

(Amended Agenda of meeting was posted on the Tulsa County website at www.tulsacounty.org on October 16, 2020 at 9:00 a.m.)

MINUTES
Monday, October 19, 2020

I. CALL TO ORDER

The Board of County Commissioners (BOCC) met at the hour of 9:30 a.m., with the following members present: Commissioner Karen Keith, Commissioner Stan Sallee and Commissioner Ron Peters. Others present: County Clerk Michael Willis.

Ron Peters, Chairman, called the meeting to order at 9:30 a.m., and the following business was transacted:

II. ANNOUNCEMENTS

County Events and Status Updates for Comment and Discussion from: Administrative Services, Building Operations, Court Services, Election Board, Human Resources, Information Technology, Parks, Purchasing, Social Services, Engineering, Highways, Inspections, Sheriff, Assessor, County Clerk, Court Clerk, Treasurer, District Attorney, Presiding Judge, Juvenile Justice, Expo Square, INCOG, Tulsa Area Emergency Management Agency, OSU Extension, CC Library, CC Health Department, River Parks Authority, Levee Drainage District #12, Board of County Commissioners Chief Deputies, Director of Governmental Affairs

Chairman advised the announcements and County Events and Status updates were open for comment and discussion. The departments with information gave a report.

III. NEW BUSINESS

In accordance with the Open Meeting Act, Title 25 O.S. § 311.A.10, new business is defined as any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda.

There was no new business.

IV. MINUTES

A. Board of County Commissioner's Meeting of October 12, 2020

Motion made by Stan Sallee, seconded by Karen Keith, to approve and authorize execution by the Chairman. Upon roll call, Yes - Karen Keith, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

V. REPORTS

- A. Assessor - Monthly Revolving Fund for 9/2020 (Clerk's Misc. File No. 20202585)
- B. Court Clerk - Monthly for 9/2020 (Clerk's Misc. File No. 20202586)
- C. Treasurer - Depository Summary of Daily Analysis for 9/2020 (Clerk's Misc. File No. 20202587)

Motion made by Karen Keith, seconded by Stan Sallee, to approve and authorize execution, as needed. Upon roll call, Yes - Karen Keith, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

VI. UNFINISHED BUSINESS

- A. Bid Openings - (Sheriff) - David L. Moss Criminal Justice Center Roof Replacement
 - 1. Lowry Construction Services, Inc. (Clerk's Misc. File No. 20202588)
 - 2. Supreme Roofing Done Right, LLC (Clerk's Misc. File No. 20202589)

Motion made by Karen Keith, seconded by Stan Sallee, to refer the bids to the Sheriff and Procurement for analysis, review and recommendation on October 26, 2020. Upon roll call, Yes - Karen Keith, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

- B. Bid Award & Recommendation - (TC Departments) - Plumbing Supplies - to Heatwave Supply, Inc., the lowest and best bid received. This award is for one year beginning 10/25/2020 (Clerk's Misc. File No. 20202590)

Motion made by Stan Sallee, seconded by Karen Keith, to approve the bid award and recommendation. Upon roll call, Yes - Karen Keith, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

C. Addendums

1. Board of County Commissioners - #2 to the Notice to Bidders for Ray Jordan Administration Building Renovations set to open 11/2/2020, for response to vendor submitted questions (Clerk's Misc. File No. 20202591)
2. CC Health - #1 to the Notice to Proposers for XRF Analyzer set to open 10/26/2020, to provide responses to vendor submitted questions (Clerk's Misc. File No. 20202592)
3. Highways - #2 to the Notice to Bidders for Tulsa County Maintenance Facilities Fueling Stations set to open 10/26/2020, to provide clarifications to the project specifications and drawings, response to vendor submitted questions, and a revised bid form (Clerk's Misc. File No. 20202593)

Motion made by Karen Keith, seconded by Stan Sallee, to approve the addendums. Upon roll call, Yes - Karen Keith, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

D. Amendments

1. CC Health - #1 to the bid award for WIC Little by Little Bulk books to Barnes & Noble, Books4School, All About Books and Workman Publishing, CMF #20191199, to renew the award for one year beginning 12/10/2020 with no changes to terms of the bid (Clerk's Misc. File No. 20202594)
2. Engineers - #1 to the agreement with Professional Engineering Consultants P.A., CMF #244556, to include an updated survey for improvements north of 91st St. and east of the levee, revision of plans, redesign of the Stormwater Drainage System and redesign of the finished grade line. The contract amount will increase by \$19,650 for a new total contract amount of \$338,050 (Clerk's Misc. File No. 20202595)

Motion made by Stan Sallee, seconded by Karen Keith, to approve and authorize execution by the Chairman. Upon roll call, Yes - Karen Keith, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

E. Change Orders - Board of County Commissioners:

1. #23 to the agreement with Colburn Electric, LLC for the Tulsa County "HQ" Administration Building Renovations bid package 26A (Electrical), CMF #247582, for fire rating modifications at the basement. The contract sum will be increased by \$1,425 for a new total contract sum of \$3,004,092 (Clerk's Misc. File No. 20202596)
2. #34 to the agreement with A.C. Owen Construction, LLC for the construction of the Tulsa County Maintenance Facilities in Districts 1 and 3, CMF #247111, to delete the concrete paving at the fueling station and fill with rock at the District 1 site. The contract sum will be decreased by \$23,420.17 for a new total contract sum of \$7,424,786.39 (Clerk's Misc. File No. 20202597)
3. #35 to the agreement with A.C. Owen Construction, LLC for the construction of the Tulsa County Maintenance Facilities in Districts 1 and 3, CMF #247111, to delete the concrete paving at the fueling station and fill with rock at the District 3 site. The

contract sum will be decreased by \$23,420.16 for a new total contract sum of \$7,401,366.23 (Clerk's Misc. File No. 20202598)

4. #36 to the agreement with A.C. Owen Construction, LLC for the construction of the Tulsa County Maintenance Facilities in Districts 1 and 3, CMF #247111, to enlarge the gate at the southeast corner of the District 1 site from 8' wide to 12' wide. The contract sum will be increased by \$258.71 for a new total contract sum of \$7,401,624.94 (Clerk's Misc. File No. 20202599)

Motion made by Karen Keith, seconded by Stan Sallee, to approve and authorize execution by the Chairman. Upon roll call, Yes - Karen Keith, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

VII. ACTION ITEMS

- A. Gasoline & Diesel Fuel Quotes for week ending 10/26/2020 (Clerk's Misc. File No. 20202600)

Motion made by Stan Sallee, seconded by Karen Keith, to approve the gasoline and diesel fuel quotes. Upon roll call, Yes - Karen Keith, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

- B. Resolution on Disposition of Funds/Cash Fund Estimate of Needs from 9/17/2020 to 10/14/2020 (Clerk's Misc. File No. 20202601)

Motion made by Karen Keith, seconded by Stan Sallee, to approve and authorize execution by the Chairman. Upon roll call, Yes - Karen Keith, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

- C. Reappointments

1. Commissioner Keith:
 - a. Cassie Reese Tipton to Vision Sales Tax Overview Committee for a three year term to expire 12/31/2023 (Clerk's Misc. File No. 20202602)
 - b. Val Childers to Vision Sales Tax Overview Committee for a three year term to expire 12/31/2023 (Clerk's Misc. File No. 20202603)
2. Commissioner Sallee - Craig Thurmond to Tulsa County Vision Authority effective 1/1/2021 with term to expire 12/31/2022 (Clerk's Misc. File No. 20202604)
3. District Judges of the Tulsa County District Court - to accept and file the reappointment of Arthur Theodore "Ted" Kachel, Ph.D. to the Tulsa County Board of Equalization (Clerk's Misc. File No. 20202605)

Motion made by Stan Sallee, seconded by Karen Keith, to approve the reappointments. Upon roll call, Yes - Karen Keith, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

- D. Request for Approval - (Human Resources) - of insurance proposal recommendation from Tedford & Associates, LLC for terrorism risk insurance policy (Clerk's Misc. File No. 20202606)

Motion made by Karen Keith, seconded by Stan Sallee, to approve the request. Upon roll call, Yes - Karen Keith, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

- E. Agreements

1. Board of County Commissioners:
 - a. Community Action Resource and Development, Inc. (CARD) - for technical and professional services of the FY2020 HOME Buyers Program from 11/1/2020 to 6/30/2021 (Clerk's Misc. File No. 20202607)
 - b. Owasso Community Resources - for provision of services for CDBG-CV CARES Act Program for financial housing assistance payments and administration in the amount of \$65,000 (Clerk's Misc. File No. 20202608)
 - c. River Parks Authority and City of Tulsa - for committing to fund operation of the Zink Dam (Clerk's Misc. File No. 20202584)

- d. The Center for Housing Solutions, Inc. - for renewal and extension of lease agreement for short term lease for the former Tulsa County Juvenile Detention Center, CMF #20202118, extending term from 11/1/2020 to 11/30/2020 (Clerk's Misc. File No. 20202609)

Motion made by Stan Sallee, seconded by Karen Keith, to approve and authorize execution by the Chairman. Upon roll call, Yes - Karen Keith, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

2. District Attorney - SendaRide, Inc. - for contracted transportation services for witnesses (Clerk's Misc. File No. 20202610)
3. IT - Cox Business - for CBI 50 service at 300 N. Denver, Tulsa, OK; cost of \$78.99/mo. (Clerk's Misc. File No. 20202611)
4. Juvenile Bureau - City of Collinsville - to provide services regarding police officer contact with Tulsa County juvenile offenders and to monetarily support the continued operation of the Tulsa Area Community Intervention Center (TACIC) (Clerk's Misc. File No. 20202612)
5. Parks:
 - a. Greater Tulsa Pickleball - for use of the Haikey Creek Park Pickleball courts on 10/31/2020 from 8:00 a.m. to 8:00 p.m.; fee of \$250 (Clerk's Misc. File No. 20202613)
 - b. Julia G. Couch - for Tai Chi for Arthritis classes at LaFortune Community Center (Clerk's Misc. File No. 20202614)
6. Sheriff:
 - a. Apex Plumbing, Heating & Piping, Inc. - for the Tulsa County Sheriff's Office Dispatch Center utilities (Clerk's Misc. File No. 20202615)
 - b. Hall, Estill, Hardwick, Gable, Golden and Nelson, P.C. - for legal representation in the case of *Logan v. Vic Regalado, et al.*, Case No. 20-cv-303-GKF-FHM, pending in the Northern District Court of Oklahoma; rates of \$225/hr. for Keith A. Wilkes and other firm partners, \$200/hr. for associate attorneys and \$100/hr. for paralegals (Clerk's Misc. File No. 20202616)

Motion made by Karen Keith, seconded by Stan Sallee, to approve and authorize execution, as needed. Upon roll call, Yes - Karen Keith, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

- F. Agreement Renewal - (Board of County Commissioners) - Loomis Armored US, LLC - for renewal of CMF #20190519 for FY 2020-2021 (Clerk's Misc. File No. 20202617)

Motion made by Stan Sallee, seconded by Karen Keith, to approve and authorize execution by the Chairman. Upon roll call, Yes - Karen Keith, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

- G. Request for Approval - (Sheriff) - Notice to Proceed - Apex Plumbing, Heating & Piping, Inc., for the Tulsa County Sheriff's Office Dispatch Utilities, to proceed with the scope of work as defined in the approved agreement (Clerk's Misc. File No. 20202618)

Motion made by Karen Keith, seconded by Stan Sallee, to approve the request. Upon roll call, Yes - Karen Keith, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

H. Inventory Resolutions

1. Building Operations - Surplus - 2006 Chevrolet Truck (Clerk's Misc. File No. 20202619)
2. County Clerk:
 - a. Transfer to Building Operations - 2018 Ford Explorer XLT (Clerk's Misc. File No. 20202620)
 - b. Transfer to IT - Dell Optiplex (Clerk's Misc. File No. 20202621)

3. Juvenile Bureau - Junked - Sony Transcribers and Dictaphones (Clerk's Misc. File No. 20202622)
4. Sheriff:
 - a. Sold to GT Distributors - Glock 21 Guns (Clerk's Misc. File No. 20202623)
 - b. Sold to GT Distributors - Glock 30 Guns (Clerk's Misc. File No. 20202624)

Motion made by Stan Sallee, seconded by Karen Keith, to approve and authorize execution by the Chairman. Upon roll call, Yes - Karen Keith, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

I. Sole Sources

1. Sheriff - Intellitech Corporation - for upgrade, maintenance, service, support and training for its trademarked IMACS and ALERT associated applications and proprietary software (Clerk's Misc. File No. 20202625)
2. TC Departments - J.R.W. Inc. dba Financial Equipment Company - for parts, accessories, and service for the following equipment: Widmer Electronic Embosser, Rapidprint Time Date Stamps, Hedman Di-100 Check Signer, Glory GFB-500/800 Currency Counter, American Model 400 Perforator, Sharp 2530 Electric Audit Machine, Maverick Check Encoder and Amrotec X1000 Currency Discriminator and G&D Zeus Currency Discriminator (Clerk's Misc. File No. 20202626)

Motion made by Karen Keith, seconded by Stan Sallee, to approve and authorize execution by the Chairman. Upon roll call, Yes - Karen Keith, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

J. Utility Permits - Engineers:

1. BTC Broadband - to parallel and cross Garnett Rd. (Clerk's Misc. File No. 20202627)
2. Oklahoma Natural Gas Company:
 - a. to cross W. 50th St. S. (Clerk's Misc. File No. 20202628)
 - b. to cross E. 172nd Pl. S. (Clerk's Misc. File No. 20202629)

Motion made by Stan Sallee, seconded by Karen Keith, to approve and authorize execution by the Chairman. Upon roll call, Yes - Karen Keith, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

K. Travel/Training

1. OSU Extension - Gus Holland to OAE4-HA Conference (Clerk's Misc. File No. 20202630)
2. Parks:
 - a. Caroline Storjohann to Oklahoma Park & Recreation Society Annual State Conference (Clerk's Misc. File No. 20202631)
 - b. Brian Pitts to Winfield United Professional Virtual Academy (Clerk's Misc. File No. 20202632)

Motion made by Karen Keith, seconded by Stan Sallee, to approve the travel/training requests. Upon roll call, Yes - Karen Keith, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

L. Personnel Actions

1. Administrative Services (Clerk's Misc. File No. 20202633)
2. Court Services (Clerk's Misc. File No. 20202634)
3. Election Board (Clerk's Misc. File No. 20202635)
4. Highways (Clerk's Misc. File No. 20202636)
5. IT (Clerk's Misc. File No. 20202637)
6. Parks (Clerk's Misc. File No. 20202638)

Motion made by Stan Sallee, seconded by Karen Keith, to approve the personnel actions. Upon roll call, Yes - Karen Keith, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

M. Juvenile Bureau Personnel Actions to Accept & File (Clerk's Misc. File No. 20202639)

Motion made by Karen Keith, seconded by Stan Sallee, to accept and file the Juvenile Bureau personnel actions. Upon roll call, Yes - Karen Keith, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

N. CC Health Department Documents to Accept & File

1. Personnel Actions (Clerk's Misc. File No. 20202640)
2. Travel/Training (Clerk's Misc. File No. 20202641)

Motion made by Stan Sallee, seconded by Karen Keith, to accept and file the CC Health documents. Upon roll call, Yes - Karen Keith, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

O. Claims to be Disallowed (payments cancelled as of 10/12-16/2020)

1. PO #2105674, Vendor Name: Stumpff Corporation, Warrant #500033079, Amount Paid \$190 (Clerk's Misc. File No. 20202642)
2. PO #2019108, Vendor Name: The What to Expect Foundation, Warrant #500028189, Amount Paid \$5,354.45 (Clerk's Misc. File No. 20202643)

Motion made by Karen Keith, seconded by Stan Sallee, to cancel and disallow the purchase orders. Upon roll call, Yes - Karen Keith, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

P. Claims (payments for bills to be paid by 10/5-9/2020)

Motion made by Stan Sallee, seconded by Karen Keith, to approve and authorize execution by the Commission. Upon roll call, Yes - Karen Keith, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

Q. Blanket Purchase Orders and Emergency Purchase Orders Submitted from 10/12-16/2020

Motion made by Karen Keith, seconded by Stan Sallee, to approve and authorize execution by the Commission. Upon roll call, Yes - Karen Keith, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

R. COVID-19 Virus Discussion and Update

Joseph Kralicek, Director of Tulsa Area Emergency Management Agency, gave an update on COVID-19 numbers in Tulsa County.

S. Discussion and Possible Action regarding COVID-19 CARES Funding Requests/ Reports/CARES Funding Agreements and Approval of Tulsa County RESET Loan Applications (Clerk's Misc. File No. 20202644)

Motion made by Stan Sallee, seconded by Karen Keith, to approve the CARES funding requests and RESET loan applications. Upon roll call, Yes - Karen Keith, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

T. Executive Session - District Attorney:

1. Requested by Nicholas Williams, Pursuant to 25 O.S. § 307(B)(4), I am requesting this matter be discussed in Executive Session between the Board and its attorney, Jim Cassody, for the purpose of confidential communications concerning a pending claim, to-wit: Markus Johnson, Workers' Compensation Non-Litigated Claim, disclosure of the details of which its attorney advises would seriously impair the ability of the Board to proceed in the public interest
2. Requested by Douglas Wilson, Pursuant to 25 O.S. § 307(B)(4), I am requesting this matter be discussed in Executive Session between the Board and its attorney for the purpose of confidential communications concerning a pending claim, to-wit: *Board of County Commissioners of Tulsa County and Tulsa County Criminal Justice Authority v. Scott Crow, Director of the Oklahoma Department of*

Corrections and Oklahoma Department of Corrections, disclosure of the details of which its attorney advises would seriously impair the ability of the Board to proceed in the public interest

Motion made by Karen Keith, seconded by Stan Sallee, to go into Executive Session. Upon roll call, Yes - Karen Keith, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion Carried.

Executive Session commenced at 9:46 a.m.

Motion made by Karen Keith, seconded by Stan Sallee, to reconvene the regular meeting at 10:00 a.m. Upon roll call, Yes - Karen Keith, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

U. Discussion and Possible Action Regarding Executive Session Items

Motion made by Karen Keith, seconded by Stan Sallee, to grant settlement authority to Jim Cassody up to the amount discussed in Executive Session, to-wit: *Markus Johnson, Workers' Compensation Non-Litigated Claim*. Upon roll call, Yes - Karen Keith, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried. (Clerk's Misc. File No. 20202645)

Motion made by Stan Sallee, seconded by Karen Keith, to authorize the District Attorney's office to file suit on behalf of Tulsa County against Oklahoma Department of Corrections. Upon roll call, Yes - Karen Keith, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried. (Clerk's Misc. File No. 20202646)

VIII. ADJOURN

Motion made by Karen Keith, seconded by Stan Sallee, to adjourn the meeting. Upon roll call, Yes - Karen Keith, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

BOARD OF COUNTY COMMISSIONERS

Ron Peters, Chairman

ATTEST:

Michael Willis, Tulsa County Clerk