

(Agenda of meeting was posted outside of the Tulsa County Headquarters Building and on the Tulsa County website at www.tulsacounty.org on November 24, 2021 at 8:43 a.m.)

MINUTES
Monday, November 29, 2021

I. CALL TO ORDER

The Board of County Commissioners (BOCC) met at the hour of 9:30 a.m., with the following members present: Commissioner Ron Peters, Commissioner Karen Keith and Commissioner Stan Sallee. Others present: County Clerk Michael Willis.

Stan Sallee, Chairman, called the meeting to order at 9:31 a.m., and the following business was transacted:

II. ANNOUNCEMENTS

County Events and Status Updates for Comment and Discussion from: Administrative Services, Building Operations, Court Services, Election Board, Human Resources, Information Technology, Parks, Purchasing, Social Services, Engineering, Highways, Inspections, Sheriff, Assessor, County Clerk, Court Clerk, Treasurer, District Attorney, Presiding Judge, Juvenile Justice, Expo Square, INCOG, Tulsa Area Emergency Management Agency, OSU Extension, CC Library, Tulsa City-County Health Department, River Parks Authority, Levee Drainage District #12, Board of County Commissioners Chief Deputies, Director of Governmental Affairs

Chairman advised the announcements and County Events and Status updates were open for comment and discussion. The departments with information gave a report.

III. MINUTES

A. Board of County Commissioners Meeting of November 22, 2021

Motion made by Ron Peters, seconded by Karen Keith, to approve the minutes. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

IV. UNFINISHED BUSINESS

A. Bid/Proposal Awards & Recommendations:

1. Engineers - Radar Traffic Detection System - Deferred
2. Sheriff and Court Services - Uniforms and Accessories - Deferred

Motion made by Karen Keith, seconded by Ron Peters, to defer the awards. Upon roll call, Yes- Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

B. Addendum #1 - (Highways) - to the Notice to Bidders for Installation and Construction of Concrete Products, CMF #20212475, to clarify insurance requirements, provide sample contract documents and extend the questions and bid submission dates (Clerk's Misc. File No. 20212530)

Motion made by Ron Peters, seconded by Karen Keith, to approve the addendum. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

C. Amendment #1 - (Sheriff) - to the bid award for Janitorial Supplies to Advanced Industrial Solutions and Empire Paper Company, CMF #20211154, for price increase for the following items from Empire Paper Company due to price increases direct from many of their manufacturers: IMP710 DUSTPAN, PLASTIC, BK, New price \$2.82; IMP5032WG BOTTLE, PLASTIC, 32OZ, New Price \$0.58; IMP4745 TRG SPRAYER, 10", RIGID, New Price \$0.50. Procurement also requests to rescind the award for 25" Wood Plunger to Empire Paper Company and award to Advanced Industrial Solutions as there was a price

increase for IMP9200 PLUNGER, 25" WOOD from Empire Paper Company and Advanced Industrial Solutions submitted a cheaper price for the same product which they are still able to honor (Clerk's Misc. File No. 20212531)

Motion made by Karen Keith, seconded by Ron Peters, to approve the amendment. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Saltee. No - None. Abstain - None. Motion carried.

D. Change Orders - Board of County Commissioners:

1. #10 to the agreement with Arrow Construction Resources, LLC for the Tulsa County Ray Jordan Administration Building Renovations bid package 09-01-C (Framing, Drywall and Ceilings), CMF #20210107, for the addition of a rated wall assembly in the Mother's Room in the Jury Room area. The contract sum will be increased in the amount of \$1,114.43 for a revised total contract sum of \$294,925.29 (Clerk's Misc. File No. 20212532)
2. #13 to the agreement with Lighthouse Electric, LLC for the Tulsa County Ray Jordan Administration Building Renovations bid package 26-01-C (Electrical and Fire Alarm), CMF #20210110, for LED lighting upgrades in the Court Services and Public Defender areas. The contract sum will be increased in the amount of \$35,015.88 for a revised total contract sum of \$498,747.88 (Clerk's Misc. File No. 20212533)

Motion made by Ron Peters, seconded by Karen Keith, to approve and authorize execution by the Chairman. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Saltee. No - None. Abstain - None. Motion carried.

V. ACTION ITEMS

- A. Gasoline & Diesel Fuel Quotes for week ending 12/06/2021 (Clerk's Misc. File No. 20212534)

Motion made by Karen Keith, seconded by Ron Peters, to approve the gasoline & diesel fuel quotes. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Saltee. No - None. Abstain - None. Motion carried.

- B. Request for Approval - (Human Resources) - for payment of additional blanket bond premium to Arthur J. Gallagher Insurance in the amount of \$455, total amount of \$7,912 (Clerk's Misc. File No. 20212535)

Motion made by Ron Peters, seconded by Karen Keith, to approve the request.. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Saltee. No - None. Abstain - None. Motion carried.

C. Inventory Resolutions

1. Engineers - Junked - Trash Pump (Clerk's Misc. File No. 20212536)
2. Highway District 2 - Lost - Chainsaw and Impact Wrench (Clerk's Misc. File No. 20212537)

Motion made by Karen Keith, seconded by Ron Peters, to approve and authorize execution by the Chairman. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Saltee. No - None. Abstain - None. Motion carried.

- D. Juvenile Bureau Travel/Training to Accept & File (Clerk's Misc. File No. 20212538)

Motion made by Ron Peters, seconded by Karen Keith, to accept and file the travel/training. Upon roll call, Yes - None. No - None. Abstain - None. Motion carried.

E. Tulsa City-County Health Department Documents to Accept & File

1. Agreement - Blackboard Inc. - for renewal of Blackboard Connect software and service license from 11/10/2021-11/09/2022; cost of \$1,655.64 (Clerk's Misc. File No. 20212539)
2. Travel/Training (Clerk's Misc. File No. 20212540)

Motion made by Karen Keith, seconded by Ron Peters, to accept and file the Tulsa City County Health documents. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

F. Claims to be Disallowed (payments cancelled as of 11/22-24/2021)

There were no claims to be disallowed.

G. Claims (payments for bills to be paid by 11/15-19/2021)

Motion made by Ron Peters, seconded by Karen Keith, to approve and authorize execution by the Commission. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

H. Blanket Purchase Orders and Emergency Purchase Orders Submitted from 11/22-24/2021

Motion made by Karen Keith, seconded by Ron Peters, to approve and authorize execution by the Commission. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

I. Consideration and Approval of Construction Program Payments

1. Vision Tulsa County (Clerk's Misc. File No. 20212541)

Motion made by Ron Peters, seconded by Karen Keith, to approve the payments. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

J. Discussion and Possible Action - Zoning Application and Resolution - (Tulsa Metropolitan Area Planning Commission) - CZ-520, Applicant: Mark Bales, Owner: Bales, Carl & Phyllis C & Mark Philip Bales, Location: East of the northeast corner of South 137th West Avenue & West 41st Street South. The request is to rezone approximately 5.19 +/- acres from RE to AG to permit agricultural uses on the subject lot. On meeting date of October 6, 2021, TMAPC voted 6-0-0 to recommend that the County Commission approve rezoning of 5.19 +/- acres from RE to AG, deferred from 11/22/2021 BOCC Meeting (Clerk's Misc. File No. 20212542)

Motion made by Ron Peters, seconded by Karen Keith, to enter into public hearing at 9:41 a.m. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

Jay Hoyt, representing INCOG, presented the zoning application. There were no members of the public who wished to speak.

Motion made by Karen Keith, seconded by Ron Peters, to close the public hearing at 9:42 a.m. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

Motion made by Karen Keith, seconded by Ron Peters, to approve and authorize execution by the Chairman, zoning application and resolution CZ-520. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

K. COVID-19 Virus Discussion and Update

Joseph Kralicek, Director of Tulsa Area Emergency Management Agency, gave an update on COVID-19 numbers in Tulsa County.

L. Discussion and possible action approving the appropriation and use of funds received from the U.S. Department of Treasury under the "Coronavirus Aid, Relief, and Economic Security (CARES) Act", the "Coronavirus Response and Relief Supplemental Appropriations Act of 2021", the "Emergency Rental Assistance Program", and/or the "American Rescue Plan Act of 2021" and the "Coronavirus State and Local Fiscal Recovery Fund" contained therein (Clerk's Misc. File No. 20212543)

Motion made by Ron Peters, seconded by Karen Keith, to approve the funding requests. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

M. Executive Session - (District Attorney) - Requested by Nicholas Williams - Pursuant to 25 O.S. § 307(B)(4), I am requesting that this matter be discussed in Executive Session

between the Board and its attorney, for the purpose of confidential communications concerning possible official action regarding a pending claim, Tort Claim TC-2021-22: *Glenda Peters v. Board of County Commissioners of Tulsa County*, Oklahoma disclosure of the details of which its attorney advises would seriously impair the ability of the Board to proceed in the public interest (Clerk's Misc. File No. 20212544)

Motion made by Ron Peters, seconded by Karen Keith, to go into Executive Session. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion Carried.

Executive Session commenced at 9:48 a.m.

Motion made by Ron Peters, seconded by Karen Keith, to reconvene the regular meeting at 9:53 a.m. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

N. Discussion and Possible Action Regarding Executive Session Item

Motion made by Ron Peters, seconded by Karen Keith, to approve settlement as recommended by the District Attorney in the amount discussed in Executive Session, to-wit: Tort Claim TC-2021-22: *Glenda Peters v. Board of County Commissioners of Tulsa County*. Upon roll call, Yes - None. No - None. Abstain - None. Motion carried.

VI. NEW BUSINESS

In accordance with the Open Meeting Act, Title 25 O.S. § 311.A.10, new business is defined as any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda.

There was no new business.

VII. ADJOURN

Motion made by Karen Keith, seconded by Ron Peters, to adjourn the meeting. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

BOARD OF COUNTY COMMISSIONERS

Stan Sallee, Chairman

ATTEST:

Michael Willis, Tulsa County Clerk