

(Agenda of meeting was posted outside of the Tulsa County Headquarters Building and on the Tulsa County website at [www.tulsacounty.org](http://www.tulsacounty.org) on May 26, 2022 at 5:13 p.m.)

MINUTES  
Tuesday, May 31, 2022

I. CALL TO ORDER

The Board of County Commissioners (BOCC) met at the hour of 8:30 a.m., with the following members present: Interim Commissioner Vicki Adams, Commissioner Stan Sallee and Commissioner Karen Keith. Others present: County Clerk Michael Willis.

Karen Keith, Chairman, called the meeting to order at 8:30 a.m, and the following business was transacted:

II. ANNOUNCEMENTS

County Events and Status Updates for Comment and Discussion from: Administrative Services, Building Operations, Court Services, Election Board, Human Resources, Information Technology, Parks, Purchasing, Social Services, Engineering, Highways, Inspections, Sheriff, Assessor, County Clerk, Court Clerk, Treasurer, District Attorney, Presiding Judge, Juvenile Justice, Expo Square, INCOG, Tulsa Area Emergency Management Agency, OSU Extension, CC Library, Tulsa City-County Health Department, River Parks Authority, Levee Drainage District #12, Board of County Commissioners Chief Deputies, Director of Governmental Affairs

Chairman advised the announcements and County Events and Status updates were open for comment and discussion. The departments with information gave a report.

III. MINUTES

A. Board of County Commissioner's Meeting of May 23, 2022

Motion made by Vicki Adams, seconded by Stan Sallee, to approve the minutes. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

IV. UNFINISHED BUSINESS

A. Bid/Proposal Awards & Recommendations:

1. Engineers - Replacement of Bridge 120 Over Rock Creek with Box Culvert to Cherokee Pride Construction, Inc., LLC, the lowest and best bid received (Clerk's Misc. File No. 20220921)
2. Treasurer:
  - a. Financial Software, to TM Consulting, Inc., the lowest and best proposal received (Clerk's Misc. File No. 20220922)
  - b. Tax Roll Software, to TM Consulting, Inc. When the bids were opened 5/23/2022, TM Consulting, Inc., included, in the same envelope, the Tax Roll Software proposal along with the Financial Software proposal. Procurement has waived the irregularity. TM Consulting, Inc., was the lowest and best proposal received (Clerk's Misc. File No. 20220923)

Motion made by Stan Sallee, seconded by Vicki Adams, to approve the awards and recommendations. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

B. Agreement - Deferred from 5/23/2022 Agenda - (Juvenile Bureau) - KONE, Inc., for maintenance of 6 KONE elevators at the Family Center for Juvenile Justice

Motion made by Vicki Adams, seconded by Stan Sallee, to strike the agreement. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

## V. ACTION ITEMS

- A. Gasoline & Diesel Fuel Quotes for week ending June 6, 2022 (Clerk's Misc. File No. 20220920)

Motion made by Stan Sallee, seconded by Vicki Adams, to approve the gasoline and diesel fuel quotes. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

- B. Memorandum of Understanding - (Sheriff) - INCOG, for maintenance duties of the NG 9-1-1 electronic map street layer, address point layer, ESN, Fire, Law, Ambulance, Public Service Answering Point boundaries and the master street and address guide. Tulsa County shall pay INCOG twelve equal payments that total \$36,941.00 for their performance of duties for FY 2022-2023 (Clerk's Misc. File No. 20220924)

Motion made by Vicki Adams, seconded by Stan Sallee, to approve and authorize execution by the Chairman. Upon roll call, Yes - Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

- C. Requests for Approval

1. Building Operations - to renew the Locksmith Technician License for Nathan Krotzer; cost of \$35 (Clerk's Misc. File No. 20220925)
2. Parks - to accept donations for benches at South Lakes Golf Course, in the amount of \$700 from Jane Wall, \$2,500 from David L. James and \$3,200 from the Sam Keiser Memorial Fund (Clerk's Misc. File No. 20220926)
3. TC Departments - of vendor name change to the award for Janitorial Supplies and Paper Products from Advance Industrial Solutions to Okie Packaging & Industrial Supplies (Clerk's Misc. File No. 20220927)

Motion made by Stan Sallee, seconded by Vicki Adams, to approve the requests. Upon roll call, Yes - None. No - None. Abstain - None. Motion carried.

- D. Resolution - (Sheriff) - to designate Steven Miller as Receiving Officer to replace Phil Klappenbach (Clerk's Misc. File No. 20220928)

Motion made by Vicki Adams, seconded by Stan Sallee, to approve and authorize execution by the Chairman. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

- E. Agreements

1. Board of County Commissioners:
  - a. Board of Regents for the Oklahoma Agricultural and Mechanical Colleges, Acting for and on behalf of the Oklahoma State University Center for Health Sciences ("Lessee") for lease of the real property and improvements located at 211 S. Houston Ave. West, Tulsa, Oklahoma 74103 known as the Carol Crowson Annex Building

Motion made by Vicki Adams, seconded by Stan Sallee, to defer the agreement. Upon roll call, Yes- None. No - None. Abstain - None. Motion carried.

- b. Tedford Insurance, LLC:
  - 1) Client broker and insurance consulting services for Tulsa County for the procurement of Excess Workers Compensation Insurance for an annual fee of \$4,000 (Clerk's Misc. File No. 20220929)
  - 2) Client broker and insurance consulting services for Tulsa County for the procurement of Property Insurance for an annual fee of \$475 (Clerk's Misc. File No. 20220930)

Motion made by Stan Sallee, seconded by Vicki Adams, to approve and authorize execution by the Chairman. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

- c. Zamboni, LLC, for the purchase and sale agreement for the property located at the common address of 12000 E. Skelly Drive, Tulsa, Oklahoma

Motion made by Vicki Adams, seconded by Stan Saltee, to defer the agreement. Upon roll call, Yes- Vicki Adams, Stan Saltee, Karen Keith. No - None. Abstain - None. Motion carried.

2. District Attorney:

- a. West, a Thomson Reuters business, for three, 12-month subscriptions to West Proflex for \$994.40 to be renewed annually at a 3% increase (Clerk's Misc. File No. 20220931)
- b. West, a Thomson Reuters business, for three, 12-month subscriptions to West Proflex for \$1,050.50 to be renewed annually at a 3% increase for the Civil Division (Clerk's Misc. File No. 20220932)

Motion made by Stan Saltee, seconded by Vicki Adams, to approve and authorize execution by the Chairman. Upon roll call, Yes - Vicki Adams, Stan Saltee, Karen Keith. No - None. Abstain - None. Motion carried.

3. Highways - Oklahoma Department of Transportation (ODOT):

- a. for improvements of County Road 106th St. N. over Hominey Creek approximately .9 miles E. of SH11 also known as BR 48; Cost shall not exceed \$3,608,896 (Clerk's Misc. File No. 20220933)
- b. for improvements of County Road E 176th St N over Trib to Skalall approximately .9 miles South of SH11/Washington CL also known as BR 007; Cost shall not exceed \$1,578,732 (Clerk's Misc. File No. 20220934)

Motion made by Stan Saltee, seconded by Vicki Adams, to approve and authorize execution by the Commission. Upon roll call, Yes - Vicki Adams, Stan Saltee, Karen Keith. No - None. Abstain - None. Motion carried.

4. IT - Cox Business:

- a. for internet service at 125 W. 15th St., Tulsa, OK 74103, (TCSO- HSI), for a monthly rate of \$68.99 for FY 2022-2023 (Clerk's Misc. File No. 20220935)
- b. for internet service at 211 Cabaniss, Bixby, OK 74008 for a monthly rate of \$394, for FY 2022-2023 (Clerk's Misc. File No. 20220936)
- c. for internet service at 300 N. Denver Ave., Tulsa, OK 74103 for a monthly rate of \$78.99 for FY 2022-2023 (Clerk's Misc. File No. 20220937)
- d. for internet and television service at 303 W. 1st St., Tulsa, OK 74103, (TC Sheriff's Office) for a monthly rate of \$383.57 (Clerk's Misc. File No. 20220938)
- e. for internet service at South Lakes Golf, 9253 S. Elwood Ave., Jenks, OK 74037 for a monthly rate of \$83.99 for FY 2022-2023 with a one-time activation fee of \$25 (Clerk's Misc. File No. 20220939)

Motion made by Vicki Adams, seconded by Stan Saltee, to approve and authorize execution by the Chairman. Upon roll call, Yes - Vicki Adams, Stan Saltee, Karen Keith. No - None. Abstain - None. Motion carried.

5. Juvenile Bureau - Kimberly Rebsamen for Post Adjudication Review Board (PARB) Clerk Services for FY 2022-2023. Services shall average twenty (20) hours per week at a rate of \$2,000 per month for twelve months (Clerk's Misc. File No. 20220940)

Motion made by Stan Saltee, seconded by Vicki Adams, to approve and authorize execution by the Chairman. Upon roll call, Yes - Vicki Adams, Stan Saltee, Karen Keith. No - None. Abstain - None. Motion carried.

6. Parks:

- a. Cox Media, for the use of LaFortune Park baseball parking lot for a Make a Wish KRMG fundraiser on November 14-18, 2022; fee of \$300 (Clerk's Misc. File No. 20220941)
- b. for a performance of the James Grove Band at LaFortune Park southeast shelter on 8/26/2022; cost of \$500 (Clerk's Misc. File No. 20220942)
- c. Mid-Continent Casualty Co., for the use of Shelter 2 at Chandler Park for a Company Picnic on 6/3/2022, from 9 a.m. to 5 p.m.; fee of \$125 (Clerk's Misc. File No. 20220943)

Motion made by Vicki Adams, seconded by Stan Sallee, to approve and authorize execution by the Chairman. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

7. Sheriff:

- a. Cox Business, for television service at 300 N. Denver Ave., Tulsa, OK 74103 for a monthly rate of \$259.76 for FY 2022-2023 (Clerk's Misc. File No. 20220944)
- b. Norman Wohlgemuth Attorneys at Law, for Letter of Representation related to Carly Graff, et al. v. Aberdeen Enterprises IL Inc., et al., District Court for the Northern District of Oklahoma, Case No. 4:17-CV-606-TCK-JFJ. Joel Wohlgemuth charges a rate of \$275 per hour for his services, Norman Wohlgemuth charges a rate of \$225 per hour for his services, Associate attorneys charge a rate of \$185 per hour and tasks assigned to paralegals will have a rate of \$65 per hour (Clerk's Misc. File No. 20220945)
- c. Operational Underground Railroad, for receipt of contributions of \$35,190 and \$3,850 to aide in the protection of children from sex trafficking and sexual exploitation (Clerk's Misc. File No. 20220946)
- d. Voice Products Service, LLC, for installation and support of voice, video and data recording equipment to be located at 6094 E. 66th St. North, Tulsa, OK 74117 from 7/1/2022-6/30/2023 at a cost of \$8,619 (Clerk's Misc. File No. 20220947)

Motion made by Stan Sallee, seconded by Vicki Adams, to approve and authorize execution by the Chairman. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

F. Agreement Renewals

- 1. Board of County Commissioners - River Parks Authority, for renewal of CMF #20211168 for FY 2022-2023 (Clerk's Misc. File No. 20220948)
- 2. Building Operations:
  - a. INCOG, for renewal of CMF #20211089 for FY 2022-2023 (Clerk's Misc. File No. 20220949)
  - b. Public Defender, for renewal of CMF #20211093 for FY 2022-2023 (Clerk's Misc. File No. 20220950)
  - c. Tulsa Area Emergency Management Agency (TAEMA), for renewal of CMF #20211091 for FY 2022-2023 (Clerk's Misc. File No. 20220951)
- 3. Highway District #3 - ImageNet Consulting, LLC, for renewal of CMF #20211149-A for FY 2022-2023 (Clerk's Misc. File No. 20220952)
- 4. Sheriff:
  - a. ATM Depot, Inc., for renewal of CMF #20211174 for FY 2022-2023 (Clerk's Misc. File No. 20220953)

- b. BOKF, NA, dba Bank of Oklahoma, for renewal of CMF #20211175 for FY 2022-2023 (Clerk's Misc. File No. 20220954)
- c. Brewster and De Angelis, P.L.L.C., for renewal of CMF #20211176 for FY 2022-2023 (Clerk's Misc. File No. 20220955)
- d. Cheryl A. Kilpatrick, Ph.D., Inc., for renewal of CMF #20211295 for FY 2022-2023 (Clerk's Misc. File No. 20220956)
- e. DVIS:
  - 1) for renewal of CMF #20211214-A for FY 2022-2023 (Clerk's Misc. File No. 20220957)
  - 2) for renewal of CMF #20211215-A for FY 2022-2023 (Clerk's Misc. File No. 20220958)
- f. Hall Estill, Attorneys at Law, for renewal of CMF # 20212328, 20212139, 20212140 and 20211217-A for FY 2022-2023 (Clerk's Misc. File No. 20220959)
- g. ImageNet, LLC, for renewal of CMF #20211181 and #20211182 for FY 2022-2023 (Clerk's Misc. File No. 20220960)
- h. JD Young, for renewal of CMF #20211183 for FY 2022-2023 (Clerk's Misc. File No. 20220961)
- i. M & M Micro Systems, Inc., for renewal of CMF #20210486 for FY 2022-2023 (Clerk's Misc. File No. 20220962)
- j. MGT of America Consulting, LLC, for renewal of CMF #20211185 for FY 2022-2023 (Clerk's Misc. File No. 20220963)
- k. Schaffer Herring, LLC, for renewal of CMF #20211189 for FY 2022-2023 (Clerk's Misc. File No. 20220964)
- l. Watch Systems, LLC (OffenderWatch®), for renewal of CMF #20211218-A for FY 2022-2023 (Clerk's Misc. File No. 20220965)
- m. Wood Puhl and Wood, PLLC, for renewal of CMF #20211198 and #20212180 for FY 2022-2023 (Clerk's Misc. File No. 20220966)

Motion made by Stan Sallee, seconded by Vicki Adams, to approve and authorize execution by the Chairman. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

- G. Request to Advertise for Bids - (Engineers) - RFP for Electric Vehicles (Clerk's Misc. File No. 20220967)

Motion made by Vicki Adams, seconded by Stan Sallee, to approve the request to advertise. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

#### H. Inventory Resolutions

- 1. County Clerk - Transfer to Court Services; Conference Table (Clerk's Misc. File No. 20220968)
- 2. Public Defender - junked; miscellaneous office furniture, laptop and refrigerator (Clerk's Misc. File No. 20220969)
- 3. Sheriff - retired to Deputy Clark Hess; body armor and Glock (Clerk's Misc. File No. 20220970)

Motion made by Vicki Adams, seconded by Stan Sallee, to approve and authorize execution by the Chairman. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

#### I. Utility Permits - Engineers:

1. Cox Communications:
  - a. to cross and parallel E. 122nd St. N. & N.145th E. Ave. approximately 0.13 mi. S. of the E. 126th St. N. & N. 145th E. Ave. junction (Clerk's Misc. File No. 20220971)
  - b. to cross and parallel N. 145th E. Ave. approximately 0.19 mi. S. of the E. 122nd St. N. & N. 145th E. Ave. junction (Clerk's Misc. File No. 20220972)
2. Oklahoma Natural Gas Company - to cross E. 121st St. S. approximately 2.56/2.38 mi. S/E of the US-64 & SH-364 junction (Clerk's Misc. File No. 20220973)

Motion made by Stan Sallee, seconded by Vicki Adams, to approve and authorize execution by the Chairman. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

J. Travel/Training

1. Court Services - Robin Fowler to attend the National Association of Drug Court Programs Conference from 7/24-28/2022 Nashville, TN; cost of \$2,834.53, which will be paid by the Tulsa Alternative Courts Program (Clerk's Misc. File No. 20220974)
2. Human Resources - Cheryl King and Edwin Tijerina to the Oklahoma Safety Council Annual Conference from 8/2-4/2022, in Norman, OK; cost of \$2,660.25 (Clerk's Misc. File No. 20220975)
3. IT - Jeff Droll, Britany Kaiser and Alyssa Williams to attend the Workday DevCon virtual conference from 6/21-24/2022. This is a virtual conference, and no travel will be required. Cost of the virtual conference is \$99 per person, for a total of \$297 (Clerk's Misc. File No. 20220976)

Motion made by Vicki Adams, seconded by Stan Sallee, to approve the travel/training requests. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

K. Claims to be Disallowed (payments cancelled as of 5/23-27/2022)

There were no claims to be disallowed.

L. Claims (payments for bills to be paid from 5/16-20/2022)

Motion made by Stan Sallee, seconded by Vicki Adams, to approve and authorize execution by the Commission. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

M. Blanket Purchase Orders and Emergency Purchase Orders Submitted from 5/23-27/2022

Motion made by Vicki Adams, seconded by Stan Sallee, to approve and authorize execution by the Commission. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

N. Consideration and Approval of Construction Program Payments

1. Vision 2025: (Clerk's Misc. File No. 20220977)  
**Creditor:** Guy Engineering; Trust # 719384-J1; **Item:** 10,431 - E. 51<sup>st</sup> St. So Btw 177<sup>th</sup> & 193<sup>rd</sup> E. Ave.-Cnty Rdwy; **Purpose:** Design/Engineering; **Amt Paid:** \$1,653.49  
**Total: \$1,653.49**
2. Vision Tulsa County: (Clerk's Misc. File No. 20220978)  
Sales Tax/Bond Funded Projects Recommended for Payment:  
**Creditor:** Hunter CGC, LLC; Fund HHARO; **Item:** Posey Creek Bridge Replacement; **Purpose:** Testing; **Amt Paid:** \$599.50

**Creditor:** Heatwave Supply, Inc.; Fund HERJR; **Item:** Ray Jordan Building Renovation – General; **Purpose:** Construction; **Amt Paid:** \$46.90

Motion made by Stan Sallee, seconded by Vicki Adams, to approve and authorize execution, as needed. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

O. COVID-19 Virus Discussion and Update

Joseph Kralicek, Director of Tulsa Area Emergency Management Agency, gave an update on COVID-19 numbers in Tulsa County.

P. Executive Session - (District Attorney) - Requested by James Rea - Pursuant to 25 O.S. § 307(B)(3), the Board may meet in executive session for purposes of discussing the purchase or appraisal of real property

Motion made by Stan Sallee, seconded by Vicki Adams, to strike the Executive Session and Possible Action regarding the Executive Session. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

Q. Discussion and Possible Action Regarding Executive Session Item

There was no action because the Executive Session was stricken.

VI. NEW BUSINESS


In accordance with the Open Meeting Act, Title 25 O.S. § 311.A.10, new business is defined as any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda.

There was no new business.

VII. ADJOURN

Motion made by Stan Sallee, seconded by Vicki Adams, to adjourn the meeting. Upon roll call, Yes - Vicki Adams, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

BOARD OF COUNTY COMMISSIONERS

  
Karen Keith, Chairman

ATTEST:



Michael Willis, Tulsa County Clerk