

(Agenda of meeting was posted in the central lobby and outside of the Ray Jordan Tulsa County Administration building on November 7, 2019 at 4:29 p.m.)

MINUTES
Tuesday, November 12, 2019

I. CALL TO ORDER

Karen Keith, Chairman, called the meeting to order at 8:30 a.m. and the following business was transacted:

The Board of County Commissioners (BOCC) met at the hour of 8:30 a.m., with the following members present: Commissioner Stan Sallee, Commissioner Ron Peters, Commissioner Karen Keith; Others present: Michael Willis, County Clerk.

II. ANNOUNCEMENTS

County Events and Status Updates for Comment and Discussion from: Administrative Services, Building Operations, Court Services, Election Board, Human Resources, Information Technology, Parks, Purchasing, Social Services, Engineering, Highways, Inspections, Sheriff, Assessor, County Clerk, Court Clerk, Treasurer, District Attorney, Presiding Judge, Juvenile Justice, Expo Square, INCOG, Tulsa Area Emergency Management Agency, OSU Extension, CC Library, CC Health Department, River Parks Authority, Levee Drainage District #12, Board of County Commissioners Chief Deputies, Director of Governmental Affairs

Chairman advised the announcements and County Events and Status updates were open for comment and discussion. The Departments with information gave a report.

III. NEW BUSINESS

In accordance with the Open Meeting Act, Title 25 O.S. § 311.A.10, new business is defined as any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda.

There was no new business.

IV. MINUTES

A. Board of County Commissioner's Meeting of November 4, 2019

Motion made by Ron Peters, seconded by Stan Sallee, to approve the Minutes. Upon roll call, Yes - Stan Sallee, Ron Peters, Karen Keith. No - None. Abstain - None. Motion carried.

V. REPORT

A. County Department - Election Board - Monthly for 10/19 (Clerk's Misc. File No. 20191016)

Motion made by Stan Sallee, seconded by Ron Peters, to approve and authorize execution by the Commission. Upon roll call, Yes - Stan Sallee, Ron Peters, Karen Keith. No - None. Abstain - None. Motion carried.

VI. UNFINISHED BUSINESS

A. Bid Openings - (TC Departments) - Agricultural Supplies

1. Advanced Industrial Solutions (Clerk's Misc. File No. 20191017)
2. Helena Agri Enterprises, LLC (Clerk's Misc. File No. 20191018)
3. Simplot Partners (Clerk's Misc. File No. 20191019)
4. SiteOne Landscape Supply, LLC (Clerk's Misc. File No. 20191020)
5. Winfield United (Clerk's Misc. File No. 20191021)

Motion made by Ron Peters, seconded by Stan Sallee, to refer the bids to TC Departments and Purchasing for analysis, review and recommendation on November 18, 2019. Upon roll call, Yes - Stan Sallee, Ron Peters, Karen Keith. No - None. Abstain - None. Motion carried.

B. Addendums:

1. CC Health - #1 to the Notice to Proposers for WIC Little By Little Bulk Books, to be received by 4:00 p.m. on 11/22/19 and to open on 11/25/19 at 9:30 a.m., to provide answers to vendor questions. (Clerk's Misc. File No. 20191022)
2. Sheriff & Court Services - #2 to the Notice to Bidders for Uniforms and Accessories, to be received by 4:00 p.m. on 11/22/19 and to open on 11/25/19 at 9:30 a.m., to provide vendors with the current bid award, as requested. (Clerk's Misc. File No. 20191023)
3. TC Departments - #1 to the Notice to Bidders for Hygiene Supplies, to be received by 4:00 p.m. on 11/22/19 and to open on 11/25/19 at 9:30 a.m., to provide answers to vendor questions. (Clerk's Misc. File No. 20191024)

Motion made by Stan Sallee, seconded by Ron Peters, to approve the Addendums. Upon roll call, Yes - Stan Sallee, Ron Peters, Karen Keith. No - None. Abstain - None. Motion carried.

C. Amendments

1. Highways - #2 to Extend the Bid Award for Concrete, Curb, Gutter, and Flat Work to 3 Angels Construction, CMF #243461, for one year beginning 1/4/20 with no changes to pricing or terms of the bid. (Clerk's Misc. File No. 20191025)
2. Juvenile Bureau - #1 to Agreement with Wallace Engineering Structural Consultants Inc. for Family Center for Juvenile Justice Visitor Parking Lot, CMF #20190415, for stormwater runoff design and calculations required by the City of Tulsa for permitting for the Family Center for Juvenile Justice Visitor Parking Lot, additional cost of \$8,000. (Clerk's Misc. File No. 20191026)
3. TC Departments - #8 to Bid Award for Trash Service to American Waste Control, Inc., CMF #239077, to add one eight cubic yard container to the Family Center for Juvenile Justice at 500 West Archer Street, Tulsa, OK; cost of \$72/mo. (Clerk's Misc. File No. 20191027)

Motion made by Ron Peters, seconded by Stan Sallee, to approve and authorize execution, as needed. Upon roll call, Yes - Stan Sallee, Ron Peters, Karen Keith. No - None. Abstain - None. Motion carried.

- D. Change Order #4 - (Board of County Commissioners) - to Agreement with Talon Commercial Services, LLC, for the HQ Administration Building Renovations Bid Package 09A (Drywall), CMF #248061, for drywall changes necessary for the access control and security rough-in. The contract sum will be increased by \$3,462 with a new total contract sum of \$2,131,066. (Clerk's Misc. File No. 20191028)

Motion made by Stan Sallee, seconded by Ron Peters, to approve and authorize execution by the Chairman. Upon roll call, Yes - Stan Sallee, Ron Peters, Karen Keith. No - None. Abstain - None. Motion carried.

VII. ACTION ITEMS

- A. Gasoline & Diesel Fuel Quotes - for week ending 11/18/19 (Clerk's Misc. File No. 20191029)

Motion made by Ron Peters, seconded by Stan Sallee, to approve the Gasoline and Diesel Fuel Quotes. Upon roll call, Yes - Stan Sallee, Ron Peters, Karen Keith. No - None. Abstain - None. Motion carried.

B. Documents for Sale of County Property - Treasurer:

1. Parcel #25100-03-34-09420, LT 7 BLK 9, MAPLEWOOD ADDN L5-14 & 17-26 B9, to Savannah Cardenas, for the sum of \$3,100, the highest competitive bid, plus any additional and separate charge for apportioned cost of \$141.81, total paid \$3,241.81 (Clerk's Misc. File No. 20191030)
2. Parcel #29650-03-07-08790, LT 18 BLK 20, NORTHRIDGE ADDN, to Savannah Cardenas, for the sum of \$500, the highest competitive bid, plus any additional and separate charge for apportioned cost of \$139.81, total paid \$639.81 (Clerk's Misc. File No. 20191031)

3. Parcel #41025-02-01-04750, LT 2 BLK 7, SUBURBAN HILLS ADDN, to Preetiben Dave, for the sum of \$550, the highest competitive bid, plus any additional and separate charge for apportioned cost of \$139.81, total paid \$689.81 (Clerk's Misc. File No. 20191032)
4. Parcel #41025-02-01-05280, LT 1 BLK 9 SUBURBAN HILLS ADDN, to Preetiben Dave, for the sum of \$550, the highest competitive bid, plus any additional and separate charge for apportioned cost of \$139.81, total paid \$689.81 (Clerk's Misc. File No. 20191033)
5. Parcel #41300-02-25-24620, W 50' OF LT 10 BLK 1, SUNNY SLOPE ADDN, to Bob G Moore, for the sum of \$550, the highest competitive bid, plus any additional and separate charge for apportioned cost of \$139.81, total paid \$689.81 (Clerk's Misc. File No. 20191035)
6. Parcel #44200-02-11-01250, LT 3 BLK 6, VALLEY VIEW ACRES, to Steve Lahmeyer, for the sum of \$325, the highest competitive bid, plus any additional and separate charge for apportioned cost of \$139.81, total paid \$464.81 (Clerk's Misc. File No. 20191036)
7. Parcel #44200-02-11-02290, LT 25 BLK 10, VALLEY VIEW ACRES, to Bob G Moore, for the sum of \$325, the highest competitive bid, plus any additional and separate charge for apportioned cost of \$139.81, total paid \$464.81 (Clerk's Misc. File No. 20191037)
8. Parcel #44225-02-12-09730, LT 26 BLK 36, VALLEY VIEW ACRES SECOND ADDN, to Steve Lahmeyer, for the sum of \$325, the highest competitive bid, plus any additional and separate charge for apportioned cost of \$141.81, total paid, \$466.81 (Clerk's Misc. File No. 20191038)
9. Parcel #44225-02-12-10330, LT 20 BLK 38, VALLEY VIEW ACRES SECOND ADDN, to Bob G Moore, for the sum of \$225, the highest competitive bid, plus any additional and separate charge for apportioned cost of \$141.81, total paid, \$366.81 (Clerk's Misc. File No. 20191039)
10. Parcel #44250-02-12-15910, LT 21 BLK 57, VALLEY VIEW ACRES THIRD ADDN, to Preetiben Dave, for the sum of \$300, the highest competitive bid, plus any additional and separate charge for apportioned cost of \$141.81, total paid, \$441.81 (Clerk's Misc. File No. 20191040)
11. Parcel #53775-02-02-00190, LT 19 BLK 1, NORTHGATE ADDN, to Savannah Cardenas, for the sum of \$125, the highest competitive bid, plus any additional and separate charge for apportioned cost of \$139.81, total paid, \$264.81 (Clerk's Misc. File No. 20191041)
12. Parcel #53775-02-02-00650, LT 2 BLK 3, NORTHGATE ADDN, to Darrius Golman, for the sum of \$650, the highest competitive bid, plus any additional and separate charge for apportioned cost of \$139.81, total paid \$789.81 (Clerk's Misc. File No. 20191042)
13. Parcel #53825-02-02-01720, LT 41 BLK 5, NORTHGATE SECOND ADDN, to Bob G Moore, for the sum of \$250, the highest competitive bid, plus any additional and separate charge for apportioned cost of \$141.81, total paid \$391.81 (Clerk's Misc. File No. 20191043)
14. Parcel #53825-02-02-01830, LT 7 BLK 6, NORTHGATE SECOND ADDN, to Howard Thompson and Betsy Thompson, for the sum of \$1,000, the highest competitive bid, plus any additional and separate charge for apportioned cost of \$141.81, total paid \$1,141.81 (Clerk's Misc. File No. 20191044)
15. Parcel #53850-02-02-03790, LT 14 BLK 6, NORTHGATE THIRD ADDN, to Darrius Golman, for the sum of \$750, the highest competitive bid, plus any additional and separate charge for apportioned cost of \$139.81, total paid \$889.81 (Clerk's Misc. File No. 20191045)

Motion made by Stan Sallee, seconded by Ron Peters, to approve and authorize execution by the Commission. Upon roll call, Yes - Stan Sallee, Ron Peters, Karen Keith. No - None. Abstain - None. Motion carried.

- C. Request for Approval - (Engineers) - Vacation of Plat and Termination of Certificate of Dedication for Roan-Shire Estates, Plat No. 3952 (Clerk's Misc. File No. 20191046)

Motion made by Ron Peters, seconded by Stan Sallee, to approve and authorize execution by the Chairman. Upon roll call, Yes - Stan Sallee, Ron Peters, Karen Keith. No - None. Abstain - None. Motion carried.

D. Agreements:

1. Board of County Commissioners:

- a. AEL, Inc., dba Access Elevator & Lifts, Inc. - for Wheelchair Lift at HQ Administration Building; cost of \$16,750 (Clerk's Misc. File No. 20191047)
- b. Apex Industries, Inc., dba True Fireproofing Co. - for Trade Contractor Agreement for Tulsa County "HQ" Administration Building Renovations Bid Packages 07D (Intumescent Paint) and 07E (Sprayed Fireproofing); cost of \$163,468 (Clerk's Misc. File No. 20191048)

Motion made by Stan Sallee, seconded by Ron Peters, to approve and authorize execution by the Chairman. Upon roll call, Yes - Stan Sallee, Ron Peters, Karen Keith. No - None. Abstain - None. Motion carried.

2. Sheriff - U.S. Immigration and Customs Enforcement (ICE) - for 287 (g) Interconnection Security (Clerk's Misc. File No. 20191049)

Motion made by Ron Peters, seconded by Stan Sallee, to approve the Agreement. Upon roll call, Yes - Stan Sallee, Ron Peters. No - Karen Keith. Abstain - None. Motion carried.

3. Treasurer - Home Builders Association of Greater Tulsa, Inc. - for Booth Rental at the Greater Tulsa Home & Garden Show at the River Spirit Expo at Expo Square from 3/12-15/20; cost of \$1,060 (Clerk's Misc. File No. 20191050)

Motion made by Stan Sallee, seconded by Ron Peters, to approve and authorize execution by the Chairman. Upon roll call, Yes - Stan Sallee, Ron Peters, Karen Keith. No - None. Abstain - None. Motion carried.

E. Inventory Resolutions:

1. Building Operations - Surplus (Clerk's Misc. File No. 20191051)
2. County Clerk:
 - a. Junked (Clerk's Misc. File No. 20191052)
 - b. Transferred from former Fiscal Office to County Clerk Budget Department (Clerk's Misc. File No. 20191053)
3. Inspections:
 - a. Junked (Clerk's Misc. File No. 20191054)
 - b. Lost (Clerk's Misc. File No. 20191055)
4. Juvenile Bureau - Junked (Clerk's Misc. File No. 20191056)

Motion made by Ron Peters, seconded by Stan Sallee, to approve and authorize execution by the Chairman. Upon roll call, Yes - Stan Sallee, Ron Peters, Karen Keith. No - None. Abstain - None. Motion carried.

- F. Sole Source - (CC Health) - Geocko Inc. dba LiveStories - for cloud based software as a service solution that is delivered as a complete turnkey and configurable solution (Clerk's Misc. File No. 20191057)

Motion made by Stan Sallee, seconded by Ron Peters, to approve and authorize execution by the Chairman. Upon roll call, Yes - Stan Sallee, Ron Peters, Karen Keith. No - None. Abstain - None. Motion carried.

G. Travel/Training:

1. IT:
 - a. Dan Pease to Oklahoma Digital Government Summit on 11/14/19 in OKC, OK; no cost as County vehicle will be used for transportation (Clerk's Misc. File No. 20191058)
 - b. Joe Lord and Ryan Hamilton to online cybersecurity training through NACo Cybersecurity Leadership Academy; cost of \$2,190 (Clerk's Misc. File No. 20191059)
2. Inspections - Bryan Rule and Matthew Jetton attended Boiler Inspections training class from 11/7-8/19 in OKC, OK; no cost (Clerk's Misc. File No. 20191060)

Motion made by Ron Peters, seconded by Stan Sallee, to approve the Travel/Training Requests. Upon roll call, Yes - Stan Sallee, Ron Peters, Karen Keith. No - None. Abstain - None. Motion carried.

H. Personnel Actions

1. Election Board (Clerk's Misc. File No. 20191061)
2. Highways (Clerk's Misc. File No. 20191062)
3. IT (Clerk's Misc. File No. 20191063)
4. Parks (Clerk's Misc. File No. 20191064)

Motion made by Stan Sallee, seconded by Ron Peters, to approve the Personnel Actions. Upon roll call, Yes - Stan Sallee, Ron Peters, Karen Keith. No - None. Abstain - None. Motion carried.

I. Juvenile Bureau Personnel Actions to Accept & File (Clerk's Misc. File No. 20191065)

Motion made by Ron Peters, seconded by Stan Sallee, to accept and file the Personnel Actions. Upon roll call, Yes - Stan Sallee, Ron Peters, Karen Keith. No - None. Abstain - None. Motion carried.

J. CC Health Department Documents to Accept & File

1. Personnel Actions (Clerk's Misc. File No. 20191066)
2. Travel/Training - Richard Peterson attended HAZWOPER Refresher Class on 10/29/19 in Tulsa, OK; cost of \$40; Erin Quinn attended State of Inclusion - MOSAIC on 10/31/19 Tulsa, OK; cost of \$30; Madison Thomas to "ICS-400" from 11/6-7/19 in Tulsa, OK; cost of \$82.50; Reganald Ivey to Franklin Covey Strategy Execution on 11/22/19 in Tulsa, OK; cost of \$375; Amy Brice to Love Notes Training of Facilitators from 11/24-27/19 OKC, OK; cost of \$526.16; Kandice Lawson, Stephanie Tillman, and Clayton Tselee to ODMHSAS Provider Training & Prevention and Recovery Conference from 12/2-5/19 in Norman, OK; cost of \$2,880 (Clerk's Misc. File No. 20191067)

Motion made by Stan Sallee, seconded by Ron Peters, to accept and file the CC Health Documents. Upon roll call, Yes - Stan Sallee, Ron Peters, Karen Keith. No - None. Abstain - None. Motion carried.

K. Claims to be Disallowed (payments cancelled as of 11/4-8/19)

There were no claims to be disallowed.

L. Claims (payments for bills to be paid by 10/28-11/1/19)

Motion made by Ron Peters, seconded by Stan Sallee, to approve and authorize execution by the Commission. Upon roll call, Yes - Stan Sallee, Ron Peters, Karen Keith. No - None. Abstain - None. Motion carried.

M. Blanket Purchase Orders and Emergency Purchase Orders Submitted from 11/4-8/19

Motion made by Stan Sallee, seconded by Ron Peters, to approve and authorize execution by the Commission. Upon roll call, Yes - Stan Sallee, Ron Peters, Karen Keith. No - None. Abstain - None. Motion carried.

- N. Executive Session - (District Attorney) - Requested by Douglas Wilson, Pursuant to 25 O.S. § 307(B)(4), I am requesting on behalf of Mr. Fortney that this matter be discussed in Executive Session between the Board and its attorney, the firm of Brewster & De Angelis, P.L.L.C., for the purpose of confidential communications concerning possible official action regarding a pending lawsuit, to-wit: *Burke v. Glanz, et al.*, disclosure of the details of which its attorney advises would seriously impair the ability of the Board to proceed in the public interest.

Motion made by Ron Peters, seconded by Stan Sallee, to go into Executive Session. Upon roll call, Yes - Stan Sallee, Ron Peters, Karen Keith. No - None. Abstain - None. Motion Carried.

Executive Session commenced at 8:39 a.m.

Motion made by Ron Peters, seconded by Stan Sallee, to reconvene the regular meeting at 8:51 a.m. Upon roll call, Yes - Stan Sallee, Ron Peters, Karen Keith. No - None. Abstain - None. Motion carried.

O. Discussion and Possible Action Regarding Executive Session Item

Motion made by Ron Peters, seconded by Stan Sallee, to approve the settlement for the amount discussed in Executive Session, to-wit: *Burke v. Glanz, et al.*, Case No. 11-CV-720-JHP-TLW, pending in the United States District Court for the Northern District of Oklahoma. Upon roll call, Yes - Stan Sallee, Ron Peters, Karen Keith. No - None. Abstain - None. Motion carried. (Clerk's Misc. File No. 20191068)

VIII. ADJOURN

Motion made by Ron Peters, seconded by Stan Sallee, to adjourn the meeting. Upon roll call, Yes - Stan Sallee, Ron Peters, Karen Keith. No - None. Abstain - None. Motion carried.

BOARD OF COUNTY COMMISSIONERS

Karen Keith, Chairman

ATTEST:

Michael Willis, Tulsa County Clerk