

(Agenda of meeting was posted on the Tulsa County website at [www.tulsacounty.org](http://www.tulsacounty.org) on October 29, 2020 at 4:17 p.m.)

MINUTES  
Monday, November 2, 2020

I. CALL TO ORDER

The Board of County Commissioners (BOCC) met at the hour of 9:30 a.m., with the following members present: Commissioner Karen Keith, Commissioner Stan Sallee and Commissioner Ron Peters. Others present: County Clerk Michael Willis.

Ron Peters, Chairman, called the meeting to order at 9:30 a.m., and the following business was transacted:

II. PLEDGE OF ALLEGIANCE

Casey Roebuck led the Pledge of Allegiance.

III. MINUTES

A. Board of County Commissioner's Meeting of October 26, 2020

Motion made by Stan Sallee, seconded by Karen Keith, to approve and authorize execution by the Chairman. Upon roll call, Yes - Karen Keith, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

IV. UNFINISHED BUSINESS

A. Bid Openings - (Board of County Commissioners) - Ray Jordan Administration Building Renovations

1. A-1 National Fire Co., LLC dba Summit Companies (Clerk's Misc. File No. 20202735)
2. Aimright Testing & Engineering, LLC (Clerk's Misc. File No. 20202736)
3. Ark Wrecking Company of Oklahoma, Inc. (Clerk's Misc. File No. 20202737)
4. Arrow Construction Resources, LLC (Clerk's Misc. File No. 20202738)
5. Bearwood Native, LLC (Clerk's Misc. File No. 20202739)
6. C2 Plumbing of Oklahoma, LLC (Clerk's Misc. File No. 20202740)
7. Cantera Concrete Company, LLC (Clerk's Misc. File No. 20202741)
8. Contract Drapery & Blind, Inc. (Clerk's Misc. File No. 20202742)
9. DT Specialized Services, Inc. (Clerk's Misc. File No. 20202743)
10. DT Specialized Services, Inc. (Clerk's Misc. File No. 20202744)
11. Firewatcher's of Tulsa (Clerk's Misc. File No. 20202745)
12. Grigsby's Carpet Showroom, Inc. (Clerk's Misc. File No. 20202746)
13. H&R Trim Carpentry, LLC - Bid Rejected - Bid Affidavit Not Fully Executed (Clerk's Misc. File No. 20202747)
14. H&R Trim Carpentry, LLC - Bid Rejected - Bid Affidavit Not Fully Executed (Clerk's Misc. File No. 20202748)
15. Indian Nation Fire Sprinkler, LLC (Clerk's Misc. File No. 20202749)
16. Interior Concepts, Inc. (Clerk's Misc. File No. 20202750)
17. L&M Office Furniture, LLC (Clerk's Misc. File No. 20202751)

18. Lighthouse Electric, LLC (Clerk's Misc. File No. 20202752)
19. Midwest Drywall Co. Inc. - Bid Rejected - Did not attend mandatory pre-bid meeting (Clerk's Misc. File No. 20202753)
20. ML Jones, LLC (Clerk's Misc. File No. 20202754)
21. Platinum Mechanical, LLC (Clerk's Misc. File No. 20202755)
22. PT Enterprises, LLC (Clerk's Misc. File No. 20202756)
23. Spencer Concrete and Excavation (Clerk's Misc. File No. 20202757)
24. Vale Painting Co., Inc. (Clerk's Misc. File No. 20202758)

Motion made by Karen Keith, seconded by Stan Sallee, to refer the bids to the Board of County Commissioners and Procurement for analysis, review and recommendation on November 9, 2020. Upon roll call, Yes - Karen Keith, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

- B. Resolution - (Board of County Commissioners) - for the authorization and distribution of Bond Proceeds in the amount of \$165,000 for the purpose of construction of the Fueling Stations for District 1 and 3 Maintenance Facilities (Clerk's Misc. File No. 20202706)

Motion made by Stan Sallee, seconded by Karen Keith, to approve and authorize execution by the Chairman. Upon roll call, Yes - Karen Keith, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

- C. Bid Awards & Recommendations

1. CC Health Department - XRF Analyzer - Deferred

Motion made by Karen Keith, seconded by Stan Sallee, to defer the award and recommendation. Upon roll call, Yes- Karen Keith, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

2. Highway Districts 1 & 3 - Tulsa County Highway Maintenance Facilities Fueling Stations - to Construction Enterprises, Inc., in the total amount of \$509,711 which includes the Base Bid and Alternates 1 & 2 as well as all unit pricing, the lowest and best bid received (Clerk's Misc. File No. 20202707)

Motion made by Stan Sallee, seconded by Karen Keith, to approve the award and recommendation. Upon roll call, Yes - Karen Keith, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

3. Sheriff - David L. Moss Criminal Justice Center Roof Replacement - Deferred

Motion made by Karen Keith, seconded by Stan Sallee, to defer the award and recommendation. Upon roll call, Yes- Karen Keith, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

- D. Change Orders - Board of County Commissioners:

1. #7 to the bid award for Builders Supply, Inc., for the Tulsa County "HQ" Administration Building Renovations bid package 08A (Hollow Metal Doors and Frames), CMF #247245, for modifications to the hollow metal frames and hinges on doors 031B (basement) and 934 (9th floor). The contract sum will be increased by \$700 for a new total contract sum of \$63,215 (Clerk's Misc. File No. 20202708)
2. #37 to the agreement with A.C. Owen Construction, LLC, for the construction of the Tulsa County Maintenance Facilities in Districts 1 and 3, CMF #247111, for reimbursement for the electric meter deposit for the District 3 site. The contract sum will be increased by \$595 for a new total contract sum of \$7,402,219.94 (Clerk's Misc. File No. 20202709)

Motion made by Karen Keith, seconded by Stan Sallee, to approve and authorize execution by the Chairman. Upon roll call, Yes - Karen Keith, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

## V. ACTION ITEMS

- A. Gasoline & Diesel Fuel Quotes for week ending 11/9/2020 (Clerk's Misc. File No. 20202710)

Motion made by Stan Sallee, seconded by Karen Keith, to approve the gasoline and diesel fuel quotes. Upon roll call, Yes - Karen Keith, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

B. Documents for Sale of County Property - Treasurer:

1. Parcel #04650-92-05-00040, LT 6, BRADSHAW'S RESUB L 1-2 B2 SMITH'S SUB OF VERN, to Jackson Lahmeyer (Clerk's Misc. File No. 20202711)
2. Parcel #05925-92-03-00340, LT 3 LESS TR BEG SEC TH W31.96 NW53.91 E51.93 S50 TO BEG FOR HWY BLK 1, BUNKER HILL ADDN, to Jackson Lahmeyer (Clerk's Misc. File No. 20202712)
3. Parcel #22600-93-11-06965, W 15 OF LT 5 BLK 1, LEISURE LANES SECOND ADDN, to Jackson Lahmeyer (Clerk's Misc. File No. 20202713)
4. Parcel #29050-92-03-07200, W 45 FT EA LTS 4 5 6 BLK 6 RE SURVEY, NEW IRVING PLACE ADDN, to Douglas J Bryant (Clerk's Misc. File No. 20202714)

Motion made by Karen Keith, seconded by Stan Sallee, to approve and authorize execution by the Commission. Upon roll call, Yes - Karen Keith, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

C. Agreements

1. Assessor - Tulsa HBA - for exhibit space at the River Spirit Expo for the Greater Tulsa Home & Garden Show from 3/11-14/2021; cost of \$1,805 (Clerk's Misc. File No. 20202715)
2. Engineers:
  - a. City of Miami - to provide standard traffic striping (Clerk's Misc. File No. 20202716)
  - b. Walter P. Moore and Associates, Inc. - to provide a 4-way stop warrant analysis for the intersection of 41st Street and 137th W. Avenue in Tulsa, OK; cost of \$8,500 (Clerk's Misc. File No. 20202717)
3. Juvenile Bureau:
  - a. AAdvantage Laundry Systems - for scheduled maintenance on commercial washers and dryers for one year beginning 11/15/2020 (Clerk's Misc. File No. 20202718)
  - b. City of Tulsa - for the operation and utilization of the Tulsa Area Community Intervention Center for FY 2020-2021 (Clerk's Misc. File No. 20202719)
  - c. RP Power - for 12 months of planned maintenance for Kohler Model 2000REOZMD Generator beginning 12/1/2020; cost of \$2,250 (Clerk's Misc. File No. 20202720)
4. Sheriff - United States Marshals Service, Prisoners Operations Division - for the housing, safekeeping and subsistence of Federal detainees (Clerk's Misc. File No. 20202721)

Motion made by Stan Sallee, seconded by Karen Keith, to approve and authorize execution by the Chairman. Upon roll call, Yes - Karen Keith, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

D. Requests to Advertise for Bids

1. Sheriff - Uniforms and Accessories (Clerk's Misc. File No. 20202722)
2. TC Departments - Food Service Requirements (Clerk's Misc. File No. 20202723)

Motion made by Karen Keith, seconded by Stan Sallee, to approve the requests to advertise. Upon roll call, Yes - Karen Keith, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

- E. Sole Source - (Highways) - SignalTek, Inc. - for maintenance and repairs of traffic signals (Clerk's Misc. File No. 20202724)

Motion made by Stan Sallee, seconded by Karen Keith, to approve and authorize execution by the Chairman. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

- F. Travel/Training - (Board of County Commissioners) - Mike Craddock:
1. to Tax Roll Corrections class on 11/10/2020 (Clerk's Misc. File No. 20202725)
  2. to Inventory Tracking and Inventory Disposal class via Zoom on 11/20/2020 (Clerk's Misc. File No. 20202726)
  3. to Certification Program on 12/8/2020 (Clerk's Misc. File No. 20202727)
  4. to ACCO Spring Conference from 3/31/2021-4/1/2021 (Clerk's Misc. File No. 20202728)

Motion made by Stan Sallee, seconded by Karen Keith, to approve the travel/training requests. Upon roll call, Yes - Karen Keith, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

G. Personnel Actions

1. Building Operations (Clerk's Misc. File No. 20202729)
2. Court Services (Clerk's Misc. File No. 20202730)
3. Highways (Clerk's Misc. File No. 20202731)
4. Parks (Clerk's Misc. File No. 20202732)
5. Social Services (Clerk's Misc. File No. 20202733)

Motion made by Karen Keith, seconded by Stan Sallee, to approve the personnel actions. Upon roll call, Yes - Karen Keith, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

H. Claims to be Disallowed (payments cancelled as of 10/26-30/2020)

There were no claims to be disallowed.

I. Claims (payments for bills to be paid by 10/19-23/2020)

Motion made by Stan Sallee, seconded by Karen Keith, to approve and authorize execution by the Commission. Upon roll call, Yes - Karen Keith, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

J. Blanket Purchase Orders and Emergency Purchase Orders Submitted from 10/26-30/2020

Motion made by Karen Keith, seconded by Stan Sallee, to approve and authorize execution by the Commission. Upon roll call, Yes - Karen Keith, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

K. COVID-19 Virus Discussion and Update

Joseph Kralicek, Director of Tulsa Area Emergency Management Agency, gave an update on COVID-19 numbers in Tulsa County.

L. Discussion and Possible Action regarding COVID-19 CARES Funding Requests/Reports/CARES Funding Agreements and Approval of Tulsa County RESET Loan Applications (Clerk's Misc. File No. 20202734)

Motion made by Stan Sallee, seconded by Karen Keith, to approve the CARES funding requests and RESET loan applications. Upon roll call, Yes - Karen Keith, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

VI. ANNOUNCEMENTS

County Events and Status Updates for Comment and Discussion from: Administrative Services, Building Operations, Court Services, Election Board, Human Resources, Information Technology, Parks, Purchasing, Social Services, Engineering, Highways, Inspections, Sheriff,

Assessor, County Clerk, Court Clerk, Treasurer, District Attorney, Presiding Judge, Juvenile Justice, Expo Square, INCOG, Tulsa Area Emergency Management Agency, OSU Extension, CC Library, CC Health Department, River Parks Authority, Levee Drainage District #12, Board of County Commissioners Chief Deputies, Director of Governmental Affairs

Chairman advised the announcements and County Events and Status updates were open for comment and discussion. The departments with information gave a report.

#### VII. NEW BUSINESS

In accordance with the Open Meeting Act, Title 25 O.S. § 311.A.10, new business is defined as any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda.

There was no new business.

#### VIII. ADJOURN

Motion made by Stan Sallee, seconded by Karen Keith, to adjourn the meeting. Upon roll call, Yes - Karen Keith, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

BOARD OF COUNTY COMMISSIONERS

Ron Peters, Chairman

ATTEST:

Michael Willis, Tulsa County Clerk