

(2nd Amended Agenda of meeting was posted outside of the Tulsa County Headquarters Building and on the Tulsa County website at [www.tulsacounty.org](http://www.tulsacounty.org) on November 4, 2022 at 9:24 a.m.)

MINUTES  
Monday, November 7, 2022

I. CALL TO ORDER

The Board of County Commissioners (BOCC) met at the hour of 9:30 a.m., with the following members present: Chief Deputy James Rea representing Commissioner Karen Keith, Commissioner Kelly Dunkerley and Commissioner Stan Sallee. Others present: County Clerk Michael Willis and Chief Deputy Michael Craddock.

Stan Sallee, Chairman Pro Tem, called the meeting to order at 9:30 a.m., and the following business was transacted:

II. PLEDGE OF ALLEGIANCE

Sheriff Vic Regalado led the pledge of allegiance.

III. ANNOUNCEMENTS

County Events and Status Updates for Comment and Discussion from: Administrative Services, Building Operations, Court Services, Election Board, Human Resources, Information Technology, Parks, Purchasing, Social Services, Engineering, Highways, Inspections, Sheriff, Assessor, County Clerk, Court Clerk, Treasurer, District Attorney, Presiding Judge, Juvenile Justice, Expo Square, INCOG, Tulsa Area Emergency Management Agency, OSU Extension, CC Library, Tulsa City-County Health Department, River Parks Authority, Levee Drainage District #12, Board of County Commissioners Chief Deputies, Director of Governmental Affairs, Early Settlement

Chairman advised the announcements and County Events and Status updates were open for comment and discussion. The departments with information gave a report.

IV. MINUTES

A. Board of County Commissioner's Meeting of October 31, 2022

Motion made by James Rea, seconded by Kelly Dunkerley, to approve and authorize execution by the Chairman Pro Tem. Upon roll call, Yes - James Rea, Kelly Dunkerley, Stan Sallee. No - None. Abstain - None. Motion carried.

V. REPORT

A. County Department - (Election Board) - Monthly for 10/2022 (Clerks Misc. File No. 20221968)

Motion made by Kelly Dunkerley, seconded by James Rea, to approve and authorize execution by the Commission. Upon roll call, Yes - James Rea, Kelly Dunkerley, Stan Sallee. No - None. Abstain - None. Motion carried.

VI. UNFINISHED BUSINESS

A. Bid Openings

1. Engineers - RFP for Radar Traffic Detection System, from TLS Group, Inc. (Clerks Misc. File No. 20221969)

Motion made by James Rea, seconded by Kelly Dunkerley, to refer the bids to Engineers and Procurement for analysis, review and recommendation on 11/14/2022. Upon roll call, Yes - James Rea, Kelly Dunkerley, Stan Sallee. No - None. Abstain - None. Motion carried.

- B. Addendum - (Sheriff) - to the request to advertise for Uniforms and Accessories, to provide answers to vendor submitted questions (Clerks Misc. File No. 20221970)

Motion made by Kelly Dunkerley, seconded by James Rea, to approve the addendum. Upon roll call, Yes - James Rea, Kelly Dunkerley, Stan Sallee. No - None. Abstain - None. Motion carried.

- C. Amendment - (Engineers) - to the award for Installation and Construction of Concrete Products to 3 Angels Construction, CMF #20220741, to exercise the option to renew the award for an additional one-year period beginning 1/4/2023, with no changes to the terms of the bid (Clerks Misc. File No. 20221971)

Motion made by James Rea, seconded by Kelly Dunkerley, to approve and authorize execution by the Chairman Pro Tem. Upon roll call, Yes - James Rea, Kelly Dunkerley, Stan Sallee. No - None. Abstain - None. Motion carried.

- D. Declaring a Tulsa County Burn Ban, for a period not to exceed seven days. If extreme fire danger conditions persist, subsequent resolutions may be considered for passage, previously approved on 10/31/2022, CMF # 20221945 (Clerks Misc. File No. 20221972)

Motion made by James Rea, seconded by Kelly Dunkerley, to approve and authorize execution by the Commission. Upon roll call, Yes - James Rea, Kelly Dunkerley, Stan Sallee. No - None. Abstain - None. Motion carried.

## VII. ACTION ITEMS

- A. Gasoline & Diesel Fuel Quotes for week ending 11/14/2022 (Clerks Misc. File No. 20221967)

Motion made by Kelly Dunkerley, seconded by James Rea, to approve the fuel quotes. Upon roll call, Yes - James Rea, Kelly Dunkerley, Stan Sallee. No - None. Abstain - None. Motion carried.

- B. Request for Approval - (Engineers) - EMC Insurance, for Bond Rider for Timber Wolf Excavating, LLC, for Sanitary Sewer Line Project near 76th St. and Yale Ave. (Clerks Misc. File No. 20221973)

Motion made by Kelly Dunkerley, seconded by James Rea, to approve and authorize execution by the Chairman Pro Tem. Upon roll call, Yes - James Rea, Kelly Dunkerley, Stan Sallee. No - None. Abstain - None. Motion carried.

- C. Resolution - (Drainage District #12) - to Strike Assessment from the 2022 Tax Roll Five Star Equipment, Parcel No. 00000-51-70-01769, Item No. 22-20-5001240-001-7; Assessed Value \$10,389; Tax Amt. \$101; Amt. to Strike \$101 (Clerks Misc. File No. 20221974)

Motion made by James Rea, seconded by Kelly Dunkerley, to approve and authorize execution by the Chairman Pro Tem. Upon roll call, Yes - James Rea, Kelly Dunkerley, Stan Sallee. No - None. Abstain - None. Motion carried.

- D. Agreements

- 1. Assessor - Harris Govern, for Matrix System Subscription, cost of \$8,750 (Clerks Misc. File No. 20221975)

Motion made by Kelly Dunkerley, seconded by James Rea, to approve and authorize execution by the Chairman Pro Tem. Upon roll call, Yes - James Rea, Kelly Dunkerley, Stan Sallee. No - None. Abstain - None. Motion carried.

- 2. Board of County Commissioners:

- a. Collinsville Rural Fire Protection District, for \$2,500 for current fiscal year's maintenance and operation of the helipad located at the Collinsville Rural Fire Station, 1018 S. 12th St., Collinsville, OK 74021

Motion made by James Rea, seconded by Kelly Dunkerley, to defer the agreement. Upon roll call, Yes- James Rea, Kelly Dunkerley, Stan Saltee. No - None. Abstain - None. Motion carried.

- b. Mid-Continental Restoration Co., Inc., for Inspection and Reinstallation of Masonry for Courthouse (Clerks Misc. File No. 20221976)

Motion made by Kelly Dunkerley, seconded by James Rea, to approve and authorize execution by the Chairman Pro Tem. Upon roll call, Yes - James Rea, Kelly Dunkerley, Stan Saltee. No - None. Abstain - None. Motion carried.

3. Building Operations - Cox Business, for television service located at 500 S. Denver, Tulsa, OK 74103 at a rate of \$149.87 per month through 6/30/2023 (Clerks Misc. File No. 20221977)
4. County Clerk - Program Management Group, LLC, for Monitoring of ARPA Sub-Recipients (Clerks Misc. File No. 20221978)
5. Parks - Deneice Arterburn, to hold arts and crafts classes at multiple park locations, dates and times vary, through 2/1/2023; fee 20% of enrollment fees (Clerks Misc. File No. 20221979)

Motion made by Kelly Dunkerley, seconded by James Rea, to approve and authorize execution by the Chairman Pro Tem. Upon roll call, Yes - James Rea, Kelly Dunkerley, Stan Saltee. No - None. Abstain - None. Motion carried.

6. Sheriff:
  - a. RapidSOS, for browser-based tool providing mapping solution for all emergency responses

Motion made by James Rea, seconded by Kelly Dunkerley, to defer the agreement. Upon roll call, Yes- James Rea, Kelly Dunkerley, Stan Saltee. No - None. Abstain - None. Motion carried.

- b. Town of Sperry, Oklahoma, for Public Safety Service for the routing of 911 calls (Clerks Misc. File No. 20221980)
- c. U.S. Department of Justice:
  - 1) for TCSO Involvement in High Intensity Drug Trafficking Area Task Force (Clerks Misc. File No. 20221981)
  - 2) Asset Forfeitures from High Intensity Drug Trafficking Area Task Force (Clerks Misc. File No. 20221982)

Motion made by Kelly Dunkerley, seconded by James Rea, to approve and authorize execution by the Chairman Pro Tem. Upon roll call, Yes - James Rea, Kelly Dunkerley, Stan Saltee. No - None. Abstain - None. Motion carried.

#### E. Request to Advertise for Bids

1. Engineers - Hydraulic Hoses, Fittings, Assemblies and Repair (Clerks Misc. File No. 20221983)

Motion made by Kelly Dunkerley, seconded by James Rea, to approve the request. Upon roll call, Yes - James Rea, Kelly Dunkerley, Stan Saltee. No - None. Abstain - None. Motion carried.

#### F. Inventory Resolutions

1. Highways District #1 - junked; chainsaw & floor jack (Clerks Misc. File No. 20221984)
2. Treasurer - junked; defibrillator (Clerks Misc. File No. 20221985)

Motion made by Kelly Dunkerley, seconded by James Rea, to approve and authorize execution by the Chairman Pro Tem. Upon roll call, Yes - James Rea, Kelly Dunkerley, Stan Saltee. No - None. Abstain - None. Motion carried.

- G. Sole Source - (Sheriff) - Intellitech Corporation (IMACS, ALERT), for upgrades, maintenance, service, support and training for its trademarked IMACS and ALERT associated applications and proprietary software (Clerks Misc. File No. 20221986)

Motion made by Kelly Dunkerley, seconded by James Rea, to approve and authorize execution by the Chairman Pro Tem. Upon roll call, Yes - James Rea, Kelly Dunkerley, Stan Sallee. No - None. Abstain - None. Motion carried.

H. Utility Permits - Engineers:

1. East Central Electric Cooperative, Inc., to cross S. 25th W. Ave, approximately 0.38 mi. W. of the E. 171st St. S. & S. Sheridan Rd. junction (Clerks Misc. File No. 20221987)
2. MW Builders, to cross 76th St. N. approximately 0.88 mi. E. of the 76th St. N. & Yale Ave. junction (Clerks Misc. File No. 20221988)
3. Oklahoma Natural Gas, to cross S. 25th W. Ave., approximately 2.67 mi. S. and 3.08 mi. E. of the US-75 & US-67 junction (Clerks Misc. File No. 20221989)

Motion made by James Rea, seconded by Kelly Dunkerley, to approve and authorize execution by the Chairman Pro Tem. Upon roll call, Yes - James Rea, Kelly Dunkerley, Stan Sallee. No - None. Abstain - None. Motion carried.

I. Claims to be Disallowed (payments cancelled as of 10/31-11/04/2022)

1. **Vendor Name/# TC Inmate Trust Fund/29967 Fund # 370** (Clerks Misc. File No. 20221990)  
PO # 104624 Warrant # 500059694 Amt. Paid \$102.82  
PO # 104557 Warrant # 500059694 Amt. Paid \$337.55
2. **Vendor Name/# TC Inmate Trust Fund/29967 Fund # 370** (Clerks Misc. File No. 20221991)  
PO # 104622 Warrant # 500059842 Amt. Paid \$103.08  
PO # 106445 Warrant # 500059842 Amt. Paid \$362.50

Motion made by James Rea, seconded by Kelly Dunkerley, to cancel and disallow the claims. Upon roll call, Yes - James Rea, Kelly Dunkerley, Stan Sallee. No - None. Abstain - None. Motion carried.

J. Claims (payments for bills to be paid from 10/24-28/2022)

Motion made by James Rea, seconded by Kelly Dunkerley, to approve and authorize execution by the Commission. Upon roll call, Yes - James Rea, Kelly Dunkerley, Stan Sallee. No - None. Abstain - None. Motion carried.

K. Blanket Purchase Orders and Emergency Purchase Orders Submitted from 10/31-11/04/2022

Motion made by Kelly Dunkerley, seconded by James Rea, to approve and authorize execution by the Commission. Upon roll call, Yes - James Rea, Kelly Dunkerley, Stan Sallee. No - None. Abstain - None. Motion carried.

L. Consideration and Approval of Construction Program Payments

1. Vision 2025 (Clerks Misc. File No. 20221992)

**Creditor** Olsson Associates; **Trust** 719384-J1; **Item** 10,457 PJ1025-H137E 137<sup>th</sup> E. Ave. Horsepen Creek Bridge; **Purpose** Design/Engineering; **Amt. Paid** \$3,033.60

**Creditor** Schemmer Engineers; **Trust** 719384-J1; **Item** 10,458 - PJ1047-HW86N-E. 86<sup>th</sup> St. N. Btw Yale & Memorial; **Purpose** Design/Engineering; **Amt. Paid** \$4,140.14

2. Vision Tulsa County (Clerks Misc. File No. 20221993)

**Sales Tax/Bond Funded Projects Recommended for Payment**

**Creditor** Heatwave Supply Inc; **Fund** HERJR/PJ1085; **Item** Ray Jordan Renovation - BOPS Basement; **Purpose** Materials; **Amt. Paid** \$16,824.88

**Creditor** American Waste Control, Inc.; **Fund** HERJR/PJ1085; **Item** Ray Jordan Renovation - BOPS Basement; **Purpose** Dumpster; **Amt. Paid** \$255

**Creditor** Hilti, Inc.; **Fund** HERJR/PJ1085; **Item** Ray Jordan Renovation - BOPS Basement; **Purpose** Materials; **Amt. Paid** \$259.52

Motion made by Kelly Dunkerley, seconded by James Rea, to approve and authorize execution by the Chairman Pro Tem. Upon roll call, Yes - James Rea, Kelly Dunkerley, Stan Saltee. No - None. Abstain - None. Motion carried.

M. COVID-19 Virus & Flu Season Discussion and Update

Joseph Kralicek, Director of Tulsa Area Emergency Management Agency, gave an update on COVID-19 and flu season in Tulsa County

- N. Discussion and possible action approving the appropriation and use of funds received from the U.S. Department of Treasury under the “Coronavirus Response and Relief Supplemental Appropriations Act of 2021”, the “Emergency Rental Assistance Program”, and/or the “American Rescue Plan Act of 2021” and the “Coronavirus State and Local Fiscal Recovery Fund” contained therein (Clerks Misc. File No. 20221994)

Motion made by James Rea, seconded by Kelly Dunkerley, to approve the appropriations. Upon roll call, Yes - James Rea, Kelly Dunkerley, Stan Saltee. No - None. Abstain - None. Motion carried.

O. Executive Sessions - District Attorney:

1. Requested by Leana Glenn - Pursuant to 25 O.S. § 307(B)(4), I am requesting that this matter be discussed in Executive Session between the Board and its attorney, for the purpose of confidential communications concerning possible official action regarding a pending claim, to wit: *Tort Claim TC-2022-17: Allison Hieronymus v. Board of County Commissioners of Tulsa County, Oklahoma* disclosure of the details of which its attorney advises would seriously impair the ability of the Board to proceed in the public interest

Motion made by Kelly Dunkerley, seconded by James Rea, to strike this Executive Session. Upon roll call, Yes - James Rea, Kelly Dunkerley, Stan Saltee. No - None. Abstain - None. Motion carried.

2. Requested by Nicholas Williams - Pursuant to 25 O.S. § 307(B)(3), the Board may meet in executive session for purposes of discussing the purchase or appraisal of real property

Motion made by Kelly Dunkerley, seconded by James Rea, to go into Executive Session. Upon roll call, Yes - James Rea, Kelly Dunkerley, Stan Saltee. No - None. Abstain - None. Motion Carried.

Executive Session commenced at 9:47 a.m.

Motion made by James Rea, seconded by Kelly Dunkerley, to reconvene the regular meeting at 10:13 a.m. Upon roll call, Yes - James Rea, Kelly Dunkerley, Stan Saltee. No - None. Abstain - None. Motion Carried.

Motion made by James Rea, seconded by Kelly Dunkerley, to recess the Executive Session until 1:00 p.m. today. Upon roll call, Yes - James Rea, Kelly Dunkerley, Stan Saltee. No - None. Abstain - None. Motion Carried.

Commissioner Kelly Dunkerley assumed the chairmanship. Chief Deputy Michael Craddock represented Commissioner Stan Sallee for the remainder of the meeting.

Motion made by James Rea, seconded by Michael Craddock, to reconvene at 1:02 p.m. Upon roll call, Yes - James Rea, Michael Craddock, Kelly Dunkerley. No - None. Abstain - None. Motion Carried.

Motion made by James Rea, seconded by Michael Craddock to enter Executive Session at 1:03 p.m. Upon roll call, Yes - James Rea, Michael Craddock, Kelly Dunkerley. No - None. Abstain - None. Motion Carried.

Motion made by James Rea, seconded by Michael Craddock to reconvene the regular meeting at 1:18 p.m. Upon roll call, Yes - James Rea, Michael Craddock, Kelly Dunkerley. No - None. Abstain - None. Motion Carried.

P. Discussion and Possible Action Regarding Executive Session Items (Clerks Misc. File No. 20221995)

Motion made by James Rea, seconded by Michael Craddock to authorize the District Attorney to instruct outside counsel to prepare documents as discussed in Executive Session and to authorize execution of these documents by Commissioner Kelly Dunkerley. Upon roll call, Yes - James Rea, Michael Craddock, Kelly Dunkerley. No - None. Abstain - None. Motion Carried.

VIII. NEW BUSINESS

In accordance with the Open Meeting Act, Title 25 O.S. § 311.A.10, new business is defined as any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda.

There was no new business.

IX. ADJOURN

Motion made by James Rea, seconded by Michael Craddock, to adjourn the meeting. Upon roll call, Yes - James Rea, Michael Craddock, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

BOARD OF COUNTY COMMISSIONERS

Stan Sallee, Chairman Pro Tem

ATTEST:

Michael Willis, Tulsa County Clerk