

(Agenda of meeting was posted outside of the Tulsa County Headquarters Building and on the Tulsa County website at [www.tulsacounty.org](http://www.tulsacounty.org) on October 14, 2021 at 5:29 p.m.)

MINUTES  
Monday, October 18, 2021

I. CALL TO ORDER

The Board of County Commissioners (BOCC) met at the hour of 9:30 a.m., with the following members present: Commissioner Ron Peters, Commissioner Karen Keith and Commissioner Stan Sallee. Others present: County Clerk Michael Willis.

Stan Sallee, Chairman, called the meeting to order at 9:30 a.m., and the following business was transacted:

II. MINUTES

A. Board of County Commissioner's Meeting of October 11, 2021

Motion made by Ron Peters, seconded by Karen Keith, to approve and authorize execution by the Chairman. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

III. REPORTS

A. Assessor - Monthly Revolving Fund for 9/2021 (Clerk's Misc. File No. 20212311)

B. Court Clerk - Monthly for 9/2021 (Clerk's Misc. File No. 20212312)

C. Treasurer - Depository Summary of Daily Analysis for 9/2021 (Clerk's Misc. File No. 20212313)

Motion made by Karen Keith, seconded by Ron Peters, to approve and authorize execution, as needed. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

IV. UNFINISHED BUSINESS

A. Change Order #1 - (Board of County Commissioners) - to the agreement with Bearwood Native, LLC for the Tulsa County Ray Jordan Administration Building Renovations bid package 06-02-C (Millwork and Countertops), CMF #20210147, for a credit for the deduction of two base cabinets and countertop in Supply Room 132 in the Court Services area. The contract sum will be decreased in the amount of \$1,238 for a revised total contract sum of \$94,351 (Clerk's Misc. File No. 20212314)

Motion made by Ron Peters, seconded by Karen Keith, to approve and authorize execution by the Chairman. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

V. ACTION ITEMS

A. Gasoline & Diesel Fuel Quotes for week ending 10/25/2021 (Clerk's Misc. File No. 20212315)

Motion made by Karen Keith, seconded by Ron Peters, to approve the gasoline and diesel fuel quotes. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

B. Resolution on Disposition of Funds/Cash Fund Estimate of Needs 9/16/2021 to 10/13/2021 (Clerk's Misc. File No. 20212316)

Motion made by Ron Peters, seconded by Karen Keith, to approve and authorize execution by the Chairman. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

C. Grant Application and Agreement - (Sheriff) - Oklahoma Highway Safety Office - for Grant for Highway Safety for Fiscal Year 2022 (Clerk's Misc. File No. 20212317)

Motion made by Karen Keith, seconded by Ron Peters, to approve and authorize execution by the Chairman. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

D. Requests for Approval

1. Board of County Commissioners - Application to .Gov Domain Registration for delegation of responsibility for internet domain name tulsacountyok.gov to Tulsa County (Clerk's Misc. File No. 20212318)
2. County Clerk Budget Office:
  - a. to initiate an IFT to move funds back to the General Fund in the amount of \$11,059,468.55 (Clerk's Misc. File No. 20212319)
  - b. for use of Vision Tulsa Use Tax funds for security at the new Tulsa County Headquarters Building in the amount of \$130,000 (Clerk's Misc. File No. 20212320)

Motion made by Ron Peters, seconded by Karen Keith, to approve and authorize execution, as needed. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

E. Agreements

1. Board of County Commissioners - Crowe & Dunlevy Attorneys and Counselors at Law - for legal consultation and representation in connection to Tulsa County's potential purchase of real property located at 4143 S. Yale Avenue, Tulsa, OK 74135 (Clerk's Misc. File No. 20212321)
2. District Attorney - CoxCom, LLC - for Cox Business digital TV service in the District Attorney's office located at 500 S. Denver, Tulsa, OK 74103; cost of \$104.98/mo. (Clerk's Misc. File No. 20212322)
3. Engineers - Oklahoma Safety Council - training contract for defensive driving six hour class (Clerk's Misc. File No. 20212323)
4. Highways - Xerox Corporation - for annual renewal agreement for 60-month lease of three (3) Xerox B405DN multi-function printers (serial numbers 9HB348121, 9HB348123, and 9HB348203) located at 6633 N. 115th E. Ave, Owasso, OK 74055, CMF #243695, for FY 2021-2022 (Clerk's Misc. File No. 20212324)
5. Parks:
  - a. Cotton Candy Land - for provision of concession services at Chandler Park on 10/23/2021; fee of \$35 paid to the County (Clerk's Misc. File No. 20212325)
  - b. Oklahoma Soccer Association - for use of Haikey Creek Park Soccer Fields for Blitz United Soccer practice and games through 6/30/2022; fee of \$10 per hour per field paid to the County (Clerk's Misc. File No. 20212326)
  - c. Oklahoma Sports & Social, LLC (OSSO) - for use of the Chandler Park facilities for adult sports leagues and tournaments on Tuesdays and Thursdays from 6:00 p.m. to 10:00 p.m. with the potential for additional dates and times throughout the agreement period from 10/18/2021 through 6/30/2022 as requested by OSSO and approved by the Parks Department with use fees paid to the County (Clerk's Misc. File No. 20212327)
6. Sheriff:
  - a. Hall, Estill, Hardwick, Gable, Golden & Nelson, PC - for legal representation in the matter of *Phelps v. Regalado, et al.*, Case No. 21-cv-00365-CVE-JFJ, filed in the United States District Court for the Northern District of Oklahoma (Clerk's Misc. File No. 20212328)

- b. Oklahoma Bureau of Narcotics and Dangerous Drugs (OBN) - for participation in the Safe Trip for Scripts Program in which OBN will provide a container at the Tulsa County Sheriff's Office Faulkner Building located at 303 W. 1st St., Tulsa, OK 74103 where citizens may utilize to dispose of unused prescription drugs (Clerk's Misc. File No. 20212329)

Motion made by Karen Keith, seconded by Ron Peters, to approve and authorize execution by the Chairman. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

- F. Inventory Resolution - (Sheriff) - Junked - Misc. Computer Equipment (Clerk's Misc. File No. 20212330)

Motion made by Ron Peters, seconded by Karen Keith, to approve and authorize execution by the Chairman. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

- G. Utility Permit - (Engineers) - Oklahoma Natural Gas Company - to cross S. 73rd W. Ave. (Clerk's Misc. File No. 20212331)

Motion made by Karen Keith, seconded by Ron Peters, to approve and authorize execution by the Chairman. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

- H. Travel/Training - (Parks) - for 14 Parks employees to participate in virtual training offered by Winfield United Professional Academy on 10/28/2021; cost of \$700 (Clerk's Misc. File No. 20212332)

Motion made by Ron Peters, seconded by Karen Keith, to approve the travel/training request. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

- I. CC Health Department Documents to Accept & File

1. Agreements

- a. Loomis Armored US, LLC - for pickup and delivery of secured shipments from 11/1/2021-10/31/2022; cost of \$500/mo. (Clerk's Misc. File No. 20212333)
- b. Mobile Covid Testing, LLC - for renewal of Covid testing agreement, CMF #20211936, from 9/26/2021-6/30/2022; cost of \$200 per test, up to 60 tests/wk. (maximum \$12,000/wk.) (Clerk's Misc. File No. 20212334)
- c. Tulsa Emergency Medical Center, Inc. d/b/a Access Medical Center, NextCare - for renewal of Covid testing agreement, CMF #20212047, from 9/26/2021-6/30/2022; cost of \$200 per test (Clerk's Misc. File No. 20212335)

2. Travel/Training (Clerk's Misc. File No. 20212336)

Motion made by Karen Keith, seconded by Ron Peters, to accept and file the CC Health documents. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

- J. Claims to be Disallowed (payments cancelled as of 10/11-15/2021)

1. PO #2205578 and #2204586, Vendor: CoxCom, Inc., Warrant #500048129 and #500048131, Amount Paid \$125.87 (Clerk's Misc. File No. 20212337)
2. PO #2204928, Vendor: Elior, Inc., Warrant #500047239, Amount Paid \$42,865.20 (Clerk's Misc. File No. 20212338)
3. PO #2205116, Vendor: Operating Engineers Fund, Inc., Warrant #500047041, Amount Paid \$915.12 (Clerk's Misc. File No. 20212339)

Motion made by Ron Peters, seconded by Karen Keith, to cancel and disallow the purchase orders. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

- K. Claims (payments for bills to be paid by 10/4-8/2021)

Motion made by Karen Keith, seconded by Ron Peters, to approve and authorize execution by the Commission. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

L. Blanket Purchase Orders and Emergency Purchase Orders Submitted from 10/11-15/2021  
Motion made by Ron Peters, seconded by Karen Keith, to approve and authorize execution by the Commission. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

M. Consideration and Approval of Construction Program Payments

1. Vision Tulsa County (Clerk's Misc. File No. 20212340)

Motion made by Karen Keith, seconded by Ron Peters, to approve the payments. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

N. COVID-19 Virus Discussion and Update

Joseph Kralicek, Director of Tulsa Area Emergency Management Agency, gave an update on COVID-19 numbers in Tulsa County.

O. Discussion and possible action approving the appropriation and use of funds received from the U.S. Department of Treasury under the "Coronavirus Aid, Relief, and Economic Security (CARES) Act", the "Coronavirus Response and Relief Supplemental Appropriations Act of 2021", the "Emergency Rental Assistance Program", and/or the "American Rescue Plan Act of 2021" and the "Coronavirus State and Local Fiscal Recovery Fund" contained therein (Clerk's Misc. File No. 20212341)

Motion made by Ron Peters, seconded by Karen Keith, to approve the APRA/CARES funding recommendations. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

VI. ANNOUNCEMENTS

County Events and Status Updates for Comment and Discussion from: Administrative Services, Building Operations, Court Services, Election Board, Human Resources, Information Technology, Parks, Purchasing, Social Services, Engineering, Highways, Inspections, Sheriff, Assessor, County Clerk, Court Clerk, Treasurer, District Attorney, Presiding Judge, Juvenile Justice, Expo Square, INCOG, Tulsa Area Emergency Management Agency, OSU Extension, CC Library, CC Health Department, River Parks Authority, Levee Drainage District #12, Board of County Commissioners Chief Deputies, Director of Governmental Affairs

Chairman advised the announcements and County Events and Status updates were open for comment and discussion. The departments with information gave a report.

VII. NEW BUSINESS

In accordance with the Open Meeting Act, Title 25 O.S. § 311.A.10, new business is defined as any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda.

There was no new business.

VIII. ADJOURN

Motion made by Ron Peters, seconded by Karen Keith, to adjourn the meeting. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

BOARD OF COUNTY COMMISSIONERS

ATTEST:

Stan Sallee, Chairman

Michael Willis, Tulsa County Clerk