

(Agenda of meeting was posted in the central lobby and outside of the Ray Jordan Tulsa County Administration building and on the Tulsa County website at www.tulsacounty.org on November 12, 2020 at 4:57 p.m.)

MINUTES
Monday, November 16, 2020

I. CALL TO ORDER

The Board of County Commissioners (BOCC) met at the hour of 9:30 a.m., with the following members present: Commissioner Karen Keith, Chief Deputy Vicki Adams for Commissioner Peters and Commissioner Stan Sallee. Others present: County Clerk Michael Willis.

Stan Sallee, Chairman Pro Tem, called the meeting to order at 9:30 a.m., and the following business was transacted:

II. MINUTES

A. Board of County Commissioner's Meeting of November 9, 2020

Motion made by Karen Keith, seconded by Vicki Adams, to approve and authorize execution by the Chairman Pro Tem. Upon roll call, Yes - Karen Keith, Vicki Adams, Stan Sallee. No - None. Abstain - None. Motion carried.

III. REPORTS

A. Assessor - Monthly Revolving Fund for 10/2020 (Clerk's Misc. File No. 20202800)

B. Election Board - Monthly for 10/2020 (Clerk's Misc. File No. 20202801)

Motion made by Vicki Adams, seconded by Karen Keith, to approve and authorize execution, as needed. Upon roll call, Yes - Karen Keith, Vicki Adams, Stan Sallee. No - None. Abstain - None. Motion carried.

IV. UNFINISHED BUSINESS

A. Bid Awards & Recommendations:

1. Board of County Commissioners - Ray Jordan Administration Building Renovations - Deferred
2. Sheriff - David L. Moss Criminal Justice Center Roof Replacement - to reject all bids received (Clerk's Misc. File No. 20202802)

Motion made by Karen Keith, seconded by Vicki Adams, to approve the bid award recommendation and deferral. Upon roll call, Yes - Karen Keith, Vicki Adams, Stan Sallee. No - None. Abstain - None. Motion carried.

B. Amendments

1. Board of County Commissioners - #2 to the agreement with Tulsa Economic Development Corporation for Tulsa County RESET Program (Resources to Empower Small Enterprises for Tomorrow), CMF #20201458, to increase by an amount not to exceed \$10,000,000.00 the amount of funds available to Subrecipient to disburse pursuant to the Agreement and to clarify certain obligations of the Parties (Clerk's Misc. File No. 20202803)
2. TC Departments - #1 to the bid award for Hydraulic Hoses, Fittings, Assemblies, Installation and Repair to Ameriflex Hose & Accessories, LLC, CMF #20200037, to renew the award for one year beginning 1/15/2021 with no changes to the terms of the bid (Clerk's Misc. File No. 20202804)

Motion made by Vicki Adams, seconded by Karen Keith, to approve and authorize execution by the Chairman Pro Tem. Upon roll call, Yes - Karen Keith, Vicki Adams, Stan Sallee. No - None. Abstain - None. Motion carried.

V. ACTION ITEMS

- A. Gasoline & Diesel Fuel Quotes for week ending for week ending 11/23/2020 (Clerk's Misc. File No. 20202805)

Motion made by Karen Keith, seconded by Vicki Adams, to approve the gasoline and diesel fuel quotes. Upon roll call, Yes - Karen Keith, Vicki Adams, Stan Sallee. No - None. Abstain - None. Motion carried.

- B. Resolution on Disposition of Funds/Cash Fund Estimate of Needs from 10/15/2020 to 11/11/2020 (Clerk's Misc. File No. 20202806)

Motion made by Vicki Adams, seconded by Karen Keith, to approve and authorize execution by the Chairman Pro Tem. Upon roll call, Yes - Karen Keith, Vicki Adams, Stan Sallee. No - None. Abstain - None. Motion carried.

- C. Documents for Sale of County Property - Treasurer:

1. Parcel #29650-03-07-08820, LT 21 BLK 20, NORTHRIDGE ADDN, to Sandra Jones (Clerk's Misc. File No. 20202807)
2. Parcel #29650-03-07-08830, LT 22 BLK 20, NORTHRIDGE ADDN, to Sandra Jones (Clerk's Misc. File No. 20202808)
3. Parcel #29650-03-07-08840, LT 23 BLK 20, NORTHRIDGE ADDN, to Sandra Jones (Clerk's Misc. File No. 20202809)
4. Parcel #29650-03-07-08850, LT 24 BLK 20, NORTHRIDGE ADDN, to Sandra Jones (Clerk's Misc. File No. 20202810)
5. Parcel #29650-03-07-08860, LT 25 BLK 20, NORTHRIDGE ADDN, to Sandra Jones (Clerk's Misc. File No. 20202811)
6. Parcel #29650-03-07-08870, LT 26 BLK 20, NORTHRIDGE ADDN, to Sandra Jones (Clerk's Misc. File No. 20202812)
7. Parcel #29650-03-07-08880, LT 27 BLK 20, NORTHRIDGE ADDN, to Sandra Jones (Clerk's Misc. File No. 20202813)
8. Parcel #29650-03-07-08890, LT 28 BLK 20, NORTHRIDGE ADDN, to Sandra Jones (Clerk's Misc. File No. 20202814)
9. Parcel #29650-03-07-08900, LT 29 BLK 20, NORTHRIDGE ADDN, to Sandra Jones (Clerk's Misc. File No. 20202815)
10. Parcel #29650-03-07-08910, LT 30 BLK 20, NORTHRIDGE ADDN, to Sandra Jones (Clerk's Misc. File No. 20202816)

Motion made by Karen Keith, seconded by Vicki Adams, to approve and authorize execution by the Commission. Upon roll call, Yes - Karen Keith, Vicki Adams, Stan Sallee. No - None. Abstain - None. Motion carried.

- D. Requests for Approval

1. Building Operations - for mechanical apprentice license renewal for Chad Lewis; cost of \$25 (Clerk's Misc. File No. 20202817)

Motion made by Vicki Adams, seconded by Karen Keith, to approve the request. Upon roll call, Yes - Karen Keith, Vicki Adams, Stan Sallee. No - None. Abstain - None. Motion carried.

2. Board of County Commissioners:

- a. Paid Personal Leave for Full-Time Regular Employees Policy, TCP 107-B, establishing policies for paid personal leave available to full-time regular employees of Tulsa County (Clerk's Misc. File No. 20202818)
- b. Paid Vacation Leave for Full-Time Regular Employees Policy, TCP 107-C, establishing policies for vacation leave available to full-time regular employees of Tulsa County (Clerk's Misc. File No. 20202819)
- c. Paid Holidays for Full-Time Regular Employees Policy, TCP 127, establishing policies for paid holidays available to full-time regular employees of Tulsa County (Clerk's Misc. File No. 20202820)

Motion made by Karen Keith, seconded by Vicki Adams, to approve and authorize execution by the Commission. Upon roll call, Yes - Karen Keith, Vicki Adams, Stan Saltee. No - None. Abstain - None. Motion carried.

- E. Request for Public Hearing - (INCOG) - on Monday, December 7, 2020 at 9:30 a.m. to inform citizens of how HOME and CDBG funds were spent in cities and counties within the program service areas and authorize publication of the public hearing notice in the Tulsa World. The HOME Consortium expended \$1,602,083.58 in Fiscal Year 2019 HOME funds and the Urban County expended \$1,140,024.56 in CDBG funds from the Department of Housing and Urban Development (Clerk's Misc. File No. 20202821)

Motion made by Vicki Adams, seconded by Karen Keith, to approve the request for public hearing. Upon roll call, Yes - Karen Keith, Vicki Adams, Stan Saltee. No - None. Abstain - None. Motion carried.

F. Agreements

1. Administrative Services - ImageNet Consulting, LLC - for lease and service of Konica Minolta C360i machine located at Chandler Park office, 6500 W. 21st Street, Tulsa, OK 74107; cost of \$157.60/mo. (Clerk's Misc. File No. 20202822)
2. Assessor - Thomas Y. Pickett and Company, Inc. - for professional appraisal services to make a complete appraisal of the business personal property only of the Ex-Sinclair Oil Corporation (Refinery) and Ex-Sunoco Refinery, both now owned by HollyFrontier Tulsa Refining, LLC beginning 1/1/2021 (Clerk's Misc. File No. 20202823)
3. Board of County Commissioners - Hyatt Regency Tulsa - for Tulsa County's preferred rate for hotel reservations required for County business from 1/1/2021 to 12/31/2021; rate of \$96 per room night or current government per diem (Clerk's Misc. File No. 20202824)
4. Highways - Construction Enterprises Incorporated - for Tulsa County Maintenance Facilities Fueling Stations (Clerk's Misc. File No. 20202825)

Motion made by Vicki Adams, seconded by Karen Keith, to approve and authorize execution by the Chairman Pro Tem. Upon roll call, Yes - Karen Keith, Vicki Adams, Stan Saltee. No - None. Abstain - None. Motion carried.

- G. Request for Approval - (Highways) - Notice to Proceed - to Construction Enterprises Incorporated for Tulsa County Maintenance Facilities Fueling Stations, to proceed with the scope of work as defined in the approved agreement (Clerk's Misc. File No. 20202826)

Motion made by Karen Keith, seconded by Vicki Adams, to approve the request. Upon roll call, Yes - Karen Keith, Vicki Adams, Stan Saltee. No - None. Abstain - None. Motion carried.

H. Requests to Advertise for Bids

1. Board of County Commissioners - Ray Jordan Administration Building Glass & Glazing (Clerk's Misc. File No. 20202827)

2. TC Departments - Hygiene Supplies (Clerk's Misc. File No. 20202828)

Motion made by Vicki Adams, seconded by Karen Keith, to approve the requests to advertise. Upon roll call, Yes - Karen Keith, Vicki Adams, Stan Sallee. No - None. Abstain - None. Motion carried.

I. Inventory Resolutions - IT:

1. Junked - HP Computer (Clerk's Misc. File No. 20202829)

2. Lost - Cradlepoint MBR 1400LE Router (Clerk's Misc. File No. 20202830)

Motion made by Karen Keith, seconded by Vicki Adams, to approve and authorize execution by the Chairman Pro Tem. Upon roll call, Yes - Karen Keith, Vicki Adams, Stan Sallee. No - None. Abstain - None. Motion carried.

J. Sole Sources - CC Health:

1. Geocko, Inc., dba LiveStories - for cloud based software as a service solution that is delivered as a complete turnkey and configurable solution (Clerk's Misc. File No. 20202831)

2. HemoCue America - for HemoCue products (Clerk's Misc. File No. 20202832)

Motion made by Vicki Adams, seconded by Karen Keith, to approve and authorize execution by the Chairman Pro Tem. Upon roll call, Yes - Karen Keith, Vicki Adams, Stan Sallee. No - None. Abstain - None. Motion carried.

K. Utility Permits - Engineers:

1. City of Sand Springs - to cross and parallel North Wild Mountain Road (Clerk's Misc. File No. 20202833)

2. Jeffrey Strickland - to cross N. 97th E. Ave. (Clerk's Misc. File No. 20202834)

3. Oklahoma Natural Gas Company - to cross W. 4th St. (Clerk's Misc. File No. 20202835)

Motion made by Karen Keith, seconded by Vicki Adams, to approve and authorize execution by the Chairman Pro Tem. Upon roll call, Yes - Karen Keith, Vicki Adams, Stan Sallee. No - None. Abstain - None. Motion carried.

L. Travel/Training - (Board of County Commissioners) - Mike Craddock to OSU County Training Effective Work Skills class on 12/9/2020 (Clerk's Misc. File No. 20202836)

Motion made by Vicki Adams, seconded by Karen Keith, to approve the travel/training request. Upon roll call, Yes - Karen Keith, Vicki Adams, Stan Sallee. No - None. Abstain - None. Motion carried.

M. Personnel Actions

1. Election Board (Clerk's Misc. File No. 20202837)

2. Highways (Clerk's Misc. File No. 20202838)

3. Parks (Clerk's Misc. File No. 20202839)

Motion made by Karen Keith, seconded by Vicki Adams, to approve the personnel actions. Upon roll call, Yes - Karen Keith, Vicki Adams, Stan Sallee. No - None. Abstain - None. Motion carried.

N. CC Health Department Documents to Accept & File

1. Geocko, Inc. - for subscription agreement for access to LiveStories platform from 12/6/2020 to 12/5/2021; cost of \$9,747 (Clerk's Misc. File No. 20202840)

2. Oklahoma Department of Labor - for applications for renewal of Asbestos Inspector Licenses for Kendra Wise, Bernard Dindy and Adam Austin from 12/1/2020-11/30/2021; cost of \$150 (Clerk's Misc. File No. 20202841)

3. Personnel Actions (Clerk's Misc. File No. 20202842)

4. Travel/Training (Clerk's Misc. File No. 20202843)

Motion made by Vicki Adams, seconded by Karen Keith, to accept and file the CC Health documents. Upon roll call, Yes - Karen Keith, Vicki Adams, Stan Sallee. No - None. Abstain - None. Motion carried.

O. Claims to be Disallowed (payments cancelled as of 11/9-13/2020)

1. PO #2021039, Vendor Name: Warehouse Market, Warrant #500033666, Amount Paid \$194.51 (Clerk's Misc. File No. 20202844)

Motion made by Karen Keith, seconded by Vicki Adams, to cancel and disallow the purchase orders. Upon roll call, Yes - Karen Keith, Vicki Adams, Stan Sallee. No - None. Abstain - None. Motion carried.

P. Claims (payments for bills to be paid by 11/2-6/2020)

Motion made by Vicki Adams, seconded by Karen Keith, to approve and authorize execution by the Commission. Upon roll call, Yes - Karen Keith, Vicki Adams, Stan Sallee. No - None. Abstain - None. Motion carried.

Q. Blanket Purchase Orders and Emergency Purchase Orders Submitted from 11/9-13/2020

Motion made by Karen Keith, seconded by Vicki Adams, to approve and authorize execution by the Commission. Upon roll call, Yes - Karen Keith, Vicki Adams, Stan Sallee. No - None. Abstain - None. Motion carried.

R. COVID-19 Virus Discussion and Update

Joseph Kralicek, Director of Tulsa Area Emergency Management Agency, gave an update on COVID-19 numbers in Tulsa County.

S. Discussion and Possible Action regarding COVID-19 CARES Funding Requests/Reports/CARES Funding Agreements and Approval of Tulsa County RESET Loan Applications (Clerk's Misc. File No. 20202845)

Motion made by Karen Keith, seconded by Vicki Adams, to approve the CARES funding requests and RESET Loan Applications. Upon roll call, Yes - Karen Keith, Vicki Adams, Stan Sallee. No - None. Abstain - None. Motion carried.

VI. ANNOUNCEMENTS

County Events and Status Updates for Comment and Discussion from: Administrative Services, Building Operations, Court Services, Election Board, Human Resources, Information Technology, Parks, Purchasing, Social Services, Engineering, Highways, Inspections, Sheriff, Assessor, County Clerk, Court Clerk, Treasurer, District Attorney, Presiding Judge, Juvenile Justice, Expo Square, INCOG, Tulsa Area Emergency Management Agency, OSU Extension, CC Library, CC Health Department, River Parks Authority, Levee Drainage District #12, Board of County Commissioners Chief Deputies, Director of Governmental Affairs

Chairman advised the announcements and County Events and Status updates were open for comment and discussion. The departments with information gave a report.

VII. NEW BUSINESS

In accordance with the Open Meeting Act, Title 25 O.S. § 311.A.10, new business is defined as any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda.

There was no new business.

VIII. ADJOURN

Motion made by Karen Keith, seconded by Vicki Adams, to adjourn the meeting. Upon roll call, Yes - Karen Keith, Vicki Adams, Stan Sallee. No - None. Abstain - None. Motion carried.

BOARD OF COUNTY COMMISSIONERS

Ron Peters, Chairman

ATTEST:

Michael Willis, Tulsa County Clerk