

(Agenda of meeting was posted outside of the Tulsa County Headquarters Building and on the Tulsa County website at [www.tulsacounty.org](http://www.tulsacounty.org) on October 6, 2022 at 3:46 p.m.)

MINUTES  
Monday, October 10, 2022

I. CALL TO ORDER

The Board of County Commissioners (BOCC) met at the hour of 9:30 a.m., with the following members present: Commissioner Kelly Dunkerley, Commissioner Stan Sallee and Commissioner Karen Keith. Others present: County Clerk Michael Willis.

Karen Keith, Chairman, called the meeting to order at 9:30 a.m., and the following business was transacted:

II. MINUTES

A. Management Conference Special Meeting of September 9, 2022

B. Board of County Commissioner's Meeting of October 3, 2022

Motion made by Stan Sallee, seconded by Kelly Dunkerley, to approve and authorize execution by the Chairman. Upon roll call, Yes - Kelly Dunkerley, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

III. REPORTS

A. Elected Officials:

1. County Clerk

a. Monthly for 9/2022 (Clerk's Misc. File No. 20221832)

b. E-911 Quarterly for 7/1/2022 - 9/30/2022 (Clerk's Misc. File No. 20221833)

2. Treasurer - Depository Summary of Daily Analysis for 9/2022 (Clerk's Misc. File No. 20221834)

B. County Departments

1. Election Board - Monthly for 9/2022 (Clerk's Misc. File No. 20221835)

2. Human Resources - 3rd Quarter Workers' Compensation Multiple Injury Trust Fund (Clerk's Misc. File No. 20221836)

Motion made by Stan Sallee, seconded by Kelly Dunkerley, to approve and authorize execution, as needed. Upon roll call, Yes - Kelly Dunkerley, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

IV. UNFINISHED BUSINESS

A. Amendment - (Court Services) - #1 to agreement with BI Incorporated, for Electronic Monitoring Service, (Original CMF # 20221354), amending charge fees and adding coverage for costs related to lost, stolen, or damaged SL3 Units (Clerk's Misc. File No. 20221837)

B. Appointment - (Commissioner Dunkerley) - of Scott Houston to the TC Board of Adjustment, effective immediately, to complete Kelly Dunkerley's term expiring 9/15/2024 (Clerk's Misc. File No. 20221838)

Motion made by Kelly Dunkerley, seconded by Stan Sallee, to approve and authorize execution, as needed. Upon roll call, Yes - Kelly Dunkerley, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

- C. Resolution - (Board of County Commissioners) - Declaring a Tulsa County Burn Ban, for a period not to exceed seven days. If extreme fire danger conditions persist, subsequent resolutions may be considered for passage, previously approved on 8/15, 8/22, 8/29, 9/6, 9/12, 9/19, 9/26 and 10/3/2022, CMF #20221588, #20221628, #20221661, #20221696, #20221735, #20221758, #20221782 and #20221815 (Clerk's Misc. File No. 20221839)

Motion made by Kelly Dunkerley, seconded by Stan Saltee, to approve and authorize execution by the Commission. Upon roll call, Yes - Kelly Dunkerley, Stan Saltee, Karen Keith. No - None. Abstain - None. Motion carried.

## V. ACTION ITEMS

- A. Gasoline & Diesel Fuel Quotes for week ending 10/17/2022 (Clerk's Misc. File No. 20221831)

Motion made by Stan Saltee, seconded by Kelly Dunkerley, to approve the fuel quotes. Upon roll call, Yes - Kelly Dunkerley, Stan Saltee, Karen Keith. No - None. Abstain - None. Motion carried.

### B. Requests for Approval

1. County Clerk - Traveler's Casualty and Surety Company, of Business Income Worksheet for FY 2021-2022 (Clerk's Misc. File No. 20221841)
2. Human Resources - of donations for the Tulsa County Wellness Fair, from Allstate Insurance, Employees Federal Credit Union, BOK, Delta Dental, Community Care, Voya and VSP, gift cards, piggy banks, ink pens, pop-sockets, toothbrushes, hand sanitizers, one fleece blanket, can koozies, one pair designer sunglasses and lens cloths. The approximate value of the donations is \$1,500 (Clerk's Misc. File No. 20221842)
3. INCOG - Urban County CDBG Project Activity:
  - a. Action #1. Designate the County's Chief Executive Officer, the Chairperson, the certifying officer under the National Environmental Policy Act of 1969 to assume overall responsibility for the environmental review process, including signing required certifications
  - b. Action #2. Make a Finding of No Significant Impact on the Environment on the following projects:
    - 1) City of Sand Springs FY22 Lincoln Avenue Water Line Replacement Project (Clerk's Misc. File No. 20221843)
4. Board of County Commissioners - of Quit Claim Deed - conveying surplus real property located at North Wheeling Avenue and East 63rd St. North, Turley, Tulsa County Oklahoma, 73120 described as Lots 13 and 14, Stebbins Resubdivision, to Mark and Mary Groves (Clerk's Misc. File No. 20221840)
5. Parks - of payment of membership fee of \$500 to the Oklahoma Recreation & Parks Society (ORPS) (Clerk's Misc. File No. 20221844)
6. Sheriff - for Roger Crow, to retain peace officer status and be designated as a Peace Officer, Retired, with full rights as authorized under Title 19 Oklahoma Statutes Sections 553 and 554, effective 10/20/2022 (Clerk's Misc. File No. 20221845)

Motion made by Kelly Dunkerley, seconded by Stan Saltee, to approve and authorize execution, as needed. Upon roll call, Yes - Kelly Dunkerley, Stan Saltee, Karen Keith. No - None. Abstain - None. Motion carried.

- C. Notice to Proceed - (Juvenile Bureau) - Magnum Construction, Inc. for the Juvenile Justice Center Resident Quarters Sheet Metal Installation, CMF# 20221675, to proceed with the scope of work as defined in the approved agreement (Clerk's Misc. File No. 20221846)

Motion made by Stan Sallee, seconded by Kelly Dunkerley, to approve the notice to proceed. Upon roll call, Yes - Kelly Dunkerley, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

D. Resolutions

1. Board of County Commissioners - Drainage District No. 12 to use public ways in Vern Heights, Bruner and Partridge Subdivisions, to construct, maintain, repair, operate, patrol, and replace a flood protection levee

Motion made by Kelly Dunkerley, seconded by Stan Sallee, to defer the resolution. Upon roll call, Yes- Kelly Dunkerley, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

2. District Attorney:

- a. to designate Sara Kutchta as Requisitioning Officer (Clerk's Misc. File No. 20221847)
- b. to designate Sara Ramey as Receiving Officer (Clerk's Misc. File No. 20221848)

Motion made by Stan Sallee, seconded by Kelly Dunkerley, to approve and authorize execution by the Chairman. Upon roll call, Yes - Kelly Dunkerley, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

E. Agreements

1. Board of County Commissioners - Indian Nations Council of Governments (INCOG):
  - a. for Community Development Block Grant (CDBG) administrative consulting services for a monetary payment not to exceed \$218,396 for services through 6/30/2023 (Clerk's Misc. File No. 20221849)
  - b. for HOME Consortium program administrative services for a monetary payment not to exceed \$128,009 through 6/30/2023 (Clerk's Misc. File No. 20221850)
2. County Clerk - Traveler's Casualty and Surety Company of America for Government Entity crime coverage beginning 11/1/2022 (Clerk's Misc. File No. 20221851)
3. District Attorney - Cox Business, for television service located at 500 S. Denver Ave., Ste 900, Tulsa, OK 74103 at rate of \$104.98 per month through 6/30/2023 (Clerk's Misc. File No. 20221852)
4. Engineers - Washington County Rural Water District #3, for utility relocation for the improvements at 86th St. North for an estimated cost of \$140,000 (Clerk's Misc. File No. 20221853)

Motion made by Kelly Dunkerley, seconded by Stan Sallee, to approve and authorize execution by the Chairman. Upon roll call, Yes - Kelly Dunkerley, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

5. Juvenile Bureau - Praetoria Group LLC, for security services at the Juvenile Justice Center
6. Sheriff - Red Earth Environmental, Inc., for medical waste disposal services

Motion made by Stan Sallee, seconded by Kelly Dunkerley, to defer the Praetoria Group LLC and Red Earth Environmental Inc. agreements. Upon roll call, Yes- Kelly Dunkerley, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

F. Requests to Advertise for Bids/Proposals

1. Engineers - Radar Traffic Detection System (Clerk's Misc. File No. 20221854)

2. Sheriff - TCSO Campus Buildout - Flood Plain Grading (Clerk's Misc. File No. 20221855)

Motion made by Kelly Dunkerley, seconded by Stan Sallee, to approve the requests to advertise. Upon roll call, Yes - Kelly Dunkerley, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

- G. Inventory Resolution - (Highway District #2) - junked; Trane 3-Ton Heating/Cooling Unit (Clerk's Misc. File No. 20221856)

Motion made by Kelly Dunkerley, seconded by Stan Sallee, to approve and authorize execution by the Chairman. Upon roll call, Yes - Kelly Dunkerley, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

- H. Utility Permits - Engineers:

1. AT&T Oklahoma - to cross and parallel W. 21st St. S. and S. 49th W. Ave, approximately 1.74 mi. S. of the US-412 & 49th W. Ave. junction (Clerk's Misc. File No. 20221857)
2. Oklahoma Natural Gas Company - to cross S. 35th E. Ave., approximately 1.93/3.66 mi. S/E of the US-75 & SH-67 junction (Clerk's Misc. File No. 20221858)
3. Washington County Rural Water District # 3 - to cross N. Yale Ave approximately .08 mi. S. of the 86th St. N. & Yale Ave. junction (Clerk's Misc. File No. 20221859)

Motion made by Stan Sallee, seconded by Kelly Dunkerley, to approve and authorize execution by the Chairman. Upon roll call, Yes - Kelly Dunkerley, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

- I. Claims to be Disallowed (payments cancelled as of 10/3-7/2022)

1. **Vendor Name/Number: Kansas Turnpike Authority / 04507 Fund #: 100 PO #: 105214 Warrant #: 500058352 Amt. Paid \$43.50** (Clerk's Misc. File No. 20221860)
2. **Vendor Name/Number: Tulsa Regional Chamber Inc/02968 Fund #: 100 PO #: 105529 Warrant #: 500058628 Amt. Paid \$950.00** (Clerk's Misc. File No. 20221861)

Motion made by Kelly Dunkerley, seconded by Stan Sallee, to cancel and disallow the claims. Upon roll call, Yes - Kelly Dunkerley, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

- J. Claims (payments for bills to be paid from 9/26-30/2022)

Motion made by Stan Sallee, seconded by Kelly Dunkerley, to approve and authorize execution by the Commission. Upon roll call, Yes - Kelly Dunkerley, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

- K. Blanket Purchase Orders and Emergency Purchase Orders Submitted from 10/3-7/2022

Motion made by Kelly Dunkerley, seconded by Stan Sallee, to approve and authorize execution by the Commission. Upon roll call, Yes - Kelly Dunkerley, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

- L. Consideration and Approval of Construction Program Payments

1. Vision Tulsa County (Clerk's Misc. File No. 20221862)  
**Sales Tax/Bond Funded Projects Recommend for Payment**

**Creditor:** Maxwell Supply of Tulsa; **Fund:** PCP02/PJ1066; **Item:** Chandler Park Project B; **Purpose:** Materials; **Amt Paid:** \$118.20

**Creditor:** Amazon Com LLC; **Fund:** PCP02/PJ1066; **Item:** Chandler Park Project B; **Purpose:** Materials; **Amt Paid:** \$731.88

**Creditor:** Heatwave Supply, Inc.; **Fund:** PCP02/PJ1066; **Item:** Chandler Park Project B; **Purpose:** Materials; **Amt Paid:** \$395.43

**Creditor:** Irby Electric Distributor; **Fund:** PCP02/PJ1066; **Item:** Chandler Park Project B; **Purpose:** Materials; **Amt Paid:** \$1,209.12

**Creditor:** State of Oklahoma (OMES); **Fund:** PCP02/PJ1066; **Item:** Chandler Park Project B; **Purpose:** Services; **Amt Paid:** \$150

**Creditor:** Heatwave Supply, Inc.; **Fund:** PCP02/PJ1066; **Item:** Chandler Park Project B; **Purpose:** Materials; **Amt Paid:** \$377.50

**Creditor:** National Catering Service of Tulsa; **Fund:** PCP02/PJ1066; **Item:** Chandler Park Project B; **Purpose:** Materials; **Amt Paid:** \$60

**Creditor:** Heatwave Supply, Inc.; **Fund:** PCP02/PJ1066; **Item:** Chandler Park Project B; **Purpose:** Materials; **Amt Paid:** \$173.04

**Creditor:** United Masonry; **Fund:** PCP02/PJ1066; **Item:** Chandler Park Project B; **Purpose:** Construction; **Amt Paid:** \$17,300

**Creditor:** Sherwood (Greenhill) Construction Co. Inc.; **Fund:** PCP02/PJ1066; **Item:** Chandler Park Project B; **Purpose:** Materials; **Amt Paid:** \$697.50

**Creditor:** Locke Supply; **Fund:** PCP02/PJ1066; **Item:** Chandler Park Project B; **Purpose:** Materials; **Amt Paid:** \$362.32

**Creditor:** Scovil & Sides Hardware Co.; **Fund:** PCP02/PJ1066; **Item:** Chandler Park Project B; **Purpose:** Materials; **Amt Paid:** \$2,400

**Creditor:** American Rental & Sales, Inc.; **Fund:** PCP02/PJ1066; **Item:** Chandler Park Project B; **Purpose:** Rental; **Amt Paid:** \$130

**Creditor:** Independent Material Co., Inc.; **Fund:** PCP02/PJ1066; **Item:** Chandler Park Project B; **Purpose:** Materials; **Amt Paid:** \$76.47

**Creditor:** Garver; **Fund:** HEDSO/PJ1037; **Item:** Edison Bridge Replacement; **Purpose:** Construction; **Amt Paid:** \$740

**Creditor:** Advance Alarms; **Fund:** HDIS3/PJ1035; **Item:** Dist. 3 Maintenance Facility; **Purpose:** Construction; **Amt Paid:** \$ 3,816.44

**Creditor:** American Waste Control, Inc.; **Fund:** HERJR/PJ1085; **Item:** Ray Jordan Renovation – BOPS Basement; **Purpose:** Construction; **Amt Paid:** \$ 615.38

**Creditor:** Meshek & Assoc.; **Fund:** H209W/PJ1029; **Item:** 209th St. Bridge Replacement; **Purpose:** Construction; **Amt Paid:** \$ 1,427.50

**Creditor:** Meshek & Assoc.; **Fund:** H91SO/PJ1033; **Item:** 91<sup>ST</sup> St. Improvements from Hwy 75 to Elwood Ave.; **Purpose:** ROW Services; **Amt Paid:** \$5,040.63

**Creditor:** The Home Depot; **Fund:** PCP02/PJ1066; **Item:** Chandler Park Project B; **Purpose:** Materials; **Amt Paid:** \$123.09

**Creditor:** Herc Rental; **Fund:** PCP02/PJ1066; **Item:** Chandler Park Project B; **Purpose:** Rental; **Amt Paid:** \$257

Motion made by Stan Sallee, seconded by Kelly Dunkerley, to approve and authorize execution by the Chairman. Upon roll call, Yes - Kelly Dunkerley, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

#### M. COVID-19 Virus Discussion and Update

Joseph Kralicek, Director of Tulsa Area Emergency Management Agency, gave an update on COVID-19 numbers in Tulsa County. Commissioner Keith requested flu season numbers be included in future updates.

#### VI. ANNOUNCEMENTS

County Events and Status Updates for Comment and Discussion from: Administrative Services, Building Operations, Court Services, Election Board, Human Resources, Information Technology, Parks, Purchasing, Social Services, Engineering, Highways, Inspections, Sheriff, Assessor, County Clerk, Court Clerk, Treasurer, District Attorney, Presiding Judge, Juvenile Justice, Expo Square, INCOG, Tulsa Area Emergency Management Agency, OSU Extension, CC

Library, Tulsa City-County Health Department, River Parks Authority, Levee Drainage District #12, Board of County Commissioners Chief Deputies, Director of Governmental Affairs  
Chairman advised the announcements and County Events and Status updates were open for comment and discussion. The departments with information gave a report.

#### VII. NEW BUSINESS

In accordance with the Open Meeting Act, Title 25 O.S. § 311.A.10, new business is defined as any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda.

There was no new business.

#### VIII. ADJOURN

Motion made by Stan Saltee, seconded by Kelly Dunkerley, to adjourn the meeting. Upon roll call, Yes - Kelly Dunkerley, Stan Saltee, Karen Keith. No - None. Abstain - None. Motion carried.

BOARD OF COUNTY COMMISSIONERS

Karen Keith, Chairman

ATTEST:

Michael Willis, Tulsa County Clerk