

(Agenda of meeting was posted on the Tulsa County website at www.tulsacounty.org on October 9, 2020 at 9:29 a.m.)

MINUTES
Monday, October 12, 2020

I. CALL TO ORDER

The Board of County Commissioners (BOCC) met at the hour of 9:30 a.m., with the following members present: Commissioner Karen Keith, Commissioner Stan Sallee and Commissioner Ron Peters. Others present: County Clerk Michael Willis.

Ron Peters, Chairman, called the meeting to order at 9:30 a.m., and the following business was transacted:

II. ANNOUNCEMENTS

County Events and Status Updates for Comment and Discussion from: Administrative Services, Building Operations, Court Services, Election Board, Human Resources, Information Technology, Parks, Purchasing, Social Services, Engineering, Highways, Inspections, Sheriff, Assessor, County Clerk, Court Clerk, Treasurer, District Attorney, Presiding Judge, Juvenile Justice, Expo Square, INCOG, Tulsa Area Emergency Management Agency, OSU Extension, CC Library, CC Health Department, River Parks Authority, Levee Drainage District #12, Board of County Commissioners Chief Deputies, Director of Governmental Affairs

Chairman advised the announcements and County Events and Status updates were open for comment and discussion. The Departments with information gave a report.

III. NEW BUSINESS

In accordance with the Open Meeting Act, Title 25 O.S. § 311.A.10, new business is defined as any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda.

There was no new business.

IV. MINUTES

A. Board of County Commissioner's Meeting of October 5, 2020

Motion made by Karen Keith, seconded by Stan Sallee, to approve and authorize execution by the Chairman. Upon roll call, Yes - Karen Keith, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

V. REPORTS

A. County Clerk:

1. Monthly for 9/2020 (Clerk's Misc. File No. 20202519)
2. Quarterly E-911 Funds from 7/1/2020 through 9/30/2020 (Clerk's Misc. File No. 20202520)

B. Election Board:

1. Monthly for 8/2020 - Revised (Clerk's Misc. File No. 20202521)
2. Monthly for 9/2020 (Clerk's Misc. File No. 20202522)

Motion made by Stan Sallee, seconded by Karen Keith, to approve and authorize execution, as needed. Upon roll call, Yes - Karen Keith, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

VI. UNFINISHED BUSINESS

A. Bid Openings - (TC Departments) - Plumbing Supplies

1. Heatwave Supply, Inc. (Clerk's Misc. File No. 20202523)

Motion made by Karen Keith, seconded by Stan Sallee, to refer the bid to TC Departments and Procurement for analysis, review and recommendation on October 19, 2020. Upon roll call, Yes - Karen Keith, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

B. Bid Awards & Recommendations:

1. Engineers - Removal of Railroad Spur Crossing on Southwest Blvd. - to ECC Corporation in the total amount of \$13,450 which includes the base bid and no alternates, the lowest and best bid received (Clerk's Misc. File No. 20202524)
2. TC Departments - Electrician Services - to Tulsa Electric LLC, the bidder with the lowest and best rates overall. This award is for one year beginning 10/16/2020 (Clerk's Misc. File No. 20202525)

Motion made by Stan Sallee, seconded by Karen Keith, to approve the bid awards and recommendations. Upon roll call, Yes - Karen Keith, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

C. Addendums

1. Board of County Commissioners - #1 to the Notice to Bidders for Ray Jordan Administration Building Renovations set to open 11/2/2020, for clarifications to project specifications, response to vendor submitted questions and substitution requests and CM Clarification #1 (Clerk's Misc. File No. 20202526)
2. Highways - #1 to the Notice to Bidders for the Tulsa County Maintenance Facilities Fueling Stations set to open 10/26/2020, to provide clarifications to the project specifications and drawings, and response to vendor submitted questions and substitution requests (Clerk's Misc. File No. 20202527)
3. Sheriff - #3 to the Notice to Bidders for David L. Moss Criminal Justice Center Roof Replacement set to open 10/19/2020, to provide specification clarification, response to vendor submitted requests, and a revised bid form (Clerk's Misc. File No. 20202528)

Motion made by Karen Keith, seconded by Stan Sallee, to approve the addendums. Upon roll call, Yes - Karen Keith, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

D. Amendments

1. Board of County Commissioners - #4 to the Professional Services Agreement with BKL, Inc., CMF #229997, for additional services for the Tulsa County Highway Maintenance Facilities in Districts 1 and 3 including compensation for unbilled hours as well as extended construction phase services in an amount not to exceed \$70,397 (Clerk's Misc. File No. 20202529)
2. Court Services - #1 to the Master Agency Agreement with Alcohol Monitoring Systems, Inc., for the rental and service of alcohol and GPS monitoring equipment, CMF #20201257, to add TouchPoint proprietary mobile application terms and pricing (Clerk's Misc. File No. 20202530)

Motion made by Stan Sallee, seconded by Karen Keith, to approve and authorize execution by the Chairman. Upon roll call, Yes - Karen Keith, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

E. Change Orders - Board of County Commissioners:

1. #6 to the agreement with All American Fire Systems, Inc., for the Tulsa County "HQ" Administration Building Renovations bid package 21A (Fire Protection), CMF #247510, for fire rating modifications required in the basement as well as replacement of existing valves and a new flow meter for the fire suppression system. The contract sum will be increased by \$19,105 for a new total contract sum of \$391,296 (Clerk's Misc. File No. 20202531)

2. #12 to the agreement with Platinum Mechanical, LLC for the Tulsa County "HQ" Administration Building Renovations bid package 23A (Mechanical), CMF #247946, for fire rating modifications required in the basement. The contract sum will be increased by \$2,452 for a new total contract sum of \$4,367,532 (Clerk's Misc. File No. 20202532)
3. #19 to the agreement with Talon Commercial Services, LLC for the Tulsa County "HQ" Administration Building Renovations bid package 09A (Drywall), CMF #248061, for fire rating modifications required in the basement. The contract sum will be increased by \$9,890 for a new total contract sum of \$2,495,268 (Clerk's Misc. File No. 20202533)

Motion made by Karen Keith, seconded by Stan Sallee, to approve and authorize execution by the Chairman. Upon roll call, Yes - Karen Keith, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

VII. ACTION ITEMS

- A. Gasoline & Diesel Fuel Quotes for week ending 10/19/2020 (Clerk's Misc. File No. 20202534)

Motion made by Stan Sallee, seconded by Karen Keith, to approve the gasoline and diesel fuel quotes. Upon roll call, Yes - Karen Keith, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

- B. Documents for Sale of County Property - Treasurer:

1. Parcel #10650-93-05-08669, E2 LT 3A BLK 6, R T DANIEL ADDN RESUB PRT B2-3 & 6-7, to Philip D Smith (Clerk's Misc. File No. 20202535)
2. Parcel #43300-03-29-14100, N/2 LT 451 LESS E5 THEREOF FOR STREET BLK 36, TULSA HGTS, to Jackson Lahmeyer (Clerk's Misc. File No. 20202536)
3. Parcel #83400-84-16-31400, RESERVE A, CEDAR SPRINGS ESTATES, to Philip D Smith (Clerk's Misc. File No. 20202537)

Motion made by Karen Keith, seconded by Stan Sallee, to approve and authorize execution by the Commission. Upon roll call, Yes - Karen Keith, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

- C. Reappointment - (Commissioner Keith) - of Thomas Bennett to the Tulsa County Park Board effective 12/31/2020 with term to expire 12/31/2024 (Clerk's Misc. File No. 20202538)

Motion made by Stan Sallee, seconded by Karen Keith, to approve the reappointment. Upon roll call, Yes - Karen Keith, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

- D. Memorandum of Understanding - (Board of County Commissioners) - City of Tulsa - designating a fiscal agent and an allocation formula for the FY2020 Edward Byrne Memorial Justice Assistance Grant (JAG) funds as required by the granting entity, the United States Department of Justice (Clerk's Misc. File No. 20202539)

Motion made by Karen Keith, seconded by Stan Sallee, to approve and authorize execution by the Chairman. Upon roll call, Yes - Karen Keith, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

- E. Requests for Approval

1. Board of County Commissioners - for proposal award for HOME Consortium FY2020 Homebuyer Assistance Program to Community Action Resource and Development in the amount of \$175,000 (Clerk's Misc. File No. 20202540)
2. IT - ConvergeOne - to upgrade the existing Cisco Unified Communications System; cost of \$28,180 (Clerk's Misc. File No. 20202541)
3. Social Services - to accept donations of food, medications and various items (Clerk's Misc. File No. 20202542)

Motion made by Stan Sallee, seconded by Karen Keith, to approve and authorize execution, as needed. Upon roll call, Yes - Karen Keith, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

- F. Resolution - (Board of County Commissioners) - to authorize the transfer of sales tax proceeds from the previous encumbrances as follows:
ITCO1–Colocation Network, ITCO2–Colocation Core Services, ITCO3–Colocation Archive, ITCO4–Jail Core Services, ITCO5–Jail Archive (CMF #242946), ITCO7–Storage Node Upgrades (CMF #246382), and ITCO8–Camera Installation (CMF #20190462) transferring to a new fund for the following purpose: VPN Concentrators to separate site-to-site VPN connections for cybersecurity. The transfer from projects ITCO1-5 and ITCO7-ITCO8 in the amount of \$40,997.07 for a new allocation for VPN Concentrators, County-wide, in the same amount (Clerk's Misc. File No. 20202543)

Motion made by Karen Keith, seconded by Stan Sallee, to approve and authorize execution by the Commission. Upon roll call, Yes - Karen Keith, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

G. Agreements

1. Assessor - Cox Media Group - for booth rental and advertising at the 2021 Green Country Home and Garden Show from 1/29-31/2021; cost of \$3,270 (Clerk's Misc. File No. 20202544)
2. Board of County Commissioners:
 - a. Caring Community Friends, Inc. - for housing assistance due to loss of income to COVID-19 (Clerk's Misc. File No. 20202545)
 - b. Center for Tech and Civic Life - for Grant Award Agreement for operationalizing safe and secure election administration in Tulsa County in 2020 in the amount of \$892,323.50 (Clerk's Misc. File No. 20202546)
 - c. City of Sand Springs - for FY 2020 CDBG Urban County funds in the amount of \$101,994.52 for the North Lincoln Avenue waterline replacement project (Clerk's Misc. File No. 20202547)
 - d. Rural Water District #3, Washington County - granting RWD #3 all of the rights to the Water Distribution System from the boundary of the property located at 11456 N. Yale Ave., Tulsa, OK (Clerk's Misc. File No. 20202518)
3. Engineers - JNP Properties - for the purchase of right of way and easements for the roundabout at the intersection of 51st St. and 193rd St., Parcel 11, in the amount \$6,500 (Clerk's Misc. File No. 20202548)
4. Human Resources - SHL US, LLC - for twelve month subscription of personality, cognitive, job-focused, motivation and skills assessments; cost of \$6,270 (Clerk's Misc. File No. 20202549)
5. IT:
 - a. Cox Business - for internet services located at Tulsa County LaFortune Golf Maintenance Building; cost of \$99/mo. (Clerk's Misc. File No. 20202550)
 - b. InterWorks, Inc. - for AT&T Cybersecurity effective through 6/30/2021; cost of \$1,200 (Clerk's Misc. File No. 20202551)
6. Parks:
 - a. Public Service Company of Oklahoma - to reset previously removed electric distribution facilities in the lower area of Chandler Park located at 8100 W. 21st St., Tulsa, Oklahoma in the amount of \$9,424.09 (Clerk's Misc. File No. 20202552)

- b. Rosary Rally and Run - for 5K run at LaFortune Park Gardens on 10/17/2020 from 8:00 a.m. to 10:30 a.m.; cost of \$150 for trail usage and \$1.00 per chair (Clerk's Misc. File No. 20202553)
7. Sheriff - City of Tulsa - for subrecipient agreement for the Edward Byrne Memorial Justice Assistance Grant Program:
 - a. for the purchase of IDEMIA Live scan fingerprinting equipment in the amount of \$21,015 (Clerk's Misc. File No. 20202554)
 - b. for the purchase of Power DMS software and Public Information Officer computer in the amount of \$22,475 (Clerk's Misc. File No. 20202555)

Motion made by Stan Sallee, seconded by Karen Keith, to approve and authorize execution by the Chairman. Upon roll call, Yes - Karen Keith, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

- H. Agreement Renewal - (Election Board) - Quadient Leasing USA, Inc. - for renewal of CMF #246954 for FY 2020-2021 (Clerk's Misc. File No. 20202556)

Motion made by Karen Keith, seconded by Stan Sallee, to approve and authorize execution by the Chairman. Upon roll call, Yes - Karen Keith, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

- I. Inventory Resolutions - Sheriff:

1. Junked - Misc. Computers (Clerk's Misc. File No. 20202557)
2. Junked - Misc. Courthouse Items (Clerk's Misc. File No. 20202558)
3. Junked - Supermic for Motorcycle (Clerk's Misc. File No. 20202559)
4. Retire to Judy Pounds - Glock 17 (Clerk's Misc. File No. 20202560)

Motion made by Stan Sallee, seconded by Karen Keith, to approve and authorize execution by the Chairman. Upon roll call, Yes - Karen Keith, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

- J. Sole Sources

1. Law Library - Grail & Tucker Legal Publishing dba Imprimatur Press - for Oklahoma Criminal Law - Statutes & Rules - Annotated (Clerk's Misc. File No. 20202561)
2. Sheriff - R.R. Brink Locking Systems, Inc. - for all Brink locks and parts, which includes all Medeco parts (Clerk's Misc. File No. 20202562)

Motion made by Karen Keith, seconded by Stan Sallee, to approve and authorize execution by the Chairman. Upon roll call, Yes - Karen Keith, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

- K. Utility Permits - Engineers:

1. City of Collinsville - to cross E. 138th Pl. N. and parallel to N. 117th E. Ave. (Clerk's Misc. File No. 20202563)
2. Oklahoma Gas & Electric Company - to parallel Southwest Boulevard (Clerk's Misc. File No. 20202564)
3. Oklahoma Natural Gas Company:
 - a. to cross S. Mingo Rd. (Clerk's Misc. File No. 20202565)
 - b. to cross N. Memorial Dr. (Clerk's Misc. File No. 20202566)
 - c. to cross W. 171st St. S. (Clerk's Misc. File No. 20202567)

Motion made by Stan Sallee, seconded by Karen Keith, to approve and authorize execution by the Chairman. Upon roll call, Yes - Karen Keith, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

- L. Personnel Actions

1. Building Operations (Clerk's Misc. File No. 20202568)
2. Election Board (Clerk's Misc. File No. 20202569)

3. Parks (Clerk's Misc. File No. 20202570)

Motion made by Karen Keith, seconded by Stan Saltee, to approve the personnel actions. Upon roll call, Yes - Karen Keith, Stan Saltee, Ron Peters. No - None. Abstain - None. Motion carried.

M. Juvenile Bureau Personnel Actions to Accept & File (Clerk's Misc. File No. 20202571)

Motion made by Stan Saltee, seconded by Karen Keith, to accept and file the Juvenile Bureau personnel actions. Upon roll call, Yes - Karen Keith, Stan Saltee, Ron Peters. No - None. Abstain - None. Motion carried.

N. CC Health Department Documents to Accept & File

1. Agreements

- a. Littlefield, Inc. - for marketing services for STD Prevention and Child Immunization Campaigns from 8/1/2020-6/30/2021; cost of \$250,000 (1 payment of \$235,000 and 1 payment of \$15,000) (Clerk's Misc. File No. 20202572)
- b. Tulsa Radiology Associates, Inc. - for review and report on breast imaging for TakeCharge! program and chest x-rays for patients referred by Communicable Disease Division from 7/1/2020-6/30/2021; cost of \$10,000 Max (Clerk's Misc. File No. 20202573)
- c. Lamar Companies dba Lamar Outdoor Advertising - for billboard advertising for Opioid Abuse Prevention Campaign from 9/7/2020-11/29/2020; cost of \$2,498 (Clerk's Misc. File No. 20202574)
- d. Lamar Companies dba Lamar Outdoor Advertising - for billboard advertising for Alcohol Abuse Prevention Campaign from 9/7/2020-11/29/2020; cost of \$2,498 (Clerk's Misc. File No. 20202575)
- e. AHS Hillcrest Healthcare Services, Inc. - for THD's share of "Don't Bug Me" ad campaign for flu prevention from 10/1/2020-6/30/2021; cost of \$40,000 (Clerk's Misc. File No. 20202576)

2. Personnel Actions (Clerk's Misc. File No. 20202577)

3. Travel/Training (Clerk's Misc. File No. 20202578)

Motion made by Karen Keith, seconded by Stan Saltee, to accept and file the CC Health documents. Upon roll call, Yes - Karen Keith, Stan Saltee, Ron Peters. No - None. Abstain - None. Motion carried.

O. Claims to be Disallowed (payments cancelled as of 10/5-9/2020)

There were no claims to be disallowed.

P. Claims (payments for bills to be paid by 9/28-10/2/2020)

Motion made by Stan Saltee, seconded by Karen Keith, to approve and authorize execution by the Commission. Upon roll call, Yes - Karen Keith, Stan Saltee, Ron Peters. No - None. Abstain - None. Motion carried.

Q. Blanket Purchase Orders and Emergency Purchase Orders Submitted from 10/5-9/2020

Motion made by Karen Keith, seconded by Stan Saltee, to approve and authorize execution by the Commission. Upon roll call, Yes - Karen Keith, Stan Saltee, Ron Peters. No - None. Abstain - None. Motion carried.

R. COVID-19 Virus Discussion and Update

Joseph Kralicek, Director of Tulsa Area Emergency Management Agency, gave an update on COVID-19 numbers in Tulsa County.

S. Discussion and Possible Action regarding COVID-19 CARES Funding Requests/Reports/CARES Funding Agreements and Approval of Tulsa County RESET Loan Applications (Clerk's Misc. File No. 20202579)

Darla Heller, Vice President of Broken Arrow Economic Development Chamber of Commerce, spoke concerning the funding request for Broken Arrow Economic Development Corporation.

Motion made by Ron Peters to reduce the amount of Social Services Funding to Broken Arrow Economic Development Corporation to \$92,000 from \$155,310. Motion died for lack of second.

Motion made by Stan Sallee, seconded by Karen Keith, to approve the CARES Funding requests and RESET loan applications as presented. Upon roll call, Yes - Karen Keith, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

- T. Executive Session - (District Attorney) - Requested by James Rea, Pursuant to 25 O.S. § 307(B)(4), I am requesting that this matter be discussed in Executive Session between the Board and its attorney, for the purpose of confidential communications concerning possible official action regarding a pending claim Investigation Concerning Data Storage, disclosure of the details of which its attorney advises would seriously impair the ability of the Board to proceed in the public interest

Motion made by Karen Keith, seconded by Stan Sallee, to go into Executive Session. Upon roll call, Yes - Karen Keith, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion Carried.

Executive Session commenced at 10:23 a.m.

Motion made by Karen Keith, seconded by Stan Sallee, to reconvene the regular meeting at 10:34 a.m. Upon roll call, Yes - Karen Keith, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

- U. Discussion and Possible Action regarding Executive Session Item

Motion made by Karen Keith, seconded by Stan Sallee, to recommend the investigation of access to the common drive. Upon roll call, Yes - Karen Keith, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried. (Clerk's Misc. File No. 20202580)

VIII. ADJOURN

Motion made by Stan Sallee, seconded by Karen Keith, to adjourn the meeting. Upon roll call, Yes - Karen Keith, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

BOARD OF COUNTY COMMISSIONERS

Ron Peters, Chairman

ATTEST:

Michael Willis, Tulsa County Clerk