

(Agenda of meeting was posted outside of the Tulsa County Headquarters Building and on the Tulsa County website at [www.tulsacounty.org](http://www.tulsacounty.org) on November 9, 2022 at 3:41 p.m.)

MINUTES  
Monday, November 14, 2022

I. CALL TO ORDER

The Board of County Commissioners (BOCC) met at the hour of 9:30 a.m., with the following members present: Chief Deputy James Rea, representing Commissioner Karen Keith, Commissioner Kelly Dunkerley and Commissioner Stan Sallee. Others present: County Clerk Michael Willis.

Stan Sallee, Chairman Pro Tem, called the meeting to order at 9:30 a.m., and the following business was transacted:

II. ANNOUNCEMENTS

County Events and Status Updates for Comment and Discussion from: Administrative Services, Building Operations, Court Services, Director of Governmental Affairs, Early Settlement, Election Board, Engineers, Highways, Human Resources, Information Technology, Inspections, Parks, Social Services, Procurement, Assessor, County Clerk, Court Clerk, Sheriff, Treasurer, District Attorney, Drainage District #12, Expo Square, Juvenile Justice, OSU Extension, Presiding Judge, River Parks Authority, Tulsa Area Emergency Management Agency, Chief Deputies and County Commissioners

Chairman Pro Tem advised the announcements and County Events and Status updates were open for comment and discussion. The departments with information gave a report.

III. MINUTES

A. Board of County Commissioners Meeting of November 7, 2022

Motion made by James Rea, seconded by Kelly Dunkerley, to approve and authorize execution by the Chairman Pro Tem. Upon roll call, Yes - James Rea, Kelly Dunkerley, Stan Sallee. No - None. Abstain - None. Motion carried.

IV. REPORTS

A. Elected Officials:

1. Assessor - Monthly Revolving for 10/2022 (Clerk's Misc. File No. 20221997)
2. County Clerk - Monthly for 10/2022 (Clerk's Misc. File No. 20221998)
3. Treasurer - Depository Summary of Daily Analysis for 10/2022 (Clerk's Misc. File No. 20221999)

Motion made by James Rea, seconded by Kelly Dunkerley, to approve and authorize execution, as needed. Upon roll call, Yes - James Rea, Kelly Dunkerley, Stan Sallee. No - None. Abstain - None. Motion carried.

V. UNFINISHED BUSINESS

A. Bid Openings - Sheriff

1. TCSO Campus Build Out - Flood Plain Grading
  - a. Cherokee Pride Construction, Inc. (Clerk's Misc. File No. 20222000)
  - b. Thompson Construction, Inc. (Clerk's Misc. File No. 20222001)
  - c. Timber Wolf Excavating, LLC (Clerk's Misc. File No. 20222002)

Motion made by James Rea, seconded by Kelly Dunkerley, to refer the bids to Sheriff and Procurement for analysis, review and recommendation on 11/21/2022. Upon roll call, Yes - James Rea, Kelly Dunkerley, Stan Saltee. No - None. Abstain - None. Motion carried.

2. Uniforms and Accessories

- a. Baysingers Police Supply, Inc., dba Baysingers Uniforms and Equipment (Clerk's Misc. File No. 20222003)
- b. COPS Products (Clerk's Misc. File No. 20222004)
- c. Galls, LLC (Clerk's Misc. File No. 20222005)
- d. G T Distributors, Inc. (Clerk's Misc. File No. 20222006)
- e. Oklahoma Police Supply, LLC (Clerk's Misc. File No. 20222007)

Motion made by James Rea, seconded by Kelly Dunkerley, to refer the bids to Sheriff and Procurement for analysis, review and recommendation on 11/21/2022. Upon roll call, Yes - James Rea, Kelly Dunkerley, Stan Saltee. No - None. Abstain - None. Motion carried.

- B. Bid Awards & Recommendations (Engineers) - RFP for the Radar Traffic Detection System to TLS Group, Inc., the lowest and best proposal received. This award is good for one year beginning 12/6/2022 (Clerk's Misc. File No. 20222008)

Motion made by James Rea, seconded by Kelly Dunkerley, to approve the award recommendation. Upon roll call, Yes - James Rea, Kelly Dunkerley, Stan Saltee. No - None. Abstain - None. Motion carried.

- C. Change Order - (Board of County Commissioners) - Accenture LLP, for the deployment of Workday software, CMF #20201255, to add additional consulting for DA Assurance Checkpoint Reviews at no cost to Tulsa County (Clerk's Misc. File No. 20222009)

Motion made by Kelly Dunkerley, seconded by James Rea, to approve and authorize execution by the Chairman Pro Tem. Upon roll call, Yes - James Rea, Kelly Dunkerley, Stan Saltee. No - None. Abstain - None. Motion carried.

D. Agreements - Deferred from 11/7/2022

1. Board of County Commissioners - Collinsville Rural Fire Protection District, for \$2,500 for current fiscal year's maintenance and operation of the helipad located at the Collinsville Rural Fire Station, 1018 S. 12th St., Collinsville, OK 74021

Motion made by Kelly Dunkerley, seconded by James Rea, to strike the agreement. Upon roll call, Yes - James Rea, Kelly Dunkerley, Stan Saltee. No - None. Abstain - None. Motion carried.

2. Sheriff - RapidSOS, for browser-based tool providing mapping solution for all emergency responses

Motion made by James Rea, seconded by Kelly Dunkerley, to strike the agreement. Upon roll call, Yes - James Rea, Kelly Dunkerley, Stan Saltee. No - None. Abstain - None. Motion carried.

- E. Declaring a Tulsa County Burn Ban, for a period not to exceed seven days. If extreme fire danger conditions persist, subsequent resolutions may be considered for passage, previously approved on 10/31 and 11/7/2022, CMF #20221945 and CMF #20221972

There was no action taken. The Burn Ban was allowed to expire.

VI. ACTION ITEMS

- A. Gasoline & Diesel Fuel Quotes for week ending 11/21/2022 (Clerk's Misc. File No. 20221996)

Motion made by Kelly Dunkerley, seconded by James Rea, to approve the fuel quotes. Upon roll call, Yes - James Rea, Kelly Dunkerley, Stan Saltee. No - None. Abstain - None. Motion carried.

- B. Memorandum of Understanding - (Board of County Commissioners), City of Tulsa for the provision of a dispute mediation program

Motion made by Kelly Dunkerley, seconded by James Rea, to strike the Memorandum of Understanding. Upon roll call, Yes - James Rea, Kelly Dunkerley, Stan Sallee. No - None. Abstain - None. Motion carried.

- C. Request for Approval - (Tulsa Area Emergency Management Agency), OK Department of Emergency Management and Homeland Security for Commitment to Match Funds in Floodplain Mitigation Assistance Program (Clerk's Misc. File No. 20222010)

Motion made by James Rea, seconded by Kelly Dunkerley, to approve and authorize execution by the Chairman Pro Tem. Upon roll call, Yes - James Rea, Kelly Dunkerley, Stan Sallee. No - None. Abstain - None. Motion carried.

D. Resolutions

1. Board of County Commissioners - regarding ARPA Eligible Expenditures for the Relocation of the County Election Board Facility

Motion made by James Rea, seconded by Kelly Dunkerley, to strike the resolution. Upon roll call, Yes - James Rea, Kelly Dunkerley, Stan Sallee. No - None. Abstain - None. Motion carried.

2. Engineers - Ordering Certain Maximum Vehicle Speed Limits on Tulsa County Highway System with respect to East 106th Street North between N. 85th East Ave. and N. 90th East Ave., maximum speed limit on said road(s) shall be revised to 30 miles per hour (Clerk's Misc. File No. 20222011)

Motion made by James Rea, seconded by Kelly Dunkerley, to approve and authorize execution by the Chairman Pro Tem. Upon roll call, Yes - James Rea, Kelly Dunkerley, Stan Sallee. No - None. Abstain - None. Motion carried.

E. Agreements

1. Board of County Commissioners:

- a. City of Broken Arrow, for use of Community Development Block Grant (CDBG) funds in the amount of \$71,686 for Social Service Providers (Clerk's Misc. File No. 20222012)
- b. City of Broken Arrow, for use of Community Development Block Grant (CDBG) funds in the amount of \$420,583 for 1st Street Rehabilitation and Sidewalk Improvements Project (Clerk's Misc. File No. 20222013)
- c. The Center for Individuals with Physical Challenges, to purchase equipment for an accessible outdoor playground to serve children with physical challenges using ARPA funds in the amount of \$153,000 approved 8/29/2022, CMF #20221687 (Clerk's Misc. File No. 20222014)

Motion made by Kelly Dunkerley, seconded by James Rea, to approve and authorize execution by the Chairman Pro Tem. Upon roll call, Yes - James Rea, Kelly Dunkerley, Stan Sallee. No - None. Abstain - None. Motion carried.

2. Engineers - Oklahoma Department of Transportation (ODOT), for improvements to include modification of CO Rd. W. 121st St. S. from US75 E. to Elwood, Project Number J3-3567(004)CI, State Job Piece Number 33567(04), not to exceed \$850,000 (Clerk's Misc. File No. 20222015)

Motion made by James Rea, seconded by Kelly Dunkerley, to approve and authorize execution by the Commission. Upon roll call, Yes - James Rea, Kelly Dunkerley, Stan Sallee. No - None. Abstain - None. Motion carried.

3. Juvenile Bureau

- a. AAdvantage Laundry Systems, LLC, for quarterly maintenance of laundry equipment located at 500 West Archer, Tulsa, OK 74103, for one year beginning 11/15/2023; cost of \$6,300 (Clerk's Misc. File No. 20222016)
- b. Malayna Hasmanis, to provide services and duties of the Tulsa County Post Adjudication Review Board Clerk through 6/30/2023 with eight (8) equal monthly installments of \$2,000 for a grand total of \$16,000 (Clerk's Misc. File No. 20222017)

Motion made by James Rea, seconded by Kelly Dunkerley, to approve and authorize execution by the Chairman Pro Tem. Upon roll call, Yes - James Rea, Kelly Dunkerley, Stan Sallee. No - None. Abstain - None. Motion carried.

4. Treasurer - Home Builders Association of Greater Tulsa, Inc., for booth space at the Tulsa Home and Garden show from 3/9-12/2023; cost of \$1,140 (Clerk's Misc. File No. 20222018)

Motion made by Kelly Dunkerley, seconded by James Rea, to approve and authorize execution by the Chairman Pro Tem. Upon roll call, Yes - James Rea, Kelly Dunkerley, Stan Sallee. No - None. Abstain - None. Motion carried.

F. Agreement Renewals

1. County Clerk - Harris Recording Solutions, for renewal of CMF #20212384 for FY 2022-2023 (Clerk's Misc. File No. 20222019)
2. Treasurer - Loomis Armored US, LLC, for renewal of CMF #20212183 for FY 2022-2023 (Clerk's Misc. File No. 20222020)

Motion made by James Rea, seconded by Kelly Dunkerley, to approve and authorize execution by the Chairman Pro Tem. Upon roll call, Yes - James Rea, Kelly Dunkerley, Stan Sallee. No - None. Abstain - None. Motion carried.

G. Requests to Advertise for Bids

1. Engineers - Haikey Creek Levee Retaining Wall Replacement (Clerk's Misc. File No. 20222021)
2. TC Departments - Vehicle Lubricants and Antifreeze (Clerk's Misc. File No. 20222022)

Motion made by Kelly Dunkerley, seconded by James Rea, to approve the requests to advertise. Upon roll call, Yes - James Rea, Kelly Dunkerley, Stan Sallee. No - None. Abstain - None. Motion carried.

H. Inventory Resolution - (Drainage District #12) - trade in for new; 2 Bush Hogs (Clerk's Misc. File No. 20222023)

Motion made by Kelly Dunkerley, seconded by James Rea, to approve and authorize execution by the Chairman Pro Tem. Upon roll call, Yes - James Rea, Kelly Dunkerley, Stan Sallee. No - None. Abstain - None. Motion carried.

I. Claims to be Disallowed (payments cancelled as of 11/7-10/2022)

There were no claims to be disallowed.

J. Claims (payments for bills to be paid from 10/31-11/04/2022)

Motion made by Kelly Dunkerley, seconded by James Rea, to approve and authorize execution by the Commission. Upon roll call, Yes - James Rea, Kelly Dunkerley, Stan Sallee. No - None. Abstain - None. Motion carried.

K. Blanket Purchase Orders and Emergency Purchase Orders Submitted from 11/7-10/2022  
Motion made by James Rea, seconded by Kelly Dunkerley, to approve and authorize execution by the Commission. Upon roll call, Yes - James Rea, Kelly Dunkerley, Stan Sallee. No - None. Abstain - None.  
Motion carried.

L. Consideration and Approval of Construction Program Payments

1. Vision Tulsa County (Clerk's Misc. File No. 20222024)

Sales Tax/Bond Funded Projects Recommended for Payment

**Creditor:** Tulsa County Highway Construction  
**Signs;** **Fund:** PCP02/PJ1066; **Item:** Chandler Park Project  
**B;** **Purpose:** Materials; **Amt. Paid:** \$55.40

**Creditor:** Meshek & Assoc., LLC; **Fund:** H209W/PJ1029; **Item:** 209th St. Bridge Replacement; **Purpose:** Construction; **Amt. Paid:** \$1263.75

**Creditor:** Dewberry Engineers; **Fund:** HHARO/PJ1042; **Item:** Posey Creek Bridge Replacement; **Purpose:** Construction; **Amt. Paid:** \$5,511.02

**Creditor:** Meshek & Assoc., LLC; **Fund:** HW86N/PJ1047; **Item:** 86th St. N. Memorial Dr. to Hwy. 75 Improvements; **Purpose:** ROWs; **Amt. Paid:** \$1,180

**Creditor:** Meshek & Assoc., LLC; **Fund:** H91SO/PJ1033; **Item:** 91<sup>ST</sup> St. S. HWY 75 to Elwood Ave. Improvements; **Purpose:** ROWs; **Amt. Paid:** \$107.50

**Creditor:** Honeywell dba ADI; **Fund:** HERJR/PJ1085; **Item:** Ray Jordan Renovation - BOPS Basement; **Purpose:** Materials; **Amt. Paid:** \$839.98

Sales Tax Funded Projects Recommended for Payment

**Creditor:** Meshek & Assoc., LLC; **Fund:** HLV13/PJ1083; **Item:** Jenks/Hager Creek Levee & Road Improvements; **Purpose:** Design; **Amt. Paid:** \$5,707.38

Motion made by James Rea, seconded by Kelly Dunkerley, to approve and authorize execution by the Chairman Pro Tem. Upon roll call, Yes - James Rea, Kelly Dunkerley, Stan Sallee. No - None. Abstain - None.  
Motion carried.

M. COVID-19 Virus & Flu Season Discussion and Update

Joseph Kralicek, Director of Tulsa Area Emergency Management Agency, gave an update on COVID-19 and flu season in Tulsa County

N. Executive Sessions - District Attorney:

1. Requested by Leana Glenn - Pursuant to 25 O.S. § 307(B)(4), I am requesting that this matter be discussed in Executive Session between the Board and its attorney, for the purpose of confidential communications concerning possible official action regarding a pending claim, to wit: *Tort Claim TC-2022-17: Allison Hieronymus v. Board of County Commissioners of Tulsa County, Oklahoma* disclosure of the details of which its attorney advises would seriously impair the ability of the Board to proceed in the public interest

2. Requested by Nicholas Williams - Pursuant to 25 O.S. § 307(B)(3), the Board may meet in executive session for purposes of discussing the purchase or appraisal of real property

Motion made by Kelly Dunkerley, seconded by James Rea, to go into Executive Session. Upon roll call, Yes - James Rea, Kelly Dunkerley, Stan Sallee. No - None. Abstain - None. Motion Carried.

Executive Session commenced at 9:49 a.m.

Motion made by James Rea, seconded by Kelly Dunkerley, to reconvene the regular meeting at 10:08 a.m. Upon roll call, Yes - James Rea, Kelly Dunkerley, Stan Sallee. No - None. Abstain - None. Motion carried.

O. Discussion and Possible Action Regarding Executive Session Items

Motion made by Kelly Dunkerley, seconded by James Rea, to authorize the District Attorney to proceed with negotiation of reallocation as discussed in Executive Session to-wit: *Tort Claim TC-2022-17: Allison Hieronymus v. Board of County Commissioners of Tulsa County, Oklahoma*. Upon roll call, Yes - James Rea, Kelly Dunkerley, Stan Sallee. No - None. Abstain - None. Motion carried. (Clerk's Misc. File No. 20222025)

No action was taken in the second Executive Session regarding the purchase or appraisal of real property.

VII. NEW BUSINESS

In accordance with the Open Meeting Act, Title 25 O.S. § 311.A.10, new business is defined as any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda.

There was no new business.

VIII. ADJOURN

Motion made by Kelly Dunkerley, seconded by James Rea, to adjourn the meeting. Upon roll call, Yes - None. No - None. Abstain - None. Motion carried.

BOARD OF COUNTY COMMISSIONERS

Karen Keith, Chairman

ATTEST:

Michael Willis, Tulsa County Clerk