

(Agenda of meeting was posted outside of the Tulsa County Headquarters Building and on the Tulsa County website at www.tulsacounty.org on October 19, 2023 at 3:53 p.m.)

MINUTES
Monday, October 23, 2023

I. CALL TO ORDER

The Board of County Commissioners (BOCC) met at the hour of 9:30 a.m., with the following members present: Chief Deputy Darren Gantz, representing Commissioner Kelly Dunkerley, Commissioner Karen Keith and Commissioner Stan Sallee. Others present: County Clerk Michael Willis.

Stan Sallee, Chairman Pro Tem, called the meeting to order at 9:30 a.m., and the following business was transacted:

II. MINUTES

A. Board of County Commissioner's Meeting of October 16, 2023

Motion made by Karen Keith, seconded by Darren Gantz, to approve and authorize execution by the Chairman Pro Tem. Upon roll call, Yes - Darren Gantz, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

III. REPORT

A. County Department - (Election Board) - Monthly for 9/2023 (Clerk's Misc. File No. 20231780)

Motion made by Karen Keith, seconded by Darren Gantz, to approve and authorize execution by the Commission. Upon roll call, Yes - Darren Gantz, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

IV. UNFINISHED BUSINESS

A. Bid Awards & Recommendations:

1. Engineers - Hager Creek Levee Improvements & W. 81st Street Reconstruction, to Ira M. Green Construction Co., in the amount of \$1,159,871.48, the lowest and best bid received (Clerk's Misc. File No. 20231781)
2. Sheriff - Commissary Items, to Keefe Group, LLC, dba Keefe Supply Company, the lowest and best bid received (Clerk's Misc. File No. 20231782)

Motion made by Darren Gantz, seconded by Karen Keith, to approve the awards and recommendations. Upon roll call, Yes - Darren Gantz, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

B. Addendums

1. Board of County Commissioners - #1 to the request for Qualifications for At Risk Services for the Tulsa County HQ 3rd and 6th Floor Renovation, set to open on 10/30/2023, to provide answers to vendor questions (Clerk's Misc. File No. 20231783)
2. Parks - #1 to the request to advertise for bids for the Tulsa County Parks HVAC Systems replacement, set to open 10/20/2023, to provide answers to vendor questions (Clerk's Misc. File No. 20231784)
3. Sheriff - #1 to request to advertise for the David L. Moss Master Control Room and Operations Desk, set to open 10/30/2023, to provide answers and clarification to vendor questions (Clerk's Misc. File No. 20231785)

Motion made by Karen Keith, seconded by Darren Gantz, to approve the addendums. Upon roll call, Yes - Darren Gantz, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

C. Amendments

1. Parks:

- a. to the agreement with GH2 Architects, LLC, for Architectural Services for the Case Tennis Center at LaFortune Park, CMF# 20212290:
 - 1) #2 to increase the architect's compensation amount by \$59,500 for the redesign of the Tennis Facility at LaFortune Park which includes removing the second-floor viewing, rearranging the toilets, entry way and associated support spaces (Clerk's Misc. File No. 20231786)
 - 2) #3 to increase the architect's compensation amount by \$6,700 for the expansion and redesign of the trail building at LaFortune Park (Clerk's Misc. File No. 20231787)
- b. #4 to the agreement with PDG, LLC dba Planning Design Group, for Landscape architectural services for the LaFortune Park Tennis Center Phase III Improvement, CMF# 20190358, to add site, civil and utility design for the restroom building for the trail and croquet area (Clerk's Misc. File No. 20231788)

Motion made by Darren Gantz, seconded by Karen Keith, to approve and authorize execution by the Chairman Pro Tem. Upon roll call, Yes - Darren Gantz, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

2. Sheriff - to the agreement with American Waste Control, CMF #20221732, the most recent renewal being approved on CMF #20231392, to add one 6 cu. yard container serviced four times per week at cost of \$305.04 per month for the Tulsa County Sheriff's Office Administrative Building located at 6094 E 66th Street North Tulsa, OK 74117 (Clerk's Misc. File No. 20231789)

Motion made by Darren Gantz, seconded by Karen Keith, to approve the amendment. Upon roll call, Yes - Darren Gantz, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

V. ACTION ITEMS

- A. Gasoline & Diesel Fuel Quotes for week ending 10/30/2023 (Clerk's Misc. File No. 20231779)

Motion made by Darren Gantz, seconded by Karen Keith, to approve the fuel quotes. Upon roll call, Yes - Darren Gantz, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

- B. Requests to Accept and File - Board of County Commissioners:

1. Twenty20 Management - Tulsa County Courthouse Study, Final Report dated 9/15/2023, received 9/26/2023 (Clerk's Misc. File No. 20231790)
2. Twenty20 Management - Tulsa County Courthouse Study, dated 10/11/2023, received 10/13/2023 (Clerk's Misc. File No. 20231791)

Motion made by Karen Keith, seconded by Darren Gantz, to accept and file the reports. Upon roll call, Yes - Darren Gantz, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

- C. Requests for Approval

1. Board of County Commissioners - INCOG, Urban County CDBG Project Activity: to #1 Designate the County's Chief Executive Officer, the Chairperson, the certifying officer under the National Environmental Policy Act of 1969 to assume overall responsibility for the environmental review process, including signing required certifications, and #2 to Make a Finding of Categorically Excluded/Converts to Exempt on the following projects:

- a. City of Sapulpa FY23 Hickory St. Overlay Project (Clerk's Misc. File No. 20231792)
- b. City of Skiatook Sewer and Manhole Rehabilitation Project (Clerk's Misc. File No. 20231793)
2. Engineers - of the cover page to complete the plan set for the CIRB project Bridge 218 - 201st St S (W of Mingo) over Snake Creek in order to request to bid (Clerk's Misc. File No. 20231794)

Motion made by Darren Gantz, seconded by Karen Keith, to approve and authorize execution, as needed. Upon roll call, Yes - Darren Gantz, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

D. Resolutions

1. Board of County Commissioners:
 - a. City of Broken Arrow, Rose Streetscape #5 Project is complete, and the Agreement has expired, consequently no future advances will be disbursed for this project. Therefore, this authorizes the transfer of the balance of funds in the amount of \$2,500.02 from this project back to the Tulsa County 2025 Sales Tax Trust Account (Clerk's Misc. File No. 20231795)
 - b. Jenks Aquarium Sea Turtle and South Pacific Reef Project is complete, and the Agreement has expired, consequently no future advances will be disbursed for this project. Therefore, this authorizes the transfer of the balance of funds in the amount of \$4,779.10 back to Tulsa County 2025 Sales Tax Trust Account (Clerk's Misc. File No. 20231796)

Motion made by Darren Gantz, seconded by Karen Keith, to approve and authorize execution by the Chairman Pro Tem. Upon roll call, Yes - Darren Gantz, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

2. Engineers - Concerning Bridge Inspection Responsibility by Local Government for Compliance with National Bridge Inspection Standards - Designating Garver as Tulsa County's Bridge Inspection Consultant from 4/1/2024 to 3/31/2026 (Clerk's Misc. File No. 20231797)

Motion made by Karen Keith, seconded by Darren Gantz, to approve and authorize execution by the Commission. Upon roll call, Yes - Darren Gantz, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

E. Agreements

1. Juvenile Bureau - Oklahoma Office of Juvenile Affairs, FY 2024 Regional Secure Detention, including two one-year options to renew for FY 2025 and FY 2026

Motion made by Karen Keith, seconded by Darren Gantz, to strike the agreement. Upon roll call, Yes - None. No - None. Abstain - None. Motion carried.

2. Parks:
 - a. Business Development International, to provide pop (drink) vending machines at several Parks locations from 11/1/2023 through 11/2/2024, fee of 20 percent of products sold (Clerk's Misc. File No. 20231798)
 - b. Manila Ice, for use of LaFortune Park to provide concessions from 10/25/2023 through 11/30/2023, fee of \$100 (Clerk's Misc. File No. 20231799)
 - c. Mister Softee Tulsa, LLC, for use of LaFortune Park Baseball Parking Lot to provide concessions from 10/23/2023 through 6/27/2024, fee of \$100 per month (Clerk's Misc. File No. 20231800)

Motion made by Karen Keith, seconded by Darren Gantz, to approve and authorize execution by the Chairman Pro Tem. Upon roll call, Yes - Darren Gantz, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

3. Sheriff - Tulsa Public Schools, to provide educational services to qualified residential students in the David L. Moss Correctional Facility during the school year, from 7/1/2023 - 6/30/2024 (Clerk's Misc. File No. 20231801)

Motion made by Darren Gantz, seconded by Karen Keith, to approve and authorize execution by the Chairman Pro Tem. Upon roll call, Yes - Darren Gantz, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

- F. Request to Advertise for Bids - (Sheriff) - Uniforms and Accessories (Clerk's Misc. File No. 20231802)

Motion made by Darren Gantz, seconded by Karen Keith, to approve the request to advertise. Upon roll call, Yes - Darren Gantz, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

- G. Inventory Resolution - (Assessor) - Asset Disposal: junked - Mail machine (Clerk's Misc. File No. 20231803)

Motion made by Karen Keith, seconded by Darren Gantz, to approve and authorize execution by the Chairman Pro Tem. Upon roll call, Yes - Darren Gantz, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

- H. Sole Source - (Sheriff) - Intellitech Corporation, its trademarked IMACS and ALERT associated applications and proprietary software (Clerk's Misc. File No. 20231804)

Motion made by Darren Gantz, seconded by Karen Keith, to approve and authorize execution by the Chairman Pro Tem. Upon roll call, Yes - Darren Gantz, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

- I. Claims (payments for bills to be paid from 10/9-13/2023)

Motion made by Karen Keith, seconded by Darren Gantz, to approve and authorize execution by the Commission. Upon roll call, Yes - Darren Gantz, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

- J. Blanket Purchase Orders and Emergency Purchase Orders Submitted from 10/16-20/2023

Motion made by Karen Keith, seconded by Darren Gantz, to approve and authorize execution by the Commission. Upon roll call, Yes - Darren Gantz, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

- K. Consideration and Approval of Construction Program Payments

1. Vision 2025 (Clerk's Misc. File No. 20231805)
Creditor: Spring Creek Nursery; Trust #719384-J7; Item: 10,501 - PJ1384 - Tulsa County Parks - LaFortune Park Trail; Purpose: Landscape Planting Inv. 200854,200993; Amt. Paid: \$447.50
2. Vision Tulsa County (Clerk's Misc. File No. 20231806)
Sales Tax/Bond Funded Projects Recommended for Payment
Creditor: Anchor Stone Company; Fund PCP02/PJ1066; Item: Chandler Park Project Area B; Purpose: Materials; Amt. Paid \$537

Motion made by Darren Gantz, seconded by Karen Keith, to approve and authorize execution by the Chairman Pro Tem. Upon roll call, Yes - Darren Gantz, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

- L. Board of County Commissioners - Emergency response updates and authorization for County-wide actions to aid citizens following the historic storm damage on June 18, 2023

Joe Kralicek, Director of the Tulsa Area Emergency Management Agency, (TAEMA), gave an update.

VI. ANNOUNCEMENTS

County Events and Status Updates for Comment and Discussion from: Administrative Services, Building Operations, Court Services, Early Settlement, Election Board, Engineers, Highways, Human Resources, Information Technology, Inspections, Parks, Social Services, Procurement, Assessor, County Clerk, Court Clerk, Sheriff, Treasurer, District Attorney, Drainage District #12, Expo Square, Juvenile Justice, OSU Extension, Presiding Judge, River Parks Authority, Tulsa Area Emergency Management Agency, Public Defender, Chief Deputies and County Commissioners

Chairman advised the announcements and County Events and Status updates were open for comment and discussion. The departments with information gave a report.

VII. NEW BUSINESS

In accordance with the Open Meeting Act, Title 25 O.S. § 311.A.10, new business is defined as any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda.

There was no new business.

VIII. ADJOURN

Motion made by Karen Keith, seconded by Darren Gantz, to adjourn the meeting. Upon roll call, Yes - Darren Gantz, Karen Keith, Stan Saltee. No - None. Abstain - None. Motion carried.

BOARD OF COUNTY COMMISSIONERS

Kelly Dunkerley, Chairman

ATTEST:

Michael Willis, Tulsa County Clerk