plan of Oklahoma
  - a. for administration of claims under the Tulsa County self-insured Dental Benefit Plan for FY 2021-2022 (Clerk's Misc. File No. 20210855)
  - b. for a dental insurance benefits plan for FY 2021-2022 (Clerk's Misc. File No. 20210856)

Motion made by Karen Keith, seconded by Ron Peters, to approve and authorize execution by the Chairman. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

5. Tulsa Area Emergency Management Agency - State of Oklahoma - for disaster assistance related to the severe winter storms in February 2021, DR 4587 (Clerk's Misc. File No. 20210857)

Motion made by Ron Peters, seconded by Karen Keith, to approve and authorize execution by the Chairman. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

#### G. Agreement Renewals

1. County Clerk - Smith Brothers Title & Abstract Co. - for renewal of CMF #20200975 for FY 2021-2022 (Clerk's Misc. File No. 20210858)
2. Employees' Retirement System of Tulsa County - Barrow, Hanley, Mewhinney & Strauss, LLC - for renewal of CMF #20191325 for FY 2021-2022 (Clerk's Misc. File No. 20210859)
3. Human Resources:

- a. Allstate - for renewal of CMF #20200808 for FY 2021-2022 (Clerk's Misc. File No. 20210860)
- b. BOKF, NA - for renewal of CMF #20201345 for FY 2021-2022 (Clerk's Misc. File No. 20210861)
- c. BOKF, NA - for renewal of CMF #20201565 for FY 2021-2022 (Clerk's Misc. File No. 20210862)
- d. BOKF, NA - for renewal of CMF #20201566 for FY 2021-2022 (Clerk's Misc. File No. 20210863)
- e. BOKF, NA - for renewal of CMF #20201601 for FY 2021-2022 (Clerk's Misc. File No. 20210864)
- f. BOKF, NA - for renewal of CMF #20201602 for FY 2021-2022 (Clerk's Misc. File No. 20210865)
- g. BOKF, NA - for renewal of CMF #20201603 for FY 2021-2022 (Clerk's Misc. File No. 20210866)
- h. Gallagher Benefit Services, Inc. - for renewal of CMF #20200912 for FY 2021-2022 (Clerk's Misc. File No. 20210867)
- i. Identity Force - for renewal of CMF #20200871 for FY 2021-2022 (Clerk's Misc. File No. 20210868)
- j. ReliaStar Life Insurance Company dba Voya Financial - for renewal of CMF #20200800, #20200801, #20200802, #20200803, #20200804 for FY 2021-2022 (Clerk's Misc. File No. 20210869)
- k. Tedford Insurance, LLC - for renewal of CMF #20200966 for FY 2021-2022 (Clerk's Misc. File No. 20210870)
- l. Tedford Insurance, LLC - for renewal of CMF #20201469 for FY 2021-2022 (Clerk's Misc. File No. 20210871)
- m. United Safety & Claims, Inc. - for renewal of CMF #20200370 for FY 2021-2022 (Clerk's Misc. File No. 20210872)
- n. Vision Services Plan, Inc., Oklahoma - for renewal of CMF #20200809 for FY 2021-2022 (Clerk's Misc. File No. 20210873)
- o. WEX Health, Inc. dba WEX, fka Discovery Benefits, LLC - for renewal of CMF #20201425 for FY 2021-2022 (Clerk's Misc. File No. 20210874)

Motion made by Karen Keith, seconded by Ron Peters, to approve and authorize execution by the Chairman. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Saltee. No - None. Abstain - None. Motion carried.

4. Parks - Broken Arrow Rotors fka as Bixby Area Rotors - for renewal of CMF #20201619 for FY 2021-2022 (Clerk's Misc. File No. 20210875)

Motion made by Ron Peters, seconded by Karen Keith, to approve and authorize execution by the Chairman. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Saltee. No - None. Abstain - None. Motion carried.

#### H. Requests to Advertise for Bids

1. Sheriff - Janitorial Supplies (Clerk's Misc. File No. 20210876)
2. TC Departments - Dodge Automotive Repair (Clerk's Misc. File No. 20210877)

Motion made by Karen Keith, seconded by Ron Peters, to approve the requests to advertise. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Saltee. No - None. Abstain - None. Motion carried.

#### I. Inventory Resolutions

1. Assessor - Surplus - Rack System (Clerk's Misc. File No. 20210878)
2. County Clerk:
  - a. Junked - Fujitsu Scanner (Clerk's Misc. File No. 20210879)
  - b. Junked - Misc. Office Items (Clerk's Misc. File No. 20210880)
  - c. Junked - VPN Device for Munis Cloud (Clerk's Misc. File No. 20210881)
3. District Attorney:
  - a. Junked - Apple iPad 3 (Clerk's Misc. File No. 20210882)
  - b. Junked - Dell Latitude 5500 (Clerk's Misc. File No. 20210883)
  - c. Junked - Fuji Scanner (Clerk's Misc. File No. 20210884)
  - d. Junked - HP Elite Computers (Clerk's Misc. File No. 20210885)
4. IT - Junked - Primera Bravo Disc Publisher (Clerk's Misc. File No. 20210886)

Motion made by Ron Peters, seconded by Karen Keith, to approve and authorize execution by the Chairman. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

#### J. Sole Sources

1. County Clerk, IT and Procurement - Tyler Technologies, Inc. - the sole provider of Munis software and the only party authorized to support, update or modify the Munis software (Clerk's Misc. File No. 20210887)
2. Highways - Kirby-Smith Machinery, Inc. - for sales, parts and service for all Dresser, Galion, Hamm, Komatsu, Lee Boy, Rosco and all Gradall Products (Clerk's Misc. File No. 20210888)

Motion made by Karen Keith, seconded by Ron Peters, to approve and authorize execution by the Chairman. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

#### K. Travel/Training

1. IT - Dan Pease, Joe Lord, Alan Vanderburg, Kyle Broderick and DeWayne Robinson to Oklahoma IT Symposium on 8/26/2021 (Clerk's Misc. File No. 20210889)
2. OSU Extension - Michelle Bonicelli to NEAFCS/OEAFCS meeting on 6/2/2021 (Clerk's Misc. File No. 20210890)
3. Parks:
  - a. for staff members to American Red Cross Adult First Aid/CPR/EAD on 6/5/2021 (Clerk's Misc. File No. 20210891)
  - b. Park staff, attendees and Tulsa County vehicles to travel for field trips to several locations outside of Tulsa County from 6/1/2021 to 8/13/2021 (Clerk's Misc. File No. 20210892)

Motion made by Ron Peters, seconded by Karen Keith, to approve the travel/training requests. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

#### L. Personnel Actions

1. Court Services (Clerk's Misc. File No. 20210893)
2. Engineers (Clerk's Misc. File No. 20210894)
3. Highways (Clerk's Misc. File No. 20210895)
4. Inspections (Clerk's Misc. File No. 20210896)
5. IT (Clerk's Misc. File No. 20210897)

6. Parks (Clerk's Misc. File No. 20210898)

7. Social Services (Clerk's Misc. File No. 20210899)

Motion made by Karen Keith, seconded by Ron Peters, to approve the personnel actions. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

M. Juvenile Bureau Personnel Actions to Accept & File (Clerk's Misc. File No. 20210900)

Motion made by Ron Peters, seconded by Karen Keith, to accept and file the Juvenile Bureau personnel actions. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

N. CC Health Department Documents to Accept & File

1. Personnel Actions (Clerk's Misc. File No. 20210901)

2. Travel/Training (Clerk's Misc. File No. 20210902)

Motion made by Karen Keith, seconded by Ron Peters, to accept and file the CC Health documents. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

O. Claims to be Disallowed (payments cancelled as of 4/26-30/2021)

There were no claims to be disallowed.

P. Claims (payments for bills to be paid by 4/19-23/2021)

Motion made by Karen Keith, seconded by Ron Peters, to approve and authorize execution by the Commission. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

Q. Blanket Purchase Orders and Emergency Purchase Orders Submitted from 4/26-30/2021

Motion made by Ron Peters, seconded by Karen Keith, to approve and authorize execution by the Commission. Upon roll call, Yes - None. No - None. Abstain - None. Motion carried.

R. Consideration and Approval of Construction Program Payments

1. Vision 2025 (Clerk's Misc. File No. 20210903)

2. Vision Tulsa County (Clerk's Misc. File No. 20210904)

Motion made by Karen Keith, seconded by Ron Peters, to approve the payments. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

S. COVID-19 Virus Discussion and Update

Joseph Kralicek, Director of Tulsa Area Emergency Management Agency, gave an update on COVID-19 numbers in Tulsa County.

T. Discussion and possible action approving the appropriation and use of funds received from the U.S. Department of Treasury under the "Coronavirus Aid, Relief, and Economic Security (CARES) Act", the "Coronavirus Response and Relief Supplemental Appropriations Act of 2021", the "Emergency Rental Assistance Program", and/or the "American Rescue Plan Act of 2021" and the "Coronavirus State and Local Fiscal Recovery Fund" contained therein

There were no CARES funding requests.

## VIII. ANNOUNCEMENTS

County Events and Status Updates for Comment and Discussion from: Administrative Services, Building Operations, Court Services, Election Board, Human Resources, Information Technology, Parks, Purchasing, Social Services, Engineering, Highways, Inspections, Sheriff, Assessor, County Clerk, Court Clerk, Treasurer, District Attorney, Presiding Judge, Juvenile Justice, Expo Square, INCOG, Tulsa Area Emergency Management Agency, OSU Extension, CC Library, CC Health Department, River Parks Authority, Levee Drainage District #12, Board of County Commissioners Chief Deputies, Director of Governmental Affairs

Chairman advised the announcements and County Events and Status updates were open for comment and discussion. The departments with information gave a report.

IX. NEW BUSINESS

In accordance with the Open Meeting Act, Title 25 O.S. § 311.A.10, new business is defined as any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda.

There was no new business.

X. ADJOURN

Motion made by Ron Peters, seconded by Karen Keith, to adjourn the meeting. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

BOARD OF COUNTY COMMISSIONERS

Stan Sallee, Chairman

ATTEST:

Michael Willis, Tulsa County Clerk