

(Agenda of meeting was posted in the central and outside lobby of the Ray Jordan Tulsa County Administration Building on May 2, 2019 at 2:25 p.m.)

APPROVED
MINUTES
Monday, May 6, 2019

The Board of County Commissioners for Tulsa County met at the hour of 9:30 a.m. with the following members present: Karen Keith, Chairman; Ron Peters, Member, represented by Chief Deputy Vicki Adams; Stan Sallee, Member; and Michael Willis, Tulsa County Clerk.

Karen Keith, Chairman, called the meeting to order at 9:30 a.m. and the following business was transacted:

Chief Deputy John Fothergill led the Pledge of Allegiance.

Moved by Adams, seconded by Sallee, to approve the minutes of the Management Conference Meeting of April 11, 2019; Management Conference Special Meeting of April 18, 2019; and the Board of County Commissioner’s Meeting of April 29, 2019. Upon roll call, Sallee, yes; Adams, yes; Keith, yes. Motion carried.

NOTICE: A complete listing of all information relating to the following bids is on file and available for public inspection in the offices of County Purchasing and County Clerk.

Sealed bids for Tulsa County “HQ” Administration Building Renovations were received and opened. The bidders being twenty-five (25) in number are as follows:

1. Advantage Glass, LLC	by item	(Clerk’s Misc. File No. 247727)
2. Alamo Structural Steel, LLC	by item	(Clerk’s Misc. File No. 247728)
3. Alpha Insulation & Waterproofing, Inc.	bid rejected	
	Business Relationship Statement on Bid Affidavit Not Completed	
	As Required	(Clerk’s Misc. File No. 247729)
4. Alva Roofing Company	by item	(Clerk’s Misc. File No. 247730)
5. Apax Glass, Inc.	by item	(Clerk’s Misc. File No. 247731)
6. Apex Industries, Inc. dba True Fireproofing Co.	by item	(Clerk’s Misc. File No. 247732)
7. Arrow Construction Resources	by item	(Clerk’s Misc. File No. 247733)
8. Bennett Steel, Inc.	by item	(Clerk’s Misc. File No. 247734)
9. Contech, Inc.	by item	(Clerk’s Misc. File No. 247735)
10. Metro Roofing Company, LLC	by item	(Clerk’s Misc. File No. 247736)
11. Midwest Drywall Co., Inc.	bid rejected	
	Addendum 2A Not Acknowledged	(Clerk’s Misc. File No. 247737)

12. Flintco, LLC dba Oakridge Builders	bid rejected Business Relationship Statement on Bid Affidavit Not Completed	
13. OCE Mechanical, L.L.C.	As Required by item	(Clerk's Misc. File No. 247738) (Clerk's Misc. File No. 247739)
14. Oklahoma Waterproofing Company	by item	(Clerk's Misc. File No. 247740)
15. Osiyo Metal Fabricators, LLC	by item	(Clerk's Misc. File No. 247741)
16. Platinum Mechanical	by item	(Clerk's Misc. File No. 247742)
17. Precision Stone and Design	bid rejected Bid Affidavit Not Completed	
18. Premier Steel Services, LLC	as Required by item	(Clerk's Misc. File No. 247743) (Clerk's Misc. File No. 247744)
19. Rekab Builders, Ltd.	by item	(Clerk's Misc. File No. 247745)
20. S&A Installation, LLC	by item	(Clerk's Misc. File No. 247746)
21. Shoemaker Mechanical	by item	(Clerk's Misc. File No. 247747)
22. S.M. Clark Services, Inc.	by item	(Clerk's Misc. File No. 247748)
23. SmithCo Construction, Inc.	by item	(Clerk's Misc. File No. 247749)
24. Talon Commercial Services	by item	(Clerk's Misc. File No. 247750)
25. Wood Systems, Inc.	bid rejected Vendor Not Present at Mandatory Pre-Bid Meeting	(Clerk's Misc. File No. 247751)

Moved by Adams, seconded by Sallee, to refer the bids to the Board of County

Commissioners and Purchasing for analysis, report and recommendation on May 13, 2019.

Upon roll call, Sallee, yes; Adams, yes; Keith, yes. Motion carried.

Moved by Sallee, seconded by Adams, to approve the following bid awards:

1. CC Health - Environmental Health Database System Software - Deferred
2. CC Health - Health Record Management System - Deferred
3. Sheriff - Janitorial Supplies - Deferred
4. TC Departments - Dodge Automotive Repair - No bids were received, due to lack of responses will re-advertise bid (Clerk's Misc. File No. 247752)
5. TC Departments - Safety Supplies - Deferred

Upon roll call, Sallee, yes; Adams, yes; Keith, yes. Motion carried.

Moved by Adams, seconded by Sallee, to approve and authorize execution by the Chairman, Amendment #1 from the Juvenile Bureau, to extend the award for Drug Testing for Family Drug Court to Drugs of Abuse Testing Laboratory, Inc., CMF # 244607, for one year beginning 5/23/19, with no changes to pricing or terms of the bid. Upon roll call, Sallee, yes; Adams, yes; Keith, yes. Motion carried. (Clerk's Misc. File No. 247753)

Moved by Sallee, seconded by Adams, to approve Amendment #1 from TC Departments, to the award for Clinical Supplies to Concordance Healthcare Solutions, LLC, CMF# 247561, due to a clerical error Concordance Healthcare Solutions erroneously bid three items on a per bag price instead of a per case price and request a price increase on those items. Upon roll call, Sallee, yes; Adams, yes; Keith, yes. Motion carried. (Clerk's Misc. File No. 247754)

Moved by Adams, seconded by Sallee, to approve Amendment #1 from TC Departments, to extend the award for Paper Products to Office Depot, CMF #244483, for a one-month period beginning 4/30/19 to allow time to rebid with revised conditions and specifications. Office Depot has agreed to hold their original bid prices and conditions for the next month. Upon roll call, Sallee, yes; Adams, yes; Keith, yes. Motion carried. (Clerk's Misc. File No. 247755)

Moved by Sallee, seconded by Adams, to approve and authorize execution by the Chairman, Amendment #1 from the Sheriff, to extend the award for TCSO Graphics for Vehicles to Spartan Signs, CMF# 244689, for one year beginning 5/24/19, with no changes to pricing or terms of the bid. Upon roll call, Sallee, yes; Adams, yes; Keith, yes. Motion carried. (Clerk's Misc. File No. 247756)

Moved by Adams, seconded by Sallee, to approve and authorize execution by the Chairman, Change Order #8 from the Board of County Commissioners, to the Agreement with Crossland Construction Company, Inc., for the Construction of the Family Center for Juvenile Justice, CMF #244492, to include lobby lighting revisions, replace damaged storm piping, add fire extinguisher cabinets, kitchen electrical revisions, increased security for card readers accesses control system, and electrical panel location to accommodate a larger electrical panel. The contract time will increase by 13 days and the sum will increase in the amount of \$40,482.87 which is within the allowable amount. The revised total contract sum is \$29,803,252.56. Upon roll call, Sallee, yes; Adams, yes; Keith, yes. Motion carried. (Clerk's Misc. File No. 247757)

Moved by Sallee, seconded by Adams, to approve the gasoline and diesel fuel quotes for the week ending 5/13/19. Upon roll call, Sallee, yes; Adams, yes; Keith, yes. Motion carried. (Clerk's Misc. File No. 247758)

Moved by Adams, seconded by Sallee, to approve the recommendation of the District Attorney for Tort Claim, TC-2019-19, Claimant: Blythe Meeker, to approve in the amount of \$563.76 for incident on 3/6/19. Upon roll call, Sallee, yes; Adams, yes; Keith, yes. Motion carried. (Clerk's Misc. File No. 247759)

Moved by Sallee, seconded by Adams, to approve and authorize execution, as needed, the following agreements:

1. Administrative Services - ImageNet Consulting, LLC:
 - a. for equipment lease for Kinoca Minolta, Model 6136, located at 633 West 3rd, Tulsa, OK, 74127 (Clerk's Misc. File No. 247760)
 - b. for equipment lease and service for Konica Minolta, Model C3080 located at 633 West 3rd, Tulsa, OK 74127 (Clerk's Misc. File No. 247761)
 - c. for equipment lease and service for five (5) Panasonic, Model KV-S8147 machines and five (5) Panasonic, Model OCR/Compression machines located at 633 West 3rd, Tulsa, OK 74127 (Clerk's Misc. File No. 247762)
2. Engineers - Oklahoma Department of Transportation - for lease with purchase option for road machinery, 2019 Gradall Hydraulic Excavator; cost of \$2,575 per month for 96 months (Clerk's Misc. File No. 247763)

Upon roll call, Sallee, yes; Adams, yes; Keith, yes. Motion carried.

Moved by Adams, seconded by Sallee, to approve and authorize execution by the Chairman, the following agreement renewals:

1. Administrative Services - Heidelberg USA - for renewal of CMF #244911 for FY 2019-2020 (Clerk's Misc. File No. 247764)
2. Administrative Services - Heidelberg USA - for renewal of CMF #244912 for FY 2019-2020 (Clerk's Misc. File No. 247765)
3. Administrative Services - ImageNet Consulting, LLC - for renewal of CMF #244913-244952, 245078, 246941-246944 and 247059 for FY 2019-2020 (Clerk's Misc. File No. 247766)
4. Administrative Services - JD Young - for renewal of CMF #244954 for FY 2019-2020 (Clerk's Misc. File No. 247767)
5. Administrative Services - Xerox Corporation - for renewal of CMF #244956, 244962, 244964, and 244965 for FY 2019-2020 (Clerk's Misc. File No. 247768)
6. Highways - ImageNet Consulting, LLC - for renewal of CMF #244633 for FY 2019-2020 (Clerk's Misc. File No. 247769)

Upon roll call, Sallee, yes; Adams, yes; Keith, yes. Motion carried.

Moved by Sallee, seconded by Adams, to approve the following request to advertise for bids:

1. Juvenile Bureau and Sheriff - Inmate Clothing, Uniforms, Linens and Bedding (Clerk's Misc. File No. 247770)
- Bids to be received by 4:00 p.m. on 5/24/19 & to open 5/28/19 at 8:30 a.m.

Upon roll call, Sallee, yes; Adams, yes; Keith, yes. Motion carried.

Moved by Adams, seconded by Sallee, to approve the following request to advertise for bids:

1. TC Departments - Paper Products (Clerk's Misc. File No. 247771)

Bids to be received by 4:00 p.m. on 5/24/19 & to open 5/28/19 at 8:30 a.m.

Upon roll call, Sallee, yes; Adams, yes; Keith, yes. Motion carried.

Moved by Sallee, seconded by Adams, to approve and authorize execution by the Chairman, the following inventory resolutions:

1. Administrative Services - junked; DJI Phantom 4 Quadcopeter kit with 2, SN 07DDD750B11367, purch. 9/29/16 for \$1,398.95 (Clerk's Misc. File No. 247772)
2. Building Operations - junked; Honda Lawnmower Motor #6182423, SN MZAN-6158907, purch. 6/20/01 for \$875 (Clerk's Misc. File No. 247773)
2. IT - surplus; 12-Dell Mobile Precision M6600 Laptops, SN 8HQ5CT1, 8HQ8CT1, 8HQ6CT1, 8HPZBT1, 8HQ9CT1, 8HQ3CT1, 8HP4CT1, 8HPXBT1, 8HQ2CT1, 8HQQBT1, 8HQ1CT1, 8HQ7CT1 purch. 7/27/12 for \$3,042.93 ea.; Dell Mobile Precision M6700 Window, SN 9D6WLX1, purch. 7/11/13 for \$3,371.95; Dell Mobile Precision M6700 Windows, SN 17HGLX1, purch. 6/27/13 for \$3,513.90 (Clerk's Misc. File No. 247774)

Upon roll call, Sallee, yes; Adams, yes; Keith, yes. Motion carried.

Moved by Adams, seconded by Sallee, to approve and authorize execution by the Chairman, the utility permit from Engineers to Oklahoma Natural Gas Company, a Division of ONEOK, Inc., to cross W. 61st St. +/- 2.67 miles N. and 0.97 miles S. of the junction of Gilcrease Expy. & Hwy 244 and further described as 1,350' W of the SE/NE corner of Section 36/1, Township 19N/18N, Range 11E by boring a 3/4" HDPE gas pipeline. Upon roll call, Sallee, yes; Adams, yes; Keith, yes. Motion carried. (Clerk's Misc. File No. 247775)

Moved by Sallee, seconded by Adams, to approve the following Travel/Training requests:

1. Board of County Commissioners - Terry Simonson to meetings from 5/1/19 through 6/30/19 in OKC, OK; cost of \$1,000 (Clerk's Misc. File No. 247776)
2. OSU Extension:
 - a. Tracy McKaughan to RSU-TV Board Meeting on 5/9/19 in Claremore, OK; cost of \$25 (Clerk's Misc. File No. 247777)
 - b. Lisa Nicholson to Multi-County Camp from 6/3-6/19 in Pawhuska, OK; cost of \$125 (Clerk's Misc. File No. 247778)
 - c. Lisa Nicholson to State Record Book Interviews on 6/11/19 in Stillwater, OK; cost of \$80 (Clerk's Misc. File No. 247779)
 - d. Lisa Nicholson to State 4-H Parent/Volunteer Conference on 6/22/19 in Stillwater, OK; cost of \$80 (Clerk's Misc. File No. 247780)

Upon roll call, Sallee, yes; Adams, yes; Keith, yes. Motion carried.

Moved by Adams, seconded by Sallee, to approve the following Personnel Actions:

A. Name	B. Action	C. Salary	D. Eff. Date
<u>Building Operations</u>			
Harper, Stephanie	Return from Intermittent FMLA	\$2,342.52	4/24/19
Simms, John	End FMLA	\$4,087.86	4/29/19
Simms, John	Intermittent FMLA	\$4,087.86	4/29/19
Stiner, Jon	Retirement/End FMLA		5/31/19

(Clerk's Misc. File No. 247781)

Highways

Channel, Christopher	Resignation		4/30/19
Hickman, Paul	Medical Leave/Corrected Action Sheet dated 1/22/19	\$2,308.00	1/22/19

(Clerk's Misc. File No. 247782)

Parks

Rodelander, Megan	Hire Date Correction	\$1,984.99	4/29/19
Van Gilder, Ian	Seasonal	\$9.25/hr.	5/1/19
Baser, Bonnie	Resignation		4/27/19
Martin, Donovan	Termination		4/27/19
Acosta Michael	FMLA w/Pay	\$2,947.88	4/22/19
Damarque, Shepherd	Pay Increase Correction	\$8.25/hr.	3/30/19
Barajas, Jerry	Deceased		4/27/19
Frieda, Madison	Seasonal	\$9.25/hr.	5/1/19
Mathis, Tanner	Seasonal	\$10.00/ hr.	4/26/19
Stewart, Katelyn	Seasonal	\$9.25/hr.	5/1/19

(Clerk's Misc. File No. 247783)

Upon roll call, Sallee, yes; Adams, yes; Keith, yes. Motion carried.

Moved by Sallee, seconded by Adams, to accept and file the following CC Health

Documents:

Personnel Actions:

A. Name	B. Action	C. Salary	D. Eff. Date
Olupitan, Martina	End of temp. assignment		4/30/19
Fullerton, Amanda	Salary adj.; end of probation (2% incr.)	\$4,016.27	5/1/19
Acosta-Willis, Clara	Salary adj.; PDIP #1 (2% incr.)	\$3,311.27	5/1/19
Francetic, Paul	Salary adj.; PDIP #1 (2% incr.)	\$6,503.89	5/1/19
Gilton, Denise	Salary adj.; PDIP #1 (2% incr.)	\$3,579.60	5/1/19
Greenquist, Aaron	Salary adj.; PDIP #1 (2% incr.)	\$3,595.53	5/1/19
Cichon, Kelly	Salary adj.; PDIP #3	\$2,766.40	5/1/19
Harris, Tanya	Salary adj.; PDIP #3	\$5,344.24	5/1/19
Haddaway, Jennifer	Resignation		5/16/19

(Clerk's Misc. File No. 247787)

Travel/Training - Abhishek Shakya to Health Behavior & Principles of Epidemiology at Purdue University Global, Summer 2019; cost of \$1,440 (Clerk's Misc. File No. 247788)

Upon roll call, Sallee, yes; Adams, yes; Keith, yes. Motion carried.

Moved by Adams, seconded by Sallee, to approve and authorize execution by the Commission, the claims, (payments for bills to be paid 4/22-26/19) that are in order as required by Title 19 O.S. §1505 D 11 providing all claims involving wages and/or salaries be subject to state and federal withholding tax, retirement fund and social security deductions.

Upon roll call, Sallee, yes; Adams, yes; Keith, yes. Motion carried.

Moved by Sallee, seconded by Adams, to approve and authorize execution by the Commission, Blanket Purchase Orders and Emergency Purchase Orders submitted from 4/29-5/3/19. Upon roll call, Sallee, yes; Adams, yes; Keith, yes. Motion carried.

Chairman advised the announcements and County Events and Status updates were open for comment and discussion. The departments with information gave a report.

Moved by Sallee, seconded by Adams, that this meeting be adjourned. Upon roll call, Sallee, yes; Adams, yes; Keith, yes. Motion carried.