

(Agenda of meeting was posted outside of the Tulsa County Headquarters Building and on the Tulsa County website at www.tulsacounty.org on November 4, 2021 at 4:10 p.m.)

MINUTES
Monday, November 8, 2021

I. CALL TO ORDER

The Board of County Commissioners (BOCC) met at the hour of 9:30 a.m., with the following members present: Commissioner Ron Peters, Commissioner Karen Keith and Commissioner Stan Sallee. Others present: County Clerk Michael Willis.

Stan Sallee, Chairman, called the meeting to order at 9:30 a.m., and the following business was transacted:

II. ANNOUNCEMENTS

County Events and Status Updates for Comment and Discussion from: Administrative Services, Building Operations, Court Services, Election Board, Human Resources, Information Technology, Parks, Purchasing, Social Services, Engineering, Highways, Inspections, Sheriff, Assessor, County Clerk, Court Clerk, Treasurer, District Attorney, Presiding Judge, Juvenile Justice, Expo Square, INCOG, Tulsa Area Emergency Management Agency, OSU Extension, CC Library, CC Health Department, River Parks Authority, Levee Drainage District #12, Board of County Commissioners Chief Deputies, Director of Governmental Affairs

Chairman advised the announcements and County Events and Status updates were open for comment and discussion. The departments with information gave a report.

III. MINUTES

A. Board of County Commissioners Meeting of November 1, 2021

Motion made by Ron Peters, seconded by Karen Keith, to approve and authorize execution by the Chairman. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

IV. REPORTS

- A. Assessor - Monthly Revolving Fund for 10/2021 (Clerk's Misc. File No. 20212410)
- B. County Clerk - Monthly for 10/2021 (Clerk's Misc. File No. 20212411)
- C. Court Clerk - Monthly Records Management and Preservation for 10/2021 (Clerk's Misc. File No. 20212412)

Motion made by Karen Keith, seconded by Ron Peters, to approve and authorize execution, as needed. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

V. UNFINISHED BUSINESS

- A. Qualification Award & Recommendation - (Building Operations) - Engineering Services for the Apache Warehouse Sprinkler System to Cyntergy AEC, LLC, the most qualified and responsive firm (Clerk's Misc. File No. 20212413)

Motion made by Ron Peters, seconded by Karen Keith, to approve the award. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

- B. Change Orders - Board of County Commissioners:

- 1. #2 to the agreement with AAA Glass & Mirror of Oklahoma, LLC for the Tulsa County Ray Jordan Administration Building Renovations bid package 08-02-C (Storefronts, Glass and Glazing), CMF #20210481, for the addition of an opening in the records preservation area. The contract sum will be increased in the amount of

\$891.42 for a revised total contract sum of \$166,137.02 (Clerk's Misc. File No. 20212414)

2. #3 to the agreement with L&M Office Furniture, LLC for the Tulsa County Ray Jordan Administration Building Renovations bid package 09-02-C (Flooring and Base), CMF #20210192, for carpeting in the Court Clerk's area of the second floor. The contract sum will be increased in the amount of \$7,192 for a revised total contract sum of \$270,137.07 (Clerk's Misc. File No. 20212415)
3. #8 to the agreement with Lighthouse Electric, LLC for the Tulsa County Ray Jordan Administration Building Renovations bid package 26-01-C (Electrical and Fire Alarm), CMF #20210110, for the addition of receptacles and data rough-ins in newly designated work spaces and alterations for moved work stations and added counter spaces in the record preservation area. The contract sum will be increased in the amount of \$2,983.20 for a revised total contract sum of \$450,519.90 (Clerk's Misc. File No. 20212416)
4. #9 to the agreement with Arrow Construction Resources, LLC for the Tulsa County Ray Jordan Administration Building Renovations bid package 09-01-C (Framing, Drywall and Ceilings), CMF #20210107, for additional wall framing, demolition, and patching requested in the Public Defender area. The contract sum will be increased in the amount of \$2,284.31 for a revised total contract sum of \$293,810.86 (Clerk's Misc. File No. 20212417)
5. #9 to the agreement with Lighthouse Electric, LLC for the Tulsa County Ray Jordan Administration Building Renovations bid package 26-01-C (Electrical and Fire Alarm), CMF #20210110, for the addition of receptacles and data rough-ins for sufficient power and data at the main check-in desk and break room countertop in the jury room. The contract sum will be increased in the amount of \$653.40 for a revised total contract sum of \$451,173.30 (Clerk's Misc. File No. 20212418)
6. #10 to the agreement with Lighthouse Electric, LLC for the Tulsa County Ray Jordan Administration Building Renovations bid package 26-01-C (Electrical and Fire Alarm), CMF #20210110, for the addition of receptacles and data rough-ins in rooms 315, 343, 358, and 344A and removal of one receptacle in room 336 in the Public Defender area. The contract sum will be increased in the amount of \$2,526.70 for a revised total contract sum of \$453,700 (Clerk's Misc. File No. 20212419)
7. #11 to the agreement with Lighthouse Electric, LLC for the Tulsa County Ray Jordan Administration Building Renovations bid package 26-01-C (Electrical and Fire Alarm), CMF #20210110, for the replacement of damaged receptacles in the first floor Court Services and third floor Public Defender areas. The contract sum will be increased in the amount of \$8,712 for a revised total contract sum of \$462,412 (Clerk's Misc. File No. 20212420)
8. #12 to the agreement with Lighthouse Electric, LLC for the Tulsa County Ray Jordan Administration Building Renovations bid package 26-01-C (Electrical and Fire Alarm), CMF #20210110, for the replacement of damaged receptacles in the first floor Alternative Courts area. The contract sum will be increased in the amount of \$1,320 for a revised total contract sum of \$463,732 (Clerk's Misc. File No. 20212421)

Motion made by Karen Keith, seconded by Ron Peters, to approve and authorize execution by the Chairman. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

VI. ACTION ITEMS

A. Gasoline & Diesel Fuel Quotes for week ending 11/15/2021 (Clerk's Misc. File No. 20212422)

Motion made by Ron Peters, seconded by Karen Keith, to approve the gasoline and diesel fuel quotes. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

B. Requests for Approval

1. Board of County Commissioners:
 - a. for authorization form requesting that the Purchase Card (P-Card) account be linked to the State of Oklahoma Purchase Card Program which was awarded pursuant to competitive bid to Bank of America, N.A. (Clerk's Misc. File No. 20212423)
 - b. Letter of Support to the Federal Transit Administration for grant application for Buses and Bus Facilities Program made by the Metropolitan Tulsa Transit Authority (MTTA) (Clerk's Misc. File No. 20212424)
2. Building Operations - for mechanical apprentice license renewal for Chad Lewis and stationary engineering license renewals for Jeff Mann, Jim Neff and James Wilson; total cost of \$265 (Clerk's Misc. File No. 20212425)
3. Engineers - Notice to Proceed to Crossland Heavy Contractors, Inc. for the Bridge and Approaches on Harvard Avenue over Posey Creek (Clerk's Misc. File No. 20212426)
4. Human Resources:
 - a. for acceptance of donations from various vendors for items to give away at health fairs and vaccine clinics to encourage participation (Clerk's Misc. File No. 20212427)
 - b. for in-county mileage reimbursement for FY 2021-2022; cost of \$1,500 maximum (Clerk's Misc. File No. 20212428)

Motion made by Ron Peters, seconded by Karen Keith, to approve and authorize execution, as needed. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

C. Resolutions

1. Board of County Commissioners:
 - a. Adopting Tulsa County Commission District Plan and file the plan with the Tulsa County Clerk and the Tulsa County Election Board (Clerk's Misc. File No. 20212429)
 - b. to request programming of Tulsa Urbanized Area Congestion Mitigation & Air Quality funds for Public Fleet Replacement and Alternative Fuel Infrastructure Project (Clerk's Misc. File No. 20212430)
2. County Clerk:
 - a. to designate Aaron Wiedman as Requesting Officer for Early Settlement (Clerk's Misc. File No. 20212431)
 - b. to designate Natalia Melnik as Receiving Officer for County Clerk Budget Division and Early Settlement (Clerk's Misc. File No. 20212432)
3. Treasurer - to designate Danna Haworth as Requisitioning Officer (Clerk's Misc. File No. 20212433)

Motion made by Ron Peters, seconded by Karen Keith, to approve and authorize execution by the Chairman. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

D. Agreements

1. Administrative Services - Getty Images US, Inc. - for an annual license for premium access to Getty Creative RF, Video RF, and Music content from 1/25/2022 through 1/24/2023; total annual cost of \$3,600 (Clerk's Misc. File No. 20212434)
2. Assessor:
 - a. Cox Media Group - for booth space rental at the 2022 Green Country Home & Garden Show from 1/28-30/2022 at the Exchange Center at Expo Square; cost of \$3,270 (Clerk's Misc. File No. 20212435)
 - b. Home Builders Association of Greater Tulsa, Inc. - for booth space rental at the 2022 Greater Tulsa Home & Garden Show from 3/10-13/2022 at the SageNet Center at Expo Square; cost of \$1,835 (Clerk's Misc. File No. 20212436)
3. Human Resources - McAtee and Cassody, PLLC - for legal representation in matters relating to defense of Workers' Compensation claims asserted against Tulsa County in the Oklahoma Worker's Compensation Commission. This agreement, if approved, shall replace the existing legal representation agreement with McAtee and Cassody, PLLC, CMF #20210685 (Clerk's Misc. File No. 20212437)
4. Inspections - Green Country Fire & Safety - for consulting services related to fire and life safety code requirements as well as plan review, inspections, and acceptance testing of building plans, sprinkler suppression systems, fire alarm systems, and hood suppression systems (Clerk's Misc. File No. 20212438)
5. Parks - Oklahoma Firefighters Burn Camp - for use of Chandler Park to host a disc golf tournament on 11/14/ 2021 from 8:00 a.m. to 4:00 p.m.; fee of \$112.50 (Clerk's Misc. File No. 20212439)
6. Sheriff - Independent School District No. 1 of Tulsa County, Oklahoma dba Tulsa Public Schools - for provision of educational services for qualified residential students housed in the David L. Moss Criminal Justice Center for FY 2021-2022 (Clerk's Misc. File No. 20212440)

Motion made by Karen Keith, seconded by Ron Peters, to approve and authorize execution by the Chairman. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

- E. Agreement Renewal - (Procurement) - Annotate Software Ltd. - for renewal of CMF #20203035 from 12/1/2021-11/30/2022 (Clerk's Misc. File No. 20212441)

Motion made by Ron Peters, seconded by Karen Keith, to approve and authorize execution by the Chairman. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

- F. Request to Advertise for Bids - (Parks) - Tulsa Herd at LaFortune Park (Clerk's Misc. File No. 20212442)

Motion made by Ron Peters, seconded by Karen Keith, to approve the request to advertise. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

G. Sole Sources - Sheriff:

1. Broncho Company dba Electric Power Door - for doors, hardware and service for the hydraulic folding doors used at the David L. Moss facility. Electric Power Door has one distributor, Royal Overhead Door of Mabelvale, AR, who is authorized to provide sales, installation and service for their products (Clerk's Misc. File No. 20212443)
2. Intellitech Corporation - for upgrades, maintenance, service, support and training for trademarked IMACS and ALERT associated applications and proprietary software (Clerk's Misc. File No. 20212444)

3. R.R. Brink Locking Systems, Inc. - for all Brink locks, parts and Medeco parts. RR Brink is also the sole manufacturer for all locks and parts for prepped hollow metal door frames at David L. Moss Criminal Justice Center (Clerk's Misc. File No. 20212445)

Motion made by Karen Keith, seconded by Ron Peters, to approve and authorize execution by the Chairman. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

H. Utility Permits - (Engineers) - Oklahoma Natural Gas Company:

1. to cross S. Sheridan Rd. approximately 2.48/1.00 mi. S./W. of the US-64 & SH-67 junction (Clerk's Misc. File No. 20212446)
2. to cross E. 181st St. approximately 3.00/0.22 mi. S./W. of the US-64 & SH-67 junction (Clerk's Misc. File No. 20212447)

Motion made by Ron Peters, seconded by Karen Keith, to approve and authorize execution by the Chairman. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

- I. Travel/Training - (Human Resources) - Cheryl King and Raymond Todd to receive training to become instructors for Tulsa County Defensive Driving classes provided monthly for employees; cost of \$3,188 (Clerk's Misc. File No. 20212448)

Motion made by Karen Keith, seconded by Ron Peters, to approve the travel/training request. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

J. CC Health Department Documents to Accept & File

1. Agreements
 - a. Swift Staffing Solutions, LLC - for staffing services from 12/1/2021-11/30/2022; Employee rate + 45% for Front Office, + 55% for other positions, \$40 for drug test (Clerk's Misc. File No. 20212449)
 - b. D & P Janitorial, LLC - for floor cleaning contract for CRHC and JOGHC locations from 11/1/2021-5/1/2022; cost of \$30,120.00 (\$5,020.00/mo.) (Clerk's Misc. File No. 20212450)
2. Travel/Training (Clerk's Misc. File No. 20212451)

Motion made by Ron Peters, seconded by Karen Keith, to accept and file the CC Health documents. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

K. Claims to be Disallowed (payments cancelled as of 11/1-5/2021)

There were no claims to be disallowed.

L. Claims (payments for bills to be paid by 10/25-29/2021)

Motion made by Karen Keith, seconded by Ron Peters, to approve and authorize execution by the Commission. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

M. Blanket Purchase Orders and Emergency Purchase Orders Submitted from 11/1-5/2021

Motion made by Ron Peters, seconded by Karen Keith, to approve and authorize execution by the Commission. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

N. Consideration and Approval of Construction Program Payments

1. Vision 2025 (Clerk's Misc. File No. 20212452)
2. Vision Tulsa County (Clerk's Misc. File No. 20212453)

Motion made by Karen Keith, seconded by Ron Peters, to approve the payments. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

- O. Zoning Application Hearing and Possible Action - (Tulsa Metropolitan Area Planning Commission) - CZ-518 and PUD-859 - Applicant: Ryan McCarty, Owner: Lindsay Development LLC, Location: East of the southeast corner of East 151st Street South &

South Lewis Avenue. The request is to rezone 36.44+/- acres from AG to RE with a PUD overlay to permit a single-family residential subdivision. On meeting date of 9/15/2021, TMAPC voted to recommend that the County Commission approve rezoning of 36.44+/- acres from AG to RE/PUD-859 (Clerk's Misc. File No. 20212454)

Motion made by Ron Peters, seconded by Karen Keith, to enter into public hearing at 9:43 a.m. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

No members of the public signed up to speak.

Motion made by Karen Keith, seconded by Ron Peters, to close the public hearing at 9:44 a.m. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

Motion made by Ron Peters, seconded by Karen Keith, to approve and authorize execution by the Chairman, zoning application and resolution CZ-518 and PUD-859. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

P. COVID-19 Virus Discussion and Update

Joseph Kralicek, Director of Tulsa Area Emergency Management Agency, gave an update on COVID-19 numbers in Tulsa County.

- Q. Discussion and possible action approving the appropriation and use of funds received from the U.S. Department of Treasury under the “Coronavirus Aid, Relief, and Economic Security (CARES) Act”, the “Coronavirus Response and Relief Supplemental Appropriations Act of 2021”, the “Emergency Rental Assistance Program”, and/or the “American Rescue Plan Act of 2021” and the “Coronavirus State and Local Fiscal Recovery Fund” contained therein (Clerk's Misc. File No. 20212455)

Motion made by Ron Peters, seconded by Karen Keith, to approve the funding requests. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

R. Executive Sessions - (District Attorney) - Requested by Nicholas Williams:

1. Pursuant to 25 O.S. § 307(B)(4), I am requesting that this matter be discussed in Executive Session between the Board and its attorney, for the purpose of confidential communications concerning possible official action regarding a pending claim, Tort Claim TC-2021-22: *Glenda Peters v. Board of County Commissioners of Tulsa County*, Oklahoma disclosure of the details of which its attorney advises would seriously impair the ability of the Board to proceed in the public interest
2. Pursuant to 25 O.S. § 307(B)(4), I am requesting that this matter be discussed in Executive Session between the Board and its attorney, for the purpose of confidential communications concerning possible official action regarding a pending claim, Tort Claim TC-2021-27: *Linda Crites v. Board of County Commissioners of Tulsa County, Oklahoma*, disclosure of the details of which its attorney advises would seriously impair the ability of the Board to proceed in the public interest

Motion made by Ron Peters, seconded by Karen Keith, to go into Executive Session. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion Carried.

Executive Session commenced at 9:48 a.m.

Motion made by Karen Keith, seconded by Ron Peters, to reconvene the regular meeting at 9:53 a.m. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

S. Discussion and Possible Action Regarding Executive Session Items

No action taken on Executive Session #1.

Motion made by Karen Keith, seconded by Ron Peters, to approve payment in the amount discussed in Executive Session, to-wit: Tort Claim TC-2021-27: *Linda Crites v. Board of County Commissioners of Tulsa County, Oklahoma*. Upon roll call, Yes - None. No - None. Abstain - None. Motion carried. (Clerk's Misc. File No. 20212456)

VII. NEW BUSINESS

In accordance with the Open Meeting Act, Title 25 O.S. § 311.A.10, new business is defined as any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda.

There was no new business.

VIII. ADJOURN

Motion made by Ron Peters, seconded by Karen Keith, to adjourn the meeting. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

BOARD OF COUNTY COMMISSIONERS

Stan Sallee, Chairman

ATTEST:

Michael Willis, Tulsa County Clerk